



Thank you for joining today's
Miami-Dade HIV/AIDS
Partnership Meeting

*Please sign in to have your
attendance recorded.*

Reference documents for today's meeting are on
online at <http://aidsnet.org/meeting-documents/>





Tuesday, February 21, 2023

10:00 AM – 12:00 PM

**Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130**

AGENDA

- | | | |
|-------------|---|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Introductions | All |
| III. | Housekeeping | Dennis Iadarola |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of January 17, 2023 | All |
| VII. | Special Presentation | |
| | ▪ Tele-Harm Reduction: In Pursuit of Destigmatizing HIV Care for Persons Who Inject Drugs | Dr. Hansel Tookes |
| VIII. | Reports | |
| | A. Membership | Dennis Iadarola |
| | ▪ Recognition of Outgoing Members | |
| | B. Committee Reports | |
| | ▪ Executive | Dennis Iadarola |
| | ▪ Community Coalition | Harold McIntyre |
| | ▪ Prevention (no motions) | |
| | ▪ Strategic Planning (no motions) | |
| | ▪ Housing (no motions) | |
| | ▪ Care and Treatment (no motions) | |
| | C. Grantee/Recipient Reports | |
| | ▪ Ryan White Part A/MAI | Daniel T. Wall |
| | ▪ Ryan White Part B | David Goldberg |
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| | D. Approval of Reports | All |
| IX. | Standing Business | |
| | ▪ Officer Nominations | All |
| X. | New Business | |
| XI. | Announcements | All |
| XII. | Next Meeting: Monday, March 20, 2023 at the Miami-Dade County Main Library | Dennis Iadarola |
| XIII. | Adjournment | Dennis Iadarola |

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For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Meeting Housekeeping

Updated January 10, 2023
Miami-Dade County Main Library Version

Disclaimer & Code of Conduct

- Audio of this meeting is being recorded and will become part of the public record.



- Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

Resources

- Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
 - ❖ *Will BSR staff please identify themselves?*
 - ❖ *Please see staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.*
- Today's presentation and supporting documents are online at aidsnet.org/meeting-documents/.



Language Matters!

In today's world, there are many words that can be stigmatizing.

Here are a few suggestions for better communication.



www.aidsnet.org

Remember **People First** Language . . .

People with HIV, **People** with substance use disorders, **People** who are homeless, etc.

Please don't say **RISKS** . . .

Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . .

Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV**.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Meeting Participation

- **Important!** *Please raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.*
- All speakers must be recognized by the Chair.
 - ❖ *Raise your hand to be recognized or added to the queue.*
 - ❖ *The Chair will call on speakers in order of the queue.*
- Discussion should be limited to the current Agenda topic or motion.
- Speakers should not repeat points previously addressed.
- Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.

General Reminders

- All attendees must sign in to be counted as present.
 - ❖ *Members! Please check your contact information.*
- Masking is requested of all attendees.
- Only voting members and applicants should sit at the meeting table.
 - ❖ *You may move your chair if concerned about social distancing.*
- Place cell phones on mute or vibrate.
 - ❖ *If you must take a call, please excuse yourself from the meeting.*
- Have your Cultural Center Parking Garage ticket validated at the Library front desk to receive a reduced parking rate.
- Partnership and Committee members of the affected community should see staff for a voucher at the end of the meeting.



MIAMI-DADE HIV/AIDS PARTNERSHIP

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Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



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Miami-Dade HIV/AIDS Partnership Meeting Minutes
Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130
January 17, 2023

#	Partnership Members	Present	Absent
1	Burks, Laurie Ann		X
2	Downs, Frederick		X
3	Duberli, Francesco	X	
4	Forrest, David	X	
5	Garcia, Ana		X
6	Goldberg, David	X	
7	Henriquez, Maria	X	
8	Herz, Stephen	X	
9	Hess, Amaris		X
10	Hunter, Tabitha		X
11	Iadarola, Dennis	X	
12	Laso, Carlos	X	
13	Machado, Angela	X	
14	McIntyre, Harold	X	
15	Neff, Travis		X
16	Perez Bermudez, Alberto		X
17	Puente, Miguel	X	
18	Romero, Javier	X	
19	Sarmiento, Abril	X	
20	Shmuels, Diego	X	
21	Siclari, Rick	X	
22	Tazoe, Roberto		X
23	Tramel, Alecia	X	
24	Wall, Daniel T.	X	
25	Vacant Representative of the Affected Community		
26	Vacant Representative of the Affected Community		
27	Vacant Representative of the Affected Community		
28	Vacant Representative of the Affected Community		
29	Vacant Representative of the Affected Community		
30	Vacant Representative of the Affected Community		
31	Vacant Representative of the Affected Community		
32	Vacant Representative of the Affected Community		
33	Vacant Representative of the Affected Community		
34	Vacant Representative Co-infected with Hepatitis B or C		
35	Vacant Other Federal HIV Program Grantee Rep. (SAMHSA)		
36	Vacant Hospital or Health Care Planning Agency Representative		
37	Vacant Federally Recognized Indian Tribe Representative		
38	Vacant Mental Health Provider Representative		
39	Vacant Miami-Dade County Public Schools Representative		
Quorum = 13			
*Non-Voting			

#	Alternate Representatives of the Affected Community	Present	Absent
1	Vacant		
2	Vacant		
3	Vacant		
#	Ex-Officio Members	Present	Absent
1	Vacant MDC Mayor Office		
2	Vacant Board of County Commissioners		
Guests			
Bahamon, Monica			
Gallo, Giselle			
Ichite, Amanda			
Kubilus, Barbara			
Larios, Alejandro			
Llambes, Stephanie			
Mejias, Thaydee			
Mester, Brad			
Vazquez, Wanda			
Villamizar, Kira			
Staff			
Bontempo, Christina			
Ladner, Robert			

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. The meeting agenda and calendar were distributed to all attendees. Meeting documents related to action items were distributed to members. Meeting documents were projected on the meeting room projection screen.

