



Thank you for joining today's  
**Strategic Planning Committee**  
**Meeting**

*Please sign in to have your  
attendance recorded.*

Reference documents for today's meeting are on  
online at <http://aidsnet.org/meeting-documents/>





## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                        |                   |
|-------|------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                          | David Goldberg    |
| II.   | Introductions                                                                                                          | All               |
| III.  | Housekeeping                                                                                                           | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                               | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                  | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                              | All               |
| VII.  | Reports                                                                                                                |                   |
|       | ▪ Membership                                                                                                           | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                     |                   |
|       | <input type="checkbox"/> Contact Update                                                                                |                   |
|       | <input type="checkbox"/> 2023 Updates Impacting Members                                                                |                   |
|       | ▪ Partnership Report to Committees                                                                                     | David Goldberg    |
| VIII. | Standing Business                                                                                                      |                   |
| IX.   | New Business                                                                                                           | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                         |                   |
|       | ▪ Officer Nominations                                                                                                  |                   |
|       | ▪ Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                          |                   |
| X.    | Announcements                                                                                                          | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                 | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                            | David Goldberg    |

*Please mute or turn off all cellular devices.*

For more information about the Strategic Planning Committee, please contact Christina Bontempo,  
(305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).

# Meeting Housekeeping

Updated January 10, 2023  
*Miami-Dade County Main Library Version*

# Disclaimer & Code of Conduct

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- Audio of this meeting is being recorded and will become part of the public record.



- Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

# Resources

- Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
  - ❖ *Will BSR staff please identify themselves?*
  - ❖ *Please see staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.*
- Today's presentation and supporting documents are online at [aidsnet.org/meeting-documents/](http://aidsnet.org/meeting-documents/).



# Language Matters!

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In today's world, there are many words that can be stigmatizing.

Here are a few suggestions for better communication.



www.aidsnet.org

Remember **People First** Language . . .

**People** with HIV, **People** with substance use disorders, **People** who are homeless, etc.

Please don't say **RISKS** . . .

Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . .

Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV**.

Please **do not** use these terms . . .

**Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .**

# Meeting Participation

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- **Important!** *Please raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.*
- All speakers must be recognized by the Chair.
  - ❖ *Raise your hand to be recognized or added to the queue.*
  - ❖ *The Chair will call on speakers in order of the queue.*
- Discussion should be limited to the current Agenda topic or motion.
- Speakers should not repeat points previously addressed.
- Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.

# General Reminders

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- All attendees must sign in to be counted as present.
  - ❖ *Members! Please check your contact information.*
- Masking is requested of all attendees.
- Only voting members and applicants should sit at the meeting table.
  - ❖ *You may move your chair if concerned about social distancing.*
- Place cell phones on mute or vibrate.
  - ❖ *If you must take a call, please excuse yourself from the meeting.*
- Have your Cultural Center Parking Garage ticket validated at the Library front desk to receive a reduced parking rate.
- Partnership and Committee members of the affected community should see staff for a voucher at the end of the meeting.





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| IV.   | Floor Open to the Public                                                                                               | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                  | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                              | All               |
| VII.  | Reports                                                                                                                |                   |
|       | ▪ Membership                                                                                                           | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                     |                   |
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|       | ▪ Partnership Report to Committees                                                                                     | David Goldberg    |
| VIII. | Standing Business                                                                                                      |                   |
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|       | ▪ 2023 Agenda Setting Calendar                                                                                         |                   |
|       | ▪ Officer Nominations                                                                                                  |                   |
|       | ▪ Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                          |                   |
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| XII.  | Adjournment                                                                                                            | David Goldberg    |

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## **Floor Open to the Public**

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



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**Strategic Planning Committee Meeting**  
**Miami-Dade County Main Library, 101 West Flagler Street,**  
**Auditorium, Miami, FL 33130 and via Zoom**  
**October 8, 2021**

| #  | Members              | Present        | Absent |
|----|----------------------|----------------|--------|
| 1  | Cardwell, Joanna     | x*             |        |
| 2  | Gallo, Giselle       | x              |        |
| 3  | Goldberg, David      | x              |        |
| 4  | Hess, Amaris         | x              |        |
| 5  | Hilton, Karen        | x*             |        |
| 6  | Hunter, Tabitha      | x              |        |
| 7  | Labbée, Andrea       |                | x      |
| 8  | Machado, Angela      | x              |        |
| 9  | Messick, Barbara     | x              |        |
| 10 | Monestime, Roselaine | x              |        |
| 11 | Mooss, Angela        | x              |        |
| 12 | Neff, Travis         |                | x      |
| 13 | Puente, Miguel       |                | x      |
| 14 | Sheehan, Diana M.    | x              |        |
| 15 | Valle-Schwenk, Carla | x              |        |
| 16 | Vacant               |                |        |
| 17 | Vacant               |                |        |
| 18 | Vacant               |                |        |
| 19 | Vacant               |                |        |
| 20 | Vacant               |                |        |
| 21 | Vacant               |                |        |
| 22 | Vacant               |                |        |
| 23 | Vacant               |                |        |
| 24 | Vacant               |                |        |
|    | Quorum = 6           | *Zoom Attendee |        |

| Guests           |  |
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| Martinez, Susy*  |  |
| Mester, Brad*    |  |
| Palmer, Kirk*    |  |
| Villamizar, Kira |  |
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Note that all documents referenced in these minutes are on file were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents). This meeting was held in a hybrid format with attendance in-person and via Zoom.

**I. Call to Order**

Committee Vice Chair, David Goldberg, called the meeting to order at 10:03 a.m.

**II. Housekeeping/Meeting Rules**

Mr. Goldberg presented the PowerPoint, *Partnership Meeting Housekeeping - Hybrid Meetings (In-Person and Zoom)*, which includes general reminders, code of conduct, and meeting participation best practices. Members and guests were reminded that this meeting – including video, audio, and chat box input – is being recorded and will become part of the public record. Zoom attendees were reminded to chat their name for attendance; in-person attendees were reminded to sign the sign-in sheet.

### **III. Introductions**

In-person attendees introduced themselves.

### **IV. Roll Call**

Behavioral Science Research Corp. (BSR) staff read each Zoom attendees' name into the record. Zoom attendees were asked to send a chat message to have their attendance recorded.

### **V. Review/Approve Agenda**

Mr. Goldberg asked members to review the agenda. There were no changes.

**Motion to approve the agenda as presented.**

**Moved: Angela Mooss**

**Seconded: Carla Valle-Schwenk**

**Motion: Passed**

### **VI. Floor Open to the Public**

Mr. Goldberg opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”*

There were no comments. Mr. Goldberg closed the floor for public comment.

### **VII. Review and Approve Minutes of July 9, 2021**

Members reviewed the July 9, 2021. There were no changes.

**Motion to approve the Minutes of July 9, 2021 as presented.**

**Moved: Barbara Messick**

**Seconded: Angela Mooss**

**Motion: Passed**

### **VIII. Reports**

#### **▪ Membership**

Staff advised that the October 20 Partnership meeting will include voting on the recommendation of three new members, including Part D seat for outgoing member, Barbara Messick; Representative of the Affected Community seat; and Representative of Jails seat. Members are encouraged to promote membership opportunities on all committees.

#### **▪ Ryan White Part A/Minority AIDS Initiative (MAI) Expenditures**

Member Carla Valle-Schwenk, Office of Management and Budget – Miami-Dade County (OMB), advised that there are only three Ryan White Part A/MAI contracts pending final signatures. Next month, reporting on total expenditures should be more in line with expected expenditures-to-date.

Ms. Valle-Schwenk announced that the Ryan White Part A/MAI grant application, requesting a total of \$27,754,540, was submitted on time. She thanked all those involved in completion of the grant, including Ryan White clients for their survey input, and BSR, OMB, and Florida Department of Health in Miami-Dade

County (FDOH-MDC).

**IX. Standing Business**

▪ **Final Assessment of Administrative Mechanism Report**

Staff noted the *Assessment of the Ryan White Program Recipient Administrative Mechanism Fiscal Year (FY) 2020-2021 Report* had been posted since July. Approval of the report was delayed due to meetings not reaching quorum. The assessment is a Health Resources and Services Administration (HRSA) requirement. Completion of the assessment satisfies the HRSA Ryan White Part A/MAI grant requirement. Members may wish to review the results at a future meeting to determine if any process or procedural changes are recommended.

**Motion to approve the *Assessment of the Ryan White Program Recipient Administrative Mechanism Fiscal Year (FY) 2020-2021 Report* as presented.**

**Moved: Angela Mooss**

**Seconded: Angela Machado**

**Motion: Passed**

**X. New Business**

▪ **Integrated HIV Prevention and Care Plan Guidance (2022-2026)**

Members were reminded to review the Integrated Plan guidance in advance of the November 8 Joint Integrated Plan Review Team meeting. A planning call regarding the structure of the Integrated Plan is scheduled for next Tuesday; OMB, FDOH-MDC, and BSR will be present on the call. At that time, it will be determined how the plan will be structured: either as an integrated state/city prevention and care plan; and integrated state-only prevention and care plan, and/or and integrated city-only prevention and care plan. Members will be advised of updates at the meeting and can then begin revising the Plan.

**XI. Announcements**

There were no announcements.

**XII. Next Meeting**

Mr. Goldberg announced the next meeting is the Joint Integrated Plan Review Team meeting on November 8, 2021 at the Library. It was noted the meeting will be two hours.

**XIII. Adjournment**

Mr. Goldberg called for a motion to adjourn.

