



Executive Committee

Wednesday, June 29, 2022

10:00 AM – 12:00 PM

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|--|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Meeting Housekeeping and Rules | Alberto Perez-Bermudez |
| III. | Introductions | All |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 27, 2022 | All |
| VII. | Standing Business | |
| | ▪ Vacancies Update | Marlen Meizoso |
| | ▪ Committee Reports from Partnership | |
| | ▪ Care and Treatment | Dr. Diego Shmuels |
| | ▪ Community Coalition | Alecia Tramel |
| | ▪ Meeting Composition review | All |
| VIII. | New Business | |
| | ▪ Code of Conduct Review | All |
| | ▪ Possible July meeting | Marlen Meizoso |
| IX. | Announcements | All |
| X. | Next Meeting: August 24, 2022 * at Behavioral Science Research | Alberto Perez-Bermudez |
| XI. | Adjournment | Dennis Iadarola |

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For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.



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Meeting Housekeeping

Miami-Dade HIV/AIDS Partnership, Committees, and Subcommittee

Updated June 21, 2022
BSR Version

Disclaimer & Code of Conduct

- Audio of this meeting is being recorded and will become part of the public record.



- Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

Language Matters!

In today's world, there are many words that can be stigmatizing.

Here are a few suggestions for better communication.

www.aidsnet.org



Remember **People First** Language . . .

People with HIV, **People** with substance use disorders, **People** who are homeless, etc.

Please don't say **RISKS** . . .

Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . .

Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV.**

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Resource Persons

- Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
 - ❖ *Will BSR staff please identify themselves?*
 - ❖ *Please see staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.*

General Reminders

- Per County mandate, masks are no longer required to be worn in County buildings but because meeting attendees maybe immunocompromised, attendees are asked to wear a mask at all meetings. While masking cannot be enforced, we hope you will respect the health concerns of members and guests and choose to wear a mask for the duration of each meeting. Mask are available from staff.
- Place cell phones on mute or vibrate.
 - ❖ *If you must take a call, please excuse yourself from the meeting.*
- Only voting members and applicants should be seated at the meeting table.
 - ❖ *You may move your chair if concerned about social distancing.*

Meeting Participation

- **Important!** *Please raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.*
- All speakers must be recognized by the Chair.
 - ❖ *Raise your hand to be recognized or added to the queue.*
 - ❖ *The Chair will call on speakers in order of the queue.*
- Discussion should be limited to the current Agenda topic or motion.
- Speakers should not repeat points previously addressed.
- Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.

Attendance

- All members are expected to arrive on time and remain throughout the entire meeting.
 - ❖ *If you expect to arrive late or leave early, please notify staff in advance of the meeting as this may impact quorum.*
- Please **SIGN IN** to be counted as present at the meeting.

Parking

- *Please write your car tag (license plate) number on the **SIGN IN** sheet to have your parking validated.*

Resources

- Today's presentation and supporting documents are online at <http://aidsnet.org/meeting-documents/>.



- Follow the Partnership on Facebook and Instagram!

Thank you for attending today's meeting!



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Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated phone line and email for statements to be read into the record. No statements were received.”



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Executive Committee Meeting
Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 230, Coral Gables, FL 33134 and via Zoom
April 27, 2022

#	Members	Present	Absent	Guests
1	Ade, Rose N.		X	Raul Hernandez
2	Burks, Laurie Ann		X	Angel Camacho
3	Downs Jr., Frederick		X	
4	Goldberg, David	X		
5	Iadarola, Dennis	*		
6	McMullen, Lamar	X		
7	Mooss, Angela	X		
8	Perez-Bermudez, Alberto	*		
9	Sarmiento, Abril	X		Staff
10	Sheehan, Diana M.	X		Bontempo, Christina
11	Shmuels, Diego	X		Ladner, Robert
12	Tramel, Alecia	*		Meizoso, Marlen
Quorum = 5 * virtual attendees				

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. This meeting was held in a hybrid format with attendance in-person and via Zoom.

I. Call to Order

Executive Committee Chair, Dennis Iadarola called the meeting to order at 10:13 a.m.

II. Housekeeping/Meeting Rules

Marlen Meizoso briefly reviewed the PowerPoint, *Partnership Meeting Housekeeping -- Hybrid meetings* (copy on file), which briefly explains best meeting practices and decorum. Members and guests were reminded that this meeting – including video, audio, and chat box input – is being recorded and will become part of the public record.

III. Introductions and Roll Call

Members and staff introduced themselves; staff announced online attendees.

IV. Floor Open to the Public

Mr. Iadarola opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no members of the public present; the floor was subsequently closed.

V. Review/Approve Agenda

The committee reviewed the agenda and accepted it as presented.

Motion to approve the agenda.

Moved: David Goldberg

Seconded: Dr. Angela Mooss

Motion: Passed

VI. Review/Approve Minutes of December 15, 2021

Members reviewed the minutes of the Executive Committee meeting of December 15, 2021, and accepted them as presented.

Motion to approve the minutes of the December 15, 2021, meeting as presented.

Moved: Alberto Perez-Bermudez

Seconded: David Goldberg

Motion: Passed

VII. Standing Business

▪ **Vacancy Updates**

Marlen Meizoso reviewed the Vacancy Report (copy on file). There are still several vacancies on the Partnership, committees, and the subcommittee. Members were encouraged to invite others to meetings or have interested parties contact staff.

