

Thank you for joining today's Community Coalition Roundtable

Please sign in to have your attendance recorded.

Reference documents for today's meeting are on online at <u>http://aidsnet.org/meeting-documents/</u>





Monday, April 24, 2023

5:30 PM - 7:30 PM

Pridelines 6360 NE 4th Court, Miami, FL 33138

AGENDA

<mark>.</mark>	Call to Order	Lamar McMullen
II.	Introductions	All
	Recognition of Meeting Host	
III.	(Housekeeping)	Lamar McMullen
IV.	Floor Open to the Public	Harold McIntyre
V.	Review/Approve Agenda	All
VI.	Review/Approve Minutes of January 30, 2023	All
VII.	Reports	
	 Membership Partnership Second-Term Application Partnership Applicant 	Lamar McMullen
	 Partnership Report to Committees 	
VIII.	Standing Business	
	 Recruitment Roundtable: New Application Process 	Staff
IX.	New Business	
Х.	Announcements	All
XI.	Next Roundtable: Monday, May 22, 2023 at Jessie Trice CHS 5361 NW 22nd Avenue, Miami, FL 33142	Harold McIntyre
XII.	Adjournment	Chair

Special thanks to our meeting host, Pridelines!

For more information about the Community Coalition, please contact Christina Bontempo, (305) 445-1076 x106 or <u>cbontempo@behavioralscience.com</u>.



Meeting Housekeeping

Updated April 24, 2023 Community Coalition Version

Disclaimer & Code of Conduct

- Audio of this meeting is being recorded and will become part of the public record.
- Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . . **People** with HIV, **People** with substance use disorders, **People** who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**. Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV, DIAGNOSED with HIV**, or **CONTRACTED HIV**.

Please **do not** use these terms . . .

Dirty ... Clean ... Full-blown AIDS ... Victim .

General Housekeeping

□ You must sign in to be counted as present.

- □ Place cell phones on mute or vibrate *If you must take a call, please excuse yourself from the meeting.*
- Eligible committee members should see staff for a voucher at the end of the meeting

Meeting Participation

- Raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.
- Raise your hand to be recognized by the Chair or added to the queue.
- Discussion should be limited to the current Agenda topic or motion.
- □ Speakers should not repeat points previously addressed.
- Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.

Resources

- Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- Today's presentation and supporting documents are online at <u>aidsnet.org/meeting-documents/</u>.



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Floor Open to the Public

"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

"BSR has a dedicated line for statements to be read into the record. No statements were received."



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Community Coalition Roundtable Jessie Trice Community Health System 5361 NW 22nd Avenue, Miami, FL 33142 January 30, 2023

#	Members	Present	Absent	Guests	
1	Burks, Laurie Ann		х	Camino, Jose	
2	Ferrer, Luigi	Х		Dougherty, James	
3	Jones, Sandra	Х		Grant, Gena	
4	McIntyre, Harold	Х		Hyde, Bobby	
5	McMullen, Lamar		Х	Ingraham Scarlett, Terrell	
6	Perez Bermudez, Alberto		Х	Lucas, Elliott	
7	Tramel, Alecia	Х		Martinez, Leonard	
8				Monjarrez, Franklin	
9				Reynolds, Brandon	
10				Shaw, Sherkila	
11				Shoats, Linda	
12				Telfort, Jackie	
13				Woodard, Shirley	
14				Staff	
15				Bontempo, Christina	
16					
Quo	rum: 4				

Note: All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at <u>www.aidsnet.org/meeting-documents</u>. The agenda, minutes, and other referenced documents were distributed to members.

I. Call to Order

Community Coalition Roundtable Chair, Alecia Tramel, called the roundtable to order at 5:48 p.m.

II. <u>Introductions</u>

Members, guests, and staff introduced themselves.

Recognition of Meeting Host

Member, Sandra Jones, shared the history of Jessie Trice Community Health System, which has been in operation for more than 35 years and serves the community through eight clinics and in partnership with local colleges. Jessie Trice CHS offers a broad scope of services, with the exception of surgery. Members referred to the organization as a "one stop shop." Members thanked Jessie Trice CHS for hosting the meeting.