**Motion to Adjourn.**

**Moved: Carla Valle-Schwenk**

**Seconded: David Goldberg**

**Motion: Passed**

The meeting adjourned at 10:24 a.m.



## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                               |                   |
|-------|-------------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                                 | David Goldberg    |
| II.   | Introductions                                                                                                                 | All               |
| III.  | Housekeeping                                                                                                                  | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                                      | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                         | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                                     | All               |
| VII.  | <b>Reports</b>                                                                                                                |                   |
|       | ▪ <b>Membership</b>                                                                                                           | <b>Staff</b>      |
|       | <input type="checkbox"/> <b>Vacancies</b>                                                                                     |                   |
|       | <input type="checkbox"/> Contact Update                                                                                       |                   |
|       | <input type="checkbox"/> 2023 Updates Impacting Members                                                                       |                   |
|       | ▪ Partnership Report to Committees                                                                                            | David Goldberg    |
| VIII. | Standing Business                                                                                                             |                   |
| IX.   | New Business                                                                                                                  | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                                |                   |
|       | ▪ Officer Nominations                                                                                                         |                   |
|       | ▪ <i>Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism</i> – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                                 |                   |
| X.    | Announcements                                                                                                                 | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                        | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                                   | David Goldberg    |

*Please mute or turn off all cellular devices.*

For more information about the Strategic Planning Committee, please contact Christina Bontempo,  
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## Membership Report

January 5, 2023

### The Miami-Dade HIV/AIDS Partnership

*The official Ryan White Program Planning Council in Miami-Dade County and Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners*

### Opportunities for People with HIV

*People with HIV who receive one or more Ryan White Program Part A services and who are not affiliated or employed by a Ryan White Program Part A funded service provider are invited to join the Partnership as a Representative of the Affected Community.*

**9 available seats**

### General Membership Opportunities

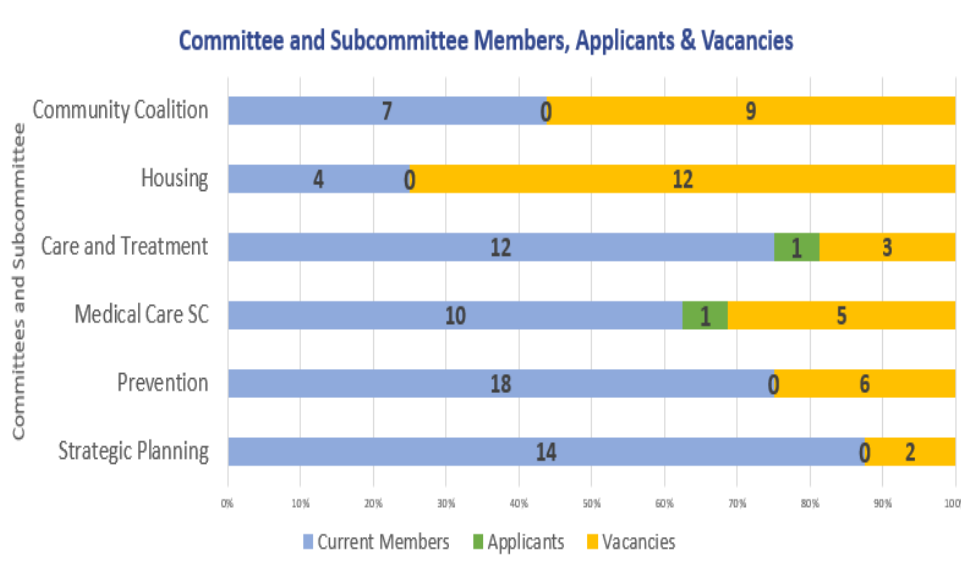
*These Partnership positions are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the knowledge, skills and expertise relevant to these positions:*

Representative Co-infected with Hepatitis B or C  
Hospital or Health Care Planning Agency Representative  
Other Federal HIV Program Grantee Representative (SAMHSA)  
Federally Recognized Indian Tribe Representative  
Mental Health Provider Representative  
Miami-Dade County Public Schools Representative

---

### Partnership Committees

*Committees are now accepting applications for new members.*



***People with HIV are encouraged to apply.***



Scan the QR code with your phone's camera for membership applications!

# MEMBERSHIP

## Are you a Member?

***Thank you for your service to people with HIV!***  
Be sure to bring a Ryan White client to your next meeting!

## Do You Qualify for Membership?



*If you answer "Yes" to these questions, you could qualify for membership!*

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

*Note: Some seats for people with HIV are exempt from this requirement.*

Can you volunteer three to five hours per month for Partnership activities?

---

## Committee Activities

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!

*People with HIV are encouraged to join!*

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtable Luncheons with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit [aidsnet.org/membership](https://aidsnet.org/membership) for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com) or 305-445-1076 for assistance.



## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                               |                   |
|-------|-------------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                                 | David Goldberg    |
| II.   | Introductions                                                                                                                 | All               |
| III.  | Housekeeping                                                                                                                  | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                                      | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                         | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                                     | All               |
| VII.  | <b>Reports</b>                                                                                                                |                   |
|       | ▪ <b>Membership</b>                                                                                                           | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                            |                   |
|       | <input type="checkbox"/> Contact Update                                                                                       |                   |
|       | <input checked="" type="checkbox"/> <b>2023 Updates Impacting Members</b>                                                     |                   |
|       | ▪ Partnership Report to Committees                                                                                            | David Goldberg    |
| VIII. | Standing Business                                                                                                             |                   |
| IX.   | New Business                                                                                                                  | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                                |                   |
|       | ▪ Officer Nominations                                                                                                         |                   |
|       | ▪ <i>Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism</i> – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                                 |                   |
| X.    | Announcements                                                                                                                 | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                        | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                                   | David Goldberg    |

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# What's New in 2023?

- Increased involvement by people with HIV
- Reimbursements
- Parking
- Meeting materials
- Additional assistance



## What's New in 2023?

- Increased involvement by people with HIV is vital to the success of Ryan White Program planning councils.
- The Executive Committee and Community Coalition are developing a standing Agenda item to assist with increased involvement by people with HIV.



## What's New in 2023: Parking

### **Parking at BSR Corp.**

- Effective January 1, 2023, parking at the BSR parking garage at 2121 Ponce de Leon Boulevard will be validated only for Partnership or Committee members of the affected community who are NOT affiliated with or employed by a Ryan White Program Part A funded provider.

### **Parking at the Library (Cultural Center Garage)**

- Parking will no longer be validated for members of the affected community.
- Garage parking is available at a discounted rate. Attendees can have their parking ticket validated at the reception desk for the discounted parking rate.



## What's New in 2023: Reimbursements

### Reimbursements

- Effective January 1, 2023, no cash (or check) payments will be made to members of the affected community attending meetings. This applies to mileage to and from meetings and events; tolls; parking fees; and any other previously reimbursable expense.
- See HRSA Policy Letter dated December 6, 2022 for details.



## What's New 2023: Gift Cards

### Gift Cards for Members of the Affected Community

- Partnership and Committee members of the affected community who are NOT affiliated with or employed by a Ryan White Program Part A funded provider **will receive a \$10 gift card at each meeting they attend.**





## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                        |                   |
|-------|------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                          | David Goldberg    |
| II.   | Introductions                                                                                                          | All               |
| III.  | Housekeeping                                                                                                           | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                               | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                  | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                              | All               |
| VII.  | Reports                                                                                                                |                   |
|       | ▪ Membership                                                                                                           | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                     |                   |
|       | <input type="checkbox"/> Contact Update                                                                                |                   |
|       | <input type="checkbox"/> 2023 Updates Impacting Members                                                                |                   |
|       | ▪ Partnership Report to Committees                                                                                     | David Goldberg    |
| VIII. | Standing Business                                                                                                      |                   |
| IX.   | New Business                                                                                                           | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                         |                   |
|       | ▪ Officer Nominations                                                                                                  |                   |
|       | ▪ Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                          |                   |
| X.    | Announcements                                                                                                          | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                 | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                            | David Goldberg    |

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## 2023 Strategic Planning Committee Agenda Topics

*As of January 13, 2023*

For all meetings:

- RSVP to [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).
- Review materials in advance: <http://aidsnet.org/meeting-documents/>.
- Location: Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130.
- Meeting times: 10:00 AM -12:00 PM.

| Meeting Dates              | Integrated Plan (IP)                                                                                                          | Assessment of the Administrative Mechanism (AAM) | Annual Report                          | Other                                                                                                   |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------|
| Friday, January 13, 2023   | Integrated Plan Evaluation<br>Workgroup invitation                                                                            | Review draft surveys                             |                                        | Officer nominations<br><br>Review of 2023 updates impacting members<br><br>Review of 2023 Agenda topics |
| Friday, February 10, 2023  |                                                                                                                               | Review/approve draft surveys                     | Discussion on data to be included      | Officer elections                                                                                       |
| Friday, March 10, 2023     |                                                                                                                               | Review/approve draft surveys (if needed)         | Review first draft                     |                                                                                                         |
| Monday, April 10, 2023     | Joint Integrated Plan Review Team Meeting                                                                                     |                                                  |                                        |                                                                                                         |
| Friday, May 12, 2023       |                                                                                                                               | Review/approve report                            | Review second draft                    |                                                                                                         |
| Friday, June 9, 2023       |                                                                                                                               | Review/approve report (if needed)                | Review/approve final draft             |                                                                                                         |
| Monday, July 10, 2023      | Joint Integrated Plan Review Team Meeting                                                                                     |                                                  |                                        |                                                                                                         |
| Friday, August 11, 2023    | <b>NOTE:</b> <i>If Annual Report is completed in June, this meeting may be cancelled for lack of actionable agenda items.</i> |                                                  | Review/approve final draft (if needed) |                                                                                                         |
| Friday, September 8, 2023  | <b>NOTE:</b> <i>This meeting may be cancelled for lack of actionable agenda items.</i>                                        |                                                  |                                        |                                                                                                         |
| Monday, October 9, 2023    | Joint Integrated Plan Review Team Meeting                                                                                     |                                                  |                                        |                                                                                                         |
| Thursday, November 9, 2023 |                                                                                                                               | Review draft surveys                             |                                        | Early Officer nominations                                                                               |
| Friday, December 8, 2023   |                                                                                                                               | Review draft surveys                             | Discussion on data to be included      | Officer nominations                                                                                     |

