



Miami-Dade HIV/AIDS Partnership Meeting Minutes
Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130
October 31, 2022

Approved November 21, 2022

#	Partnership Members	Present	Absent
1	Burks, Laurie Ann	x	
2	Downs, Frederick	x	
3	Duberli, Francesco	x	
4	Forrest, David	x	
5	Garcia, Ana		x
6	Goldberg, David	x	
7	Henriquez, Maria	x	
8	Herz, Stephen	x	
9	Hess, Amaris		x
10	Hunter, Tabitha		x
11	Iadarola, Dennis	x	
12	Laso, Carlos	x	
13	Machado, Angela	x	
14	McIntyre, Harold		x
15	Neff, Travis	x	
16	Perez Bermudez, Alberto		x
17	Puente, Miguel	x	
18	Romero, Javier	x	
19	Sarmiento, Abril	x	
20	Shmuels, Diego	x	
21	Siclari, Rick	x	
22	Tazoe, Roberto	x	
23	Tramel, Alecia		x
24	Wall, Daniel T.	x	
25	Vacant Representative of the Affected Community		
26	Vacant Representative of the Affected Community		
27	Vacant Representative of the Affected Community		
28	Vacant Representative of the Affected Community		
29	Vacant Representative of the Affected Community		
30	Vacant Representative of the Affected Community		
31	Vacant Representative of the Affected Community		
32	Vacant Representative of the Affected Community		
33	Vacant Representative of the Affected Community		
34	Vacant Representative Co-infected with Hepatitis B or C		
35	Vacant Other Federal HIV Program Grantee Rep. (SAMHSA)		
36	Vacant Hospital or Health Care Planning Agency Representative		
37	Vacant Federally Recognized Indian Tribe Representative		
38	Vacant Mental Health Provider Representative		
39	Vacant Miami-Dade County Public Schools Representative		
Quorum = 13			
*Non-Voting			

#	Alternate Representatives of the Affected Community	Present	Absent
1	Vacant		
2	Vacant		
3	Vacant		
#	Ex-Officio Members	Present	Absent
1	Vacant MDC Mayor Office		
2	Vacant Board of County Commissioners		
Guests			
Belledent, Nelly			
Garcia, Narghis			
Larios, Alejandro			
Mejias, Thaydee			
Mester, Brad			
Vasquez, Wanda			
Villamizar, Kira			
Staff			
Bontempo, Christina			
Ladner, Robert			
Smith, Esq., Terrence A.			

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. The meeting agenda and calendar were distributed to all attendees. Meeting documents related to action items were distributed to members. Meeting documents were projected on the meeting room projection screen.

I. Call to Order

Partnership Chair, Dennis Iadarola, called the meeting to order at 10:14 a.m.

II. Introductions

Members, guests, and staff introduced themselves.

III. Housekeeping/Meeting Rules

Mr. Iadarola briefly reviewed the PowerPoint, *Partnership Meeting Housekeeping*, including code of conduct, people first language, resource persons, and attendance. Members and guests were reminded that the meeting was being recorded and will become part of the public record.

IV. Floor Open to the Public

Mr. Iadarola opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. Staff asked to add an item to New Business.

Motion to approve the agenda with an additional item in New Business.

Moved: Miguel Puente

Seconded: Abril Sarmiento

Motion: Passed

VI. Review/Approve Minutes of July 18, 2022

Minutes of July 18, 2022, were distributed to members; there were no changes or corrections.

Motion to approve the minutes of the July 18, 2022, as presented.

Moved: Daniel T. Wall

Seconded: Miguel Puente

Motion: Passed

VII. Membership

Staff advised that all committees and the Partnership need new members, particularly Ryan White Program clients. Staff is assessing current committee activities and meeting structure to enhance opportunities for meaningful engagement from members.

VIII. Reports

A. Committee Reports

Committee Reports to the Miami-Dade HIV/AIDS Partnership were projected on the shared screen and distributed to members. The Care and Treatment Committee was the only committee with action items; other committees' business was included on the report for reference.

▪ **Care and Treatment Committee**

Dr. Diego Shmuels

The Committee concluded the Needs Assessment process, ranked all services categories per PCN-16-02 for both Part A and Minority AIDS Initiative (MAI), and deliberated funding allocations.

