Tools for Needs Assessment:
A Guide to Dashboard Cards
2022 Revision

aidsnet.org

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MIAMI-DADE HIV/AIDS PARTNERSHIP

MIAMI-DADE COUNTY
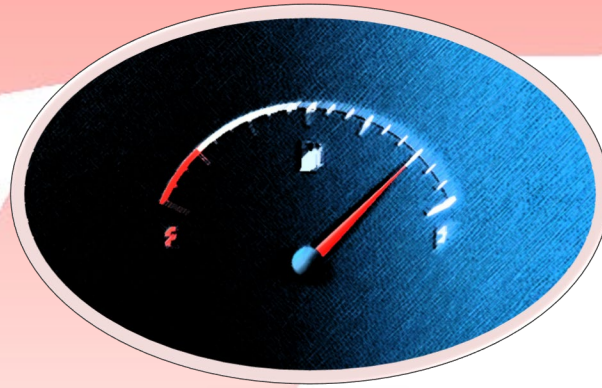
The Why?

✓ The need assessment process must be data-driven.

✓ During the needs assessment, a lot of data are presented regarding specific service categories. By the time we get to the prioritization and allocation discussions, it can be very confusing.

✓ The dashboard cards provide information by service category, summarize a lot of the information presented, provide information on other funders, and is intended to facilitate your decision-making process.

2022 Needs Assessment Dashboard Cards
Ryan White Program

Core Service: AIDS Pharmaceutical Assistance

	YR 32 Ranking	YR 32 Direct Services Totals as of 7/7/22	YR 32 Total as %	RFP Allocation
Total				
Part A	4	$84,492	0.39%	$88,255

FY 32: March 1, 2022-February 28, 2023 *(column header spanning)*

Ranking, Allocation and Expenditure History

Fiscal Year	Final Expenditure	Category Expense as %
FY 27	$23,425,356	1.9%
FY 28	$21,934,627	0.4%
FY 29	$23,019,718	0.3%
FY 30	$17,660,128	0.3%
FY 31	$19,018,258	0.2%

Fiscal Year	Part A Ranking	Final Allocation	Final Expenditure	% Spent
FY 27	4	$449,500.00	$425,218.67	94.60%
FY 28	4	$137,000.00	$81,547.78	59.52%
FY 29	4	$87,000.00	$52,697.84	60.57%
FY 30	3	$66,007.00	$5,993.21	9.08%
FY 31	9	$83,595.00	$4,379.02	5.24%

Fiscal Year	MAI Ranking	MAI Final Allocation	MAI Final Expenditure	% Spent
FY 27	3	$17,000.00	$15,983.13	94.02%
FY 28	3	$100,000.00	$4,661.97	4.66%
FY 29	7	$100,000.00	$5,145.45	5.15%
FY 30	NA	NA	NA	NA
FY 31	NA	NA	NA	NA

Service Program

Limitations: 400% FPL

Fiscal Year	RW Clients	Clients Served	%	Expenditure	Avg Per Client
FY 27	9,883	1,162	11.8%	$441,202	$379.69
FY 28	9,578	697	7.3%	$86,210	$123.69
FY 29	9,031	605	6.7%	$57,843	$95.61
FY 30	8,127	185	2.3%	$5,993	$32.40
FY 31	8,420	183	2.2%	$4,379	$23.93

5 Year AVERAGE

Clients	Expenditure	%
566	$119,125	0.6%

Other Funding Streams 2021

	Funder	Expended	Number of Clients	Cost per Client
1	ADAP	$32,843,354.00	4,596	$7,146.07
2	General Revenue	$442,771.88	408	$1,085.23
3	Medicaid	$104,595,615.00	5,213	$20,064.38
4	Part C	$32,874.33	N/A	N/A

Other Funding Streams 2022

	Funder	Expended	Number of Clients	Cost per Client
1	ADAP	$28,342,383.90	4,587	$6,178.85
2	General Revenue	$262,520.31	547	$479.93
3	Medicaid	$109,082,427.54	5,435	$20,070.36
4	Part C	$25,492.00	N/A	N/A

Notes:
Expenditures continue on a downward trend because most clients will access the ADAP program for this service.

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Ryan White Program Dashboard Cards

We will break down each item located on the cards and explain the data points. We will start at the top of the form and move down. The data in this presentation are for illustration only.