**Members are expected to RSVP.**

*Meeting dates are subject to change. All meeting dates are posted at <http://aidsnet.org/calendar/>.*



## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                        |                   |
|-------|------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                          | David Goldberg    |
| II.   | Introductions                                                                                                          | All               |
| III.  | Housekeeping                                                                                                           | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                               | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                  | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                              | All               |
| VII.  | Reports                                                                                                                |                   |
|       | ▪ Membership                                                                                                           | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                     |                   |
|       | <input type="checkbox"/> Contact Update                                                                                |                   |
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|       | ▪ Partnership Report to Committees                                                                                     | David Goldberg    |
| VIII. | Standing Business                                                                                                      |                   |
| IX.   | New Business                                                                                                           | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                         |                   |
|       | ▪ Officer Nominations                                                                                                  |                   |
|       | ▪ Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                          |                   |
| X.    | Announcements                                                                                                          | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                 | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                            | David Goldberg    |

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## ***Memo***

**To:** Strategic Planning Committee Members

**From:** Christina Bontempo

**Date:** January 10, 2023

**Re:** 2023 Officer Nominations and Elections

-----  
The January 13, 2023 meeting will include nominations for Strategic Planning Committee Chair and Vice Chair (Officers). The current Chair, David Goldberg, and the current Vice Chair, Dr. Diana Sheehan, are each eligible for a second term. Additional candidates can be nominated from the floor.

Members may choose to hold elections at this meeting, or at the February meeting.

Note, elections are generally held in January, however, because the committee was meeting jointly in 2022, the process has been delayed.

For your reference, I am providing the qualifications for officers as they relate to this Committee, from the Miami-Dade HIV/AIDS Partnership Bylaws (Section 5.1):

- Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.
- Officers shall be full voting members.
- At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.
- Standing committees, committees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.
- No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair as Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

Also, please note Officers of Committees serve as members of the Executive Committee which is scheduled to meet six times per year.



## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
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### AGENDA

- |       |                                                                                                                           |                   |
|-------|---------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                             | David Goldberg    |
| II.   | Introductions                                                                                                             | All               |
| III.  | Housekeeping                                                                                                              | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                                  | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                     | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                                 | All               |
| VII.  | Reports                                                                                                                   |                   |
|       | ▪ Membership                                                                                                              | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                        |                   |
|       | <input type="checkbox"/> Contact Update                                                                                   |                   |
|       | <input type="checkbox"/> 2023 Updates Impacting Members                                                                   |                   |
|       | ▪ Partnership Report to Committees                                                                                        | David Goldberg    |
| VIII. | Standing Business                                                                                                         |                   |
| IX.   | New Business                                                                                                              | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                            |                   |
|       | ▪ Officer Nominations                                                                                                     |                   |
|       | ▪ Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient<br>Administrative Mechanism – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                             |                   |
| X.    | Announcements                                                                                                             | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                    | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                               | David Goldberg    |

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## Redline Draft

### Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Ryan White Program Part A/MAI Subrecipient Survey

All statements must be answered to submit the survey. Respondents can complete the survey in one sitting or in parts. Multiple people can submit answers. Estimated completion time is 16 minutes.

All statements include the response options:

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Comments: Strengths, weaknesses & suggestions (optional)

---

#### Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient (S) Ryan White Program Part A/MAI Subrecipient Survey

Evaluation Period: March 1, 2022 – February 28, 2023

Due no later than April 28, 2023.

All Ryan White Program Part A/MAI-funded subrecipients must complete this survey must complete this survey.

The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

This AAM survey covers the activities of the Ryan White Program grant **Recipient**: The Miami-Dade County Office of Management and Budget-Grants Coordination, during the Ryan White Program (RWP) FY 2022-2023: March 1, 2021-February 28, 2023.

Your responses are confidential and results will be tallied and reported in aggregate form.

A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.

~~The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated annual evaluation.~~

~~This AAM survey covers the activities of the Ryan White Program grant Recipient – the Miami-Dade County Office of Management and Budget Grants Coordination (“the County”) – during the Ryan White Program (RWP) fiscal year from March 1, 2020 through February 28, 2021.~~

~~The 2020-2021 fiscal year included adoption of the Provide® Enterprise Miami (PE Miami) client database system; the RFP process for all new direct service subrecipients; new contracts for 17 direct client service subrecipients, including four new subrecipient organizations, (CAN Community Health; Care 4 U Management; Latinos Salud; New Hope C.O.R.P.S.); and programmatic changes in response to the COVID-19 pandemic. Please consider those circumstances when completing this survey.~~

~~All Ryan White Program subrecipients must complete this survey.  
One response is required for each Ryan White Program subrecipient organization.~~

~~Your responses are confidential and results will be tallied and reported in aggregate form.~~

~~A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.~~

1. Please enter your Organization’s Name

☐ Organization

2. Please enter the First and Last Name and Title of the primary person completing this survey.  
(This is required for tracking responses and will not be included in the final report.)

You will have the option in Statement #3 to include additional people who are helping to complete the survey.

- ☐ First and last name of primary person completing this survey
- ☐ Title of primary person completing this survey

3. OPTIONAL: Please enter the First and Last Name(s) and Title(s) of additional people who are helping to complete the survey.

- ☐ First and last name of additional person completing survey (1)
- ☐ Title of additional person completing survey (1)
- ☐ First and last name of additional person completing survey (2)
- ☐ Title of additional person completing survey (2)

~~4. The Miami-Dade County Office of Management and Budget Grants Coordination (“the County”) conducted a fair contract negotiation process with our organization.~~

~~5.4.~~ The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) ~~County~~ sent annual award notifications/letters to our organization in a timely manner.

~~6.5.~~ The ~~County~~Recipient executed our organization’s annual contract in a timely manner.

~~7.6.~~ There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.

~~8.7.~~ The ~~County~~Recipient contacted our organization to review utilization and expenditures that were not on target.

~~9.8.~~ The ~~County~~Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.

~~10.9.~~ The ~~County~~Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.

~~11.10.~~ The ~~County~~Recipient clearly explained any holds or disallowances on reimbursement requests.

~~12.11.~~ When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.

~~13.12.~~ The ~~County~~Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., RSR, Annual Progress Report, client eligibility screening, etc.).

~~14.13.~~ Communication between the ~~County~~Recipient and our organization has been timely.

~~15.14.~~ Communication between the ~~County~~Recipient and our organization has been effective.

~~16.15.~~ The ~~County~~Recipient informed our organization of reallocation processes (sweeps) and the requirements of a spending plan in order to adjust our organization budget during the contract year.

~~17.16.~~ The ~~County~~Recipient kept our organization well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.

~~18.17.~~ The ~~County~~Recipient kept our organization well informed of policies, procedures, and updates from HRSA regarding COVID-19 requirements and recommendations which impacted Ryan White Program clients and subrecipients.



~~19.~~18. The ~~County~~Recipient kept our organization well informed of policies, procedures, and updates from the Centers for Disease Control and Prevention (CDC) regarding COVID-19 requirements and recommendations which impacted Ryan White Program clients and subrecipients.

~~20.~~19. The ~~County~~Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).

~~21.~~20. When contract non-compliance issues were raised, the ~~County~~Recipient provided adequate time for remediation.

~~22.~~21. ~~In response to our requests,~~When requested, the ~~County~~Recipient provided guidance and clarification ~~to our organization~~ for any program-related document, reporting requirement, or other requested items, in a timely manner.

~~23.~~22. The ~~County~~Recipient responded ~~adequately~~ to inquiries, requests, and problem-solving needs ~~from our organization~~in a timely manner.

~~24.~~23. The ~~County~~Recipient's staff was courteous and respectful.

~~25.~~24. Behavioral Science Research Corp. (BSR), the ~~County~~Recipient's RWP Clinical Quality Management contractor, responded ~~adequately~~ to our inquiries, requests, and problem-solving needs in a timely manner. ~~from our organization.~~

~~25.~~ The PE Miami client database systemBSR generates organization-specific data in an efficient and user-friendly manner.

26. The Provide® Enterprise Miami (PE Miami) client database system is reliable.

27. The PE Miami client database system is easy to use.

~~28.~~1. ~~The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.~~

~~29.~~28. The PE Miami client database system vendor responds ~~promptly and adequately~~ to our inquiries and, data ~~requests~~, and system trouble-shooting requests in a timely manner. -

~~30.~~29. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, PE Miami, and/or other matters. ~~processes, PE Miami client database system, other.~~

**Draft**

**Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient**  
Ryan White Program Part A/MAI Subrecipient Survey

All statements must be answered to submit the survey. Respondents can complete the survey in one sitting or in parts. Multiple people can submit answers. Estimated completion time is 16 minutes.