All Ryan White Program Part A services were included in priority ranking. The final ranking of service categories was revised to reflect the top fifteen (15) service categories and to include locally funded Part A services as well as ADAP Treatment and Housing Services, as noted in the table, below.

Motion to adjust Part A priority ranking to move Emergency Financial Assistance from priority 17 to 4; Outreach from priority 24 to 14; and Other Professional Services from priority 25 to 15.

Moved: Dr. Diego Shmuels Seconded: Daniel T. Wall Motion: Passed

A motion was made to accept the *FY 2023 Ryan White Program Part A Priorities*, as presented.

Motion to accept the Ryan White Program Part A priority rankings, as presented, below.

Moved: Dr. Diego Shmuels Seconded: Miguel Puente Motion: Passed

FY 2023 Ryan White Program Part A Priorities

FY 2023	Services
1	AIDS Drug Assistance Program (ADAP) Treatment [C]
2	Medical Case Management, including Treatment Adherence Services [C]
3	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]
4	Emergency Financial Assistance [S]
5	Outpatient/Ambulatory Health Services [C]
6	Oral Health Care [C]
7	Food Bank/Home-Delivered Meals [S]
8	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]
9	Mental Health Services [C]
10	Substance Abuse Services (Residential) [S]
11	Housing Services [C]
12	Substance Abuse Outpatient Care [C]
13	Medical Transportation (Vouchers) [S]
14	Outreach Services [S]
15	Other Professional Services (Legal Assistance and Permanency Planning) [S]
16	Early Intervention Services [C]
17	Home Health Care [C]
18	Medical Nutrition Therapy [C]
19	Home and Community Based Health Care [C]
20	Psychosocial Support [S]
21	Hospice Services [C]
22	Non-Medical Case Management [S]
23	Child Care Services [S]
24	Rehabilitation Services [S]
25	Health Education/Risk Reduction [S]
26	Referral for Health Care and Support Services [S]
27	Linguistic Services [S]
28	Respite Care [S]

All Ryan White Program MAI services were included in priority ranking. The final ranking of service categories was revised to reflect the top ten (10) service categories to include locally funded MAI services as well as ADAP Treatment, AIDS Pharmaceutical Assistance, and Oral Health Care, as noted in the table, below.

Motion to adjust MAI priority ranking to move Emergency Financial Assistance from priority 12 to 6; Medical Transportation from priority 16 to 8; Outreach from priority 20 to 9; and Residential Substance Abuse to priority 10.

Moved: Dr. Diego Shmuels

Seconded: Travis Neff

Motion: Passed

A motion was made to accept the *FY 2023 Ryan White Program Minority AIDS Initiative (MAI) Priorities*, as presented.

Motion to accept the Ryan White Program MAI priority rankings, as presented below.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

FY 2023 Ryan White Program Minority AIDS Initiative (MAI) Priorities

FY 2023	Services
1	Medical Case Management, including Treatment Adherence Services [C]
2	AIDS Drug Assistance Program (ADAP) Treatment [C]
3	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]
4	Mental Health Services [C]
5	Outpatient/Ambulatory Health Services [C]
6	Emergency Financial Assistance [S]
7	Oral Health Care [C]
8	Substance Abuse Outpatient Care [C]
9	Medical Transportation (Vouchers) [S]
10	Outreach Services [S]
11	Substance Abuse Services (Residential) [S]
12	Food Bank/Home-Delivered Meals [S]
13	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]
14	Housing Services [C]
15	Health Education/Risk Reduction [S]
16	Home and Community Based Health Care [C]
17	Medical Nutrition Therapy [C]
18	Non-Medical Case Management [S]
19	Psychosocial Support [S]
20	Home Health Care [C]
21	Early Intervention Services [C]
22	Referral for Health Care and Support Services [S]
23	Child Care Services [S]
24	Rehabilitation Services [S]
25	Hospice Services [C]
26	Other Professional Services (Legal Assistance and Permanency Planning) [S]
27	Linguistic Services [S]
28	Respite Care [S]

The Committee recommended four (4) budgets:

1. Part A Flat Funding Budget – no increase in funding;
2. MAI Flat Funding Budget;
3. Part A Ceiling Funding Budget – the maximum request allowed; and
4. MAI Ceiling Funding Budget.

