



**Care and Treatment Committee Meeting  
Miami-Dade Public Library, Auditorium  
101 West Flagler, Miami, FL 33130  
January 12, 2023**

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Downs, Frederick		X
3	Grant, Gena		X
4	Henriquez, Maria	X	
5	Iadarola, Dennis	X	
6	Mills, Vanessa		X
7	Neff, Travis		X
8	Roelans, Ryan		X
9	Siclari, Rick		X
10	Shmuels, Diego		X
11	Trepka, Mary Jo	X	
12	Wall, Dan	X	
<b>Quorum: 5</b>			

Guests	
Goldberg, David	
Mester, Brad	
Staff	
Robert Ladner	Marlen Meizoso

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order**

Dennis Iadarola volunteered to lead the meeting since the Chair had a scheduling conflict. He called the meeting to order at 10:14 a.m.

**II. Meeting Housekeeping and Rules**

Mr. Iadarola reviewed a Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, parking, and meeting decorum for all participants.

**III. Introductions**

Members and guest introduced themselves around the room.

**IV. Floor Open to the Public**

Mr. Iadarola read the following:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*

*BSR has a dedicated line for statements to be read into the record. No statements were received.*

There were no comments, so the floor was closed.

**V. Review/Approve Agenda**

The committee reviewed the agenda and made a motion approved it as presented.

**Motion to accept the agenda, as presented.**

**Moved: Dan Wall                      Seconded: Dr. Mary Jo Trepka                      Motion: Passed**

**VI. Review/Approve Minutes of November 3, 2022**

The committee reviewed the minutes of November 3, 2022, and accepted them as presented.

**Motion to accept the minutes from November 3, 2022, as presented.**

**Moved: Dan Wall                      Seconded: Dr. Mary Jo Trepka                      Motion: Passed**

**VII. Reports**

- *Part A* *Dan Wall*

Dan Wall reviewed the January reports which provided reimbursements through November 2022 (copy on file). Thus far, the program has served 8,030 clients. All contracts have been executed. Over 3,200 clients have been served under TTRA. All reports are up to date. Site visits are being conducted and will be completed by the end of the fiscal year. Provisional award letters will be sent out by January 20, 2023, since a partial award has been received. The County is working on a new Ending the Epidemic (EHE) RFP which has been sent to HRSA for review. The FCPN continues to meet and has requested an extension to submit the joint integrated plan. There is a meeting scheduled face-to-face in Orlando with the participation of Part As. A self attestation form is being developed for the state.

- *Part B* *David Goldberg*

David Goldberg reviewed the September 2022 (copy on file) report. Over 1.6 million dollars has been allocated but only \$64,193.32 has been spent (21% of budget). Providers are submitting reports late. Utilization rates are low since providers are using patient assistance programs or using samples. Some edits will need to be made to contracts for next year. The housing component has not been finalized yet but the Department of Health is trying to work with an agency. One of the issues is the program is not a permanent solution, and the program can't pay set-up fees (deposits or utilities).

- *.ADAP* *Marlen Meizoso*

Marlen Meizoso reviewed the December 2022 (copy on file) report. Enrollments, pharmacy and insurance expenditures, program updates and current pharmacy listings. Another expansion of pharmacies joining Magellan is forthcoming.

- *General Revenue* *Marlen Meizoso*

Mrs. Meizoso reviewed the General Revenue report for November 2022 (copy on file) which indicated 1,340 clients were served and \$363,296.72 was expended for the month.

- *Vacancies* *Marlen Meizoso*

Mrs. Meizoso reviewed the January 2023, vacancy report (copy on file) which indicated there are four vacancies on the Care and Treatment Committee. Barbara Kubilus, who is currently working with the Part D program at the University of Miami, has submitted an application and wishes to join the committee and will also be joining the Partnership. Ms. Kubilus was not present, but the Committee was familiar with her, and they voted to accept her as a member.

**Motion to accept Barbara Kubilus as a member of the Care and Treatment Committee.**

**Moved: Dan Wall                      Seconded: Dr. Mary Jo Trepka                      Motion: Passed**

- *Medical Care Subcommittee Report* *Marlen Meizoso*

Mrs. Meizoso reviewed the Medical Care Subcommittee report (copy on file).

The Subcommittee:

Met on November 19, 2021.

Heard updates from the Ryan White Program and the ADAP Program.

Discussed and made a motion restricting Ryan White Oral Health Care formulary to prevent code D5421 (Adjustment to Dentures) and code D5225 (Maxillary partial denture-flexible based [including any clasps, rests, and teeth]) and D5226 (Mandibular partial denture) from being billed together. In some commercial plans, billing of an adjustment code separately is allowable only **after six months** of the initial service.