A member raised the issue that membership maybe affected by the current housing crisis since possible members may not live in Miami-Dade County. Staff indicated waivers for required seats on the Partnership can be requested by the Board of County Commissioners but historically are not granted.

▪ **Officer Training (meeting dates and presentation)**

Marlen Meizoso and Christian Bontempo reviewed the officer training presentation (copy on file). The presentation provided an overview of the responsibilities of the Executive committee, roles of officers, meeting dates, tip and tools for running meetings including the agenda guide, highlights on Roberts Rules of Order, Code of Conduct, and the Bylaws. The agenda guide which serves as a script for officers can be read verbatim or modified per the discretion of the officer.

VIII. New Business

▪ **Quorum at meetings and the bylaws**

Some members raised a question regarding quorum at meetings. The prior problem was members could attend meetings both online and in-person, but effective May 1, 2022, all meetings are in person only. A member suggested since clients are now more apt to be working and doing better, they are less likely to attend meetings. Instead of having the committees look bad because members are not participating, maybe the number of members should be revised. The Committee indicated that they would like to discuss shrinking the membership size. Staff indicated that an analysis of current membership and breakdown of affected seats required will need to be done and can be presented at the next meeting.

▪ **July meetings of Strategic and Prevention**

Christina Bontempo indicated that with the current work the Joint Integrated Plan is doing, the July

meetings are scheduled to be separate meetings. She proposed that the July meeting be cancelled to allow for finalizing items since the August meeting is a joint meeting. The Chairs of the Prevention and Strategic planning committee agreed that it would be a good idea. Cancellation of the July meeting will be proposed at the next Joint Integrated Plan meeting.

IX. Announcements

Christina Bontempo indicated that pictures of officers are being sought to populate the website. If officers have not submitted a picture, please do so as soon as possible. Pictures are not required but they do provide a more personalized touch to the website.

X. Next Meeting

The next regularly scheduled Executive Committee meeting will be June 29, 2022.

XI. Adjournment

Motion to adjourn:

Moved: Dr. Diego Shmuels

Second: Dr. Angela Mooss

Motion: Passed

Dennis Iadarola adjourned the meeting at 11:46 a.m.



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Membership Report

June 3, 2022

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners

Opportunities for People with HIV

People with HIV who receive one or more Ryan White Program Part A services and who are not affiliated or employed by a Ryan White Program Part A funded service provider are invited to join the Partnership as a Representative of the Affected Community.

9 available seats |

General Membership Opportunities

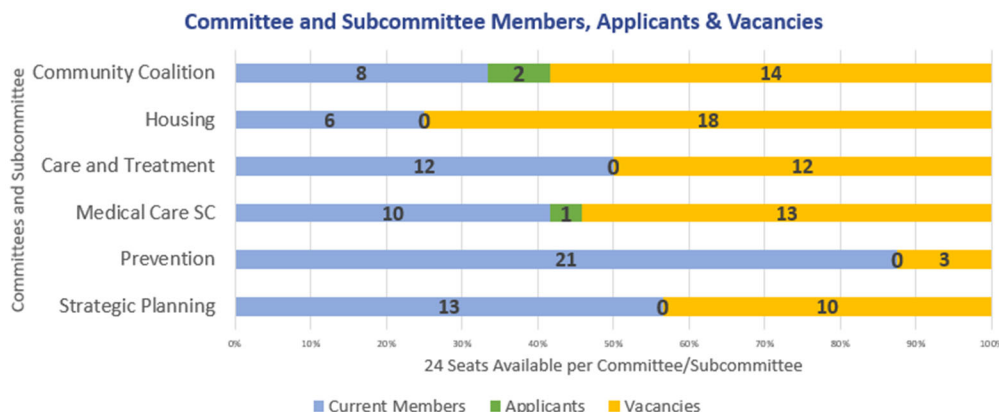
These Partnership positions are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the knowledge, skills and expertise relevant to these positions:

- Representative Co-infected with Hepatitis B or C
- Hospital or Health Care Planning Agency Representative
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Federally Recognized Indian Tribe Representative
- Mental Health Provider Representative
- Miami-Dade County Public Schools Representative
- Non-Elected Community Leader, not an HIV Provider

Partnership Committees

Committees are now accepting applications for new members.

People with HIV are encouraged to apply.



Scan the QR code with your phone's camera for membership applications!

MEMBERSHIP

Are you a Member?

Thank you for your service to people with HIV!

Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?



If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?

Committee Activities

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!

People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtable Luncheons with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit aidsnet.org/membership for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at hiv-aidsinfo@behavioralscience.com or 305-445-1076 for assistance.



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Committee Reports to the Executive Committee Presented June 29, 2022

The Partnership did not make quorum on June 21, 2022, so the following motions are being forwarded to the Executive Committee. This report contains four (4) motions and an overview of each committee's activities for the meeting date indicated.

