



**Housing Committee Meeting**  
**Behavioral Science Research, 2121 Ponce De Leon Blvd, Ste. 240**  
**Coral Gables, FL 33134**  
**October 20, 2022**

| #                | Members           | Present | Absent | Guests          |
|------------------|-------------------|---------|--------|-----------------|
| 1                | Alleyne, Karen    |         | X      | Marvin Ellis    |
| 2                | Burks, Laurie Ann |         | X      | Patera Robinson |
| 3                | Herz, Stephen     | X       |        |                 |
| 4                | Laso, Carlos      | X       |        |                 |
| 5                | Tazoe, Roberto    | X       |        | <b>Staff</b>    |
| 6                | Rodriguez, Israel |         | X      | Marlen Meizoso  |
| <b>Quorum: 3</b> |                   |         |        |                 |

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order**

Stephen Herz volunteered to lead the meeting in the Chair’s absence. He called the meeting to order at 2:15 p.m.

**II. Meeting Housekeeping and Rules**

Marlen Meizoso reviewed housekeeping items, including best meeting practices, general conduct reminders and the location of materials.

**III. Introductions**

Mr. Herz introduced himself and requested in-person members and guest to introduce themselves. Staff read the names of those members participating online.

**IV. Floor Open to the Public**

Mr. Herz opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”*

There were no comments made. Mr. Herz closed the floor for public comment.

**V. Review/Approve Agenda**

The committee reviewed the agenda and voted to accept the is as presented.

**Motion to approve the agenda, as presented.**

**Moved: Roberto Tazoe**

**Second: Carlos Laso**

**Motion: Passed**

**VI. Review/Approve Minutes of March 17, 20212**

The committee reviewed the minutes of March 17, 2022 and approved them as presented.

**Motion to accept the minutes of March 17, 20212, as presented.**

**Moved: Roberto Tazoe**

**Second: Carlos Laso**

**Motion: Passed**

**VII. Reports**

- **HOPWA Program Updates (LTRA, Project Based, STRMU)**

*Roberto Tazoe*

Roberto Tazoe reported that a Market Housing Analysis Needs Assessment will be conducted by Appletree Perspectives. An exact date for the assessment has not been determined.

Fair Market Rents for the following fiscal year have been published. From FY 2022 to 2023 rates have increased from 17% (efficiency) to 14% (4-bedroom home). No additional money has been provided to the program. Accordingly, while current clients can be carried by the program, calling additional clients off the waitlist is not likely at this time.

Currently the HOPWA Long-Term Rental Assistance waitlist is on number 105. There will likely be no additional waitlist numbers called for a while.

A new component is being introduced this year, Permanent Housing Placement (PHP), which can assist with security deposits and/or, first or last month's rental payments.

STRMU assistance is still be offered under regular HOPWA funding even though CARE Act funding has ended. Care Resources remains the STRMU provider.

- **Membership Vacancies and Changes**

*Marlen Meizoso*

Mrs. Meizoso referenced the membership vacancy report (copy on file). She indicated Rose Ade had resigned and Israel Rodriguez has left Sunshine for All. She will follow-up with Mr. Rodriguez to see if he will remain a member or not. The Executive Committee is in the process of changing the bylaws to trim the size of the committees. Once approved the Housing Committee will have a maximum membership of 16 thereby reducing the vacancies to ten. If anyone knows of interested parties who wish to join, please have them contact staff or come to a meeting.

**VIII. Standing Business**

No items.

## IX. New Business

- ***Officer Election***

*All*

Mrs. Meizoso indicated that an election must take place at the next meeting since the chair resigned. A memo listing eligible candidates was distributed (copy on file). The eligible members will need to be revised if Mr. Rodriguez resigns but a new memo will be forwarded to the Committee.

- ***2023 Meeting Dates***

*All*

Mrs. Meizoso distributed the 2023 meeting dates (copy on file). Members requested that discussion on how to engage other housing stakeholders on the committee should take place at the next meeting. Mrs. Meizoso will bring a list of possible stakeholders. The Committee can then draft questions and agenda items for the stakeholder meeting.

- ***New Fair Market Rents (FMRs) and Waitlist Implications***

*All*

This item was addressed under the HOPWA program updates.

## X. Announcements

It was announced that Care Resource is doing a walk on December 3<sup>rd</sup> at Goulds Park.

## XI. Next Meeting

The next meeting is scheduled for January 19, 2023, at the BSR offices at 2121 Ponce de Leon Boulevard, Coral Gables.

## XII. Adjournment

**Motion to adjourn the meeting.**

**Moved: Roberto Tazoe**

**Seconded: Carlos Laso**

**Motion: Passed**

Mr. Herz adjourned the meeting at 2:58 p.m.