All statements include the response options:

- Strongly agree
  - Agree
  - Neither agree nor disagree
  - Disagree
  - Strongly disagree
  - Comments: Strengths, weaknesses & suggestions (optional)
- 

**Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient (S)**  
Ryan White Program Part A/MAI Subrecipient Survey

**Evaluation Period: March 1, 2022 – February 28, 2023**  
**Due no later than April 28, 2023.**

**All Ryan White Program Part A/MAI-funded subrecipients must complete this survey must complete this survey.**

The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

This AAM survey covers the activities of the Ryan White Program grant **Recipient:** The Miami-Dade County Office of Management and Budget-Grants Coordination, during the Ryan White Program (RWP) FY 2022-2023: March 1, 2021-February 28, 2023.

Your responses are confidential and results will be tallied and reported in aggregate form.

*A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.*

1. Please enter your Organization's Name

☐ Organization

2. Please enter the First and Last Name and Title of the primary person completing this survey.  
(This is required for tracking responses and will not be included in the final report.)

You will have the option in Statement #3 to include additional people who are helping to complete the survey.

- ☐ First and last name of primary person completing this survey
  - ☐ Title of primary person completing this survey
3. OPTIONAL: Please enter the First and Last Name(s) and Title(s) of additional people who are helping to complete the survey.
    - ☐ First and last name of additional person completing survey (1)
    - ☐ Title of additional person completing survey (1)
    - ☐ First and last name of additional person completing survey (2)
    - ☐ Title of additional person completing survey (2)
  4. The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") sent annual award notifications/letters to our organization in a timely manner.
  5. The Recipient executed our organization's annual contract in a timely manner.
  6. There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.
  7. The Recipient contacted our organization to review utilization and expenditures that were not on target.
  8. The Recipient reviewed our organization's service utilization and reimbursement requests submissions in a timely manner.
  9. The Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.
  10. The Recipient clearly explained any holds or disallowances on reimbursement requests.
  11. When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.
  12. The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., RSR, Annual Progress Report, client eligibility screening, etc.).

13. Communication between the Recipient and our organization has been timely.
14. Communication between the Recipient and our organization has been effective.
15. The Recipient informed our organization of reallocation processes (sweeps) and the requirements of a spending plan in order to adjust our organization budget during the contract year.
16. The Recipient kept our organization well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.
17. The Recipient kept our organization well informed of policies, procedures, and updates from HRSA regarding COVID-19 requirements and recommendations which impacted Ryan White Program clients and subrecipients.
18. The Recipient kept our organization well informed of policies, procedures, and updates from the Centers for Disease Control and Prevention (CDC) regarding COVID-19 requirements and recommendations which impacted Ryan White Program clients and subrecipients.
19. The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).
20. When contract non-compliance issues were raised, the Recipient provided adequate time for remediation.
21. When requested, the Recipient provided guidance and clarification for any program-related document, reporting requirement, or other requested items in a timely manner.
22. The Recipient responded to inquiries, requests, and problem-solving needs in a timely manner.
23. The Recipient's staff was courteous and respectful.
24. Behavioral Science Research Corp. (BSR), the Recipient's RWP Clinical Quality Management contractor, responded to our inquiries, requests, and problem-solving needs in a timely manner.
25. BSR generates organization-specific data in an efficient and user- friendly manner.
26. The Provide® Enterprise Miami (PE Miami) client database system is reliable.

27. The PE Miami client database system is easy to use.
28. The PE Miami client database system vendor responds to our inquiries and data and system trouble-shooting requests in a timely manner.
29. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, PE Miami, and/or other matters.

## Redline Draft

### Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Miami-Dade HIV/AIDS Partnership Member Survey

All statements must be answered to submit the survey. Respondents can complete the survey in one sitting or in parts. Estimated completion time is 9 minutes.

All statements include the response options:

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Comments: Strengths, weaknesses & suggestions (optional)

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#### Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient (P) Miami-Dade HIV/AIDS Partnership Member Survey

Evaluation Period: March 1, 2022 – February 28, 2023

Due no later than April 28, 2023.

#### All Miami-Dade HIV/AIDS Partnership Members must complete this survey.

The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

This AAM survey covers the activities of the Ryan White Program grant **Recipient**: The Miami-Dade County Office of Management and Budget-Grants Coordination, during the Ryan White Program (RWP) for **FY 2022-2023: March 1, 2022-February 28, 2023.**

Your responses are confidential and results will be tallied and reported in aggregate form.

*A separate survey will be distributed to Ryan White Program subrecipients addressing these issues and other administrative concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.*

~~The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated annual evaluation.~~

~~This AAM survey covers the activities of the Ryan White Program grant Recipient – the Miami-Dade County Office of Management and Budget-Grants Coordination (“the County”) – during the Ryan White Program (RWP) fiscal year from March 1, 2020 through February 28, 2021.~~

~~All Miami-Dade HIV/AIDS Partnership Members must complete this survey. Your responses are confidential and results will be tallied and reported in aggregate form. A separate survey will be distributed to Ryan White Program subrecipients addressing these issues and other administrative concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.~~

- Name

[illegible][illegible]

2. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the County”) followed the Partnership’s recommendations for service priorities and resource allocations.

3.2. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) County kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program (RWP). (See Reports, above).

3. The County kept the Partnership well informed of policies, procedures, and updates from HRSA regarding COVID-19 requirements and recommendations which impacted Ryan White Program planning councils.

4. The County kept the Partnership well informed of policies, procedures, and updates from the Centers for Disease Control and Prevention (CDC) regarding COVID-19 public health requirements and recommendations which impacted Ryan White Program planning councils.

## REPORTS

Refer to these reports for #5 through #8.

| RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)                                  |                         |                         |               |              | PART A                                                                                                                                                                                                                                                                                                                                     |                      |                        |              |                     |
|------------------------------------------------------------------------------------|-------------------------|-------------------------|---------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------|--------------|---------------------|
| EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32                    |                         |                         |               |              | This report includes YTD paid reimbursements for FY 2022 Part A service months up to October 2022, as of 12/6/2022. This report reflects reimbursement requests that were due by 11/20/2022 and have been paid thus far. Pending Part A reimbursement requests that have been received and are in the review process total \$6,420,517.41. |                      |                        |              |                     |
| FORMULA AND SUPPLEMENTAL FUNDING                                                   |                         |                         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19                        |                         |                         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Project #: BURW3201                                                                | AWARD AMOUNTS           | ACTIVITIES              |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Grant Award Amount Formula                                                         | 15,141,380.00           | FORMULA                 |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Grant Award Amount Supplemental                                                    | 4,121,835.00            | SUPPLEMENTAL            | FY 2022 Award |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Grant Award Amount FY20 Supplemental                                               | 4,268,879.00            | FY SUPPLEMENTAL         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Carryover Award FY21 Formula                                                       | 4,076,477.00            | CARRYOVER               |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| <b>Total Award</b>                                                                 | <b>\$ 28,608,571.00</b> |                         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER                            |                         |                         |               |              | CURRENT CONTRACT EXPENDITURES                                                                                                                                                                                                                                                                                                              |                      |                        |              |                     |
| DIRECT SERVICES:                                                                   | Allocations             | Carryover Allocations   |               |              | DIRECT SERVICES:                                                                                                                                                                                                                                                                                                                           | Expenditures         | Carryover Expenditures |              |                     |
| <b>Core Medical Services</b>                                                       |                         |                         |               |              | <b>Core Medical Services</b>                                                                                                                                                                                                                                                                                                               |                      |                        |              |                     |
| 4 AIDS Pharmaceutical Assistance                                                   | 84,492.00               |                         |               |              | 5606970000 AIDS Pharmaceutical Assistance                                                                                                                                                                                                                                                                                                  | 818.11               |                        |              |                     |
| 6 Health Insurance Services                                                        | 335,776.00              | 259,924.00              |               |              | 5606920000 Health Insurance Services                                                                                                                                                                                                                                                                                                       | 174,855.28           | 0.00                   | 174,855.28   |                     |
| 1 Medical Case Management                                                          | 5,818,680.00            | 420,000.00              |               |              | 5606870000 Medical Case Management                                                                                                                                                                                                                                                                                                         | 1,341,889.15         | 0.00                   | 1,341,889.15 |                     |
| 3 Mental Health Therapy/Counseling                                                 | 51,237.00               | 91,457.00               |               |              | 5606860000 Mental Health Therapy/Counseling                                                                                                                                                                                                                                                                                                | 29,802.50            | 0.00                   | 29,802.50    |                     |
| 5 Oral Health Care                                                                 | 2,864,445.00            | 1,000,000.00            |               |              | 5606900000 Oral Health Care                                                                                                                                                                                                                                                                                                                | 905,826.00           | 0.00                   | 905,826.00   |                     |
| 9 Outpatient/Ambulatory Health Svcs                                                | 8,590,712.00            | 600,000.00              |               |              | 5606810000 Outpatient/Ambulatory Health Svcs                                                                                                                                                                                                                                                                                               | 2,558,854.92         | 0.00                   | 2,558,854.92 |                     |
| 9 Substance Abuse - Outpatient                                                     | 27,249.00               | 17,369.00               |               |              | 5606910000 Substance Abuse - Outpatient                                                                                                                                                                                                                                                                                                    | 3,087.00             | 0.00                   | 3,087.00     |                     |
| <b>CORE Services Totals:</b>                                                       |                         | <b>20,141,351.00</b>    |               |              | <b>CORE Services Totals:</b>                                                                                                                                                                                                                                                                                                               |                      | <b>5,014,922.96</b>    |              |                     |
| <b>Support Services</b>                                                            |                         |                         |               |              | <b>Support Services</b>                                                                                                                                                                                                                                                                                                                    |                      |                        |              |                     |
| 11 Emergency Financial Assistance                                                  | 9,853.00                |                         |               |              | 5606940000 Emergency Financial Assistance                                                                                                                                                                                                                                                                                                  | 0.00                 |                        |              |                     |
| 8 Food Bank                                                                        | 1,690,108.00            | 1,000,000.00            |               |              | 5606950000 Food Bank                                                                                                                                                                                                                                                                                                                       | 768,011.00           | 0.00                   | 768,011.00   |                     |
| 10 Medical Transportation                                                          | 202,912.00              |                         |               |              | 5606460000 Medical Transportation                                                                                                                                                                                                                                                                                                          | 32,305.23            |                        |              |                     |
| 13 Other Professional Services                                                     | 154,449.00              |                         |               |              | 5606890000 Other Professional Services                                                                                                                                                                                                                                                                                                     | 63,243.00            |                        |              |                     |
| 12 Outreach Services                                                               | 264,696.00              |                         |               |              | 5606950000 Outreach Services                                                                                                                                                                                                                                                                                                               | 27,931.22            |                        |              |                     |
| 7 Substance Abuse - Residential                                                    | 1,372,744.00            | 300,000.00              |               |              | 5606930000 Substance Abuse - Residential                                                                                                                                                                                                                                                                                                   | 321,300.00           | 0.00                   | 321,300.00   |                     |
| <b>SUPPORT Services Totals:</b>                                                    |                         | <b>4,854,762.00</b>     |               |              | <b>SUPPORT Services Totals:</b>                                                                                                                                                                                                                                                                                                            |                      | <b>1,210,790.45</b>    |              |                     |
| <b>DIRECT SERVICES TOTAL:</b>                                                      |                         | <b>\$ 25,437,363.00</b> |               |              | <b>TOTAL EXPENDITURES DIRECT SVCS &amp; %:</b>                                                                                                                                                                                                                                                                                             |                      | <b>\$ 6,225,713.41</b> |              | <b>28.94%</b>       |
| Total Core Allocation                                                              | 17,772,601.00           |                         |               |              | <b>Formula Expenditure %</b>                                                                                                                                                                                                                                                                                                               | 47.91%               |                        |              |                     |
| Target at least 80% core service allocation                                        | 17,149,550.40           |                         |               |              | 5606710000 Recipient Administration                                                                                                                                                                                                                                                                                                        | 1,168,239.82         |                        |              |                     |
| Current Difference (Short) / Over                                                  | \$ 622,710.60           |                         |               |              | 5606880000 Quality Management                                                                                                                                                                                                                                                                                                              | 400,000.00           | 1,508,239.82           |              |                     |
| Recipient Admin. (GC, GTL, BSR Staff)                                              | \$ 2,453,269.00         |                         |               |              | <b>Grant Unexpended Balance</b>                                                                                                                                                                                                                                                                                                            | <b>20,874,617.77</b> |                        |              |                     |
| Quality Management                                                                 | \$ 641,522.00           |                         |               |              | <b>Total Grant Expenditures &amp; %</b>                                                                                                                                                                                                                                                                                                    |                      | <b>\$ 7,733,953.23</b> |              | <b>27.03%</b>       |
| (+) Unobligated Funds / (-) Over Obligated:                                        |                         |                         |               |              | <b>Core medical % against Total Direct Service Expenditures (Not Including CIO):</b>                                                                                                                                                                                                                                                       |                      | <b>97.89%</b>          |              | <b>Within Limit</b> |
| Unobligated Funds (Formula & Supp)                                                 | \$ -                    |                         |               |              | <b>Quality Management % of Total Award (Not Including CIO):</b>                                                                                                                                                                                                                                                                            |                      | <b>1.83%</b>           |              | <b>Within Limit</b> |
| Unobligated Funds (Carry Over)                                                     | \$ 507,727.00           | 3,902,458.00            | 28,608,571.00 |              | <b>OMB-GC Administrative % of Total Award (Cannot Include CIO):</b>                                                                                                                                                                                                                                                                        |                      | <b>4.92%</b>           |              | <b>Within Limit</b> |
| <b>Core medical % against Total Direct Service Allocation (Not Including CIO):</b> |                         |                         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Cannot be under 75%                                                                | 82.90%                  |                         |               | Within Limit |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| <b>Quality Management % of Total Award (Not Including CIO):</b>                    |                         |                         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Cannot be over 5%                                                                  | 2.62%                   |                         |               | Within Limit |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| <b>OMB-GC Administrative % of Total Award (Cannot Include CIO):</b>                |                         |                         |               |              |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |
| Cannot be over 10%                                                                 | 16.00%                  |                         |               | Within Limit |                                                                                                                                                                                                                                                                                                                                            |                      |                        |              |                     |

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RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)

EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR22

MINORITY AIDS INITIATIVE (MAI) FUNDING

Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

MAI

This report includes YTD paid reimbursements for FY 2022 MAI service months up to October 2022, as of 12/6/2022. This report reflects reimbursement requests that were due by 11/20/2022 and have been paid thus far. Pending MAI reimbursement requests that have been received and are in the review process total \$333,291.75.

| PROJECT # BURW3201          | AWARD AMOUNTS          | ACTIVITIES          |
|-----------------------------|------------------------|---------------------|
| Grant Award Amount MAI      | 1,089,480.00           | MAI PY 2022 Award   |
| Grant Award Amount FY20 MAI | 1,823,771.00           | PY_MAI 2,713,251.00 |
| Carryover Award FY21 MAI    | 1,212,670.00           | MAI_CARRYOVER       |
| <b>Total Award</b>          | <b>\$ 3,925,921.00</b> |                     |

| CONTRACT ALLOCATIONS                |                        |              |
|-------------------------------------|------------------------|--------------|
| DIRECT SERVICES:                    |                        |              |
| <b>Core Medical Services</b>        | <b>Allocations</b>     |              |
| AIDS Pharmaceutical Assistance      |                        |              |
| Health Insurance Services           |                        |              |
| 1 Medical Case Management           | 903,920.00             |              |
| 3 Mental Health Therapy/Counseling  | 18,960.00              |              |
| Oral Health Care                    |                        |              |
| 2 Outpatient/Ambulatory Health Svcs | 1,356,661.00           |              |
| 4 Substance Abuse - Outpatient      | 8,058.00               | 2,287,599.00 |
| <b>Support Services</b>             | <b>Allocations</b>     |              |
| 7 Emergency Financial Assistance    | 0.00                   |              |
| Food Bank                           |                        |              |
| 5 Medical Transportation            | 7,628.00               |              |
| 6 Outreach Services                 | 39,816.00              |              |
| Substance Abuse - Residential       |                        | 47,444.00    |
| <b>DIRECT SERVICES TOTAL:</b>       | <b>\$ 2,335,043.00</b> |              |

|                                             |                 |              |
|---------------------------------------------|-----------------|--------------|
| Total Core Allocation                       | 2,287,599.00    |              |
| Target at least 80% core service allocation | 1,865,034.40    |              |
| Current Difference (Short) / Over           | \$ 419,564.60   |              |
| Recipient Admin. (OMB-GC)                   | \$ 271,325.00   | 3,925,921.00 |
| Quality Management                          | \$ 106,883.00   |              |
| (+) Unobligated Funds / (-) Over Obligated: |                 |              |
| Unobligated Funds (MAI)                     | \$ -            | 378,208.00   |
| Unobligated Funds (Carry Over)              | \$ 1,212,670.00 | 2,713,251.00 |

|                                                                             |        |              |
|-----------------------------------------------------------------------------|--------|--------------|
| Core medical % against Total Direct Service Allocation (Not including CIO): | 87.87% | Within Limit |
| Cannot be under 75%                                                         |        |              |
| Quality Management % of Total Award (Not including CIO):                    | 3.94%  | Within Limit |
| Cannot be over 5%                                                           |        |              |
| OMB-GC Administrative % of Total Award (Cannot include CIO):                | 10.00% | Within Limit |
| Cannot be over 10%                                                          |        |              |

| CURRENT CONTRACT EXPENDITURES                  |                      |                               |            |
|------------------------------------------------|----------------------|-------------------------------|------------|
| DIRECT SERVICES:                               |                      |                               |            |
| <b>Core Medical Services</b>                   | <b>Expenditures</b>  | <b>Carryover Expenditures</b> |            |
| 5606910000 AIDS Pharmaceutical Assistance      |                      |                               |            |
| 5606920000 Health Insurance Services           |                      |                               |            |
| 5606870000 Medical Case Management             | 249,863.20           |                               |            |
| 5606880000 Mental Health Therapy/Counseling    | 0.00                 |                               |            |
| 5606900000 Oral Health Care                    |                      |                               |            |
| 5606810000 Outpatient/Ambulatory Health Svcs   | 236,310.97           |                               |            |
| 5606910000 Substance Abuse - Outpatient        | 0.00                 |                               | 485,174.17 |
| <b>Support Services</b>                        | <b>Expenditures</b>  | <b>Carryover Expenditures</b> |            |
| 5605940000 Emergency Financial Assistance      | 0.00                 |                               |            |
| 5605980000 Food Bank                           |                      |                               |            |
| 5605460000 Medical Transportation              | 7,368.92             |                               |            |
| 5606890000 Other Professional Services         | 0.00                 |                               |            |
| 5605950000 Outreach Services                   |                      |                               |            |
| 5606930000 Substance Abuse - Residential       |                      |                               | 2,968.92   |
| <b>TOTAL EXPENDITURES DIRECT SVCS &amp; %:</b> | <b>\$ 485,163.09</b> | <b>20.95%</b>                 |            |

|                                                          |                      |               |            |
|----------------------------------------------------------|----------------------|---------------|------------|
| 5606710000 Recipient Administration                      | 83,292.80            |               |            |
| 5606880000 Quality Management                            | 66,666.64            |               | 140,959.44 |
| Grant Unexpended Balance                                 | 3,286,818.47         |               |            |
| <b>Total Grant Expenditures &amp; % (Including CIO):</b> | <b>\$ 636,102.53</b> | <b>16.28%</b> |            |

|                                                                               |        |              |
|-------------------------------------------------------------------------------|--------|--------------|
| Core medical % against Total Direct Service Expenditures (Not including CIO): | 99.39% | Within Limit |
| Cannot be under 75%                                                           |        |              |
| Quality Management % of Total Award (Not including CIO):                      | 2.46%  | Within Limit |
| Cannot be over 5%                                                             |        |              |
| OMB-GC Administrative % of Total Award (Cannot include CIO):                  | 3.97%  | Within Limit |
| Cannot be over 10%                                                            |        |              |