CARE AND TREATMENT – JUNE 2, 2022 *4 MOTIONS *

- Members heard updates on the Ryan White Program (RWP) Part A/Minority AIDS Initiative (MAI), RWP Part B, AIDS Drug Assistance Program (ADAP), and General Revenue.
- Members heard a presentation on the SFAN Jail Linkage program.
- The Committee began the Needs Assessment process which will conclude in September 2022.
- The Committee reviewed Part A and MAI carryover funds for Fiscal Year 31(FY31): March 1, 2021-February 28, 2022.
 - Under Part A, \$4,076,477 in available carryover funds were recommended:
 - \$400,000 to medical case management;
 - \$600,000 to outpatient/ambulatory health;
 - \$300,000 to mental health services;
 - \$1,000,000 to oral health care;
 - \$259,924 to health insurance services;
 - \$200,000 to substance abuse residential;
 - \$1,000,000 to food bank; and
 - \$316,553 to substance abuse outpatient.
 - Notes
 - While mental health services are recognized as a needed service category, utilization is low possibly because of understaffing. Additional funding for the mental health service category would allow subrecipients to hire more full-time personnel.
 - Under oral health care, additional funds are recommended in anticipation of the possible increases in implant repairs following the addition of implant repair codes to the Ryan White Oral Health Care Formulary.
 - Food bank allocations were deliberated separately due to subrecipient conflict of interest.

For Motions #1 and #2, see table below: *Miami-Dade County - Ryan White Part A - FY2022-23 (YR32) Formula & Supplemental Grant Funding Allocations - Sweeps 1 - Carryover Request Of Available YR 31 Funds.*

- 1) **Motion to allocate FY31 Part A carryover funds as shown below: \$400,000 to medical case management; \$600,000 to outpatient/ambulatory health; \$300,000 to mental health services; \$1,000,000 to oral health care; \$259,924 to health insurance services; \$200,000 to substance abuse residential, and \$316,553 to substance abuse outpatient.**

2) Motion to allocate FY31 Part A carryover funds of \$1,000,000 to food bank, as shown below.

MIAMI-DADE COUNTY - RYAN WHITE PART A FY 2022-23 (YR 32) FORMULA & SUPPLEMENTAL GRANT FUNDING ALLOCATIONS SWEEPS 1 - CARRYOVER REQUEST OF AVAILABLE YR 31 FUNDS				
YR 32 RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 32 ALLOCATIONS ²	CARRY OVER FUNDING RECOMMENDATIONS
1	MEDICAL CASE MANAGEMENT	CORE	\$ 5,869,052	\$ 400,000
2	OUTPATIENT/AMBULATORY HEALTH	CORE	\$ 8,847,707	\$ 600,000
3	MENTAL HEALTH SERVICE	CORE	\$ 132,385	\$ 300,000
4	AIDS PHARMACEUTICAL ASSISTANCE	CORE	\$ 88,255	
5	ORAL HEALTH CARE	CORE	\$ 3,088,975	\$ 1,000,000
6	HEALTH INSURANCE SERVICES	CORE	\$ 595,700	\$ 259,924
7	SUBSTANCE ABUSE RESIDENTIAL	SUPPORT	\$ 2,169,744	\$ 200,000
8	FOOD BANK	SUPPORT	\$ 529,539	\$ 1,000,000
9	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 44,128	\$ 316,553
10	MEDICAL TRANSPORTATION	SUPPORT	\$ 154,449	
11	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 88,253	
12	OUTREACH SERVICES	SUPPORT	\$ 264,696	
13	OTHER PROFESSIONAL SERVICES (LEGAL)	SUPPORT	\$ 154,449	
	SUBTOTAL		\$ 22,027,332	\$ 4,076,477
	CLINICAL QUALITY MANAGEMENT		\$ 600,000	
	ADMINISTRATION (10%) ³		\$ 2,453,209	
	GRAND TOTAL		\$ 25,080,541	\$ 4,076,477

DIRECT SERVICES:

\$ (22,027,332)	YR 32 RFP Award Allocation
\$ 21,478,885	YR 32 Direct Services Available Funds
\$ (548,447)	DIFFERENCE (Reduction Needed)
\$ 88,523	ADD: EFA allocation - Not projected to be used
\$ (459,924)	Need to make up difference between NOA and provisional awards to agencies

YR 32 Current Award (Breakdown by Funding Source)

\$ 16,141,380	Formula Funding
\$ 4,121,835	Supplemental Funding
\$ 4,268,879	FY'20 Supplemental
\$ 1,089,480	MAI Funding
\$ 1,623,771	FY'20 MAI
\$ 27,245,345	YR 32 Total Award

NOTES:

¹ YR 32 ranking order is based on the Needs Assessment's allocation as provided in the FY 2022 Notice of Funding Opportunity (NOFO).

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$18,666,202 (85%); SUPPORT Services Total = \$3,361,130. (15%).

³ Administration Includes Partnership (Planning Council) and Program Support Costs.

Updated for: 06/02/2022

Under MAI, \$1,212,670 in available carryover funds were recommended:

- \$400,000 to medical case management;
- \$500,000 to outpatient/ambulatory health;
- \$106,335 to mental health services;
- \$106,335 to substance abuse outpatient; and
- \$100,000 to outreach services.

- Note: Mental health services, substance abuse outpatient, and outreach services allocations were deliberated separately due to subrecipient conflict of interest.

