

**Miami-Dade County Ryan White Program  
Subrecipient Forum  
January 31, 2023**

**Miami-Dade County Main Library  
101 West Flagler Street, Auditorium  
Miami, Florida 33130  
10:00 a.m. to 12:30 p.m.**

**Ryan White Part A Program Update (Presented by Miami Dade County Office of Management and Budget/Ryan White Program staff)**

**General**

- Many thanks once again to all subrecipient staff for persevering through the pandemic, embracing the new data system (Provide® Enterprise Miami), and for patience with our office's administrative delays.
- Your teams' dedication to serving clients through many challenges does not go unnoticed and we continue to be truly grateful for all your efforts.

**FY 2022**

- **Number of Unduplicated Part A/MAI Clients Served:**
  - **8,030 unduplicated clients** (March 1<sup>st</sup> through November 30<sup>th</sup>); with 1,198 clients served in MAI (this MAI client count is not mutually exclusive)
- We are working on processing some final Amendments that were needed to reallocate funds to maximize expenditures. Sweeps #3.1 Award and reduction letters went out to subrecipients on January 30<sup>th</sup>.
  - Amendments must be executed by February 28<sup>th</sup>, the last day of the grant fiscal year.

**FY 2023**

- Last week the County received a partial Part A/MAI award of just over \$4million out of the anticipated \$27 million total award.
- Provisional award letters for renewals of the continuation contracts should be sent out next week. We anticipate a deadline of 6 weeks. This will be year 3 of the 5, one-year options to renew.
- Budget highlights:
  - Amounts per service category will reset to the amounts awarded in the corresponding RFP.
  - The Consolidated Appropriations Act of 2023, sets the salary cap at \$212,100, per the federal Salary Table 2023 for Executive Level II rate.
  - Parking for staff and clients can no longer be considered a direct client service cost;
  - Please review budgets to ensure all listed line items are allowable, allocable and reasonable. County staff will be reviewing budgets even more closely against these criteria.

## Reporting

- **Calendar Year (CY) 2022 Ryan White Program Services Report (RSR)**
  - Groupware Technologies, LLC (GTL), vendor for Provide® Enterprise Miami, indicated that the “2020 Template” is the most current version and is already available in Provide® Enterprise Miami;
    - The County’s Recipient Report was submitted by the deadline;
    - RSR Completion Reports can be run in Provide® Enterprise Miami to identify missing data:
      - Missing data reports need to be reviewed, addressed, and updated where possible BEFORE the deadline to submit the report to our office.
      - Wherever the data elements show 10% or greater missing data, this will be red flagged by HRSA’s data support team and will require follow-up.
      - NOTE: It is better to address missing data on the front end rather than getting a problem (red flag) notification from HRSA.
    - Our office has contacted each subrecipient organization to update or confirm the designated person who is authorized to access the RSR data in Provide® Enterprise Miami.
    - Instructions and deadlines were emailed to subrecipients on January 17<sup>th</sup>:
      - Ana Nieto, Contracts Officer, at [Ana.Nieto@miamidade.gov](mailto:Ana.Nieto@miamidade.gov), is the main local contact for questions related to this reporting requirement;
    - RSR Provider (Subrecipient) Report opens on February 6<sup>th</sup>
    - Subrecipient Reports (aka Provider Reports) and XML upload are due in the EHB by the internal deadline of February 27<sup>th</sup>:
      - Subrecipients who are also funded by Parts B, C and/or D may request an extension
      - This adjust deadline allows our local team sufficient time to review and reject reports for corrections, clarifications, or additional information.
- Closeout reports:
  - **Final invoices: notice and instructions forthcoming**
  - **Annual Progress Report: notice and instructions to be distributed in March.**
  - **Final Line Item Expenditure Report: notice and instructions to be distributed in March.**

## Service Category Updates

- **AIDS Pharmaceutical Assistance Program (Local Pharmaceutical Assistance Program; LPAP)**
  - The Florida Department of Health recently added 89 medications to the Florida ADAP Formulary (14 of those medications were already on the Part A Formulary and are in the process of being flagged as an ADAP medication to restrict billing); the remaining 75 medications are being reviewed by the Partnership’s Medical Care Subcommittee for possible inclusion on the Part A Formulary.

