



Medical Care Subcommittee Meeting
Behavioral Science Research
2121 Ponce de Leon Blvd., Ste. 240
Coral Gables, FL 33134
January 27, 2023

Approved February 24, 2023

#	Members	Present	Absent	Guests	
1	Baez, Ivet	X		Ana Nieto	
2	Cortes, Wanda	X		Miguel Perez	
3	Dougherty, James	X		Maritza Suarez	
4	Friedman, Lawrence		X	Ray Sawaged	
5	Goubeaux, Robert	X		Carla Valle-Schwenk	
6	Llambes, Stephanie	X		Johann Torres	
7	Miller, Juliet	X		Cristhian A. Ysea	
8	Thornton, Darren		X		
9	Romero, Javier	X		Staff	
Quorum: 4				Marlen Meizoso	

Note that all documents referenced in these minutes were accessible to both members and the general public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

Dr. Robert Goubeaux

James Dougherty, the Vice-Chair, called the meeting to order at 9:36 a.m. He introduced himself and welcomed everyone.

II. Meeting Rules and Housekeeping

James Dougherty

Mr. Dougherty reviewed the meeting rules and housekeeping presentation (copy on file), which provided the ground rules and reminders for the meeting. He identified Behavioral Science Research (BSR) staff as resource persons for the meeting. If anyone had any questions, BSR would be available to answer them after the meeting.

III. Roll Call and Introductions

Dr. Robert Goubeaux

Dr. Robert Goubeaux arrived, introduced himself, and requested members and guests introduce themselves around the room.

IV. Floor Open to the Public

James Dougherty

Mr. Dougherty read the following: *“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated phone line and email for statements to be read into the record. No statements were received.”*

There were no comments, so the floor was closed.

V. **Review/Approve Agenda**

All

The Subcommittee reviewed and accepted the agenda.

Motion to accept the agenda as amended.

Moved: James Dougherty

Second: Stephanie Llambes

Motion: Passed

VI. **Review/Approve Minutes of November 18, 2022**

All

Members reviewed the minutes of November 18, 2022. Ms. Llambes indicated her name was misspelled throughout the document. The Subcommittee made a motion to approve the minutes but correct the misspelling.

Motion to accept the minutes of November 18, 2022, with the correction noted.

Moved: Ivet Baez

Second: Wanda Cortes

Motion: Passed

VII. **Reports**

▪ **Ryan White Program**

Carla Valle-Schwenk

Carla Valle-Schwenk referenced the September 2022 report as of November 16 (copies on file). Expenditures for Part A/MAI are being updated. TTRA has expanded with 38% being newly diagnosed, 29% new to local care, 30% returned to care, and 73% virally suppressed. All contracts have been executed but currently amendments are being worked on. Reports are current but in mid-March HRSA reports are due. Site visits are being conducted and should be completed by the end of February. A partial award has been received with the full award expected to be received in March/April.

▪ **ADAP Program**

Dr. Javier Romero

Dr. Javier Romero was not present at this time, so Marlen Meizoso reviewed the January 2023 report as of December 6 (copy on file) including enrollments, expenditures, prescriptions, premium payments, and program updates. Dr. Romero later arrived at the meeting and provided additional information. Some clients are confused as where to go with the PBM change, clients have a right to choose what pharmacy they will use. Clients must have the PBM card and re-enroll in the program. Dr. Romero indicated he will be working with BSR to inform case management supervisors on program rules. The other problem also being faced is clients being dispensed multiple times. If a client picks up at DOH Flagler, they are checked for pickups at PBM locations. Some clients have complained about the changes indicating it takes too long to fill medications, medical appointments don't align with refill needs, they live and work at different locations, and some pharmacies don't have all the medications, so they need to go to multiple locations.

▪ **Vacancy Report**

Marlen Meizoso

Marlen Meizoso referenced the membership vacancy report (copy on file) based on the revised membership. There are several vacancies on the Subcommittee. Silvana Vasquez has resigned from the Subcommittee, staff read her resignation note commending the Subcommittee in their work. Dr. Johann Torres has resigned but recommended Cristhian Ysea for membership. Mr. Ysea is an ARNP and indicated his interest in the Subcommittee's work. The Subcommittee voted Mr. Ysea as a member. The only remaining vacancies on the Subcommittee are for a mental health professional and five members of the affected community. If anyone knows of individuals interested in membership, they may contact staff.

Motion to recommend Cristhian Ysea as a member of the Medical Care Subcommittee.

Moved: Stephanie Llambes

Seconded: Ivet Baez

Motion: Passed

▪ **Report to Committees (reference only)**

All

Dr. Goubeaux indicated the report to committees is posted online. The report details the items approved at the January 17, 2023, Partnership meeting including needs assessment items and letters. Any questions can be directed to staff.