For Motions #3 and #4, see table below: *Miami-Dade County Ryan White Part A - FY 2022-23 (YR 32) Minority Aids Initiative (MAI) Grant Funding Allocations - Sweeps 1 - Carryover Request Of Available YR 31 Funds.*

- 3) Motion to allocate FY 31 MAI carryover funds of \$400,000 to medical case management and \$500,000 to outpatient/ambulatory health.
- 4) Motion to allocate FY 31 MAI carryover funds of \$106,335 to mental health services; \$106,335 to substance abuse outpatient; and \$100,000 to outreach.

MIAMI-DADE COUNTY RYAN WHITE PART A FY 2022-23 (YR 32) MINORITY AIDS INITIATIVE (MAI) GRANT FUNDING ALLOCATIONS SWEEPS 1 - CARRYOVER REQUEST OF AVAILABLE YR 31 FUNDS				
RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 32 ALLOCATIONS ²	CARRY OVER FUNDING RECOMMENDATIONS
1	MEDICAL CASE MANAGEMENT	CORE	\$ 903,920	\$ 400,000
2	OUTPATIENT/AMBULATORY HEALTH	CORE	\$ 1,362,753	\$ 500,000
3	MENTAL HEALTH SERVICE	CORE	\$ 18,960	\$ 106,335
4	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 8,058	\$ 106,335
5	MEDICAL TRANSPORTATION	SUPPORT	\$ 7,628	
6	OUTREACH SERVICES	SUPPORT	\$ 39,816	\$ 100,000
7	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 12,087	
	SUBTOTAL		\$ 2,363,222	\$ 1,212,670
	CLINICAL QUALITY MANAGEMENT		\$ 100,000	
	ADMINISTRATION (10%)		\$ 271,325	
	GRAND TOTAL		\$ 2,724,647	\$ 1,212,670

DIRECT SERVICES:

\$ (2,363,222)	YR 32 RFP Award Allocation
\$ 2,341,828	YR 32 Direct Services Available Funds
\$ (11,296)	DIFFERENCE (Reduction Needed)
\$ 12,087	ADD: EFA allocation - Not projected to be used
\$ 791	Difference between NOA and provisional awards to agencies

YR 32 Current Award (Breakdown by Funding Source)

\$ 16,141,380	Formula Funding
\$ 4,121,835	Supplemental Funding
\$ 4,268,879	FY'20 Supplemental
\$ 1,888,480	MAI Funding
\$2,719,251	\$ 1,823,771
	FY'20 MAI
	\$ 27,245,346
	YR 32 Total Award

NOTES:

¹ YR 32 ranking order is based on the Needs Assessment's allocation as provided in the FY 2022 Notice of Funding Opportunity (NOFO).

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DG-0320. CORE Services Total = \$2,293,691 (97%); SUPPORT Services Total = \$59,531 (3%).

Updated for: 06/02/2022

COMMUNITY COALITION – MAY 23, 2022

- Members heard a presentation: *Health Care Disparities Highlighted by the COVID-19 Pandemic*, by Allison Ruby, Merck.
 - Members agreed to promote the Partnership at National HIV Testing Day events in lieu of their regular meeting on June 27.
 - Members instructed staff to add a People First slide to the Housekeeping presentation.
 - Members instructed staff to draft a Partnership flyer and brochure.
-

OTHER

These committee have not met since the last Miami-Dade HIV/AIDS Partnership meeting:

- Executive Committee
 - Housing Committee
 - Joint Integrated Plan Review Team (Strategic Planning Committee & Prevention Committee)
-

The next Miami-Dade HIV/AIDS Partnership meeting is scheduled for July 18, 2022

MIAMI-DADE COUNTY - RYAN WHITE PART A
FY 2022-23 (YR 32) FORMULA & SUPPLEMENTAL GRANT FUNDING ALLOCATIONS
SWEEPS 1 - CARRYOVER REQUEST OF AVAILABLE YR 31 FUNDS

YR 32 RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 32 ALLOCATIONS ²	CARRY OVER FUNDING RECOMMENDATIONS
1	MEDICAL CASE MANAGEMENT	CORE	\$ 5,869,052	\$ 400,000
2	OUTPATIENT/AMBULATORY HEALTH	CORE	\$ 8,847,707	\$ 600,000
3	MENTAL HEALTH SERVICE	CORE	\$ 132,385	\$ 300,000
4	AIDS PHARMACEUTICAL ASSISTANCE	CORE	\$ 88,255	
5	ORAL HEALTH CARE	CORE	\$ 3,088,975	\$ 1,000,000
6	HEALTH INSURANCE SERVICES	CORE	\$ 595,700	\$ 259,924
7	SUBSTANCE ABUSE RESIDENTIAL	SUPPORT	\$ 2,169,744	\$ 200,000
8	FOOD BANK	SUPPORT	\$ 529,539	\$ 1,000,000
9	SUBSTANCE ABUSE OUTPATIENT CARE	CORE	\$ 44,128	\$ 316,553
10	MEDICAL TRANSPORTATION	SUPPORT	\$ 154,449	
11	EMERGENCY FINANCIAL ASSISTANCE	SUPPORT	\$ 88,253	
12	OUTREACH SERVICES	SUPPORT	\$ 264,696	
13	OTHER PROFESSIONAL SERVICES (LEGAL)	SUPPORT	\$ 154,449	
	SUBTOTAL		\$ 22,027,332	\$ 4,076,477
	CLINICAL QUALITY MANAGEMENT		\$ 600,000	
	ADMINISTRATION (10%) ³		\$ 2,453,209	
	GRAND TOTAL		\$ 25,080,541	\$ 4,076,477

