



**Care and Treatment Committee Meeting
Miami-Dade Public Library, Auditorium
101 West Flagler, Miami, FL 33130
November 3, 2022**

Approved January 12, 2023

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Downs, Frederick		X
3	Grant, Gena	X	
4	Henriquez, Maria	X	
5	Iadarola, Dennis	X	
6	Mills, Vanessa	X	
7	Neff, Travis		X
8	Roelans, Ryan		X
9	Siclari, Rick	X	
10	Shmuels, Diego		X
11	Trepka, Mary Jo	X	
12	Wall, Dan	X	
Quorum = 5			

Guests	
Mester, Brad	
Poblete, Karen	
Staff	
Robert Ladner	
Marlen Meizoso	

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

In the absence of the Chair, Dennis Iadarola volunteered to lead the meeting. He called the meeting to order at 10:14 a.m.

II. Meeting Housekeeping and Rules

Mr. Iadarola reviewed a Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, parking, and meeting decorum for all participants.

III. Introductions

Members and guests introduced themselves around the room.

IV. Floor Open to the Public

Mr. Iadarola read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

The committee reviewed the agenda. Staff indicated indicate there was no Part B report, so it may be stricken from the agenda. The Committee moved to approve the agenda with the recommended change.

Motion to accept the revised agenda.

Moved: Vanessa Mills

Seconded: Dan Wall

Motion: Passed

VI. Review/Approve Minutes of September 1, 2022

The committee reviewed the minutes of September 1, 2022, and accepted them as presented.

Motion to accept the minutes from September 1, 2022, as presented.

Moved: Dan Wall

Seconded: Vanessa Mills

Motion: Passed

VII. Reports

• *Part A*

Dan Wall

Dan Wall reviewed the October Recipient reports, detailing reimbursements through August 2022 (copy on file). Thus far, the program has served 7,370 clients. Expenditures have risen, with most contracts executed. Over 2,300 clients have been served under TTRA, of which 1,174 were new to care and 871 were new to Ryan White Care.

The County is working on a new Ending the Epidemic (EHE) RFP, which should be released by the end of the calendar year and will be due back before the fiscal year ends at the end of February, 2022. The EHE RFP will include funding for HealthTec, which provides an integrated approach to care, and which may fund at a minimum the following service components: medical case management, outpatient ambulatory health services, mental health, prescription drugs and substance abuse outpatient. Quick Connect will also be a component of the EHE RFP, providing in-service training to those providers who are not versed in HIV and provides a warm hand-off of a HIV+ client from a non-HIV provider location to a HIV provider. There will also be a Housing Support Services component, which will provide transitional/emergency housing assistance and support services. Providers will be required to conduct a needs evaluation on the client's life skills, employability, and health status. While clients will not be required to participate in life skills or vocational training, these must be offered. The final fundable component of the EHE RFP will be

Mobile-GO teams which will provide a provider or two with mobile units to address emerging HIV/AIDS hot spots and take services to clients.

The FCPN meeting was held last month and Dr. Jeff Beal's replacement -- Dr. Andrea Sciberras -- was introduced. As of November 1, the State of Florida will now have reciprocal eligibility for Part B, ADAP, and Part A. Clients can be certified throughout the state for financial eligibility and HIV status, and this certification will allow the client to move seamlessly across county lines and across funding streams, with services limited only by county residency. The ADAP program's pharmacy benefits manager is now working with an expanded pharmacy network which includes Part A provider locations at AHF (four locations), Borinquen, Care Resource, and Miami Beach Community Health (three locations)

- *ADAP*

Marlen Meizoso

In Dr. Javier Romero's absence, Marlen Meizoso reviewed the September 2022 ADAP report (copy on file). Enrollments, pharmacy and insurance expenditures, program updates and current pharmacy listings were reviewed. She also indicated that administrative rule 64D-4.007 passed, changing ADAP rules for participation in the program, including the removal of the need to have a prescription for an ARV and clarifying participation in the insurance benefits program. Once the memo from DOH is available on the change, it will be disseminated.