III. Housekeeping/Meeting Rules

Ms. Tramel presented the *Partnership Meeting Housekeeping*, which includes general reminders, code of conduct, people first language, and meeting participation best practices.

IV. Floor Open to the Public

Ms. Tramel opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments. The floor was then closed.

V. <u>Review/Approve Agenda</u>

Members reviewed the agenda. Ms. Tramel asked if there were any changes. Staff requested New Miami-Dade HIV/AIDS Partnership Applicants Review be moved to the top of the agenda, following approval of the minutes.

Motion to move the New Miami-Dade HIV/AIDS Partnership Applicants Review to the top of the agenda,					
following approval of the minutes.					
Moved: Luigi Ferrer	Seconded: Harold McIntyre	Motion: Passed			

Ms. Tramel called for a motion to approve the agenda as amended.

Motion to approve the agenda as amended.		
Moved: Sandra Jones	Seconded: Luigi Ferrer	Motion: Passed

VI. <u>Review the Minutes of September 26, 2022</u>

Members reviewed the minutes of September 26, 2022. There were no changes.

Motion to approve the minutes of September 26, 2022 as presented.						
Moved: Sandra Jones	Seconded: Harold McIntyre	Motion: Passed				

VII. <u>New Business (Part 1)</u>

New Miami-Dade HIV/AIDS Partnership Applicants Review

Staff received applications from James Dougherty for the Community-Based AIDS Service Organization Representative seat; and from Barbara Kubilus for the Representative from Agencies Receiving Grants Under Ryan White Part D, or from Organizations with a History of Providing Services to Children, Youth, and Families seat.

Mr. Dougherty was present and stated his background and interest in serving on the Partnership. He is the Director of Operations at New Hope C.O.R.P.S. and serves as the Vice Chair for the Partnership's Medical Care Subcommittee. Staff advised members that Mr. Dougherty would be taking the seat currently filled by Amaris Hess whose term will expire upon his appointment. Members completed a new applicant score card for Mr. Dougherty. Staff tallied the scores and announced the scores were in favor of recommendation for membership. The Chair called for a motion.

Motion to recommend to the Mayor of Miami-Dade County the appointment of James Dougherty for the Community-Based AIDS Service Organization Representative seat on the Miami-Dade HIV/AIDS Partnership. Moved: Sandra Jones Seconded: Luigi Ferrer Motion: Passed

Ms. Kubilus was not present. Ms. Tramel read Ms. Kubilus's background information and statement of interest from the applicant score card. Members spoke highly of Ms. Kubilus and agreed to put her application forward in her absence. Ms. Kubilus currently sits on the Partnership's Care and Treatment Committee. Staff advised Ms. Kubilus would be taking the seat currently filled by Ana Garcia who has retired.

Members completed a new applicant score card for Ms. Kubilus. Staff tallied the scores and announced the scores were in favor of recommendation for membership. The Chair called for a motion.

Motion to recommend to the Mayor of Miami-Dade County the appointment of Barbara Kubilus for the Representative from Agencies Receiving Grants Under Ryan White Part D, or from Organizations with a History of Providing Services to Children, Youth, and Families seat on the Miami-Dade HIV/AIDS Partnership. **Motion: Passed**

Moved: Luigi Ferrer **Seconded: Sandra Jones**

Following the votes, Mr. Dougherty was thanked for attending and was excused from the meeting.

VIII. <u>Reports</u>

- Membership
 - Vacancy Report П

All attendees had a copy of the Vacancy Report. Staff noted the composition of committees has changed to 16 members per committee (exception of Prevention Committee). Community Coalition and Partnership applications were available at the meeting and guests were encouraged to join.

Contact Update

Staff asked all members to review their contact information on the sign in sheets.

□ 2023 Updates Impacting Members

Staff presented updates as detailed in the January 11, 2023, Get on Board! Training, including a push for increased involvement by people with HIV, changes to reimbursements, meeting participation vouchers for Partnership members of the affected community, the importance of RSVPing, how to locate upcoming meeting dates, rules regarding missed meetings, and additional assistance.