DIRECT SERVICES:

\$ (22,027,332) YR 32 RFP Award Allocation
\$ 21,478,885 YR 32 Direct Services Available Funds
 \$ (548,447) DIFFERENCE (Reduction Needed)
 \$ 88,523 ADD: EFA allocation - Not projected to be used
\$ (459,924) Need to make up difference between NOA and provisional awards to agencies

YR 32 Current Award (Breakdown by Funding Source)

\$ 16,141,380 Formula Funding
 \$ 4,121,835 Supplemental Funding
\$24,532,094 \$ 4,268,879 FY'20 Supplemental
 \$ 1,089,480 MAI Funding
 \$ 1,623,771 FY'20 MAI
\$ 27,245,345 YR 32 Total Award

NOTES:

¹ YR 32 ranking order is based on the Needs Assessment's allocation as provided in the FY 2022 Notice of Funding Opportunity (NOFO).

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$18,666,202 (85%); SUPPORT Services Total = \$3,361,130. (15%).

³ Administration includes Partnership (Planning Council) and Program Support Costs.

Updated for: 06/02/2022

MIAMI-DADE COUNTY RYAN WHITE PART A

FY 2022-23 (YR 32) MINORITY AIDS INITIATIVE (MAI) GRANT FUNDING ALLOCATIONS

SWEEPS 1 - CARRYOVER REQUEST OF AVAILABLE YR 31 FUNDS

RANKING ORDER ¹	SERVICE CATEGORIES	CORE/SUPPORT	YR 32 ALLOCATIONS ²	CARRY OVER FUNDING RECOMMENDATIONS
1	MEDICAL CASE MANAGEMENT	CORE	\$ 903,920	\$ 400,000
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5	MEDICAL TRANSPORTATION	SUPPORT	\$ 7,628	
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	SUBTOTAL		\$ 2,353,222	\$ 1,212,670
	CLINICAL QUALITY MANAGEMENT		\$ 100,000	
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DIRECT SERVICES:

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\$ 27,245,345	YR 32 Total Award

NOTES:

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Executive Committee

Wednesday, June 29, 2022

10:00 AM – 12:00 PM

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|--|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Meeting Housekeeping and Rules | Alberto Perez-Bermudez |
| III. | Introductions | All |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 27, 2022 | All |
| VII. | Standing Business | |
| | ▪ Vacancies Update | Marlen Meizoso |
| | ▪ Committee Reports from Partnership | |
| | ▪ Care and Treatment | Dr. Diego Shmuels |
| | ▪ Community Coalition | Alecia Tramel |
| | ▪ Meeting Composition review | All |
| VIII. | New Business | |
| | ▪ Code of Conduct Review | All |
| | ▪ Possible July meeting | Marlen Meizoso |
| IX. | Announcements | All |
| X. | Next Meeting: August 24, 2022 * at Behavioral Science Research | Alberto Perez-Bermudez |
| XI. | Adjournment | Dennis Iadarola |

Please mute or turn off all cellular devices.

For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.

Committee Analysis

	Current					Reduction Scenario #1			Reduction Scenario #2			Reduction Scenario #3		
Current seat max:					24	Revised max:	21		Revised max:	18		Revised max:	16	
1/3 (33%) composition of the members of the affected:					8	Revised 33%:	7		Revised 33%:	6		Revised 33%:	5	
	Current Total	Vacancy	33 % current	Vacancy from 33%	Non- 33% vacancy	Vacancy from new total	Vacancy from 33%	Non- 33% vacancy	Vacancy from new total	Vacancy from 33%	Non- 33% vacancy	Vacancy from new total	Vacancy from 33%	Non- 33% vacancy
Committees/Subcommittee														
Care and Treatment	12	12	1	7	5	9	6	3	6	5	1	4	4	0
Community Coalition	8	16	8	0	16	13	+1	13	10	+2	10	8	+3	8
Housing	6	18	1	7	11	15	6	9	12	5	7	10	4	6
Medical Care Subcommittee*	10	14	0	8	6	11	7	4	8	6	2	6	5	1
Prevention	21	3	4	4	+1	0	3	NA	+3	2	NA	+5	1	NA
Strategic Planning	13	11	2	6	5	8	5	3	5	4	1	3	3	0
					Represents 12.5% less current			Represents 25% less current			Represents 33% less current			

Medical Care Subcommittee Seat Assignments by Specialty	Min. Seats	Current
Physicians, ARNP, Physician Assistant	4	5
ADAP representative	1	1
General Revenue representative	1	1
Pharmacists	2	1
Nurse/Medical Case Manager	2	0
Nutritionist	1	1
Representatives of Affected	8	0
Substance Abuse Treatment Provider	1	1
Psychiatrist/Mental Health Provider	1	0
General Seats (non-assigned)	as available	0
Total Assigned Seats:	21	10



Executive Committee

Wednesday, June 29, 2022

10:00 AM – 12:00 PM

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

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- | | | |
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| | ▪ Meeting Composition review | All |
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| | ▪ Possible July meeting | Marlen Meizoso |
| IX. | Announcements | All |
| X. | Next Meeting: August 24, 2022 * at Behavioral Science Research | Alberto Perez-Bermudez |
| XI. | Adjournment | Dennis Iadarola |

Please mute or turn off all cellular devices.