I. Call to Order

Partnership Chair, Dennis Iadarola, called the meeting to order at 10:18 a.m.

II. Introductions

Members, guests, and staff introduced themselves.

III. Housekeeping/Meeting Rules

Mr. Iadarola briefly reviewed the PowerPoint presentation, *Partnership Meeting Housekeeping*, including code of conduct, “people first” language, resource persons, and attendance. Members and guests were reminded that the meeting was being recorded and will become part of the public record.

IV. Floor Open to the Public

Mr. Iadarola opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda; Standing Business was moved to the beginning of the agenda, prior to the Membership Report.

Motion to approve the agenda with the noted change.

Moved: Miguel Puente

Seconded: Daniel T. Wall

Motion: Passed

VI. Review/Approve Minutes of November 21, 2022

Minutes of November 21, 2022 were distributed to members. A question was raised regarding funding for Food Bank. Staff reminded members that at the November meeting, one member had a conflict of interest in the Food Bank category and needed to leave the meeting for the vote. However, by leaving the meeting, quorum would have been lost. Therefore, member Daniel T. Wall proposed skipping to the motion authorizing the Miami-Dade County Office of Management and Budget-Grants Coordination (OMB) to make last minute allocations prior to the close of the fiscal year to maximize expenditures, the spirit of which was to incorporate the Sweeps #3 recommendations into the end of year allocations. Mr. Wall confirmed the service categories were funded to the levels indicated on the Sweeps #3 recommendations (copy on file).

Motion to approve the minutes of the November 21, 2022, as presented.

Moved: Miguel Puente

Seconded: Daniel T. Wall

Motion: Passed

VII. Standing Business

A. Review/Approval of Integrated Plan Evaluation Workgroup Slate of Applicants

Staff presented the slate of applicants who expressed interest in serving on the newly formed Integrated Plan Evaluation Workgroup. Staff advised there were 16 member openings and 16 applicants; therefore, there are no vacancies at this time. If any members decide not to participate, staff will reopen the survey to gain additional members. In that case, the Workgroup would vote on those members at their regularly scheduled meetings.

Integrated Plan Evaluation Workgroup Slate of Applicants

#	Name	Company / Affiliation
1	Alberto Perez Bermudez	Latinos United Against HIV Stigma
2	Luigi Ferrer	Florida Health Department in Miami Dade County
3	David Goldberg	Florida Health Department in Miami Dade County
4	Amaris Hess	New Hope CORPS
5	Trillion Ingram	Empower U Community Health Center
6	Karen Hilton	University of Miami
7	LaQuanna Lightfoot	Public Health Trust/South Florida AIDS Network
8	Stephanie Llambes	AIDS Healthcare Foundation
9	Camille Lowe	Florida Health Department in Miami Dade County
10	Jamie Marques	Project Access Foundation
11	Angela Machado	Public Health Trust/Jackson Hospital System
12	Angela Mooss	Behavioral Science Research Institute
13	Ann Pasquale	University of Miami Adolescent Medicine
14	Joanna Robinson	Unaffiliated
15	Abril Sarmiento	Florida Health Department in Miami Dade County
16	Sarah Suarez	Latino Commission on AIDS

Members were asked to vote on the slate or to vote on each applicant individually.

Motion approve the Integrated Plan Evaluation Workgroup Slate of Applicants as presented.

Moved: Daniel T. Wall

Seconded: Alecia Tramel

Motion: Passed

VIII. Reports

B. Membership

Staff presented updates as detailed in the January 11, 2023, Get on Board! Training, including a push for increased involvement by people with HIV, changes to reimbursements, meeting participation vouchers for Partnership members of the affected community, and additional assistance.

Staff advised the Partnership is still in need of Ryan White Program client members and requested assistance in identifying candidates for membership.

C. Committee Reports

Committee Reports to the Miami-Dade HIV/AIDS Partnership were projected on the shared screen and distributed to members. The Executive Committee, Care and Treatment Committee, and Strategic Planning Committee presented motions for approval. Other committee business was included on the report for reference.

▪ **Executive Committee**

The committee approved edits to the *Miami-Dade HIV/AIDS Partnership Bylaws*, including modification of membership structure and general editorial corrections. Assistant County Attorney, Terrence A. Smith, had reviewed and approved the revisions for legal sufficiency, as indicated in the draft which was sent to members in advance and available for review at the meeting.

Motion to approve the revised *Miami-Dade HIV/AIDS Partnership Bylaws*, as presented.

Moved: Miguel Puente

Seconded: Maria Henriquez

Motion: Passed

▪ **Care and Treatment Committee**

The committee reviewed service description revisions for Medical Case Management, including Treatment Adherence Services (Medical Case Management); Emergency Financial Assistance; Food Bank; Health Insurance Premium and Cost Sharing Assistance For Low-Income Individuals (Health Insurance Assistance); and Outreach. Additional discussion is pending for Outreach.

The committee made a change to the Medical Case Management service description to strike the statement, “Clients limited to only ‘situational needs’ should not be included in the ‘active’ caseload count.”

Motion to strike the statement from the Medical Case Management service description, “Clients limited to only ‘situational needs’ should not be included in the ‘active’ caseload count.”

