



**Care and Treatment Committee Meeting
Miami-Dade Public Library, Auditorium
101 West Flagler, Miami, FL 33130 and Zoom
February 3, 2022**

Approved May 5, 2022

#	Committee Members	Present	Absent
1	Alcala, Etelvina		X
2	Downs, Frederick		X
3	Grant, Gena	*	
4	Henriquez, Maria	*	
5	Iadarola, Dennis		X
6	Mills, Vanessa	X	
7	Neff, Travis		X
8	Roelans, Ryan	*	
9	Siclari, Rick	X	
10	Shmuels, Diego	*	
11	Trepka, Mary Jo	X	
12	Wall, Dan	*	
Quorum = 5		*present physically	

Guests	
Monte Brown	
Brad Mester*	
Vanessa Mills	
Javier Romero	
Carla Valle-Schwenk	
Staff	
Barbara Kubilus	Marlen Meizoso

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. This meeting was held in a hybrid format with some members and guests participating via Zoom while other members maintained physical quorum.

I. Call to Order

Dr. Diego Shmuels, Chair, called the meeting to order at 10:25 a.m.

II. Meeting Housekeeping and Rules

Marlen Meizoso reviewed a Zoom Meeting Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, agenda reminders, roll call, voting procedures, and microphone usage options available to physical participants and for those on Zoom.

III. Introductions and Roll Call

Members and guest introduced themselves around the room. Mrs. Meizoso read the names of attendees present on Zoom.

IV. Floor Open to the Public

Dr. Shmuels read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now.

Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

The committee reviewed the agenda and adopted it as presented.

Motion to accept the agenda, as presented.

Moved: Dan Wall

Seconded: Ryan Roelans

Motion: Passed

VI. Review/Approve Minutes of November 4, 2021

The committee reviewed the minutes of November 4, 2021, and accepted them as presented.

Motion to accept the minutes from November 4, 2021, as presented.

Moved: Dan Wall

Seconded: Ryan Roelans

Motion: Passed

VII. Reports-Part A, B, ADAP, General Revenue, and Vacancies

Dan Wall reviewed the Part A reports for November 2021 as of January 31, 2022, (copies on file). The Miami-Dade County Ryan White Part A Program (RWP) has a new HRSA project officer, Jennifer Gray, who also oversees the RWP of Orange County. Letters have gone out to the subrecipients regarding reallocations and amendments to contracts. Monitoring for 2020-2021 has been completed and results shared. The monitoring visits primarily focused on the newly funded agencies and treated more as a Technical Assistance with risk assessments completed. Site visits for 2022 are being planned. The County is working with the State on various items including reciprocal eligibility and data sharing, but this last item still has some work to meet legal hurdles. There were 2,200 clients enrolled in Affordable Care Act health plans for 2022, which is an increase from last year, including 8% (186 clients) who were 75-100% FPL. Through January 26, 2022, Test and Treat Rapid Access (TTRA) served 2,489 clients.

Mrs. Meizoso reviewed the October 2021 Part B report (copy on file) which listed the expenditures, budgets, and funded categories.

Dr. Javier Romero reviewed the January 2022, AIDS Drug Assistance Program (ADAP) report (copy on file). A new pharmacy benefits manager, Magellan, has been assigned. The Part A programs have been in contact with Magellan and are exploring whether they are able to participate in their program.

Mrs. Meizoso reviewed the December 2021, General Revenue report (copy on file) which indicated the number of clients served, categories funded, expenditures, and overall budget.

Mrs. Meizoso reviewed the January 2022, Vacancy report (copy on file). There are 12 vacancies on the Care and Treatment Committee since Ashley Richardson and Michelle Antunez resigned. If anyone knows of interested individuals, they may invite them to a meeting or have them contact staff.

Mr. Wall suggested contacting the attendees of the HRSA EHE meeting earlier in the week to see if they would be interested in joining.

VIII. Standing Business

▪ *Medical Care Subcommittee Report*

Marlen Meizoso

Mrs. Meizoso reviewed the Medical Care Subcommittee report. The Medical Care Subcommittee: Met on November 19, 2021, and January 28, 2022.

Heard updates from the Ryan White Program and the ADAP Program.

Completed the discussion on Cabenuva barriers and shared the findings with the Recipient and Florida Department of Health.

Elected Dr. Robert Goubeaux as chair and James Dougherty as chair elect.

Reviewed the medications added to the ADAP formulary in September. The Subcommittee reviewed the cost as well as other funders who had the medications on their formularies. The addition of these medications will ensure that insured clients can have their co-payments covered and expand the number of medications accessible for co-occurring conditions. The Subcommittee wanted to ensure a notation was added to naltrexone indicating that it is only an oral formulation as indicated on the ADAP formulary.

Motion to recommend to the Ryan White Prescription Drugs Formulary the medications on the Florida AIDS Drug Assistance Program (ADAP) Formulary September 2021 list except for numbers 8 and 9, and to add a notation to naltrexone. (*Attachment 1*)

Moved: Dan Wall

Seconded: Ryan Roelans

Motion: Passed

Completed updates to the Primary Medical Care Standards after an extensive review.

Reviewed their draft workplan for 2022.

Addressed some oral health care issues but deferred further discussion until the March meeting.

Reviewed and made some revisions to the Oral Health Care, Mental Health and Substance Abuse service descriptions. Changes in red indicated suggested changes, and items highlighted in yellow indicate updates that will need to be made for 2022.