For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.

MIAMI-DADE HIV/AIDS PARTNERSHIP

CODE OF CONDUCT

This Code of Conduct shall apply to all members of the Partnership and to the Partnership's standing committees, sub-committees, ~~ad-hoc committees~~ and workgroups, which are collectively referred to herein as the "Partnership."

Meetings are conducted according to Robert's Rules of Order. The length of time Partnership members are allowed to speak may be limited. Use of cell phones ~~and pagers~~ is also restricted.

Each Partnership member shall cooperate with the presiding officer in preserving order and decorum as set forth in the Partnership Bylaws. No member shall delay or interrupt the proceedings, or disturb any member while the member is speaking, except that the presiding officer may interrupt for the purpose of calling a member or members to order.

Members should be aware that they serve the interest of the Miami-Dade HIV/AIDS community as a whole. Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner. Accordingly, members are prohibited from lobbying the Partnership or any member of the Partnership regarding any matter that is of a personal nature.

Members, when voting on allocation of funding, must vote in accordance with the Miami-Dade County Commission on Ethics and Public Trust's Advisory Opinion 05-50, which states in pertinent part: "...the Partnership member may vote on funding recommendations affecting a service category in which they are a provider as long as the member is not the sole provider in the particular category and the recommendation does not provide amounts or percentages among the providers in a particular service category." In the event a member has a conflict, the member must declare the conflict and shall abstain from the vote and step outside of meeting room prior to the vote. The member will complete form 8B while outside the room and return the form to staff. The member shall return to the room after the remaining members have voted. ~~Prior to departing the meeting room all members with a conflict shall state on the record the nature of the conflict.~~

All members must comply with Florida's Government in the Sunshine Law and Public Records Act as further described in the Partnership Bylaws.

Presiding Officers' Duties:

1. The presiding officers are responsible for the orderly conduct of business at each meeting and shall preserve order and decorum.
2. The presiding officers shall ensure Partnership business is conducted efficiently by enforcing the rules of debate; the presiding officer shall not monopolize discussion.

Governance Rules:

1. Remarks are addressed through the presiding officer, not to individual members or members of the public without the presiding officer's consent.
2. Members of the Partnership may speak in turn as recognized by the presiding officer.

3. Members of the public may be permitted to address the Partnership as appropriate and as recognized by the presiding officer.
4. When more than one individual requests the floor, the presiding officer shall establish a queue.
5. Time limits for speaking may be established by the presiding officer.
6. The presiding officer may restrict an individual from speaking when the individual's comments are repetitive or not germane to the issue. Restrictions shall not be applied so as to limit the public's right to participate.
7. Partnership members may overturn a decision of the presiding officer by a majority vote.

General Conduct:

1. Partnership members shall adhere to the Rules of decorum set forth in the Partnership's Bylaws.
2. Electronic communication devices shall be set on mute or vibrate.
3. At no time shall the presiding officer, a Partnership member engage in any personally offensive or abusive remarks.
4. Members shall inform themselves on issues, listen attentively to discussion, and review relevant materials distributed prior to meetings.
5. There shall be no interruptions and no private conversations while business is conducted.
6. The presiding officer shall call any member to order who violates any section of this Code of Conduct. If a member is called to order while speaking, that person shall cease speaking until the question of order is determined.

Staff support personnel and County employees are present to assist the process, the presiding officer and Partnership members. Support personnel and County employees are entitled to be treated with courtesy and respect. Accordingly, the presiding may issue warnings to Partnership members and may also take other appropriate action to ensure compliance with this Code of Conduct and the Partnership's Bylaws.

Members shall agree:

1. To refrain from engaging in improper or illegal voting on Partnership matters.
2. To refrain from engaging in improper or illegal representation as an agent of the Partnership on fiscal, legal and/or other Partnership matters.
3. To refrain from engaging in fighting, threatening behavior and other gross violations of proper conduct at Partnership or committee meetings.
4. To refrain from receipt of gifts, favors or promises of future benefits.
5. To refrain from engaging in any breach of the public trust.
6. To comply with the attendance requirements and other Partnership requirements, as provided for in Sections 2-11.39 and 2-1102 of the Code of Miami-Dade County and further set forth herein.
7. To refrain from engaging in any negligent or criminal activities in the performance of any duty assigned to them by law.
8. To comply with the Partnership's Bylaws.

Any violation of this code of conduct may result in the Partnership taking appropriate action against the Partnership member, - including but not limited to making a recommendation to the County Mayor for the removal of Partnership member.

I affirm that I have read, understand and shall abide by the Miami-Dade HIV/AIDS Partnership Code of Conduct.

