



**Care and Treatment Committee Meeting  
Miami-Dade Public Library, Auditorium  
101 West Flagler, Miami, FL 33130  
September 1, 2022**

#	Committee Members	Present	Absent	Guests	
1	Alcala, Etelvina		X	Mester, Brad	
2	Downs, Frederick		X	Poblete, Karen	
3	Grant, Gena	X		Romero, Javier	
4	Henriquez, Maria	X			
5	Iadarola, Dennis		X		
6	Mills, Vanessa	X			
7	Neff, Travis		X		
8	Roelans, Ryan	X			
9	Siclari, Rick	X			
10	Shmuels, Diego	X			
11	Trepka, Mary Jo		X		
12	Wall, Dan	X			
<b>Quorum = 5</b>				<b>Staff</b>	
				Christina Bontempo	Marlen Meizoso
				Robert Ladner	

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order**

Dr. Diego Shmuels, Chair, called the meeting to order at 10:29 a.m.

**II. Meeting Housekeeping and Rules**

Marlen Meizoso reviewed a Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, parking, and meeting decorum for all participants.

**III. Introductions**

Members and guest introduced themselves around the room.

**IV. Floor Open to the Public**

Dr. Shmuels read the following:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*

*BSR has a dedicated line for statements to be read into the record. No statements were received.*

There were no comments, so the floor was closed.

**V. Review/Approve Agenda**

The committee reviewed the agenda. Staff indicated that (a) Frederick Downs, Jr. was not able to attend, so staff will read the meeting housekeeping and rules; and (b) the word “projections” should be added to unmet need. The Committee made a motion approved the recommended change to the agenda.

**Motion to accept the revised agenda.**

**Moved: Dan Wall**

**Seconded: Ryan Roelans**

**Motion: Passed**

**VI. Review/Approve Minutes of August 4, 2022**

The committee reviewed the minutes of August 4, 2022, and accepted them as presented.

**Motion to accept the minutes from August 4, 2022, as presented.**

**Moved: Dan Wall**

**Seconded: Ryan Roelans**

**Motion: Passed**

**VII. Reports**

• *Part A*

*Dan Wall*

Dan Wall reported that the current expenditures for FY 2022 have been posted (copy on file). Thus far, the program has served 7,104 unduplicated clients under Part A and 893 unduplicated clients under MAI. Six contracts have been executed, and five are pending signatures. One is on hold on for a non-compliance issue. The final six are under recipient review for budget/scope of work revisions. Between July 2, 2018 and August 9, 2022, 2,591 unduplicated clients have been served under TTRA. Renewal contracts for Ending the Epidemic are in process. Integrated planning continues, and the plan is due December 6, 2022. Monkeypox vaccine guidance has been forwarded on behalf of the Department of Health. The National Ryan White Conference was held August 23-26, 2022; the items from the conference will be posted online soon by HRSA.

• *Vacancies*

*Marlen Meizoso*

Mrs. Meizoso reviewed the August 2022, vacancy report (copy on file). There are twelve vacancies on the Care and Treatment Committee. There is a pending application which will be processed at the next meeting. If anyone knows of interested individuals, they may invite them to a meeting or

have them contact staff. The Executive Committee decided to reduce committee size to sixteen total members. Revisions to the bylaws are underway and will be approved shortly. This will reduce the number of vacancies on the committee to four.

### **VIII. Standing Business**

None

### **IX. New Business**

- *Ryan White Program FY 2021 Co-Occurring Conditions* *Dr. Robert Ladner*

Dr. Robert Ladner reviewed the Ryan White Program FY 2021 Co-occurring Conditions (copy on file). There are seven special need demographic groups and eight co-occurring conditions presented. The annual cost of clients per co-occurring conditions was included. As in prior years, mental illness and housing instability account for the highest annual cost per client. Hispanic Men Who Have Sex With Men (MSM) clients have the highest viral load suppression rates and account for 46% of the Ryan White Program clients. Women of childbearing age had the lowest viral load suppression rates and have the highest rates of living under 136% FPL. Black MSM have the second lowest levels of viral suppression and highest level of substance abuse.

- *Community Input Results from Integrated Plan and HIV and Aging Topics* *Christina Bontempo and Marlen Meizoso*

Christina Bontempo and Marlen Meizoso reviewed the Community Input Results from Integrated Plan and HIV and Aging Topics (copy on file). Ms. Bontempo provided background on the Integrated Plan process and results from Community Input, which indicated the lack of affordable housing, lack of transportation, issues related to stigma/discrimination, lack of awareness of support services and difficulty getting or keeping a job, as key issues. Additionally, there were concerns with access to mental health, dental appointments, food insecurities and appointment timing for those who are employed or go to school. Mrs. Meizoso reviewed the issues related to HIV and aging which revolved around three themes: client issues (lack of knowledge, need for interventions, co-pay assistance), services, and medications.