Moved: Dr. Diego Shmuels

Seconded: Daniel T. Wall

Motion: Passed

Opposed: Miguel Puente

Motion to accept updates to the Medical Case Management, Emergency Financial Assistance, Food Bank, and Health Insurance Assistance service descriptions as presented.

Moved: Dr. Diego Shmuels

Seconded: Daniel T. Wall

Motion: Passed

The committee heard recommendations from the Medical Care Subcommittee including:

- Restricting the Ryan White Oral Health Care Formulary to prevent codes D5421 (Adjustment to Dentures); D5225 (Maxillary partial denture-flexible based [including any clasps, rests, and teeth]); and D5226 (Mandibular partial denture), from being billed together; and
- Suggested updates to service descriptions for Oral Health Care, AIDS Pharmaceutical Assistance, and Outpatient/Ambulatory Health Services.

In some commercial health plans, separate billing of an adjustment code for dentures is allowable only after six months of the initial service. The committee agreed that adjustments to dentures within the first 180 days of fabrication should be included in the cost of the denture and not billed separately unless necessary after 180 days.

Motion for D5225 (Maxillary partial denture-flexible based [including any clasps, rests, and teeth]) to include adjustments up to 180 days.

Moved: Dr. Diego Shmuels

Seconded: Miguel Puente

Motion: Passed

Motion for D5226 (Mandibular partial denture-flexible based [including any clasps, rests, and teeth]) to include adjustments up to 180 days.

Moved: Dr. Diego Shmuels

Seconded: Stephen Herz

Motion: Passed

Motion to restrict D5421 (Adjustment to Dentures) billing within 180 days of D5225 and D5226 billing.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

Motion to accept changes to the Oral Health Care, AIDS Pharmaceutical Assistance, and Outpatient/Ambulatory Health Services service descriptions, as presented in the highlighted and red-lined drafts.

Moved: Dr. Diego Shmuels

Seconded: Daniel T. Wall

Motion: Passed

▪ **Joint Integrated Plan Review Team (JIPRT)**

The committee reviewed, revised, and approved the survey tools for the Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient. Minor changes were made and were reflected in the drafts available for review at the meeting.

Motion to accept the *Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient: Miami-Dade HIV/AIDS Partnership Member Survey*, as presented.

Moved: David Goldberg

Seconded: Miguel Puente

Motion: Passed

Motion to accept the *Fiscal Year 2022-2023 Assessment of the Ryan White Program Recipient: Ryan White Program Part A/MAI Subrecipient Survey*, as presented.

Moved: David Goldberg

Seconded: Miguel Puente

Motion: Passed

D. Grantee/Recipient Reports

▪ **Ryan White Part A/Minority AIDS Initiative (MAI)**

Daniel T. Wall

Daniel T. Wall, OMB, reported on Ryan White Program (RWP) Part A/MAI updates. The latest expenditure reports and client count were available at the meeting and projected on the screen. In the Fiscal Year beginning March 1, 2022 through November 30, 2022, the RWP has served 8,030 unduplicated clients.

All RWP contracts have been executed. A partial Part A/MAI award of just over \$4 million of the anticipated \$27 million total award was received. Provisional award letters for continuation contracts are being sent to subrecipients for the third year of the five one-year options to renew.

All Ending the HIV Epidemic contracts have been executed.

The statewide Integrated Plan is due to be released soon. The Florida Comprehensive Planning Network (FCPN) Prescription Drug Access Committee is meeting with Part A and Part B recipients throughout Florida to develop a reciprocal eligibility and self-attestation form.

The FCPN and Florida Health Department (FDOH) Needs Assessment Survey is lacking in replies from Miami-Dade County. The County is expected to return 2,700 surveys; only 106 have so far been collected. Staff will continue to promote the survey.

▪ **Ryan White Part B**

David Goldberg

David Goldberg, FDOH in Miami-Dade County, noted the full reporting of expenditures had not been received as of the time of the meeting. The report will be posted as soon as it is available.

Emergency Financial Assistance (EFA) funds which were expected to offset prescription drug costs associated with the Test and Treat/Rapid Access protocol have been underspent. Instead, clients are

accessing prescription drug samples and Patient Assistance Programs. In order to spend down the EFA funds, increased access to EFA funds for food and housing assistance are being made available. Housing funds, in general, are still insufficient for the long term needs of people with HIV.

Presumptive eligibility is no longer sufficient to receive RWP Part B services.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero

Dr. Javier Romero, FDOH-Miami-Dade County, reported on the clients served, number of prescriptions, and program notes as detailed in the December 2022 ADAP Report. To date, for the Fiscal year beginning April 1, 2022, pharmacy expenditures totaling \$20,818,217, and Affordable Care Act premium payments totaling \$24,992,495, were reported.

As of January 6, 2023, Cabenuva has been prescribed to 134 persons in Miami-Dade County.

▪ **General Revenue at SFAN**

Angela Machado

Angela Machado, South Florida AIDS Network, reviewed the General Revenue (GR) Report for November 2022. As of the GR Fiscal Year beginning July 1, 2023, 1,340 unduplicated clients were served. Home Health Care services received a budget revision and additional dollars were approved for this service.

The Salvation Army has GR-funded beds available; contact (305) 585-5241 for details.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

Roberto Tazoe, City of Miami, was not at the meeting. He submitted a consolidated report of the 2021 *HOPWA Program Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes*. All attendees received a copy of the report. Members requested an update on the HOPWA waitlists. Mr. Tazoe is expected to be at the next meeting to provide further information.

E. Approval of Reports

Mr. Iadarola called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Miguel Puente

Seconded: Alecia Tramel

Motion: Passed

IX. New Business

There was no new business.

X. Announcements

There were no announcements.