**Motion for D5225 (Maxillary partial denture-flexible based [including any clasps, rests, and teeth] to include adjustments up to 180 days.**

**Moved: Dan Wall                      Seconded: Dr. Mary Jo Trepka                      Motion: Passed**

**Motion for D5226 ((Mandibular partial denture-flexible based [including any clasps, rests, and teeth] to include adjustments up to 180 days.**

**Moved: Dan Wall                      Seconded: Dr. Mary Jo Trepka                      Motion: Passed**

**Motion to restrict D5421 (Adjustment to Dentures) billing within 180 days of D5225 and D5226.**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

Reviewed the Oral Health Service standards and suggested some updates. The Subcommittee made a motion to accept the revisions. Staff recommended deferring this item to allow staff time to present additional language which may be needed to add and having the Medical Care Subcommittee address a language revision. The Committee concurred with the recommendation and made a motion to defer the item and return the item to the Medical Care Subcommittee.

**Motion to defer the Oral Health Services Standards and return it to the Medical Care Subcommittee.**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

Continued its review and updates to the Primary Medical Care Standards.

Reviewed and made some revisions the Oral Health Care, AIDS Pharmaceutical Assistance, and Outpatient/Ambulatory Health service descriptions. Changes in red indicate suggested changes, and items highlighted in yellow indicate updates that will need to be made for 2022.

**Motion to accept the changes to the Oral Health Care services descriptions, as discussed. (Attachment 2), the AIDS Pharmaceutical Assistance service descriptions, as presented. (Attachment 3), and the Outpatient/Ambulatory Health service descriptions, as presented. (Attachment 4).**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

Continued work on revisions to the Allowable Conditions, including formatting and additions.

Reviewed and approved their meeting dates and draft workplan for 2023.

The next subcommittee is scheduled for January 27, 2023.

**VIII. Standing Business**

- *2023 Officer Elections*

*All*

Mrs. Meizoso indicated that a memo concerning committee officers had been shared (copy on file). Dr. Shmuels is eligible for a second term as chair of the Care and Treatment Committee, and was interested. Frederick Downs, Jr. indicated that because of health issues he will not pursue a second term. None of the committee members present self-nominated to contest Dr. Shmuels' re-election as chair. The Committee moved to re-elect Dr. Shmuels.

**Motion to reelect Dr. Diego Shmuels as chair of the Care and Treatment Committee.**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

Staff will need to review the membership for qualified and interested candidates for the vice-chair position. An election for the missing officer can be conducted at the next meeting.

## **IX. New Business**

- *Service Descriptions: Medical Case Management, Emergency Financial Assistance, Health Insurance, Food Bank and Outreach*

*All*

Staff distributed copies of the service descriptions for Medical Care Management, Emergency Financial Assistance, Health Insurance, Food Bank, and Outreach with updates to years, items, and service ranking in redline. The Committee approved the Emergency Financial Assistance, Health Insurance, and Food Bank service descriptions without additional changes. Under the Medical Case Management service description, the Committee made additional changes for clarity and consistency. They decided to strike language on situational care, since there is no way to distinguish contact.

**Motion to strike the statement from the Medical Case Management service description: “Clients limited to only ‘situational needs’ should not be included in the ‘active’ caseload count.”**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

Discussion regarding timely entry and access to data was brought up. Provider systems reporting outpatient medical care activities must interface with the Provide Enterprise Miami system in a timely manner (within 48 hours of service provision, per contract). Timely entry of data is important not only for performance measures but client access to services and is a HRSA expectation. Some providers are only interfacing once a month, but this not acceptable.

**Motion to accept the updates to the Medical Case Management, Emergency Financial Assistance, Food Bank, and Health Insurance Assistance service descriptions as presented.**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

The Committee reviewed the Outreach service descriptions and there were some questions about access and programing in the Provide Enterprise system. The Committee voted to defer the item to review the issues.

**Motion to defer the Outreach service description.**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

## **X. Announcements**

*All*

Meeting announcements should be forwarded to Staff for distribution through the aidsnet.org website and weekly Community Notices.

Next month distribution of the source of income forms will begin. All forms must be completed before July 1, 2023, to comply with local and state rules.

**XI. Next Meeting**

*Dennis Iadarola*

The next meeting is scheduled for Thursday, February 2, 2023, at the Miami-Dade County Main Library, Auditorium, 101 West Flagler Street, Miami, FL 33130 from 10:00 a.m. to 12:00 p.m.

**XII. Adjournment**

*Dennis Iadarola*

With business concluded, Mr. Iadarola thanked the members for participating in today's meeting. He then requested a motion to adjourn and closed the meeting at 11:37 a.m.

**Motion to adjourn.**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

DRAFT