- *Unmet Need/Service Gaps and Projections* *Dr. Robert Ladner*

Dr. Ladner reviewed the Unmet Need and Special Populations sheet (copy on file). The document provided a comparison of priority groups, clients served by the Ryan White and the number of clients served by the Medicaid program. Estimates of people living with HIV, estimated unaware and estimated unmet need were reviewed. Additionally, Dr. Ladner reviewed a calculations sheet to examine service gaps and projections to assist in budget planning (copy on file). Data was gathered using prior expenditures, a limited regression model, estimated inflation indexes, estimated impacts to service categories due to either client growth or programmatic changes to generate totals. Additional funding will be needed under food bank which would need about \$1.6 million dollars for the year. This need could be addressed through the sweeps process. Oral health care may need an additional \$500,000 because of potential

increased utilization from implant repairs and placement. Mental health would need additional funding as an identified need and because of Quality Improvement implementation.

- *Summary to Date and Next Steps*

*All*

Mrs. Meizoso reviewed a summary of the data to date and next steps the Committee must take (copy on file). Presentations were posted online at [www.aidsnet.org](http://www.aidsnet.org), and after today's meeting, the final book will also be posted online. The first five steps of the needs assessment process and data presentations were reviewed.

- **Epi** profile data showed 57% of those living with HIV (prevalence) were 50+ years old and the largest exposure category is male to male sexual contact (56%). Cases of HIV co-infected (incidence) with a sexually transmitted disease has steadily risen (53 % early syphilis, 73% chlamydia, and 104% gonorrhea) since 2016. Hepatitis B and C infections have also increased from 2019 to 2020.
- **Demographic** data showed a rebound from last year, with a 4% increase in total clients and a 27% increase in new clients. Over 70% of clients are over age 35, mostly male (81%), largely Hispanic (63%), under 135% of the federal poverty level (51%) and with no other insurance (51%).
- **HIV Continuum** data showed a variation along the continuum, with Black.African Americans (76%), transgenders (73%), and MSM/IDU (63%) showing the lowest suppression rates.
- **Client satisfaction** survey information showed more clients working, a preferred language other than English, and low satisfaction levels with oral health care and oral health appointments.
- **Other funding** data showed there are several other sources for services to people with HIV, with the Medicaid program being the largest program.
- **Dashboard cards** contain data on priorities (current and historical), expenditures/allocations (current and historical), other funders by service category, and 5-year averages to assist the Committee in its decision-making process.

The Committee reviewed co-occurring conditions, community input and aging, and unmet need/service gaps and projections. The remaining items left in the process were priority ranking, directives, and allocation of funds.

- *Special Directives*

*All*

Mrs. Meizoso reviewed the special directives directions. After full consideration of the data reviewed during the needs assessment process, the committee may direct the Recipient to address unmet (or under-delivered) service priorities, or address other issues defined during the process. These may include access issues, services for special populations or special geographic areas, or supporting other programs efforts to address unmet needs. The Committee determined that at this time no special directives were warranted.







MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 PART A FLAT FUNDING (FORMULA & SUPPLEMENTAL FUNDING) BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION <sup>1</sup>	FY 2023 %
1	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
2	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	27.32%
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 88,255	0.41%
4	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 88,253	0.41%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,540,960	39.76%
6	ORAL HEALTH CARE [C]	\$ 3,088,975	14.38%
7	FOOD BANK*/HOME DELIVERED MEALS [S]	\$ 529,539	2.47%
8	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 354,000	1.65%
9	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.62%
10	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	10.10%
11	HOUSING [S]	Not Part A Funded	N/A
12	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.21%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.72%
14	OUTREACH SERVICES [S]	\$ 264,696	1.23%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.72%
16	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
17	HOME HEALTH CARE [C]	Not Part A Funded	N/A
18	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
19	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
20	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
21	HOSPICE [C]	Not Part A Funded	N/A
22	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
23	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
24	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
25	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
26	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
27	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	<b>SUBTOTAL</b>	<b>\$21,478,885</b>	<b>100.0%</b>

\* Funded component of the service category.  
[C]= Core Service; [S] = Support Service

ADMINISTRATION <sup>2</sup>	\$2,453,209
CLINICAL QUALITY MANAGEMENT	\$600,000
<b>TOTAL</b>	<b>\$24,532,094</b>

	<b>Exp. Ratios</b>
Core Services	<b>84.35%</b>
Support Services	<b>15.65%</b>

The ceiling budget for Part A was then reviewed which totaled \$25,758,698, of which \$22,582,829 was allocatable to direct services. Based on the flat funding budget and other needs assessment data the Committee developed the budget as indicated below.