XI. Next Meeting

Mr. Iadarola announced the next meeting date is Tuesday, February 21, 2023 at the Miami-Dade County Library.

XII. Adjournment

Mr. Iadarola called the meeting adjourned at 11:14 a.m.



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AGENDA

- | | | |
|-------|---|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Introductions | All |
| III. | Housekeeping | Dennis Iadarola |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of January 17, 2023 | All |
| VII. | Special Presentation | |
| | ▪ Tele-Harm Reduction: In Pursuit of Destigmatizing HIV Care for Persons Who Inject Drugs | Dr. Hansel Tookes |
| VIII. | Reports | |
| | A. Membership | Dennis Iadarola |
| | ▪ Recognition of Outgoing Members | |
| | B. Committee Reports | |
| | ▪ Executive | Dennis Iadarola |
| | ▪ Community Coalition | Harold McIntyre |
| | ▪ Prevention (no motions) | |
| | ▪ Strategic Planning (no motions) | |
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| | D. Approval of Reports | All |
| IX. | Standing Business | |
| | ▪ Officer Nominations | All |
| X. | New Business | |
| XI. | Announcements | All |
| XII. | Next Meeting: Monday, March 20, 2023 at the Miami-Dade County Main Library | Dennis Iadarola |
| XIII. | Adjournment | Dennis Iadarola |

Please mute or turn off all cellular devices.

For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

Follow Us: www.aidsnet.org | facebook.com/HIVPartnership | twitter.com/HIVPartnership | instagram.com/hiv_partnership



Membership Report

February 9, 2023

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners

Opportunities for People with HIV

People with HIV who receive one or more Ryan White Program Part A services and who are not affiliated or employed by a Ryan White Program Part A funded service provider are invited to join the Partnership as a Representative of the Affected Community.

9 available seats

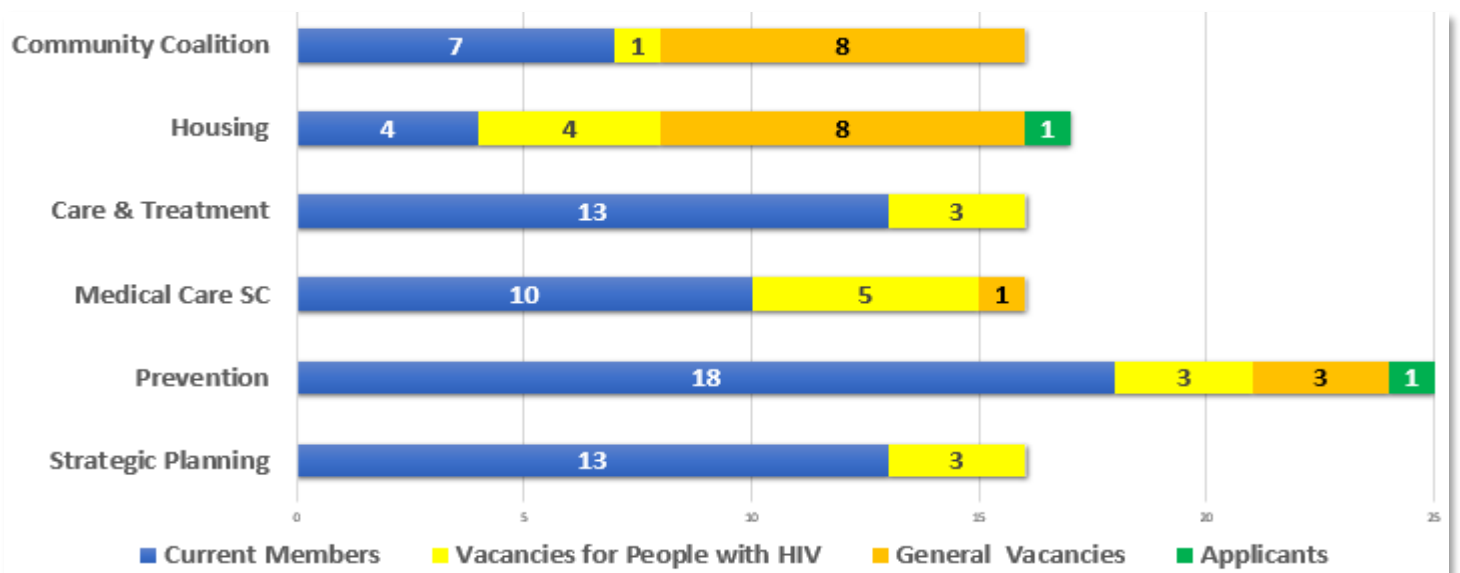
General Membership Opportunities

These Partnership positions are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the knowledge, skills and expertise relevant to these positions:

Representative Co-infected with Hepatitis B or C
Hospital or Health Care Planning Agency Representative
Other Federal HIV Program Grantee Representative (SAMHSA)
Federally Recognized Indian Tribe Representative
Mental Health Provider Representative
Miami-Dade County Public Schools Representative

Partnership Committees

*Committees are now accepting applications for new members.
People with HIV are encouraged to apply.*





Scan the QR code with your phone's camera for membership applications!

MEMBERSHIP

Are you a Member?

Thank you for your service to people with HIV!
Be sure to bring a Ryan White client to your next meeting!



Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?

Committee Activities

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!

People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit aidsnet.org/membership for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at hiv-aidsinfo@behavioralscience.com or 305-445-1076 for assistance.



MIAMI-DADE HIV/AIDS PARTNERSHIP

Tuesday, February 21, 2023

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Committee Reports to the Miami-Dade HIV/AIDS Partnership Presented February 21, 2023

This report contains four (4) motions and an overview of each committee's activities for the meeting date indicated.