▪ **Part A Flat Funding Budget**

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 PART A FLAT FUNDING (FORMULA & SUPPLEMENTAL FUNDING) BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION ¹	FY 2023 %
1	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
2	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	27.32%
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 88,255	0.41%
4	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 88,253	0.41%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,540,960	39.76%
6	ORAL HEALTH CARE [C]	\$ 3,088,975	14.38%
7	FOOD BANK*/HOME DELIVERED MEALS [S]	\$ 529,539	2.47%
8	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 354,000	1.65%
9	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.62%
10	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	10.10%
11	HOUSING [S]	Not Part A Funded	N/A
12	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.21%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.72%
14	OUTREACH SERVICES [S]	\$ 264,696	1.23%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.72%
16	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
17	HOME HEALTH CARE [C]	Not Part A Funded	N/A
18	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
19	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
20	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
21	HOSPICE [C]	Not Part A Funded	N/A
22	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
23	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
24	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
25	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
26	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
27	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$21,478,885	100.0%

* Funded component of the service category.
[C]= Core Service, [S] = Support Service

ADMINISTRATION ²	\$2,453,209
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL	\$24,532,094

	Exp. Ratios
Core Services	84.35%
Support Services	15.65%

NOTES:

¹ Total based on the RWP FY 2022 final award.

² Administration includes Partnership Staff Support and Data Support (Provide® Enterprise-Miami).

³ Service categories shaded in grey have been added for "FY 2023 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP Part A and MAL. This process is a new HRSA requirement under the Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available resources.

Rick Siclari stated his conflict of interest as representative of Food for Life Network, the sole provider in the Food Bank/Home Delivered Meals service category for Part A funding. The Food Bank/Home Delivered Meals allocation was deliberated separately.

Motion to accept the FY 2023 Ryan White Program Part A Flat Funding budget, as presented for all service categories except Food Bank/Home Delivered Meals.

Moved: Daniel T. Wall Seconded: Dr. Diego Shmuels Motion: Passed

During the vote on Food Bank/Home Delivered Meals, Mr. Siclari left the room and completed Form 8B, included as an attachment to these minutes.

Motion to accept the Food Bank/Home Delivered Meals allocation as presented on the FY 2023 Ryan White Program Part A Flat Funding budget.

Moved: Miguel Puente Seconded: David Goldberg Motion: Passed

Mr. Siclari rejoined the meeting following the motion.

▪ **MAI Flat Funding Budget**

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 MINORITY AIDS INITIATIVE (MAI) FLAT FUNDING BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION ¹	FY 2023 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	38.60%
2	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
4	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.81%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,351,457.00	57.71%
6	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.52%
7	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
8	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058.00	0.34%
9	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.33%
10	OUTREACH SERVICES [S]	\$39,816.00	1.70%
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
13	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
14	HOUSING [S]	Not MAI Funded	N/A
15	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
16	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
17	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
18	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
19	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
20	HOME HEALTH CARE [C]	Not MAI Funded	N/A
21	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
23	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
24	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
25	HOSPICE [C]	Not MAI Funded	N/A
26	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,341,926	100.0%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$271,325
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL	\$2,713,251

	Exp. Ratios
Core Services	97.46%
Support Services	2.54%

NOTES:

¹ Total based on the RWP FY 2022 final award.

² Service categories shaded in grey have been added for "FY 2023 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is a new HRSA requirement under the Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available resources.

Dr. Diego Shmuels stated his conflict of interest as representative of Borinquen Medical Centers, the sole provider in the Substance Abuse Outpatient Care, Mental Health, and Outreach service categories for MAI funding. Those categories were deliberated separately.

Motion to accept the FY 2023 Ryan White Program MAI Flat Funding budget, as presented for all service categories except Substance Abuse Outpatient Care, Mental Health, and Outreach.

Moved: Daniel T. Wall Seconded: Travis Neff Motion: Passed

During the vote on Substance Abuse Outpatient Care, Mental Health, and Outreach, Dr. Shmuels left the room and completed Form 8B, included as an attachment to these minutes.

Motion to accept the Substance Abuse Outpatient Care, Mental Health, and Outreach allocations as presented on the FY 2023 Ryan White Program MAI Flat Funding budget.