VIII. Standing Business

OHC items (standards language)

All

Oral Health Care Standards

Mrs. Meizoso indicated that at the last meeting the oral health care standards were approved (copy on file) but after the meeting AETC responded to a query regarding x-rays. The response was shared with the Subcommittee and former Oral Health Care Workgroup members who indicated the approved language was sufficient (copy on file). The Subcommittee concurred and the item will be forwarded to the Care and Treatment for review.

2023 Elections

All

Mrs. Meizoso reshared the 2023 elections memo (copy on file). Both the chair and vice-chair are eligible and interested in a second term. The Subcommittee opted to make a motion to renominate both officers.

Motion to reelect Dr. Robert Goubeaux as chair and James Dougherty as vice-chair of the Medical Care Subcommittee.

Moved: Dr. Javier Romero

Seconded: Cristhian Ysea

Motion: Passed

Minimum Primary Care Standards

All

Mrs. Meizoso reviewed the last version of the Minimum Primary Care Standards (copy on file) which included all requested edits and updates to the reference section. The Subcommittee indicated they were content with the new layout, updates, and reorganization of the document, and made a motion to approve it as presented.

Motion to approve the Minimum Primary Care Standards, as presented.

Moved: James Dougherty

Seconded: Stephanie Llambes

Motion: Passed

Allowable Medical Conditions List Edits: Breast Cancer and Neutropenia

All

The latest revisions requested by the Subcommittee (copy on file) was reviewed. All “important notes” are under the specialty sections. Breast cancer and neutropenia are included in their revised sections.

IX. New Business

Allowable Medical Conditions List Inclusions: Mpox Lesions

All

It was noted that Mpox was not included on the allowable conditions list but should be, but because of the multiple manifestations it makes it difficult to place under one specialty. Upon further discussion the Subcommittee noted that some conditions are noted in multiple places while others are not included. The Subcommittee request a review of the document identifying conditions with duplicates. A revised document will be presented at the next meeting to the Subcommittee.

Service Descriptions: Mental Health and Substance Abuse

All

Drafts of the Mental Health and Substance Abuse service definitions were shared with the Subcommittee for input (copies on file). Because of time constraints and Dr. Ladner's absence to comment on items the mental health service definition, the item was deferred until the next meeting. The Subcommittee reviewed the Substance Abuse Service description and agreed that removing the extra DCF language would make it clearer. It was suggested to remove "non-certified referral" from the document. Where the DSM is mentioned the ICD-10-CM should also be included. Staff will bring the recommended changes to the next meeting.

ViiV Discontinuation of Select Medications and Impact

All

Mrs. Meizoso shared an email indicating that ViiV will be discontinuing a series of medications at the beginning of next year (copy on file). The Subcommittee members discussed and indicated that some generics exist for the medications, and other treatment options are available.

December 2022, ADAP Formulary Additions Review

All

A memo indicating that in December, 2022, the ADAP program added 89 new medications to the formulary, was shared (copy on file). Per the Subcommittee policy and procedures, when new medications are added to the ADAP formulary (non-ARV) the Subcommittee reviews the medications for possible inclusion on the Ryan White formulary. Of the 89 medications, 15 medications are already on the Ryan White Prescription Drug formulary and 4 medications are over the counter. The three pharmacists on the Subcommittee, provided information on usage and cost. Staff thanked them for their assistance. The Subcommittee requested dividing review of the 75 items into three meetings : items 1-44 for the next meeting, items 46-62 for the following meeting, and items 63-75 for the final meeting. The OTC items should be shaded out and any items over \$1 should be highlighted. The document will have a pharmacological and therapeutic re-sort to help in the evaluation process.

Revision to Four Letter of Medical Necessity

All

Revisions to all four letters of medical necessity currently available were shared (copies on file). The updates include making all the letters uniform in appearance and streamlining text. The Subcommittee indicated that letters of medical necessity may not be needed. Oxycodone/Roxicodone dispensing has undergone legal changes restricting usage including the requirement for pharmacist and providers to access the E-FORCESE system. Staff indicated they would bring back some utilization data to indicate if the medications were being dispensed and if the letters were still needed. Staff will also follow-up with ViiV regarding the Trophile Assay test, since they will no longer be providing the medication next year they may not pay for the test.

X. Announcements

All

Source of Income and Annual Disclosure forms

Mrs. Meizoso indicated that in the meeting packets the source of income forms and annual disclosures are included for members to complete. A brief presentation was reviewed on how to complete the source of income forms (copy on file). The source of income forms is due before July 1 and are a local and state requirement. Annual disclosure forms are required to be completed at the beginning of the year for members.

XI. Next Meeting

James Dougherty

The next Subcommittee meeting will be held Friday, February 24, 2022, at 9:30 a.m. at BSR.

XII. Adjournment

Dr. Robert Goubeaux

Dr. Goubeaux requested a motion to adjourn, and the meeting concluded at 11:23 a.m.

Motion to adjourn.

Moved: Juliet Miller

Seconded: Wanda Cortes

Motion: Passed