EXECUTIVE COMMITTEE – JANUARY 25 , 2023 * 1 MOTION *

The committee approved edits to the *Policy and Procedure Manual*, as attached to this report:

- Modification of committee, subcommittee, and workgroup membership from 24 to 16 members, with the exception of the Prevention Committee,
- Correct introduction and reimbursements, and
- General editorial corrections.

1. Motion to approve *Policy and Procedure Manual* changes attached to this report.

COMMUNITY COALITION – JANUARY 30, 2023 * 2 MOTIONS *

The Committee elected Lamar McMullen as Chair and Harold McIntyre as Vice Chair.

There were several new attendees and all were given applications and encouraged to join the committee and the Partnership, and to continue attending meetings. No new applications were collected at the meeting.

The committee reviewed Partnership applications from James Dougherty for the Community-Based AIDS Service Organization Representative seat; and from Barbara Kubilus for the Representative from Agencies Receiving Grants Under Ryan White Part D, or from Organizations with a History of Providing Services to Children, Youth, and Families seat. Mr. Dougherty will take the place of Amaris Hess whose term will expire upon his appointment. Ms. Kubilus will take the place of Ana Garcia who has retired.

Members completed applicant score cards for each applicant and moved to recommend both for membership.

2. Motion to recommend to the Mayor of Miami-Dade County the appointment of James Dougherty for the Community-Based AIDS Service Organization Representative seat on the Miami-Dade HIV/AIDS Partnership.

3. Motion to recommend to the Mayor of Miami-Dade County the appointment of Barbara Kubilus for the Representative from Agencies Receiving Grants Under Ryan White Part D, or from Organizations with a History of Providing Services to Children, Youth, and Families seat on the Miami-Dade HIV/AIDS Partnership.

PREVENTION COMMITTEE – JANUARY 20, 2023

The committee reelected Abril Sarmiento as Chair and Dr. Angela Mooss as Vice Chair.

Members discussed their expectations for committee activities for the new year.

STRATEGIC PLANNING COMMITTEE – FEBRUARY 10, 2023

The committee reviewed the data and graphics to be included in the *2022 Annual Report*. Significant edits were suggested. This is an ongoing activity; a draft will be presented following the committee's further review.

Members held an open discussion on Status Neutral HIV Care and Service Delivery.

HOUSING COMMITTEE – FEBRUARY 16, 2023

The committee had not met at the time this report was written.

The committee is scheduled to hear updates on the Housing Opportunities for Persons with AIDS (HOPWA) Program's long-term rental assistance (LTRA) and short term rental, mortgage, and utility assistance (STRMU), and ongoing waitlist.

CARE AND TREATMENT COMMITTEE

The committee has not met since the last Partnership meeting.






APPROVAL OF REPORTS * 1 MOTION *

4. Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

NEXT MEETINGS

Members are expected to RSVP; Attend meetings; and Review materials in advance as posted at www.aidsnet.org/meeting-documents/, and available from staff.

See www.aidsnet.org/calendar/ for details or contact staff at hiv-aidsinfo@behavioralscience.com.

MARCH 2023					All events listed on this calendar are open to the public. People with HIV are encouraged to attend!  Are you attending a meeting or training?  Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials for distribution. To attend, RSVP to: (305) 445-1076 or hiv-aidsinfo@behavioralscience.com Visit our website for more information www.aidsnet.org Version 01/23/23 Information on this calendar is subject to change
Monday	Tuesday	Wednesday	Thursday	Friday	
REGULAR MEETING LOCATIONS BSR Corp. - Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134 MDC Main Library - Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130 SPECIAL MEETING LOCATION Boringen Medical Centers, 3601 Federal Hwy, Miami 33137		1	2 Care & Treatment Committee 10:00 AM to 12:00 PM at MDC Main Library	3	
6	7	8  Get on Board! Virtual Training Series 12:00 PM to 1:00 PM via Zoom	9	10  National Women and Girls HIV/AIDS Awareness Day Strategic Planning Committee 10:00 AM to 12:00 PM at MDC Main Library	
13	14 Integrated Plan Evaluation Work Group 10:00 AM to 1:00 PM at MDC Main Library	15	16 Housing Committee 2:00 PM to 4:00 PM at BSR Corp.	17 Clinical Quality Management Committee 9:30 AM to 11:30 AM via Zoom	
20  National Native HIV/AIDS Awareness Day Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	21	22	23 Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library	24 Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.	
27 Community Coalition Roundtable 5:30 PM to 7:30 PM at Boringen Medical Centers	28	29 Executive Committee 10:00 AM to 12:00 PM at BSR Corp.	30	31	



MIAMI-DADE HIV/AIDS PLANNING COUNCIL

POLICY AND PROCEDURES MANUAL

**Approved June 15,
Amended December 15, 2021
Amended February 21, 2023**

***EXCERPTS OF CHANGES
FOR PARTNERSHIP REVIEW***

INTRODUCTION

This manual outlines the Policies and Procedures of the Miami-Dade HIV/AIDS Partnership (hereafter, the Partnership), its committees, subcommittees, and workgroups; and of Partnership Staff in their work with the Partnership. The Miami-Dade HIV/AIDS Partnership is the Ryan White HIV/AIDS Program planning council for Miami-Dade County.

All duties, responsibilities and assignments of tasks are detailed in the Miami-Dade HIV/AIDS Partnership Bylaws. In any case where there is a discrepancy between these Policies and Procedures and the Bylaws, the Bylaws prevail.