Moved: Daniel T. Wall Seconded: Travis Neff Motion: Passed

Dr. Shmuels rejoined the meeting following the motion.

▪ **Part A Ceiling Funding Budget**

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 PART A CEILING FUNDING (FORMULA & SUPPLEMENTAL) BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION ¹	FY 2023 %
1	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
2	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 6,269,052	27.78%
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 88,253	0.39%
4	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 88,253	0.39%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,540,960	37.82%
6	ORAL HEALTH CARE [C]	\$ 3,588,975	15.88%
7	FOOD BANK ² /HOME DELIVERED MEALS [S]	\$ 529,539	2.34%
8	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 354,000	1.57%
9	MENTAL HEALTH SERVICES [C]	\$ 336,329	1.49%
10	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.61%
11	HOUSING [S]	Not Part A Funded	N/A
12	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.20%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.68%
14	OUTREACH SERVICES [S]	\$ 264,698	1.17%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.68%
16	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
17	HOME HEALTH CARE [C]	Not Part A Funded	N/A
18	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
19	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
20	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
21	HOSPICE [C]	Not Part A Funded	N/A
22	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
23	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
24	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
25	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
26	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
27	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$22,582,829	100.0%

¹ Funded component of the service category.

[C]= Core Service; [S] = Support Service

ADMINISTRATION ²	\$2,575,869
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL	\$25,758,698

	Exp. Ratios
Core Services	85.12%
Support Services	14.88%

NOTES:

¹ Award Ceiling Totals \$28,607,611 [\$25,758,698 (Part A) and \$2,848,913 (MAL)] per HRSA's FY 2023 Non-competing Continuation Instructions.

² Administration includes Partnership Staff Support and Data Support (Provide@ Enterprise-Miami).

³ Service categories shaded in grey have been added for "FY 2023 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAL. This process is a new HRSA requirement under the Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their

Mr. Siclari stated his conflict of interest as representative of Food for Life Network, the sole provider in the Food Bank/Home Delivered Meals service category for Part A funding. The Food Bank/Home Delivered Meals allocation was deliberated separately.

Motion to accept the FY 2023 Ryan White Program Part A Ceiling Funding budget as presented for all service categories except Food Bank/Home Delivered Meals.

Moved: Daniel T. Wall

Seconded: Miguel Puente

Motion: Passed

During the vote on Food Bank/Home Delivered Meals, Mr. Siclari left the room. Conflict of interest is noted on Form 8B, included as an attachment to these minutes.

Motion to accept the Food Bank/Home Delivered Meals allocation as presented on the FY 2023 Ryan White Program Part A Ceiling Funding budget.

Moved: Daniel T. Wall

Seconded: Miguel Puente

Motion: Passed

Mr. Siclari rejoined the meeting following the motion.

▪ **MAI Ceiling Funding Budget**

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2023 MINORITY AIDS INITIATIVE (MAI) CEILING FUNDING BUDGET			
FY 2023 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2023 RECOMMENDED ALLOCATION ¹	FY 2023 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	36.68%
2	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
3	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
4	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.77%
5	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,473,553.00	59.80%
6	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.49%
7	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
8	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058.00	0.33%
9	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.31%
10	OUTREACH SERVICES [S]	\$39,816.00	1.62%
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
13	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
14	HOUSING [S]	Not MAI Funded	N/A
15	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
16	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
17	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
18	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
19	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
20	HOME HEALTH CARE [C]	Not MAI Funded	N/A
21	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
23	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
24	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
25	HOSPICE [C]	Not MAI Funded	N/A
26	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,464,022	100.0%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$284,891
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL	\$2,848,913

	Exp. Ratio:
Core Services	97.58%
Support Services	2.42%

NOTES:

¹ Award Ceiling Totals \$28,607,611 [\$25,758,698 (Part A) and \$2,848,913 (MAI)] per HRSA's FY 2023 Non-competing Continuation Instructions.

² Service categories shaded in grey have been added for 'FY 2023 RANKING' (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is a new HRSA requirement under the Non-competing Continuation Instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their

Dr. Shmuels stated his conflict of interest as representative of Borinquen Medical Centers, the sole provider in the Substance Abuse Outpatient Care, Mental Health, and Outreach service categories for MAI funding. Those categories were deliberated separately.