**Motion to accept the FY 2023 Ryan White Program Part A Ceiling Funding budget, as presented.**

**Moved: Dan Wall**

**Seconded: Vanessa Mills**

**Motion: Passed**



MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 PART A CEILING FUNDING (FORMULA & SUPPLEMENTAL) BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION <sup>1</sup>	FY 2023 %
1	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
2	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 6,269,052	27.76%
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 88,255	0.39%
4	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 88,253	0.39%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,540,960	37.82%
6	ORAL HEALTH CARE [C]	\$ 3,588,975	15.89%
7	FOOD BANK*/HOME DELIVERED MEALS [S]	\$ 529,539	2.34%
8	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 354,000	1.57%
9	MENTAL HEALTH SERVICES [C]	\$ 336,329	1.49%
10	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.61%
11	HOUSING [S]	Not Part A Funded	N/A
12	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.20%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.68%
14	OUTREACH SERVICES [S]	\$ 264,696	1.17%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.68%
16	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
17	HOME HEALTH CARE [C]	Not Part A Funded	N/A
18	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
19	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
20	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
21	HOSPICE [C]	Not Part A Funded	N/A
22	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
23	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
24	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
25	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
26	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
27	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
<b>SUBTOTAL</b>		<b>\$22,582,829</b>	<b>100.0%</b>

\* Funded component of the service category.

[C]= Core Service; [S] = Support Service

ADMINISTRATION <sup>2</sup>	\$2,575,869
CLINICAL QUALITY MANAGEMENT	\$600,000
<b>TOTAL</b>	<b>\$25,758,698</b>

	<b>Exp. Ratios</b>
Core Services	<b>85.12%</b>
Support Services	<b>14.88%</b>

The flat funding budget for MAI was reviewed which totaled \$2,713,251, of which \$2,341,926 was allocatable to direct services. Based on needs assessment data the Committee developed the budget as indicated below. The conflicted member under mental health, outreach, and substance abuse outpatient was not present in the room during the flat or ceiling vote. He stepped outside, completed for 8B, then returned after the conflicted voting.

**Motion to accept the FY 2023 Ryan White Program Minority AIDS Initiative (MAI) Flat Funding budget, as presented.**

**Moved: Dan Wall**

**Seconded: Vanessa Mills**

**Motion: Passed**

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 MINORITY AIDS INITIATIVE (MAI) FLAT FUNDING BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION <sup>1</sup>	FY 2023 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	38.60%
2	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
4	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.81%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,351,457.00	57.71%
6	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.52%
7	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
8	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058.00	0.34%
9	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.33%
10	OUTREACH SERVICES [S]	\$39,816.00	1.70%
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
13	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
14	HOUSING [S]	Not MAI Funded	N/A
15	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
16	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
17	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
18	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
19	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
20	HOME HEALTH CARE [C]	Not MAI Funded	N/A
21	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
23	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
24	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
25	HOSPICE [C]	Not MAI Funded	N/A
26	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	<b>SUBTOTAL</b>	<b>\$2,341,926</b>	<b>100.0%</b>

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$271,325
CLINICAL QUALITY MANAGEMENT	\$100,000
<b>TOTAL</b>	<b>\$2,713,251</b>

	<b>Exp. Ratios</b>
Core Services	97.46%
Support Services	2.54%

**Motion to accept the FY 2023 Ryan White Program Minority AIDS Initiative (MAI) Ceiling Funding budget, as presented.**

**Moved: Dan Wall**

**Seconded: Vanessa Mills**

**Motion: Passed**

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 MINORITY AIDS INITIATIVE (MAI) CEILING FUNDING BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION <sup>1</sup>	FY 2023 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	36.68%
2	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
4	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.77%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,473,533.00	59.80%
6	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.49%
7	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
8	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058.00	0.33%
9	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.31%
10	OUTREACH SERVICES [S]	\$39,816.00	1.62%
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
13	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
14	HOUSING [S]	Not MAI Funded	N/A
15	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
16	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
17	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
18	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
19	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
20	HOME HEALTH CARE [C]	Not MAI Funded	N/A
21	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
23	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
24	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
25	HOSPICE [C]	Not MAI Funded	N/A
26	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	<b>SUBTOTAL</b>	<b>\$2,464,022</b>	<b>100.0%</b>

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$284,891
CLINICAL QUALITY MANAGEMENT	\$100,000
<b>TOTAL</b>	<b>\$2,848,913</b>

	<b>Exp. Ratios</b>
Core Services	<b>97.58%</b>
Support Services	<b>2.42%</b>

**X. Announcements**

*All*

Mrs. Meizoso indicated two flyers (copies on file) that should be shared with others. The first flyer announces a monthly symposium (June-September) presented by FIU/BSR on research conducted on the Ryan White Program. The second flyer promotes the Community Coalition Roundtables being held at three provider sites (Jessie Trice, Empower U, and Borinquen).

**XI. Next Meeting**

*Dr. Diego Shmuels*

The next meeting is scheduled for Thursday, October 6, 2022, at the Miami-Dade County Main Library, Auditorium, 101 West Flagler Street, Miami, FL 33130 from 10 a.m. to 1 p.m. Members are encouraged to RSVP.

**XII. Adjournment**

*Dr. Diego Shmuels*

The Chair adjourned the meeting at 12:56 p.m.

DRAFT