Unless otherwise indicated, the following terms and definitions apply:

- The **Recipient** is the Miami-Dade County Office of Management and Budget - Grants Coordination/Ryan White Program.
- **County** is Miami-Dade County, Florida.
- **Representatives of the affected community** indicates persons with HIV/AIDS who may or may not receive Ryan White Program services.
- **Staff** refers to persons who are employed by Behavioral Science Research Corporation (BSR), operating under contract with the Recipient to provide administrative support to the Partnership. At the present time, the persons employed by BSR to provide this administrative support include:
 - Dr. Robert Ladner, President, rladner@behavioralscience.com
 - ~~Barbara Kubilus, MPA, Associate Director, bkubilus@behavioralscience.com~~
 - Marlen Meizoso, M.A., Project Manager/Research Associate, marlen@behavioralscience.com
 - Christina Bontempo, Project Manager/Community Liaison, cbontempo@behavioralscience.com
 - ~~Jimmy Hernandez~~ Frank Gattorno, ~~Clinical Quality Management~~ Data Analyst, fgattornojhernandez@behavioralscience.com
 - Morela Lucas, Fiscal Administrator and Office Manager, mlucas@behavioralscience.com
- The **contact address** of Partnership Staff Support is Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134.
- **Subrecipients** are Ryan White Program Part A/Minority AIDS Initiative direct service providers.
- **FDOH** is the Florida Department of Health in Miami-Dade County.
- Where items are indicated as being posted **online**, the website is www.aidsnet.org.

REIMBURSEMENTS PARKING AND INCENTIVES

Only members of the affected community who are non-affiliated and do not work for a Part A provider may have their parking validated at the Persons with HIV who are members of the Partnership, its committees, subcommittees, and workgroups are eligible to be reimbursed for expenses related to their participation.

A. Allowable Expenses

Allowable reimbursements include:

- ~~▪ Mileage reimbursement for the member's driving his or her automobile to and from Partnership, committee, subcommittee, and workgroup meetings, and approved events at which the member is acting as a designated representative of the Partnership.~~
- ~~▪ The rate of reimbursement will be on a per-mile basis, documented by a door-to-door mileage calculation by Google Maps. The amount will be based on the allowable IRS rate for use of privately owned vehicles as updated annually by the County.~~
- ~~▪ Toll charges, as documented by SunPass receipts referencing the specific trip.~~
- ~~▪ Parking expenses, as documented. A receipt must be submitted for all parking expenses. Note that:~~

~~G~~garage parking at the 2121 Ponce de Leon Blvd building ~~is free~~ for meetings held at the BSR offices.

Garage parking at the Miami-Dade County Main Library is available at a reduced rate to everyone by validating tickets at the front desk.. Tickets are payable upon exit at the kiosk and outside parking lot parking at the United Way Ansin Building is free for meetings held at the United Way.

~~- Members of the affected community who are members of the Partnership (Committees, Subcommittee, or Workgroups), are not affiliated, and do not work for a Part A provider, may receive a \$10 gift card for participation at meetings.~~

~~— Parking at the Edison Neighborhood Center lot is free.~~

~~▪ Other expenses (only with written prior approval):~~

- ~~— Bus, rail, shuttle, ride share (Uber, Lyft), or taxi expenses~~
- ~~— Lost wages~~
- ~~— Telephone~~
- ~~— Babysitting fees~~
- ~~— Out of town conference attendance (registration fees, meals, travel, lodging) when this attendance is specifically approved by the Partnership.~~

B. PROCEDURES FOR OBTAINING REIMBURSEMENTS

- ~~▪ Staff will provide members with the Expense Report Form by request. The forms are available at all meetings and can be emailed.~~
- ~~▪ Expense Report Forms must be submitted no more than four (4) months after the expense was incurred.~~

- ~~▪ Expense Report Forms can be mailed, faxed, emailed, or provided to staff.~~
- ~~▪ Expense Report Forms shall be signed and dated and include receipts, if applicable.~~
- ~~▪ Staff will calculate mileage based on the shortest driving route indicated on Google Maps.~~
- ~~▪ All ride shares services, (e.g., Uber, Lyft), require PRIOR WRITTEN authorization from staff approved to use service. Allow fifteen (15) business days for processing. Checks will be mailed to the address listed on the expense report.~~
- ~~▪ Staff is not required to replace checks that have been misplaced or lost by the member.~~
- ~~▪ Checks that have not been cashed within six months of being issued will be voided.~~

DRAFT

STANDING COMMITTEES, SUBCOMMITTEES AND WORKGROUP COMPOSITION

A. STANDING COMMITTEES

There are six standing committees:

1. Executive
2. Care and Treatment
3. Community Coalition
4. Housing
5. Prevention
6. Strategic Planning

Each sStanding committee may have a maximum number of members:

Committee	Maximum Number of Members
Executive	12
Care and Treatment	16
Community Coalition	16
Housing	16
Prevention	24
Strategic Planning	16

Standing committees shall strive to include 1/3 of members who are representatives of the affected community.

~~There are six standing committees:~~

- ~~4.1. Executive~~
- ~~5.1. Care and Treatment~~
- ~~6.1. Community Coalition~~
- ~~7.1. Housing~~
- ~~8.1. Prevention~~
- ~~9.1. Strategic Planning~~

J.B. SUBCOMMITTEES

A Subcommittee can have a ~~total~~ maximum of ~~24~~ 16 members.

There is one subcommittee:

1. Medical Care Subcommittee

Should additional subcommittees be formed, their formation and composition shall be ratified by the Partnership.