Reviewed the Oral Health Service standards and suggested some updates. The Subcommittee made a motion to accept the revisions updating terminology (SDIS to management information system and certified referral to internal referral)

Motion to accept the Miami-Dade County Ryan White Program Minimum Primary Medical Care Standards, as presented in attachment 2; the changes to the Oral Health Care Services, as presented in attachment 3, the Mental Health service description, as presented in attachment 4; Substance Abuse service descriptions, as presented in attachment 5, and the changes to the Oral Health Services standards, as presented in attachment 6.

Moved: Dan Wall

Seconded: Ryan Roelans

Motion: Passed

Reviewed topics related to the aging population with HIV and assigned topics for the agenda for February-May.

Revised the Allowable Conditions list to include pregnancy since this is not listed. The current category genitourinary/gynecology would need to include obstetrics. The Subcommittee made a motion for the additions to the allowable medical conditions list.

Motion to add obstetrics to genitourinary/gynecology specialty and pregnancy as a condition to the allowable medical conditions list. (Attachment 7)

Moved: Dan Wall

Seconded: Ryan Roelans

Motion: Passed

The next subcommittee is scheduled for February 25, 2022.

▪ *Officer Elections*

All

Mrs. Meizoso reviewed the Officer Elections memo (copy on file). Dr. Shmuels is eligible to become chair since he was serving the prior chair's term. Frederick Downs Jr. had previously indicated he was interested in serving as vice-chair. No eligible members reached out to staff or indicated interest at the meeting. The Committee decided to elect the two interested candidates.

Motion to elect Dr. Diego Shmuels as chair and Frederick Downs, Jr. as vice-chair.

Moved: Dan Wall

Seconded: Maria Henriquez

Motion: Passed

IX. New Business

▪ *HRSA Policy Clarification Notice (PCN) 21-02*

All

Mrs. Meizoso informed the members about the HRSA Policy Clarification Notice (PCN) 21-02 (copy on file) that was released in October. The purpose for this new PCN is to respond to recipient requests to reduce administrative and client burden while enhancing continuity of care to ensure that clients have access to medical and support services to achieve viral suppression. There are two major changes incorporated in PCN 21-02. It eliminates the six-month recertification requirement, and replaces it with allowing RWHAP recipients and subrecipients the flexibility to conduct timely eligibility confirmation in accordance with their policies and procedures to assess if there are changes in a client's income and/or residency status. The PCN also states affirmatively that immigration status is irrelevant for the purposes of eligibility for RWHAP services.

Ms. Valle-Schwenk informed the members that the County is still working on updating the RWP client eligibility policies and procedures to align with PCN 21-02. Any suggestions or questions can be forwarded to BSR. The idea is to enable clients to obtain and maintain access to RWP care and treatment services and reduce unnecessary disenrollment, without compromising the integrity, scope, and implementation of the RWP. Clients would still be able to reach out to a case manager if they had a need. It was suggested that feedback from clients and medical case managers may be helpful in developing policies. Case closures are also amended until formal confirmation has been made.

- *Service Descriptions: Medical Case Management including Treatment Adherence, Health Insurance Premium and Cost Sharing Assistance for Low-Income Individuals, and Medical Transportation* *All*

Reviewed service descriptions for Medical Case Management, Health Insurance and Medical Transportation. Additional revisions were suggested to the Medical Case Management Including Treatment Adherence Services indicated below.

Motion to accept the Medical Case Management, Including Treatment Adherence service descriptions as presented with minor revision-keep at least every 6 months, strike language on closures, strike Provide System statement, strike green highlight language “in conjunction with the client’s re-certification” on page 55, and include language as maybe amended via formal written notification from Grantee. (Attachment 8)

Moved: Dan Wall

Seconded: Gena Grant

Motion: Passed

Motion to accept the changes to the Health Insurance and Medical Transportation service descriptions. (Attachments 9 and 10)

Moved: Dan Wall

Seconded: Ryan Roelans

Motion: Passed

- *Community Coalition Roundtable Reply* *All*

Mrs. Meizoso explained that in August, the Community Coalition developed some roundtable items which were assigned (copy on file) for feedback and recommendations. One item related to the status of the Jail Linkage Coordinator. Staff indicated that SFAN does have a jail linkage coordinator, but the Committee has not heard a presentation on the program in years. Staff will see if a presentation can be made in March or April, preferably.

- *2022 Calendar of Activities* *All*

Mrs. Meizoso reviewed the 2022 calendar of activities (copy on file). The document provided an overview of the items for the year. The Needs Assessment process will take place June through September 2022, as part of the regular scheduled meetings. The meetings maybe extended for an hour, if needed.

- *Discussion of Gender Affirming Care* *All*

Mrs. Meizoso shared the HRSA letter regarding Gender Affirming Care (copy on file). The Committee was asked to share ideas. The Committee suggested the Medical Care Subcommittee first review the letter and bring back suggestions. Representatives from the community would be invited to the Medical Care Subcommittee meeting to provide input. The information would then be shared with the Committee. Currently in the Part A program, birth gender, preferred gender, and preferred name/pronoun are fields in the data management system.

X. Announcements

Mrs. Meizoso indicated that it was very important that members RSVP in advance and reply to correspondence from staff. Financial disclosure forms will be shared shortly and must be completed in timely manner. The Integrated Plan is being developed, please participate as available and share details with others.

XI. Next Meeting

The next meeting is scheduled for Thursday, March 3, 2021, at the Miami-Dade County Main Library, Auditorium, 101 West Flagler Street, Miami, FL 33130.

XII. Adjournment

Motion to adjourn.

Moved: Dan Wall

Seconded: Maria Henriquez Motion: Passed

Dr. Shmuels adjourned the meeting at 11:35 a.m.