- **Food Bank**
  - Limit for clients with Florida Department of Children and Family (DCF) Supplemental Nutrition Assistance Program (SNAP) benefits to be able to access Part A Food Bank services continues to be \$250 per household of one, which is in line with DCF's recent SNAP benefit change (now \$250 per household of one)
    - This decision was made by our office related to rising food costs and ongoing food insecurity
  - Additional weekly bag of groceries were available to program-eligible clients for the November and December 2022 holidays.
  
- **Health Insurance Assistance**
  - Florida Department of Health (FDOH) is supporting premium assistance in plan year 2023 through 67 Affordable Care Act health insurance plans:
    - FDOH provides this assistance to clients whose income is between 75% and 400% of the Federal Poverty Level to the group of clients who are eligible for ACA assistance.
    - Open enrollment closed January 15, 2023.
    - We are still awaiting the final count of enrollments, but at last count more than 2,000 clients in Miami-Dade were enrolled.
  
- **Medical Case Management**
  - We've noticed a problem with the **timing of progress notes** being entered into Provide® Enterprise Miami. Previously the requirement was within 48 hours (2 business days), but was not enforced during the pandemic. During the site visits and billing desk audits, we're finding notes that were entered days, weeks, and months after the encounter. Lateness affects the credibility and accuracy of the notes. As a result, we plan to reinstate the timeliness rule for the Medical Case Management team to enter progress notes in Provide® Enterprise Miami. After the designated time, MCM team will be unable to bill for the encounter.
    - We are considering a change to 72 hours (3 business days)
    - The reinstatement of the rule would take effect in the first month or two of grant fiscal year 2023. Notification of the change will be sent to Subrecipients with at least 30 days' notice.
    - **IS THERE A RECOMMENDATION TO KEEP THE RULE AT 48 HOURS, OR WOULD SUBRECIPIENTS PREFER THE 72-HOUR WINDOW?**
  - Recertification period changed from 6-months to 366 days for new enrollments or recertifications on or after November 1, 2022
  - Reciprocal Eligibility has been implemented statewide: same eligibility documentation and requirements statewide. An updated Eligibility Documentation Checklist is forthcoming.
    - We are working with the Florida Department of Health (Part B) and Florida Part A jurisdictions to develop standardized, statewide forms to facilitate reciprocal eligibility and related certifications: a Notice of Eligibility (NOE) form and a Self-Attestation form.

- **Oral Health Care**
  - Partnership added implants for extreme cases where clients are edentulous (have no teeth) and standard bridges are not useful. A Letter of Medical Necessity is required. The County has had significant delays in getting the codes added to the Formulary and but will try to get this done in early February. If the clients can be identified, the care plan developed, and the work started in February the entire cost could be charged at the start of the work in February. Please keep this in mind.
- **Outpatient/Ambulatory Health Services**
  - The Allowable Medical Conditions List is undergoing additional revisions.
  - Fee schedules will be updated.
- **Residential Substance Abuse Treatment**
  - Maximum bed days increased from 120 days to 180 days on November 1, 2022. This will continue into FY 2023.
- Significantly underutilized services:
  - Mental Health Services
  - Substance Abuse Outpatient Care
  - Outreach Services
  - **ANY OTHERS? ANY SUGGESTIONS TO INCREASE UTILIZATION?**
- Remaining service category definitions are under review by the Partnership:
  - Any changes will be incorporated in the Ryan White Part A Program Service Delivery Manual for implementation in Fiscal Year (FY) 2023

**2022-2026 Integrated HIV Prevention and Care Plan (Integrated Plan; IP)**

- The Integrated Plan was submitted to HRSA in advance of the December 9<sup>th</sup> deadline.
- We await feedback from HRSA.
- BSR will give an overview of the Integrated Plan during today’s meeting.
- The Miami-Dade HIV/AIDS Partnership’s Joint Prevention and Strategic Planning Committee will oversee implementation of the plan.
- The Partnership established the Integrated Plan Evaluation Workgroup; first meeting held in January 2023.
- Client and HIV Community involvement is critical to implementation and evaluation of this plan.
  - Contact BSR if you know of person with HIV who is interested in participating in the workgroup or becoming a Partnership or committee member.