The Medical Care Subcommittee has representation of membership, ~~at a minimum~~ as follows:

- ~~Eight Five (85)~~ Representatives of Affected Community
- Four (4) Licensed Medical Providers (MD, DO, ~~APRNP~~, PA)
- ~~Two (2)~~ One (1) Pharmacists

▪ ~~One (1) Nutritionist~~

- One (1) Psychiatrist/Mental Health Professional
- One (1) ADAP representative
- One (1) General Revenue representative
- ~~Two~~ One (2) Nurse/Medical Case Manager
- One (1) Substance Abuse Treatment
- ~~As available~~ One (1) General Seats

K.C. WORKGROUPS

Committees and subcommittees may request the Partnership create a workgroup to address a specific issue.

The recommendation to create a workgroup will include the purpose of the workgroup, duration of authorization, and membership composition.

Once approved, the workgroup will report to the authority that requested its creation.

REIMBURSEMENTS

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D. ALLOWABLE EXPENSES

Allowable reimbursements include:

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 - ~~— Garage parking and outside parking lot parking at the United Way Ansin Building is free for meetings held at the United Way.~~
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- ~~Other expenses, allowable only with prior written approval:~~
 - ~~— Ride-share (Uber, Lyft), or taxi expenses: IMPORTANT: Rideshare reimbursement rate is based on mileage, documented by a door to door mileage calculation by Google Maps, NOT cost of service. The reimbursement will be based on the allowable IRS rate for use of privately owned vehicles as updated annually by the County.~~
 - ~~— Bus, rail, shuttle~~
 - ~~— Lost wages~~
 - ~~— Telephone~~
 - ~~— Babysitting fees~~
 - ~~— Out of town conference attendance (registration fees, meals, travel, lodging) when this attendance is specifically approved by the Partnership.~~
 - ~~— Printing expenses~~
 - ~~— Mailing expenses~~

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MIAMI-DADE HIV/AIDS PARTNERSHIP

Tuesday, February 21, 2023

10:00 AM – 12:00 PM

Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130

AGENDA

- | | | |
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| I. | Call to Order | Dennis Iadarola |
| II. | Introductions | All |
| III. | Housekeeping | Dennis Iadarola |
| IV. | Floor Open to the Public | Dennis Iadarola |
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| VI. | Review/Approve Minutes of January 17, 2023 | All |
| VII. | Special Presentation | |
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General Revenue July 2022 - June 2023
HIV/AIDS Demographic Data for PHT/SFAN

	December -2022			Year To Date Data		
	Unduplicated Client Count	Units	Dollar Amt.	Total Dollar Amt.	Annual Budget	YTD Units
<u>Ambulatory - Outpatient Care</u>	<u>110</u>	<u>217</u>	<u>52,239.44</u>	<u>572,009.92</u>	<u>1,792,649.00</u>	<u>3,018</u>
<u>Drug Pharmaceuticals</u>	<u>98</u>	<u>194</u>	<u>48,418.09</u>	<u>246,790.90</u>	<u>761,622.00</u>	<u>901</u>
<u>Home & Community Base Services</u>	<u>4</u>	<u>122</u>	<u>838.62</u>	<u>1,775.16</u>	<u>2,000.00</u>	<u>124</u>
<u>Home Health Care</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,000.00</u>	<u>-</u>
<u>Mental Health Services</u>	<u>43</u>	<u>55</u>	<u>6,796.44</u>	<u>36,327.57</u>	<u>115,854.00</u>	<u>306</u>
<u>Nutrition Counseling</u>	<u>13</u>	<u>15</u>	<u>2,059.05</u>	<u>2,882.67</u>	<u>20,000.00</u>	<u>21</u>
<u>Medical Case Management</u>	<u>-</u>	<u>-</u>	<u>29,105.93</u>	<u>718,345.87</u>	<u>1,309,687.00</u>	<u>7,656</u>
<u>Non-Medical Case Management</u>	<u>281</u>	<u>286</u>	<u>46,673.52</u>	<u>200,543.56</u>	<u>668,338.00</u>	<u>1,833</u>
<u>Other Support Services / Emergency Fin. Assistance</u>	<u>6</u>	<u>7</u>	<u>14,113.82</u>	<u>112,722.14</u>	<u>170,000.00</u>	<u>53</u>
<u>Transportation</u>	<u>141</u>	<u>141</u>	<u>7,931.25</u>	<u>42,702.65</u>	<u>77,250.00</u>	<u>813</u>
<u>Referral for Health Care / Supportive Services</u>	<u>34</u>	<u>105</u>	<u>37,429.61</u>	<u>153,171.32</u>	<u>399,856.00</u>	<u>470</u>
<u>Substance Abuse Residential</u>	<u>8</u>	<u>491</u>	<u>109,468.45</u>	<u>109,468.45</u>	<u>428,955.00</u>	<u>491</u>
<u>Residential Care - Adult</u>	<u>17</u>	<u>1,989</u>	<u>85,527.00</u>	<u>85,527.00</u>	<u>204,035.00</u>	<u>1,989</u>
<u>Nursing Home Care</u>	<u>5</u>	<u>136</u>	<u>35,715.08</u>	<u>193,048.50</u>	<u>470,000.00</u>	<u>758</u>
<u>Hospital Services</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>95,157.02</u>	<u>567,538.00</u>	<u>75</u>
	<u>760</u>	<u>3,758</u>	<u>476,316.30</u>	<u>2,570,472.73</u>	<u>7,017,784.00</u>	<u>18,508</u>



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Housing Opportunities for Persons With AIDS (HOPWA) Program

Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 11/30/2023)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD's requirements for reports submitted by HOPWA formula grantees are supported by 42 U.S.C. § 12911 and HUD's regulations at 24 CFR § 574.520(a). Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number. While confidentiality is not assured, HUD generally only releases this information as required or permitted by law.