Signature

Date

DRAFT



Executive Committee

Wednesday, June 29, 2022

10:00 AM – 12:00 PM

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA






- | | | |
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July 2022




Ryan White Part A/MAI Program and Miami-Dade HIV/AIDS Partnership Calendar

S	Monday	Tuesday	Wednesday	Thursday	Friday	S
	<p>To request material in accessible format, a sign language interpreter, CART (Communication Access Real-time Translation) services, and/or any other accommodation to participate in this or any other Miami-Dade HIV/AIDS Partnership meeting, please contact Marlen Meizoso or Christina Bontempo at (305) 445-1076 or send an e-mail to hiv-aidsinfo@behavioralscience.com at least five (5) calendar days in advance to initiate your request. TTY users may also call 711 (Florida Relay Services).</p>		<p>All events listed on this calendar are open to the public. Miami-Dade HIV/AIDS Partnership meetings are held in person. Clinical Quality Management (CQM) Committee and Minority AIDS Initiative/CQM meetings are held via Zoom.</p> <p>PLEASE RSVP</p> <p>Scan the QR Code with your phone's camera or contact us at cbontempo@behavioralscience.com, marlen@behavioralscience.com or (305) 445-1076.</p>		<p>1</p> <div> Print It  Post It  Pass It Around  </div>	2
3	<p>4</p> <p>Independence Day (BSR Offices Closed)</p>	5	6	<p>7</p> <p>Miami-Dade HIV/AIDS Partnership Care & Treatment Committee 10:00 AM – 1:00 PM Miami-Dade County Main Library 101 West Flagler Street, Auditorium, Miami, FL 33130</p>	<p>8</p> <p>Miami-Dade HIV/AIDS Partnership Strategic Planning Committee **Cancelled**</p>	9
10	11	12	<p>13</p> <p>Get on Board! Virtual Training Series Station 7: Needs Assessment 12:00 PM – 1:00 PM Via Zoom Meeting ID: 861 8599 5458 Passcode: 101468</p> 	14	<p>15</p> <p>Clinical Quality Management Committee 9:30 AM – 11:30 AM Zoom Meeting</p>	16
17	<p>18</p> <p>Miami-Dade HIV/AIDS Partnership 10:00 AM – 12:00 PM Miami-Dade County Main Library 101 West Flagler Street Auditorium, Miami, FL 33130</p>	19	<p>20</p> <p>MDC RWP Monthly Research Symposium: Challenges Experienced by Ryan White Program Clients During COVID 12:00 PM – 1:00 PM Via Zoom Meeting ID: 894 8279 2216 Passcode: 243323</p>	<p>21</p> <p>Miami-Dade HIV/AIDS Partnership Housing Committee 2:00 PM – 4:00 PM Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134</p>	<p>22</p> <p>Miami-Dade HIV/AIDS Partnership Medical Care Subcommittee 9:30 AM – 11:30 AM Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134</p>	23
24/ 31	<p>25</p> <p>Miami-Dade HIV/AIDS Partnership Community Coalition Roundtable Dinner 5:30 PM – 7:30 PM Jessie Trice **ADDRESS*</p>	<p>26</p> <p>Minority AIDS Initiative Clinical Quality Management Team 9:30 AM – 11:30 AM Zoom Meeting</p>	<p>27</p> <p>Miami-Dade HIV/AIDS Partnership Executive Committee **To Meet if Needed**</p>	<p>28</p> <p>HIV/AIDS Partnership Prevention Committee **Canceled**</p>	29	30

Version 06/06/22 Information on this calendar is subject to change.

August 2022

Ryan White Part A/MAI Program and Miami-Dade HIV/AIDS Partnership Calendar

S	Monday	Tuesday	Wednesday	Thursday	Friday	S
	1 <div>To request material in accessible format, a sign language interpreter, CART (Communication Access Real-time Translation) services, and/or any other accommodation to participate in this or any other Miami-Dade HIV/AIDS Partnership meeting, please contact Marlen Meizoso or Christina Bontempo at (305) 445-1076 or send an e-mail to hiv-aidsinfo@behavioralscience.com at least five (5) calendar days in advance to initiate your request. TTY users may also call 711 (Florida Relay Services).</div>	2	3	4 Miami-Dade HIV/AIDS Partnership Care & Treatment Committee 10:00 AM – 12:00 PM Miami-Dade County Main Library 101 West Flagler Street, Auditorium, Miami, FL 33130	5	6
7	8 Miami-Dade HIV/AIDS Partnership Joint Team Meeting: Strategic Planning Committee and Prevention Committee 10:00 AM – 12:00 PM Miami-Dade County Main Library 101 West Flagler Street Auditorium, Miami, FL 33130	9	10 Miami-Dade HIV/AIDS Partnership's New Member Orientation & Training 2:00 PM – 5:00 PM Via Zoom Meeting ID: 863 7776 7456 Passcode: 708747	11	12 <div>Print It 🖨️ Post It 📌 Pass It Around 🔄</div>	13
14	15 Miami-Dade HIV/AIDS Partnership 10:00 AM – 12:00 PM Miami-Dade County Main Library 101 West Flagler Street Auditorium, Miami, FL 33130 Ryan White Program Medical Case Manager Basic Training 10:00 AM – 5:00 PM Zoom Meeting	16	17	18 Miami-Dade HIV/AIDS Partnership Housing Committee 2:00 PM – 4:00 PM Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134	19 Clinical Quality Management Committee 9:30 AM – 11:30 AM Zoom Meeting	20  Southern HIV/AIDS Awareness Day
21	22	23	24 Miami-Dade HIV/AIDS Partnership Executive Committee 10:00 AM – 12:00 PM Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134	25	26 Miami-Dade HIV/AIDS Partnership Medical Care Subcommittee 9:30 AM – 11:30 AM Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134	27
28	29  National Faith HIV/AIDS Awareness Day Miami-Dade HIV/AIDS Partnership Community Coalition Roundtable Dinner 5:30 PM – 7:30 PM Pridelines 6360 NE 4th Court Miami, FL 33138	30 Minority AIDS Initiative Clinical Quality Management Team 9:30 AM – 11:30 AM Zoom Meeting	31 Ryan White Program Medical Case Manager Supervisor Training 10:00 AM – 4:00 PM Zoom Meeting MDC RWP Monthly Research Symposium: Effective Women Centered Care Practices from Ryan White Program Client and Provider Perspectives 12:00 PM – 1:00 PM Via Zoom Meeting ID: 817 7037 3251 ~ Passcode: 615937	 <p>All events listed on this calendar are open to the public. Miami-Dade HIV/AIDS Partnership meetings are held in person. Clinical Quality Management (CQM) Committee and Minority AIDS Initiative/CQM meetings are held via Zoom.</p> <p>PLEASE RSVP</p> <p>Scan the QR Code with your phone's camera or contact us at cbontempo@behavioralscience.com, marlen@behavioralscience.com or (305) 445-1076.</p>		