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This top section indicates if a service is a **core** or **support** service. The table details the current year's allocation for Part A and Minority AIDS Initiative Funding (MAI). Items are broken out into four categories: **YR 32 Ranking** (current priority number), **YR 32 Direct Services Direct Services Total** (amount allocated in sweeps), **YR 32 Total as %** (percent of direct services total that the allocation represents) and **RFP Allocation** (amount allocated for the service category during the last RFP).

Core Service: AIDS Pharmaceutical Assistance

FY 32: March 1, 2022-February 28, 2023

	YR 32 Ranking	YR 32 Direct Services Totals as of 7/7/22	YR 32 Total as %	RFP Allocation
Total				
Part A	4	$84,492	0.39%	$88,255

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This table provides historical information for the last five years. The top table is for Part A data and the second table is for MAI data. Each individual table lists the fiscal year (**Fiscal Year**), the priority ranking (**Ranking**), final allocation (**Final Allocation**), final expenditure (**Final Expenditure**), and percent spent (**% Spent**) which indicates the percent of the allocation the expenditure represents for that year. If the service is no longer applicable, this will be designated with NA.

Ranking, Allocation and Expenditure History

Fiscal Year	Part A Ranking	Final Allocation	Final Expenditure	% Spent
FY 27	4	$449,500.00	$425,218.67	94.60%
FY 28	4	$137,000.00	$81,547.78	59.52%
FY 29	4	$87,000.00	$52,697.84	60.57%
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Fiscal Year	MAI Ranking	MAI Final Allocation	MAI Final Expenditure	% Spent
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FY 28	3	$100,000.00	$4,661.97	4.66%
FY 29	7	$100,000.00	$5,145.45	5.15%
FY 30	NA	NA	NA	NA
FY 31	NA	NA	NA	NA

New for 2022

This section is new for 2022 and shows the final direct services expenditure **(Final Expenditure)** for the relevant fiscal year **(Fiscal Year)** and what percent of the total the service category represented **(Category Expense as %)**. For example, the AIDS Pharmaceutical expenditure was 0.2% of the direct services total ($19,018,258) spent for FY 31.

Fiscal Year	Final Expenditure	Category Expense as %
FY 27	$23,425,356	1.9%
FY 28	$21,934,627	0.4%
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Service Program information provides the limitations for each service category, most often the federal poverty or usage limits. The table that follows provides historical data for five years back, including the total number of clients (**RW Clients**), number of clients served by the service category (**Clients Served**), what percent of clients does this represent (**%**), the total expenditures by the service category (**Expenditure**), and the average cost per client (**Avg Per Client.**

Service Program

Limitations: 400% FPL

Fiscal Year	RW Clients	Clients Served	%	Expenditure	Avg Per Client
FY 27	9,883	1,162	11.8%	$441,202	$380
FY 28	9,578	697	7.3%	$86,210	$124
FY 29	9,031	605	6.7%	$57,843	$96
FY 30	8,127	185	2.3%	$5,993	$32
FY 31	8,420	183	2.2%	$4,379	$24

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New for 2022

This section is also new for 2022 and shows a five-year average for clients **(Clients),** category expenditures **(Expenditures)**, and category expense as a percent **(%).** The averages are unweighted.

| **5 Year AVERAGE** | | |
Clients	Expenditure	%
566	$119,125	0.6%

The final table on the form indicates information on the other funding streams. This year information for 2021 and 2022 are included. It list the funding source (**Funder**), the amount spend by the funder (**Expended**), number of clients serviced (**Number of Clients**), and the average cost per client (**Cost per Client**). The numbers on the left-hand side only indicate the number of funding sources that responded. The final data element are notes (**Notes**) which indicate things that are important to take note of regarding the service category.

Other Funding Streams 2021

	Funder	Expended	Number of Clients	Cost per Client
1	ADAP	$32,843,354.00	4,596	$7,146.07
2	General Revenue	$442,771.88	408	$1,085.23
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Notes:

Expenditures continue on downward trend because most clients will access the ADAP program for this service.

How can the Dashboard help?

Different data points can be used to allocate funds, assess if other funding streams pay for the service, or to estimate needs.

For example, **566** clients are expected to access the AIDS Pharmaceutical service category, at a yearly cost of **$24.** Accordingly, the service category estimated allocation would be **$13,584**.

For example, if the estimated number of Ryan White clients is **9,008**, with a yearly cost of **$2,258** per client, the program would spend **$20,340,064**.

Thank you!