Staff noted per the Health Services and Resources Administration (HRSA), which funds the Ryan White Program, meals are no longer able to be funded, except where members provide a medical reason for needing a meal. BSR will continue to underwrite meals until other arrangements can be made.

Members agreed the \$10 voucher was helpful but may be insufficient to offset the cost of attending meetings. Staff acknowledged this shortcoming and explained that the amount was calculated such that vouchers could be guaranteed throughout the entire budget year.

Partnership Report to Committees

Ms. Tramel noted the Partnership report is available online for reference

IX. Standing Business

Officer Nominations

Ms. Tramel is eligible for a second term as Chair. However, staff requested that she consider becoming the Partnership Chair, which would make her ineligible for Community Coalition Chair. Current Vice Chair, Lamar McMullen, indicated he would step into the role of Chair. Staff reminded members one Officer has to be a Partnership member. Members asked Harold McIntyre to serve as Vice Chair as the Partnership member representative.

Motion to nominate and elect Lamar McMullen as Chair and Harold McIntyre as Vice Chair of the Community Coalition Roundtable.

Moved: Luigi FerrerSeconded: Sandra JonesMotion: Passed

Recruitment Goals and Strategies

Ms. Tramel encouraged guests to join the Community Coalition and Partnership. She stressed the need for the voices of people with HIV to be heard at all Partnership meetings. She also noted that members have fun and get to share a meal and make new friends.

Ms. Jones was thanked for bringing many guests to the meeting and stated she would continue to do so.

Additional strategies can be discussed at a future meeting.

Open Roundtable and Future Topics

Members did not express any strong feelings regarding future topics.

Meeting guest, Bobby Hyde, asked about support groups that address mental health. Staff advised there are many resources posted to <u>www.aidsnet.org</u> and agreed to ask about additional groups specific to mental health. Several people noted they participate in individual and group meetings at Jackson Memorial Hospital which address mental health and other topics. Another resource is The Healing Place. Staff will get details and post online for anyone interested.

X. <u>New Business (Part 2)</u>

New Community Coalition Member Applicant Review

Staff received an application for membership from Leonard Martinez. Mr. Martinez is the Senior Health Educator and Prevention with Positives Coordinator for the Florida Department of Health in Miami-Dade County (FDOH-MDC). Mr. Martinez stated his interest in joining the Roundtable. The Chair called for a vote.

Motion to accept Leonard Martinez as a member of the Community Coalition Roundtable.Moved: Harold McIntyreSeconded: Luigi FerrerMotion: Passed

Members welcomed Mr. Martinez as a new member. Luigi Ferrer announced his resignation from the Roundtable as there can only be one representative from FDOH-MDC. Members thanked him for his service.

XI. Announcements

Upcoming event announcements:

- February 7: National Black HIV/AIDS Awareness Day events:
 - □ Care 4 U, Inc. (a flyer was passed around by attendees); and
 - D Positive People Network, Inc. (PPN) at Pridelines (flyer to be sent to staff).
- February 28: HIV is Not A Crime Day.
- Various dates: Housing Opportunities for Persons with AIDS Request for Proposals Workshops (a flyer was passed around by attendees).

PPN in collaboration with ViiV Healthcare has an opportunity for 30 women to join a speaker's program. The program takes place over three years. Flyers detailing the program were distributed.

Staff asked anyone who had not completed the Florida Needs Assessment survey to please do so at the meeting. Several surveys were distributed, completed, and collected.

XII. <u>Next Roundtable</u>

Ms. Tramel announced the next Roundtable is scheduled for February 27, 2023 at Empower U Community Health Center.

XIII. <u>Adjournment</u>

Ms. Tramel thanked Jessie Trice again for hosting the meeting space and called the meeting adjourned at 7:04 p.m.



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Proposed Changes to Miami-Dade HIV/AIDS Partnership Application Process

Presented to the Community Coalition

April 24, 2023

Current Process

- 1. Candidate completes paper application (7 pages)
- 2. Candidate attends Community Coalition Roundtable
 - a) Members review demographic information and areas of expertise.
 - b) Applicant introduction followed by Q/A.
 - c) Members complete Applicant Score Card.
- 3. Based on results of score cards, members vote to recommend the candidate to the Partnership for appointment by the Mayor.
- 4. The Coalition's recommendation is forwarded to the Partnership.
- 5. If the Partnership agrees with the recommendation, the application is forwarded to the Mayor's Office.
 - a) The Mayor has sole authority to appoint members to the board.