**Test & Treat / Rapid Access**

- Enrollments to date (7/2/2018 through 1/30/2023):
 

○ New to HIV Care:	1,278 clients	(38.46%)
○ New to RW Care:	959 clients	(28.86%)
○ Returning to Care:	1,084 clients	(32.62%)
○ <u>Unknown referral type:</u>	<u>2 clients</u>	<u>(00.06%)</u>
<b>Total:</b>	<b>3,323 clients</b>	

- Enrolled, Suppressed VL: 2,429 clients (73%)
- **NOTE:** FDOH requests that a genotype test be ordered at initiation of care for all newly diagnosed clients and for all return to care clients.

### Upcoming projects:

- **Data 2 Care project**, data sharing between FDOH and Florida Part As to identify and locate lost to care clients.
  - County will receive a file through Provide® Enterprise Miami. The County will share this information with MCMs and Outreach Workers to locate clients. The County will send a status update file to FDOH in a secure process; then repeat the process. FDOH is able to look in other systems (WAGES, Medicaid, prison system records, etc.) to locate clients.
- **Status Neutral Approach**
  - “No wrong door”
  - Excerpt from a HRSA Dear Grantee letter, dated: January 17, 2023:

Historically, HIV care has often focused on specific service categories based on a person’s HIV status rather than providing comprehensive services that everyone needs to get and stay healthy. A status neutral approach:

- Creates “one door” for both HIV prevention and treatment services.
- Addresses institutionalized HIV stigma by integrating prevention and care rather than supporting separate systems, which can deepen the divide between people with HIV and people who can benefit from HIV prevention services.
- Enables people to know their status by making HIV testing and subsequent actions more accessible and routine.

Furthermore, a status neutral framework encourages a comprehensive, whole-person assessment of a person’s unique situation, allowing for more tailored—and therefore likely more successful—interventions.

- **Florida Comprehensive Planning Network (FCPN) meetings** continue monthly.
  - **REMINDER:** FCPN statewide Needs Assessment survey deadline was extended to **March 2023**.
    - Hard copy (paper) submissions due to BSR by March 20<sup>th</sup>.
    - Online submissions due by March 31<sup>st</sup>.
    - Goal for Miami-Dade is approximately 2,700 completed surveys; i.e., 10% of local prevalence.

### Site Visits – Status and Findings

- Nearly complete for all 18 annual comprehensive required visits for this fiscal year. Two were done in person and the remaining visits were done virtually.
- Many thanks to all subrecipient staff who helped facilitate and participate in the reviews.
- Patricia (Patti) Flor Medina will highlight some findings:
  - Documentation
  - Program income

- Time and effort
- Policies and procedures

**ADDITIONAL – not covered during Subrecipient Forum:**

**Ending the HIV Epidemic (EHE) – Courtney Gillens**

- All FY 2022 contracts are executed.
- EHE RFP is still in development.
  - Working on including in the RFP the Housing Stability Services (HSS) project component which aims to provide housing and supportive services for people with HIV using a holistic, housing-first approach. The Recipient continues to benefit from monthly meetings with HRSA's TA partners, CAI Global's TAP-in team. Items discussed during their December meeting included how to handle paying for security deposits, which is prohibited under the Ryan White Program; strategies to protect health information while engaging with landlords; how to fund legal services as a part of a housing program; and desired skills / education for housing case management positions.