



## *Memo*

**To:** Miami-Dade HIV/AIDS Partnership Members

**From:** Christina Bontempo

**Date:** February 15, 2023

**Re:** 2023 Officer Nominations and Elections

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The February 21, 2023 meeting will include nominations for Miami-Dade HIV/AIDS Partnership Chair and Vice Chair (Officers). The term of current Chair, Dennis Iadarola, ends in April. The current Vice Chair, Alberto Perez-Bermudez, is eligible for a second term. Additional candidates can be nominated from the floor. Elections will be held at the March meeting.

Partnership Officers also serve as Chair and Vice Chair of the Executive Committee which is scheduled to meet six times annually.

If you have not done so already, please contact me to add your name to the list nominees.

For your reference, I am providing Partnership Bylaws excerpts relevant to Partnership Officers:

### **SECTION 5.4. Nominations and Elections of Officers**

#### **A. Partnership**

1. Nominations for Partnership Chair and Vice Chair shall be made in February of each year.
2. Elections for Partnership Chair and Vice Chair shall be held in March of each year.

### **SECTION 5.1. Officers**

#### **A. The Partnership**

1. The Partnership shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the Partnership.
2. Officers shall be full voting members.
3. At least one (1) officer of the Partnership must be a person with HIV.
4. The Chair and Vice-Chair of the Partnership shall not be representatives of a grantee organization, and shall not personally provide, represent entities that provide, or otherwise possess a financial relationship with entities that provide HIV-related services funded by programs under the purview of the Partnership.
5. No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.



## **SECTION 5.2. Officer Responsibilities**

### **A. The Partnership Chair**

1. Have full voting rights at Partnership meetings and at all other committee, subcommittee, and workgroup meetings;
2. Sign correspondence and documents required by the Recipient, as approved by the Partnership; and
3. Appoint, as necessary, Partnership members to standing committees, subcommittees, or workgroups. All appointments must be approved by the Partnership.
4. The Chair or Vice-Chair of the Partnership shall present to the Miami-Dade County Board of County Commissioners, the Florida Department of Health in Miami-Dade County, the City of Miami Commissioners, and the general community on an annual basis a written report describing the Partnership's activities related to HIV/AIDS in housing, care and treatment services and prevention in Miami-Dade County.
5. Subject to the approval of the Partnership, from time to time as the need arises, the Chair or Vice-Chair of the Partnership may also present oral presentations and/or reports to the Miami-Dade Board of County Commissioners, the Florida Department of Health in Miami-Dade County, the City of Miami Commissioners, and the general community.

### **B. The Vice-Chair**

1. The Vice-Chair shall act as Chair in the Chair's absence or inability to conduct business.