Motion to accept the FY 2023 Ryan White Program MAI Ceiling Funding budget as presented for all service categories except Substance Abuse Outpatient Care, Mental Health, and Outreach.

Moved: Daniel T. Wall Seconded: Miguel Puente Motion: Passed

During the vote on Substance Abuse Outpatient Care, Mental Health, and Outreach, Dr. Shmuels left the room. Conflict of interest is noted on Form 8B, included as an attachment to these minutes.

Motion to accept the Substance Abuse Outpatient Care, Mental Health, and Outreach allocations as presented on the FY 2023 Ryan White Program MAI Ceiling Funding budget.

Moved: Daniel T. Wall Seconded: Travis Neff Motion: Passed

Dr. Shmuels rejoined the meeting following the motion.

B. Grantee/Recipient Reports

Ryan White Part A/Minority AIDS Initiative (MAI)

Daniel T. Wall

Mr. Wall reported on Ryan White Program Part A/MAI updates. The latest expenditure reports and client count were projected on the screen.

From March 1, 2022, to September 30, 2022, there have been 7,579 unduplicated clients served by the Ryan White Part A/MAI program. From July 2, 2018, to October 25, 2022, the Test and Treat/Rapid Access (TTRA) protocol accepted 3,085 unduplicated clients.

The County is up to date on Health Resources and Services Administration (HRSA) reporting.

Dr. Andrea Sciberras has been hired as the new HIV Section Administrator at Florida Department of Health (FDOH)-Tallahassee.

FDOH Part A and Part B jurisdictions have developed a statewide client attestation and eligibility reciprocity form to streamline service delivery for clients who travel between jurisdictions.

Policy Clarification Notice 21-02, *Determining Client Eligibility & Payor of Last Resort in the Ryan White HIV/AIDS Program*, was released on November 1, 2022.

Ryan White Part B

The latest report on Part B was not available; the item was tabled.

Motion to table the Ryan White Part B Report.

Moved: Rick Siclari

Seconded: Dr. Diego Shmuels

Motion: Passed

AIDS Drug Assistance Program (ADAP) Miami

Dr. Javier Romero

Dr. Javier Romero, FDOH-Miami-Dade County, reported on the clients served, number of prescriptions, and program notes as detailed in the September 2022 ADAP Report.

Miami ADAP offered to assist with filling prescriptions for ADAP clients impacted by Hurricane Ian; to date, no requests had been received.

The Magellan Rx PBM (pharmacy benefit manager) is now operating at seventeen sites. A complete list was posted with the ADAP Report. These are pharmacies available to uninsured ADAP clients in Miami-Dade County.

Effective November 1, 2022, ADAP eligibility will be on a 366 day time frame. ADAP, Ryan White Part A, Ryan White Part B, and General Revenue will implement eligibility reciprocity, as mentioned in the Part A Recipient report.

General Revenue at SFAN

Angela Machado

Angela Machado, South Florida AIDS Network, reviewed the General Revenue (GR) Report for September 2022. Current expenditures appear low; however, the GR Fiscal Year just began on July 1, 2022.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

Roberto Tazoe, City of Miami, reported that landlords are complaining about HOPWA reimbursement rates not keeping pace with rent increases. Payments have increased by 10%, but the average Fair Market Rent increased by 16%. Due to rate increases, HOPWA anticipates serving fewer clients for long-term housing. HOPWA short-term rental assistance is still available through Care Resource.

Members requested a written HOPWA Report for future meetings.

C. Approval of Reports

Mr. Iadarola called for a motion:

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Miguel Puente

Seconded: Dr. Diego Shmuels

Motion: Passed

IX. Standing Business

There was no standing business.

X. New Business

▪ **Authorization for Chair to Sign Letter to HRSA Regarding New Copier Purchase**

Staff read a letter for the record, requesting that HRSA approve a reallocation of funds for Behavioral Science Research to purchase two copiers. Assistant County Attorney, Terrence A. Smith, advised the Partnership that this letter does not constitute approval for the purchase, which is outside the authority of the Partnership, but is limited to authorizing the Chair to sign the letter requesting that HRSA approve the funds reallocation.