Printed on: 12/6/2022

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RYAN WHITE PART A PROGRAM

MIAMI-DADE COUNTY EMA

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

October 2022

FUNDING SOURCE(S) INCLUDED:

Ryan White Part A  
Ryan White MAI

SERVICE CATEGORIES

Core Medical Services

AIDS Pharmaceutical Assistance (LPAP/CPAP)  
Health Insurance Premium and Cost Sharing Assistance  
Medical Case Management  
Mental Health Services  
Oral Health Care  
Outpatient Ambulatory Health Services  
Substance Abuse Outpatient Care

Support Services

Food Bank/Home Delivered Meals  
Medical Transportation  
Other Professional Services  
Outreach Services  
Substance Abuse Services (residential)

Service Units

Unduplicated Client Count

| <u>Monthly</u> | <u>Year-to-date</u> | <u>Monthly</u> | <u>Year-to-date</u> |
|----------------|---------------------|----------------|---------------------|
| 25             | 208                 | 21             | 136                 |
| 56             | 2,800               | 32             | 1,064               |
| 8,810          | 62,739              | 3,966          | 7,149               |
| 61             | 506                 | 29             | 86                  |
| 735            | 6,150               | 558            | 2,036               |
| 2,253          | 19,455              | 1,286          | 3,955               |
| 5              | 47                  | 4              | 18                  |
| 1,888          | 12,730              | 662            | 923                 |
| 533            | 3,531               | 235            | 600                 |
| 113            | 703                 | 23             | 72                  |
| 86             | 598                 | 44             | 114                 |
| 33             | 1,889               | 4              | 42                  |
| 14,598         | 111,356             |                |                     |

Total unduplicated clients (month):

4,769

Total unduplicated clients (YTD):

7,880

5. I understand the information presented on the County's RWP Part A/MAI expenditure reports. (See Reports, above).

6. The Recipient followed the Partnership's recommendations for service priorities and resource allocations. (See Reports, above).

7. The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership. (See Reports, above).

8. The County communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process. (See Reports, above).

~~4.1. I understand the information presented on the County's RWP Part A/MAI expenditure reports. (See Reports, above).~~

~~5.9. The County communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process. (See Reports, above).~~

~~6. The County effectively administered Part A/MAI funds according to priorities set by the Partnership.~~

~~7.10. The County~~Recipient responded to Partnership inquiries, requests, and problem-solving needs ~~from the Partnership~~, including those related to the ~~Partnership's Annual~~ Needs Assessment, in a timely manner.

~~8.11. Based on Needs Assessment data,~~ HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need. ~~based on Needs Assessment data.~~

~~9.12. Based on Needs Assessment data,~~ HIV/AIDS services funded by Part A/MAI are directed toward the geographic area(s) of greatest need. ~~based on Needs Assessment data.~~

~~10.13. The County's procurement and contracting processes reached a diverse group of subrecipients.~~

~~11.1. The County kept the Partnership well informed of policies, procedures, and updates from HRSA regarding COVID-19 requirements and recommendations which impacted Ryan White Program planning councils.~~

~~12.1. The County kept the Partnership well informed of policies, procedures, and updates from the Centers for Disease Control and Prevention (CDC) regarding COVID-19 public health requirements and recommendations which impacted Ryan White Program planning councils.~~

~~13. Considering meeting restrictions due to COVID-19, the Partnership's Needs Assessment meetings (June 11, 18, and 25, 2020) and planning process provided adequate opportunities for participation of the general community.~~

~~14. Considering meeting restrictions due to COVID-19, the Partnership's Needs Assessment meetings (June 11, 18 and 25, 2020) and planning process included a high level of involvement by people with HIV.~~

~~15.~~14. The ~~County~~Recipient's staff was courteous and respectful.

~~16.~~15. Behavioral Science Research Corp. (BSR), the ~~County~~Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership, in a timely manner.

~~17.~~16. OPTIONAL: Additional comments

**Draft**

**Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient**  
Miami-Dade HIV/AIDS Partnership Member Survey

All statements must be answered to submit the survey. Respondents can complete the survey in one sitting or in parts. Estimated completion time is 9 minutes.

All statements include the response options:

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree
- Comments: Strengths, weaknesses & suggestions (optional)

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**Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient (P)**  
Miami-Dade HIV/AIDS Partnership Member Survey

Evaluation Period: March 1, 2022 – February 28, 2023  
Due no later than April 28, 2023.

**All Miami-Dade HIV/AIDS Partnership Members must complete this survey.**

The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

This AAM survey covers the activities of the Ryan White Program grant **Recipient**: The Miami-Dade County Office of Management and Budget-Grants Coordination, during the Ryan White Program (RWP) for **FY 2022-2023: March 1, 2022-February 28, 2023**.

Your responses are confidential and results will be tallied and reported in aggregate form.

*A separate survey will be distributed to Ryan White Program subrecipients addressing these issues and other administrative concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.*

1. Please enter your First and Last Name (Your name is required for tracking responses and will not be included in the final report.)

Name

---

- The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program (RWP).
- The County kept the Partnership well informed of policies, procedures, and updates from HRSA regarding COVID-19 requirements and recommendations which impacted Ryan White Program planning councils.
- The County kept the Partnership well informed of policies, procedures, and updates from the Centers for Disease Control and Prevention (CDC) regarding COVID-19 public health requirements and recommendations which impacted Ryan White Program planning councils.

## REPORTS

Refer to these reports for #5 through #8.

# RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)

## EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32 FORMULA AND SUPPLEMENTAL FUNDING

Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

| Project #: BURW3201                  | AWARD AMOUNTS           | ACTIVITIES      |
|--------------------------------------|-------------------------|-----------------|
| Grant Award Amount Formula           | 16,141,380.00           | FORMULA         |
| Grant Award Amount Supplemental      | 4,121,836.00            | SUPPLEMENTAL    |
| Grant Award Amount FY20 Supplemental | 4,268,879.00            | FY SUPPLEMENTAL |
| Carryover Award FY21 Formula         | 4,076,477.00            | CARRYOVER       |
| <b>Total Award</b>                   | <b>\$ 28,608,571.00</b> |                 |

This report includes YTD paid reimbursements for FY 2022 Part A service months up to October 2022, as of 12/6/2022. This report reflects reimbursement requests that were due by 11/20/2022 and have been paid thus far. Pending Part A reimbursement requests that have been received and are in the review process total \$6,420,517.41.

### CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER

| DIRECT SERVICES:                  |                     |                              |
|-----------------------------------|---------------------|------------------------------|
| <b>Core Medical Services</b>      | <b>Allocations</b>  | <b>Carryover Allocations</b> |
| AIDS Pharmaceutical Assistance    | 84,462.00           |                              |
| Health Insurance Services         | 335,776.00          | 250,924.00                   |
| Medical Case Management           | 5,818,690.00        | 400,000.00                   |
| Mental Health Therapy/Counseling  | 91,237.00           | 91,467.00                    |
| Oral Health Care                  | 2,864,445.00        | 1,000,000.00                 |
| Outpatient/Ambulatory Health Svcs | 8,590,712.00        | 900,000.00                   |
| Substance Abuse - Outpatient      | 27,249.00           | 17,369.00                    |
| <b>CORE Services Totals:</b>      |                     | <b>20,141,351.00</b>         |
| <b>Support Services</b>           | <b>Allocations</b>  | <b>Carryover Allocations</b> |
| Emergency Financial Assistance    | 9,853.00            |                              |
| Food Bank                         | 1,680,108.00        | 1,000,000.00                 |
| Medical Transportation            | 202,912.00          |                              |
| Other Professional Services       | 154,449.00          |                              |
| Outreach Services                 | 264,696.00          |                              |
| Substance Abuse - Residential     | 1,372,744.00        | 200,000.00                   |
| <b>SUPPORT Services Totals:</b>   | <b>4,864,762.00</b> |                              |

**DIRECT SERVICES TOTAL:** \$ 21,437,363.00

|                                                                                |                 |
|--------------------------------------------------------------------------------|-----------------|
| Total Core Allocation                                                          | 17,772,601.00   |
| Target at least 80% core service allocation                                    | 17,149,890.40   |
| Current Difference (Short) / Over                                              | \$ 622,710.60   |
| Recipient Admin. (GC, GTL, BSR Staff)                                          | \$ 2,493,209.00 |
| Quality Management                                                             | \$ 641,522.00   |
| (+) Unobligated Funds / (-) Over Obligated: Unobligated Funds (Formula & Supp) | \$ -            |
| Unobligated Funds (Carry Over)                                                 | \$ 307,727.00   |
|                                                                                | 3,052,458.00    |
|                                                                                | 28,608,571.00   |