Version 06/06/22 Information on this calendar is subject to change.



Executive Committee

Wednesday, June 29, 2022

10:00 AM – 12:00 PM

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|--|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Meeting Housekeeping and Rules | Alberto Perez-Bermudez |
| III. | Introductions | All |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 27, 2022 | All |
| VII. | Standing Business | |
| | ▪ Vacancies Update | Marlen Meizoso |
| | ▪ Committee Reports from Partnership | |
| | ▪ Care and Treatment | Dr. Diego Shmuels |
| | ▪ Community Coalition | Alecia Tramel |
| | ▪ Meeting Composition review | All |
| VIII. | New Business | |
| | ▪ Code of Conduct Review | All |
| | ▪ Possible July meeting | Marlen Meizoso |
| IX. | Announcements | All |
| X. | Next Meeting: August 24, 2022 * at Behavioral Science Research | Alberto Perez-Bermudez |
| XI. | Adjournment | Dennis Iadarola |

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Miami-Dade County Ryan White Program Monthly Research Symposium

Provided by Florida International University and Behavioral Science Research

*Join us each month via Zoom to explore findings from FIU/BSR research studies
drawn from Ryan White Program client interviews and client data analyses.*

Each 1 hour session will include 30 minutes of Q/A.

Lessons Learned About Access to HIV Care at the Height of the COVID-19 Pandemic

Wednesday, June 22, 12:00 p.m. – 1:00 p.m.

Zoom Meeting ID: 876 9818 0742 ~ Passcode: 322602



Challenges Experienced by Ryan White Program Clients During COVID

Wednesday, July 20, 12:00 p.m. – 1:00 p.m.

Zoom Meeting ID: 894 8279 2216 ~ Passcode: 243323



Effective Women Centered Care Practices from Ryan White Program Client and Provider Perspectives

Wednesday, August 31, 12:00 p.m. – 1:00 p.m.

Zoom Meeting ID: 817 7037 3251 ~ Passcode: 615937



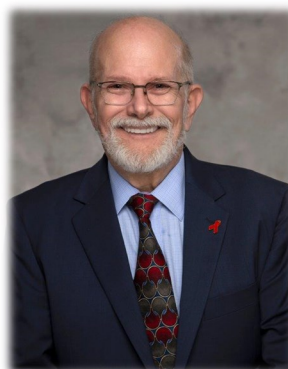
Barriers to Adherence and Retention in HIV Care Among Women

Wednesday, September 21, 12:00 p.m. – 1:00 p.m.

Zoom Meeting ID: 890 7532 6180 ~ Passcode: 358766

Presenters

Dr. Mary Jo Trepka
FIU Professor and Chair,
Dept. of Epidemiology,
Robert Stempel College of
Public Health & Social Work



Dr. Robert Ladner
President, Behavioral
Science Research Corp.

People with HIV make the difference!

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MIAMI-DADE
HIV/AIDS PARTNERSHIP



Executive Committee

Wednesday, June 29, 2022

10:00 AM – 12:00 PM

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|--|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Meeting Housekeeping and Rules | Alberto Perez-Bermudez |
| III. | Introductions | All |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 27, 2022 | All |
| VII. | Standing Business | |
| | ▪ Vacancies Update | Marlen Meizoso |
| | ▪ Committee Reports from Partnership | |
| | ▪ Care and Treatment | Dr. Diego Shmuels |
| | ▪ Community Coalition | Alecia Tramel |
| | ▪ Meeting Composition review | All |
| VIII. | New Business | |
| | ▪ Code of Conduct Review | All |
| | ▪ Possible July meeting | Marlen Meizoso |
| IX. | Announcements | All |
| X. | Next Meeting: August 24, 2022 * at Behavioral Science Research | Alberto Perez-Bermudez |
| XI. | Adjournment | Dennis Iadarola |

Please mute or turn off all cellular devices.

For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.



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