



**Minority AIDS Initiative (MAI) Clinical Quality Management Team
Zoom Virtual Meeting
October 25, 2022**

Agency	Members
Borinquen Medical Centers (BMC)	Rhonda Wright
BMC	Nelly Belledent
BMC	Rosemonde Francis
Care Resource Community Health Center (CRCHC)	Robert Chavez
CRCHC	Rafael Jimenez
CRCHC	Edgar Mojica
Empower U Community Health Center (EUCHC)	Resha Mehta
Miami Beach Community Health Center (MBCHC)	Jose Ortega
MBCHC	Guillermo Fernandez

Agency	Members
Miami-Dade County Office of Management and Budget MDC-OMB-GC	Nelly Rodriguez
MDC-OMB-GC	Ana Nieto
University of Miami – Comprehensive AIDS Program (UM-CAP)	Sonya Brown-Boyne
UM CAP	Samantha Ross
UM CAP	Karen Hilton
Behavioral Science Research (BSR) Staff	
Susy Martinez	
Frank Gattorno	
Robert Ladner	

Note that documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <http://aidsnet.org/cqm-documents/>

I. Call to Order/Introductions

Robert Chavez, the chair, called the meeting to order at 9:32 a.m.

II. Roll Call

Members noted their presence by indicating "Here" or "Present" in the chat box.

III. Review Agenda/Minutes

The committee reviewed today’s agenda and the meeting minutes from, August 30, 2022. No changes were made. Next steps from the last meeting minutes were reviewed.

IV. MAI CQM Team Evaluation Results

Susy Martinez

Susy Martinez presented the MAI CQM Team Evaluation Results (copy on file). This was the first MAI CQM Team evaluation completed.

The Evaluation was completed “live” during the August 30, 2022, MAI CQM Team meeting using the Zoom poll and chat feature. Eleven (11) evaluations were completed during the meeting and five out of six MAI Subrecipients were represented. The survey included three sections (Responsibilities of the MAI CQM Team, Subrecipient & Staff Commitment to the MAI CQM Process, and Quality Improvement Culture).

Suggestions MAI subrecipients offered BSR to improve technical assistance with the development, monitoring, and sustaining of MAI innovation included:

- Have at least one on site visit
- Suggest where we need to improve
- More help on translating the data to graphs, charts, etc
- Collaboration with other agencies
- Training on how to drive a culture of innovation, sharing of innovation platforms, and tools
- Help reviewing/monitoring the data long term vs month to-month

The top three topics subrecipients would like guidance on to improve the development or evaluation of an MAI innovation included:

- Data analytics for decision making
- Monitoring progress
- Identification of opportunities for improvement
- Making the project specific to a small group and adding more patients after seeing improvement
- Barriers in systems of care
- Different ways to measure progress other than VL suppression
- Calculating the percent of a measure
- Help on reporting the narrative experiences in quantitative terms

The greatest satisfaction experienced over the past 12 months in undertaking an MAI innovation included:

- The innovation gave me the opportunity to learn more about my clients
- Dedication to improve the health of our clients and meeting monthly to achieve goals
- Improvement in retention in care post covid
- Watching clients make progress in life areas that cannot be captured in numbers
- The progress of the population assigned to the MAI innovation, and how the MCMs engaged with clients to improve their progress
- We realized that overall, we are doing pretty good

What was the greatest frustration you experienced over the past 12 months in undertaking an MAI innovation?

- The number of meetings (TA, MAI CQM Team and CQMC) takes a lot of
- time away from the actual work to be done.

- Realized that we as agencies create barriers to care
- Jumping over hurdles to assist clients is exhausting
- Having to make corrections
- Provide data not matching agency internal reports
- Trying to decide about which specific population to work with
- Once we got any sort of traction, we would deal with employee turnover

Additionally, members requested that the MAI CQM Team meeting be merged with the Clinical Quality Management (CQM) Committee meetings since most of the members attend both meetings and the agenda topics are relevant for CQMC members. This topic will be discussed at the next CQM Committee meeting.

V. Review of QI Dashboard

Frank Gattorno

Frank Gattorno reviewed the QI Dashboard with the members (copy on file).

VI. Next Steps

Susy Martinez

- BSR staff will add the discussion of the MAI CQM Team merging with the CQM Committee to the December 16, 2022, meeting agenda. This would potentially dissolve the MAI CQM Team meeting.

VII. Announcements

There were no announcements.

Next Meeting -Next meeting is TBD.