Core medical % against Total Direct Service Allocation (Not including CIO):  
Cannot be under 79% 82.90% Within Limit

Quality Management % of Total Award (Not including CIO):  
Cannot be over 5% 2.62% Within Limit

OMB-GC Administrative % of Total Award (Cannot include CIO):  
Cannot be over 10% 16.60% Within Limit

### CURRENT CONTRACT EXPENDITURES

| DIRECT SERVICES:                  |                     |                               |
|-----------------------------------|---------------------|-------------------------------|
| <b>Core Medical Services</b>      | <b>Expenditures</b> | <b>Carryover Expenditures</b> |
| AIDS Pharmaceutical Assistance    | 618.11              |                               |
| Health Insurance Services         | 174,865.28          | 0.00                          |
| Medical Case Management           | 1,341,869.15        | 0.00                          |
| Mental Health Therapy/Counseling  | 29,802.50           | 0.00                          |
| Oral Health Care                  | 905,826.00          | 0.00                          |
| Outpatient/Ambulatory Health Svcs | 2,558,854.92        | 0.00                          |
| Substance Abuse - Outpatient      | 3,087.00            | 0.00                          |
| <b>CORE Services Totals:</b>      | <b>5,014,922.86</b> |                               |
| <b>Support Services</b>           | <b>Expenditures</b> | <b>Carryover Expenditures</b> |
| Emergency Financial Assistance    | 0.00                |                               |
| Food Bank                         | 766,011.00          | 0.00                          |
| Medical Transportation            | 32,305.23           |                               |
| Other Professional Services       | 83,243.00           |                               |
| Outreach Services                 | 27,931.22           |                               |
| Substance Abuse - Residential     | 321,300.00          | 0.00                          |
| <b>SUPPORT Services Totals:</b>   | <b>1,210,790.45</b> |                               |

**TOTAL EXPENDITURES DIRECT SVCS & :** \$ 6,229,713.41 28.04%

|                                         |                               |
|-----------------------------------------|-------------------------------|
| Formula Expenditure %                   | 47.91%                        |
| Recipient Administration                | 1,168,239.62                  |
| Quality Management                      | 400,000.00                    |
| Grant Unexpended Balance                | 20,874,617.77                 |
| <b>Total Grant Expenditures &amp; %</b> | <b>\$ 7,733,953.23 27.03%</b> |

Core medical % against Total Direct Service Expenditures (Not including CIO):  
Cannot be under 79% 87.60% Within Limit

Quality Management % of Total Award (Not including CIO):  
Cannot be over 5% 1.63% Within Limit

OMB-GC Administrative % of Total Award (Cannot include CIO):  
Cannot be over 10% 4.63% Within Limit

Printed on: 12/6/2022

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RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)

EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR22

MINORITY AIDS INITIATIVE (MAI) FUNDING

Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

MAI

This report includes YTD paid reimbursements for FY 2022 MAI service months up to October 2022, as of 12/6/2022. This report reflects reimbursement requests that were due by 11/20/2022 and have been paid thus far. Pending MAI reimbursement requests that have been received and are in the review process total \$333,291.75.

| PROJECT # BURW3201          | AWARD AMOUNTS          | ACTIVITIES    |
|-----------------------------|------------------------|---------------|
| Grant Award Amount MAI      | 1,089,480.00           | MAI           |
| Grant Award Amount FY20 MAI | 1,823,771.00           | FY MAI        |
| Carryover Award FY21 MAI    | 1,212,670.00           | MAI_CARRYOVER |
| <b>Total Award</b>          | <b>\$ 3,925,921.00</b> |               |

Priority Order

CONTRACT ALLOCATIONS

DIRECT SERVICES:

| Core Medical Services               | Allocations            |              |
|-------------------------------------|------------------------|--------------|
| AIDS Pharmaceutical Assistance      |                        |              |
| Health Insurance Services           |                        |              |
| 1 Medical Case Management           | 903,920.00             |              |
| 3 Mental Health Therapy/Counseling  | 18,960.00              |              |
| Oral Health Care                    |                        |              |
| 2 Outpatient/Ambulatory Health Svcs | 1,356,661.00           |              |
| 4 Substance Abuse - Outpatient      | 8,068.00               | 2,287,599.00 |
| <b>Support Services</b>             | <b>Allocations</b>     | <b>0.00</b>  |
| 7 Emergency Financial Assistance    |                        |              |
| Food Bank                           |                        |              |
| 5 Medical Transportation            | 7,628.00               |              |
| Other Professional Services         |                        |              |
| 6 Outreach Services                 | 39,816.00              |              |
| Substance Abuse - Residential       |                        | 47,444.00    |
| <b>DIRECT SERVICES TOTAL:</b>       | <b>\$ 2,335,043.00</b> |              |

|                                             |                 |              |
|---------------------------------------------|-----------------|--------------|
| Total Core Allocation                       | 2,287,599.00    |              |
| Target at least 80% core service allocation | 1,868,034.40    |              |
| Current Difference (Short) / Over           | \$ 419,564.60   |              |
| Recipient Admin. (OMB-GC)                   | \$ 271,325.00   | 3,925,921.00 |
| Quality Management                          | \$ 106,883.00   |              |
| (+) Unobligated Funds / (-) Over Obligated: |                 |              |
| Unobligated Funds (MAI)                     | \$ -            | 378,208.00   |
| Unobligated Funds (Carry Over)              | \$ 1,212,670.00 | 2,713,251.00 |

|                                                                             |        |              |
|-----------------------------------------------------------------------------|--------|--------------|
| Core medical % against Total Direct Service Allocation (Not including CIO): | 87.87% | Within Limit |
| Cannot be under 75%                                                         |        |              |
| Quality Management % of Total Award (Not including CIO):                    | 3.94%  | Within Limit |
| Cannot be over 5%                                                           |        |              |
| OMB-GC Administrative % of Total Award (Cannot include CIO):                | 10.89% | Within Limit |
| Cannot be over 10%                                                          |        |              |

CURRENT CONTRACT EXPENDITURES

DIRECT SERVICES:

| Account                                        | Core Medical Services             | Expenditures  | Carryover Expenditures |
|------------------------------------------------|-----------------------------------|---------------|------------------------|
| 5606910000                                     | AIDS Pharmaceutical Assistance    |               |                        |
| 5606920000                                     | Health Insurance Services         |               |                        |
| 5606970000                                     | Medical Case Management           | 249,863.20    |                        |
| 5606980000                                     | Mental Health Therapy/Counseling  | 0.00          |                        |
| 5606990000                                     | Oral Health Care                  |               |                        |
| 5606910000                                     | Outpatient/Ambulatory Health Svcs | 236,310.97    |                        |
| 5606910000                                     | Substance Abuse - Outpatient      | 0.00          | 486,174.17             |
| <b>Support Services</b>                        | <b>Expenditures</b>               | <b>0.00</b>   | <b>0.00</b>            |
| 5605940000                                     | Emergency Financial Assistance    |               |                        |
| 5605980000                                     | Food Bank                         |               |                        |
| 5605980000                                     | Medical Transportation            | 7,668.92      |                        |
| 5605990000                                     | Other Professional Services       |               |                        |
| 5605990000                                     | Outreach Services                 | 0.00          |                        |
| 5605930000                                     | Substance Abuse - Residential     |               | 2,968.92               |
| <b>TOTAL EXPENDITURES DIRECT SVCS &amp; %:</b> | <b>\$ 486,163.09</b>              | <b>20.95%</b> |                        |

|                                                          |                          |               |            |
|----------------------------------------------------------|--------------------------|---------------|------------|
| 5606710000                                               | Recipient Administration | 83,292.80     |            |
| 5606880000                                               | Quality Management       | 66,666.64     | 140,959.44 |
| <b>Grant Unexpended Balance</b>                          | <b>3,286,818.47</b>      |               |            |
| <b>Total Grant Expenditures &amp; % (Including CIO):</b> | <b>\$ 636,102.53</b>     | <b>16.28%</b> |            |

|                                                                               |        |              |
|-------------------------------------------------------------------------------|--------|--------------|
| Core medical % against Total Direct Service Expenditures (Not including CIO): | 99.39% | Within Limit |
| Cannot be under 75%                                                           |        |              |
| Quality Management % of Total Award (Not including CIO):                      | 2.46%  | Within Limit |
| Cannot be over 5%                                                             |        |              |
| OMB-GC Administrative % of Total Award (Cannot include CIO):                  | 3.97%  | Within Limit |
| Cannot be over 10%                                                            |        |              |

Printed on: 12/6/2022

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RYAN WHITE PART A PROGRAM  
MIAMI-DADE COUNTY EMA

MONTHLY AND YEAR-TO-DATE SERVICE UTILIZATION SUMMARY

FOR THE PERIOD OF:

October 2022

FUNDING SOURCE(S) INCLUDED:

Ryan White Part A  
Ryan White MAI

SERVICE CATEGORIES

Core Medical Services

AIDS Pharmaceutical Assistance (LPAP/CPAP)  
Health Insurance Premium and Cost Sharing Assistance  
Medical Case Management  
Mental Health Services  
Oral Health Care  
Outpatient Ambulatory Health Services  
Substance Abuse Outpatient Care