- *General Revenue*

Marlen Meizoso

Mrs. Meizoso reviewed the General Revenue report for September 2022 (copy on file) which indicated 1,479 clients were served and \$416,674.98 was expended for the month.

- *Vacancies*

Marlen Meizoso

Mrs. Meizoso reviewed the October 2022, vacancy report (copy on file) which indicated there are twelve vacancies on the Care and Treatment Committee. The Executive Committee is pending approval of changes to committee membership: with the exception of the Prevention Committee, committees would be reduced to 16 total members. This reduction would result in only having four vacancies on the Care and Treatment Committee (three for general members and one for a member of the affected community). There is one application pending but the member is not present; staff will follow-up with the applicant to ensure they can attend the next meeting.

- *Report to Committees*

Dennis Iadarola

The report to committees is included for reference (copy on file). The report details the items approved at the October 31, 2022, Partnership meeting including needs assessment items and letters. Any questions can be directed to staff.

- *Medical Care Subcommittee Report*

Marlen Meizoso

Mrs. Meizoso reviewed the Medical Care Subcommittee report (copy on file).

The Medical Care Subcommittee (MCSC):

- Met on September 23 and October 28, 2022.
- Heard updates from the Ryan White Program and the ADAP Program.
- Updating the Primary Medical Care Standards.
- Making some additions and reformatting the Allowable Conditions List.
- Addressed an oral health care issue related to codes but deferred further discussion until the November meeting
- Revised service descriptions for oral health care, AIDS pharmaceutical assistance, and outpatient ambulatory health services to be reviewed in November.
- Revised language in oral health care service standards to be reviewed in November.
- Discussed the impact of a reduced committee size and voted to reorganize the membership composition. The reorganization removes the nutritionist specialty, but if a consult is needed, a nutritionist will be invited to a meeting. A general seat was kept to accommodate for an additional member in a category.

Seat Assignments by Specialty	Revisions based on 16 members
ADAP representative	1
General Revenue representative	1
Nurse/Medical Case Manager	1
Pharmacists	1
Physicians, ARNP, Physician Assistant	4
Psychiatrist/Mental Health Provider	1
Representatives of Affected (RA)	5
Substance Abuse Treatment Provider	1
General Seats (non-assigned)	1
Nutritionist	delete specialty
Total Assigned Seats:	16

Motion to amend the Medical Care Subcommittee seat assignments as discussed. (*indicated above*).

Moved: Dan Wall

Seconded: Dr. Mary Jo Trepka

Motion: Passed

VIII. Standing Business

- *December meeting*

All

Mr. Iadarola indicated that the December meeting is scheduled for Thursday, December 1, 2022, which is World AIDS Day. Quorum maybe compromised since World AIDS Day has many events

which members may attend. Mr. Iadarola requested that those members present would indicate who could and could not attend the next meeting. Of those present, five indicate they could attend and two indicated they could not attend the next meeting. The Committee decided not to cancel the meeting, since the minimum number for quorum agreed they could make the next meeting. Staff will inquire once again with the remaining members of the Committee to ensure quorum before sending out the next notice. RSVPs were requested in a timely manner.

IX. New Business

- *YR 2022 Sweeps/Reallocation #3*

All

Mr. Wall detailed the FY 2022-23 Sweeps 3 sheet (copy on file). There were \$1,916,557 swept from six categories which were projected to underspend. Requests received totaled the sweeps amount in four categories (medical case management, outpatient ambulatory health, food bank and medical transportation). The net results of the allocations and sweeps were presented in the last column (column d). The total expenditures for the last five years from the needs assessment was also included for reference (copy on file).

No members who were conflicted were present at the time of this agenda item. The Committee voted to fully fund the requests.

Motion to allocate in Part A Sweeps #3 \$339, 229 in medical case management, \$674,540 in outpatient ambulatory health services, \$894,025 in food bank, and \$8,763 in medical transportation.

Moved: Dan Wall

Seconded: Vanessa Mills

Motion: Passed

Mr. Wall also indicated that food bank services cost has increased because of inflation so reimbursements were adjusted. For the Thanksgiving and Christmas holidays, an extra bag of food can also be picked up.

Members indicated that they found the labeling of the columns helpful in understanding the document and in following along.