PART 3: Accomplishment Data Planned Goal and Actual Outputs

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

1. HOPWA Performance Planned Goal and Actual Outputs

	HOPWA Performance Planned Goal and Actual	[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
	HOPWA Housing Subsidy Assistance	[1] Output: Households				[2] Output: Funding	
1.	Tenant-Based Rental Assistance	850	820	0	0	\$11,478,989	10,045,543
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units (Households Served)	26	28	0	0	\$100,800	\$79,053
2b.	Transitional/Short-term Facilities: Received Operating Subsidies/Leased units (Households Served) (Households Served)					\$0	\$0
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year (Households Served)					\$0	\$0
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year (Households Served)					\$0	\$0
4.	Short-Term Rent, Mortgage and Utility Assistance (Includes CV funding)	50	64	0	0	\$936,058	\$296,684
5.	Permanent Housing Placement Services					\$0	\$0
6.	Adjustments for duplication (subtract)						
7.	Total HOPWA Housing Subsidy Assistance (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	926	912	0	0	\$12,515,847	\$10,421,280
	Housing Development (Construction and Stewardship of facility based housing)	[1] Output: Housing Units				[2] Output: Funding	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3- or 10- year use agreements						
10.	Total Housing Developed (Sum of Rows 8 & 9)	0	0	0	0	\$0	\$0
	Supportive Services	[1] Output: Households				[2] Output: Funding	
11a.	Supportive Services provided by project sponsors that also delivered <u>HOPWA</u> housing subsidy assistance	850	820			\$1,689,336	\$1,606,455
11b.	Supportive Services provided by project sponsors that only provided supportive services.	0	0			\$0	\$0
12.	Adjustment for duplication (subtract)	0	0				
13.	Total Supportive Services (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	850	820			\$1,689,336	\$1,606,455
	Housing Information Services	[1] Output: Households				[2] Output: Funding	
14.	Housing Information Services	0	0			\$0	\$0
15.	Total Housing Information Services	0	0			\$0	\$0

	Grant Administration and Other Activities	[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources					\$20,000	\$4,913
17.	Technical Assistance (if approved in grant agreement)					\$0	\$0
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$357,747	\$313,122
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$864,010	\$269,144
20.	Total Grant Administration and Other Activities (Sum of Rows 16 – 19)					\$1,241,757	\$587,179
	Total Expended					[2] Outputs: HOPWA Funds Expended	
						Budget	Actual
21.	Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)					\$15,446,940	\$12,614,914

2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

Data check: Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance		
2.	Alcohol and drug abuse services		
3.	Case management	820	\$1,606,455
4.	Child care and other child services		
5.	Education		
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310		
8.	Legal services		
9.	Life skills management (outside of case management)		
10.	Meals/nutritional services		
11.	Mental health services		
12.	Outreach		
13.	Transportation		
14.	Other Activity (if approved in grant agreement). Specify:		
15.	Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)	820	
16.	Adjustment for Duplication (subtract)		
17.	TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)	820	\$1,606,455

3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

Data Check: The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

Data Check: The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of <u>Households</u> Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	64	\$296,684
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	2	\$11,176
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	1	\$1,230
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	50	\$188,851
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	8	\$34,950
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	3	\$524
g.	Direct program delivery costs (e.g., program operations staff time)		\$59,953

End of PART 3

Part 4: Summary of Performance Outcomes

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

Data Check: The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

Note: Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)

A. Permanent Housing Subsidy Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	820	783	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	8	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	3	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/Unknown	10	
			9 Death	16	Life Event
Permanent Supportive Housing Facilities/ Units	28	28	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements
			8 Disconnected/Unknown	0	
			9 Death	0	Life Event

B. Transitional Housing Assistance

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	N/A	N/A	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	
			7 Jail/Prison	0	Unstable Arrangements



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| | ▪ Tele-Harm Reduction: In Pursuit of Destigmatizing HIV Care for Persons Who Inject Drugs | Dr. Hansel Tookes |
| VIII. | Reports | |
| | A. Membership | Dennis Iadarola |
| | ▪ Recognition of Outgoing Members | |
| | B. Committee Reports | |
| | ▪ Executive | Dennis Iadarola |
| | ▪ Community Coalition | Harold McIntyre |
| | ▪ Prevention (no motions) | |
| | ▪ Strategic Planning (no motions) | |
| | ▪ Housing (no motions) | |
| | ▪ Care and Treatment (no motions) | |
| | C. Grantee/Recipient Reports | |
| | ▪ Ryan White Part A/MAI | Daniel T. Wall |
| | ▪ Ryan White Part B | David Goldberg |
| | ▪ AIDS Drug Assistance Program (ADAP) | Dr. Javier Romero |
| | ▪ General Revenue at SFAN | Angela Machado |
| | ▪ Housing Opportunities for Persons With AIDS (HOPWA) | Roberto Tazoe |
| | D. Approval of Reports | All |
| IX. | Standing Business | |
| | ▪ Officer Nominations | All |
| X. | New Business | |
| XI. | Announcements | All |
| XII. | Next Meeting: Monday, March 20, 2023 at the Miami-Dade County Main Library | Dennis Iadarola |
| XIII. | Adjournment | Dennis Iadarola |

Please mute or turn off all cellular devices.

For more information about the Miami-Dade HIV/AIDS Partnership, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Tuesday, February 21, 2023

10:00 AM – 12:00 PM

**Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130**

AGENDA

- | | | |
|--------------|---|------------------------|
| I. | Call to Order | Dennis Iadarola |
| II. | Introductions | All |
| III. | Housekeeping | Dennis Iadarola |
| IV. | Floor Open to the Public | Dennis Iadarola |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of January 17, 2023 | All |
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