Motion to authorize the Partnership Chair to sign the letter to HRSA requesting reallocation of funds for the purchase of two copiers.

Moved: Travis Neff

Seconded: Frederick Downs

Motion: Passed

▪ **Retroactive Authorization for Chair to Sign the Letter of Assurance to HRSA for the Planning Council for FY 2023-2024**

Staff explained that HRSA requires an annual letter of assurance from planning councils for upcoming fiscal year activities, but although the letter was timely prepared, the Partnership was not able to achieve quorum at the designated meeting on September 30, 2022. In order to not delay the submission of the letter, the Chair signed the letter on that date, with the understanding that the Partnership would need to review and ratify said letter at its next scheduled meeting.

Motion to retroactively authorize the Chair's execution of the September 30, 2022, Letter of Assurance to HRSA.

Moved: Daniel T. Wall

Seconded: Miguel Puente

Motion: Passed

▪ **Florida Comprehensive Planning Network (FCPN) Patient Care Representative Report**

Travis Neff, Partnership Past President and FCPN Patient Care Representative, presented highlights from the October 2022 FCPN meeting, including state of Florida updates on:

- Patient care;
- HOPWA;
- ADAP;
- Pending and new legislation (state and federal);
- The latest epidemiological data;
- Upcoming Marketplace enrollment dates; and
- Integrated Plan progress;

Mr. Neff also advised members the state is conducting a Needs Assessment survey for people with HIV and asked all members to assist with disseminating and/or completing the survey. The survey will be available in English, Spanish, and Creole. Staff will post the survey online and paper copies will be provided to agencies.

Mr. Wall thanked Mr. Neff for his report and noted that persons planning on ACA Marketplace enrollment should wait until all the approved plans are announced which should be very shortly after the November 1 start date.

▪ **2022-2026 Integrated HIV Prevention and Care Plan Timeline Review**

Staff advised the Partnership on the timeline for 2022-2026 Integrated Plan submission:

- A draft of the Plan will be available online prior to the November 10 Joint Integrated Plan Review Team (JIPRT) meeting.
- November 10: JIPRT will vote on the final draft of the Plan.
- November 21: The JIPRT's recommendation will be brought to the Partnership.
- December 9: The Plan is due to HRSA and CDC.

Members were asked to be sure to attend the November 21 Partnership meeting so as not to delay submission of the Plan.

Note: Due to Hurricane Nicole, the JIPRT meeting was rescheduled for November 14.

XI. Announcements

There were no announcements.

XII. Next Meeting

Mr. Iadarola announced the next meeting date is November 21, 2022, at the Miami-Dade County Library.

XIII. Adjournment

Mr. Iadarola called for a motion to adjourn.

Motion to adjourn.

Moved: Miguel Puente

Seconded: Frederick Downs

Motion: Passed

The meeting adjourned at 11:44 a.m.

Attachment: Signed copies on file.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS	
LAST NAME—FIRST NAME—MIDDLE NAME Shmuels, MD, Diego	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Miami-Dade HIV/AIDS Partnership
MAILING ADDRESS [REDACTED]	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE IN WHICH I SERVE IS A UNIT OF:
CITY [REDACTED]	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
COUNTY Miami-Dade	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED October 31, 2022	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Diego Shmuels, MD, hereby disclose that on October 31, 2022 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of Borinquen Medical Centers, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

For FY 2023 Ryan White Program Minority AIDS Initiative (MAI) Flat Funding budget, and FFY 2023 Ryan White Program MAI Ceiling Funding budget, Borinquen Medical Centers is the sole provider for service categories: Mental Health Services, Outpatient Substance Abuse, and Outreach.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Siclari, Richard	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Miami-Dade HIV/AIDS Partnership
MAILING ADDRESS [REDACTED]	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE IN WHICH I SERVE IS A UNIT OF:
CITY [REDACTED]	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
COUNTY Miami-Dade	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED October 31, 2022	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Richard Siclari, hereby disclose that on October 31, 2022:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of Food for Life Network, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

For the FY 2023 Ryan White Program Part A Flat Funding budget, and FY 2023 Ryan White Program Part A Ceiling Funding Budget, Food for Life Network is the sole provider in the service category: Food Bank.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.