- *Maximize Expenditures Prior to Fiscal Year Closure*

All

Mr. Iadarola indicated that when the last Sweeps have been concluded, the Care and Treatment Committee historically has moved to authorize the County to make last minute movements of funding prior to the close of the fiscal year to maximize expenditures. Staff requested clarification of how much this would involve, and Mr. Wall indicated it would be approximately \$400,000. Any final adjustments and reallocations made by the Recipient would be reviewed after the close of the fiscal year. Mr. Iadarola inquired if the committee would entertain a motion, which was then made and approved.

Motion to authorize the Miami-Dade County Office of Management and Budget-Grants Coordination to make last minute allocations prior to the close of the fiscal year to maximize expenditures and then provide these final allocations at the close of the fiscal year.

Moved: Rick Siclari

Seconded: Vanessa Mills

Motion: Passed

- *Service Descriptions-Medical Transportation, Mental Health, Other Professional: Legal Services, and Substance Abuse*

All

Mr. Iadarola indicate the committee would review four service descriptions all of which were updated with 2023 language (rankings and dates) in track changes and items that needed further clarification would be highlighted in yellow. The Committee started with medical transportation. They agreed with all the redline changes but under section D (pg. 70) they recommended changed the language highlighted in yellow to “within 366 days” since this keeps the language in line with other program changes.

Motion to accept the changes to the medical transportation as discussed.

Moved: Dan Wall

Seconded: Vanessa Mills

Motion: Passed

The next service description was mental health services and redline changes were reviewed. The Committee felt that additional tweaking of the language was needed since this is a historically underfunded and stigma ridden service. Staff will bring back some suggested language and members were encouraged to provide suggested language in advance of the meeting so all options could be presented. The Committee made a motion to table the item until the next meeting.

Motion to table the mental health service description item until the next meeting.

Moved: Dan Wall

Seconded: Vanessa Mills

Motion: Passed

The next service description was other professional-legal services and redline changes were reviewed. This service description was updated in 2022 to include gender affirming services. The Committee made a motion to approve the draft.

Motion to accept the other professional services: legal services and permanency planning service descriptions as presented.

Moved: Dan Wall

Seconded: Maria Henriquez

Motion: Passed

The last service description was substance abuse. The Committee felt that like mental health, this service description needed additional tweaking of the language, so they tabled discussing the item until the next meeting. Staff will bring back some suggested language and members were encouraged to forward language in advance of the meeting.

Motion to table the substance abuse service description item until the next meeting.

Moved: Dan Wall

Seconded: Maria Henriquez

Motion: Passed

It was requested that any data on mental health and substance abuse that could assist with the service descriptions such as utilization or surveys be provided at the next meeting.

- *2023 Meeting Dates and Work Plan Development*

Marlen Meizoso

Mrs. Meizoso reviewed the tentative 2023 meeting dates (copy on file). A draft of the 2023

activities was included on the reverse of the meeting dates sheet. Additional discussion will be had regarding meeting dates, structure, and planning at the next committee meeting. She indicated that the January meeting was moved down a week because of New Year holiday schedule. The Committee agreed to the dates as presented.

Motion to approve the Care and Treatment meeting dates as presented.

Moved: Dan Wall

Seconded: Etelvian Alcala

Motion: Passed

X. Announcements

All

Mrs. Meizoso reminded members to RSVP for the next meeting to ensure quorum, requested for materials sent in advance to be reviewed, and announced that elections would be held at the January meeting. The memo announcing the item should be available for the next meeting.

XI. Next Meeting

Dennis Iadarola

The next meeting is scheduled for Thursday, December 1, 2022, at the Miami-Dade County Main Library, Auditorium, 101 West Flagler Street, Miami, FL 33130 from 10 a.m. to 12:00 p.m.

XII. Adjournment

Dennis Iadarola

With the meeting business concluded, Mr. Iadarola thanked the members and guests for taking the time to make the meeting and participating today. He then requested a motion to adjourn and closed the meeting at 11:25 a.m.

Motion to adjourn.

Moved: Dan Wall

Seconded: Vanessa Mills

Motion: Passed