Support Services

Food Bank/Home Delivered Meals  
Medical Transportation  
Other Professional Services  
Outreach Services  
Substance Abuse Services (residential)

|                | Service Units |                | Unduplicated Client Count |              |
|----------------|---------------|----------------|---------------------------|--------------|
|                | Monthly       | Year-to-date   | Monthly                   | Year-to-date |
| 25             | 25            | 208            | 21                        | 136          |
| 56             | 56            | 2,800          | 32                        | 1,064        |
| 8,810          | 8,810         | 62,739         | 3,966                     | 7,149        |
| 61             | 61            | 506            | 29                        | 86           |
| 735            | 735           | 6,150          | 558                       | 2,036        |
| 2,253          | 2,253         | 19,455         | 1,286                     | 3,955        |
| 5              | 5             | 47             | 4                         | 18           |
| 1,888          | 1,888         | 12,730         | 662                       | 923          |
| 533            | 533           | 3,531          | 235                       | 600          |
| 113            | 113           | 703            | 23                        | 72           |
| 86             | 86            | 598            | 44                        | 114          |
| 33             | 33            | 1,889          | 4                         | 42           |
| <b>TOTALS:</b> | <b>14,598</b> | <b>111,356</b> |                           |              |

Total unduplicated clients (month): 4,769

Total unduplicated clients (YTD): 7,880

5. I understand the information presented on the County's RWP Part A/MAI expenditure reports. (See Reports, above).
6. The Recipient followed the Partnership's recommendations for service priorities and resource allocations. (See Reports, above).
7. The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership. (See Reports, above).
8. The County communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process. (See Reports, above).
- 9.
10. The Recipient responded to Partnership inquiries, requests, and problem-solving needs, including those related to the Annual Needs Assessment, in a timely manner.
11. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.
12. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI are directed toward the geographic area(s) of greatest need.
- 13.
14. The Recipient's staff was courteous and respectful.
15. Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership, in a timely manner.
16. OPTIONAL: Additional comments



## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                        |                   |
|-------|------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                          | David Goldberg    |
| II.   | Introductions                                                                                                          | All               |
| III.  | Housekeeping                                                                                                           | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                               | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                  | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                              | All               |
| VII.  | Reports                                                                                                                |                   |
|       | ▪ Membership                                                                                                           | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                     |                   |
|       | <input type="checkbox"/> Contact Update                                                                                |                   |
|       | <input type="checkbox"/> 2023 Updates Impacting Members                                                                |                   |
|       | ▪ Partnership Report to Committees                                                                                     | David Goldberg    |
| VIII. | Standing Business                                                                                                      |                   |
| IX.   | New Business                                                                                                           | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                         |                   |
|       | ▪ Officer Nominations                                                                                                  |                   |
|       | ▪ Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                          |                   |
| X.    | Announcements                                                                                                          | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                 | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                            | David Goldberg    |

*Please mute or turn off all cellular devices.*

For more information about the Strategic Planning Committee, please contact Christina Bontempo,  
(305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).





## Strategic Planning Committee

Friday, January 13, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library, 101 West Flagler Street,  
Auditorium, Miami, FL 33130

### AGENDA

- |       |                                                                                                                               |                   |
|-------|-------------------------------------------------------------------------------------------------------------------------------|-------------------|
| I.    | Call to Order                                                                                                                 | David Goldberg    |
| II.   | Introductions                                                                                                                 | All               |
| III.  | Housekeeping                                                                                                                  | David Goldberg    |
| IV.   | Floor Open to the Public                                                                                                      | Dr. Diana Sheehan |
| V.    | Review/Approve Agenda                                                                                                         | All               |
| VI.   | Review/Approve Minutes of October 8, 2021                                                                                     | All               |
| VII.  | Reports                                                                                                                       |                   |
|       | ▪ Membership                                                                                                                  | Staff             |
|       | <input type="checkbox"/> Vacancies                                                                                            |                   |
|       | <input type="checkbox"/> Contact Update                                                                                       |                   |
|       | <input type="checkbox"/> 2023 Updates Impacting Members                                                                       |                   |
|       | ▪ Partnership Report to Committees                                                                                            | David Goldberg    |
| VIII. | Standing Business                                                                                                             |                   |
| IX.   | New Business                                                                                                                  | David Goldberg    |
|       | ▪ 2023 Agenda Setting Calendar                                                                                                |                   |
|       | ▪ Officer Nominations                                                                                                         |                   |
|       | ▪ <i>Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient Administrative Mechanism</i> – Review Draft Surveys |                   |
|       | ▪ Integrated Plan Evaluation Workgroup Update                                                                                 |                   |
| X.    | Announcements                                                                                                                 | All               |
| XI.   | Next Meeting: Friday, February 10, 2023 at MDC Main Library Auditorium                                                        | Dr. Diana Sheehan |
| XII.  | Adjournment                                                                                                                   | David Goldberg    |

*Please mute or turn off all cellular devices.*

For more information about the Strategic Planning Committee, please contact Christina Bontempo,  
(305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).

# FEBRUARY 2023

## RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

| Monday                                                                                                                                                                                                                                                                              | Tuesday                                                                                                                                                                          | Wednesday                                                                                                                                                                   | Thursday                                                                                      | Friday                                                                                       | <p>All events listed on this calendar are open to the public.</p> <p><b>People with HIV are encouraged to attend!</b></p> <div></div> <p><b>Are you attending a meeting or training?</b></p> <div></div> <p>Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials for distribution.</p> <p><b>To attend, RSVP to:</b><br/>(305) 445-1076 or <a href="mailto:hiv-aidsinfo@behavioralscience.com">hiv-aidsinfo@behavioralscience.com</a></p> <p>Visit our website for more information <a href="http://www.aidsnet.org">www.aidsnet.org</a></p> <p><b>Version 12/21/22</b><br/>Information on this calendar is subject to change</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>REGULAR MEETING LOCATIONS</b><br><br><b>BSR Corp.</b> - Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134<br><br><b>MDC Main Library</b> - Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130 |                                                                                                                                                                                  | <b>1</b>                                                                                                                                                                    | <b>2</b><br><b>Care &amp; Treatment Committee</b><br>10:00 AM to 12:00 PM at MDC Main Library | <b>3</b>                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>6</b>                                                                                                                                                                                                                                                                            | <b>7</b><br> <b>National Black HIV/AIDS Awareness Day</b>                                       | <b>8</b><br><b>Miami-Dade HIV/AIDS Partnership New Member Orientation</b><br>2:00 PM to 5:00 PM via Zoom                                                                    | <b>9</b>                                                                                      | <b>10</b><br><b>Strategic Planning Committee</b><br>10:00 AM to 12:00 PM at MDC Main Library |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>13</b>                                                                                                                                                                                                                                                                           | <b>14</b> <br><b>Integrated Plan Evaluation Work Group</b><br>10:00 AM to 12:00 PM at BSR Corp. | <b>15</b><br><b>Ryan White Program Medical Case Manager Basic Training</b><br>10:00 AM to 4:00 PM via Zoom                                                                  | <b>16</b><br><b>Housing Committee</b><br>2:00 PM to 4:00 PM at BSR Corp.                      | <b>17</b><br><b>Clinical Quality Management Committee</b><br>9:30 AM to 11:30 AM via Zoom    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>20</b><br><br><b>President's Day</b><br>(BSR Offices Closed)                                                                                                                                                                                                                     | <b>21</b><br><b>Miami-Dade HIV/AIDS Partnership</b><br>10:00 AM to 12:00 PM at MDC Main Library                                                                                  | <b>22</b><br><b>Executive Committee</b><br><i>Meets as needed</i><br><br><b>Ryan White Program Medical Case Manager Supervisor Training</b><br>10:00 AM to 4:00 PM via Zoom | <b>23</b><br><b>Prevention Committee</b><br>10:00 AM to 12:00 PM at MDC Main Library          | <b>24</b><br><b>Medical Care Subcommittee</b><br>9:30 AM to 11:30 AM at BSR Corp.            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>27</b><br><b>Community Coalition Roundtable</b><br>5:30 PM to 7:30 PM at Empower U CHC                                                                                                                                                                                           | <b>28</b>                                                                                                                                                                        | <b>SPECIAL MEETING LOCATION</b><br><br><b>Empower U CHC</b> – Empower U Community Health Center, 7900 NW 27th Avenue, Suite E12, Miami, FL 33147                            |                                                                                               |                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

Word cloud featuring the phrase "thank you" in various languages and scripts, including:

- danke
- 謝謝
- ngiyabonga
- teşekkür ederim
- спасибо
- Баярлалаа
- спаси
- vinaka
- blagodaram
- merci
- kia ora
- barka
- welalm
- tack
- dank je
- misaotra
- matondo
- paldies
- grazzi
- gracias
- tapadh leat
- хвала
- asante
- manana
- tenki
- murakoze
- chokram
- mamnun
- trugarez
- merci
- shukriya
- merce
- dhanyavadagalu
- diolch
- euxaristiō
- xiexie
- 감사합니다
- rahmat
- kam sah hammida
- najis tuke
- sukriya
- kop khun krap
- gratias ago
- gracies
- suipay
- go raibh maith agat
- arigatō
- takk
- dakujem
- arigato
- maith
- agat
- moichchakkeram
- tau
- djere dieut
- danke
- hvala
- mauruuru
- koszonam
- bayarlalaa
- gracie
- dhanyavad
- kiitos
- dankie
- faaletai lava
- Баярлалаа
- спаси
- enkos
- bedankt
- obrigado
- mes
- didi madoaba
- sagolun
- chnorakaloutioun
- danke
- hvala
- mauruuru
- koszonam
- bayarlalaa
- gracie
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- Баярлалаа
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- sagolun
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