- 1. NEW! Candidate completes brief online survey.
- 2. NEW! Staff and/or a Coalition member conducts initial interview to gather demographic information.
- 3. NEW! Candidate attends Community Coalition Roundtable.
- 4. **NEW!** Members conduct an interview.
- 5. Based on results of score cards, members vote to recommend the candidate to the Partnership for appointment by the Mayor.
- 6. **NEW!** Applicant signs application page(s).
- 7. The Coalition's recommendation is forwarded to the Partnership.
- 8. If the Partnership agrees with the recommendation, the application is forwarded to the Mayor's Office.

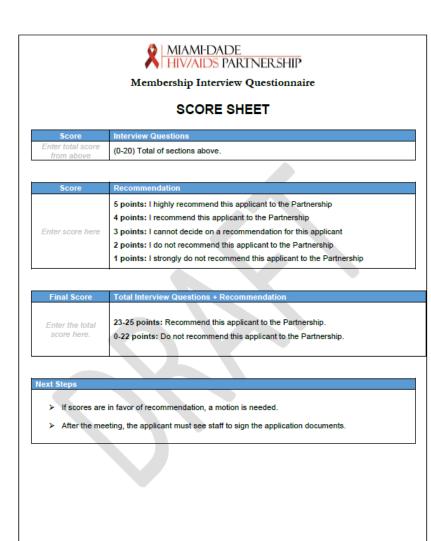
- 1. NEW! Candidate completes brief online survey.
 - https://www.surveymonkey.com/r/DRJP5N5
- 2. NEW! Staff and/or a Coalition member conducts initial interview to gather demographic information.
- 3. NEW! Candidate attends Community Coalition Roundtable.
- 4. NEW! Members conduct an interview.
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2. NEW! Staff and/or a Coalition member conducts initial interview to gather demographic information.

A 15.01		25		
	MI-DAL	DE ARTNEF	SHIP	
		Applicati		
		ormation		
	nact III	omation		
ieat Assignment:				
	Contact Info	ormation		
First Name: Mide	dle Initial:	Last	Name:	
Home Address:				
City: S	itate: FL (Fk	orida residenc	y required)	Zip Code:
Home Phone:	Cell Phone	e		May we text your cell phone? Yes No
Home Email:				oreferred email? , please use Business Email
Employer (if applicable):				
Business Address:				
City: State: Zip Code		Business Pho	one Number:	
ony. State. Zip code				oreferred email?
Business Email:			Q Yes Q No	, please use Home Email
De	mographic l	nformation		
Gender: Male Female Transgender Male	C Transge	ender Female	Other (pl	lease specify)
Race/Ethnicity:				
White/Non-Hispanic Black/Non-Hispan American Indian/Alaska Native Oth	nic 🛛 Hi ner (please sj		Asian/Pacific	Islander
Language(s) I speak:				
English Spanish Haitian Creole Other (please specify)				
Date of Birth: (MM/DD/YYYY)				
Do you give Partnership Staff permission to access your voter registration information from the Florida Department of State Voter Information Lookup website?				
itatement of Interest				
Ay information presented on this form is comp	lete and cor	rectsi	ignature	

	MIAMI-DADE HIV/AIDS PARTNER	SHIP
1	Membership Interview Quest	ionnaire
pplicant Name:		
eat Assignment:		
CORE: 4 points		
	Application Process	
	ou are applying as a Ryan White Program cl Ith Information Authorization identifying your	
	recommendations from the Community Coa ecommendation to the Mayor?	lition will go before the Miami-Dade
Do you understand that you serving as a member.	u must attend that Partnership meeting to intr	roduce yourself and state your interest i
	mi-Dade HIV/AIDS Partnership is a Miami-D the Mayor of Miami-Dade County upon reco ackground check?	
Score (up to 4)		
CORE: 1 point	Categories of Membership	
5. You are being considered for	r the <mark>[staff will fill in seat name here]</mark> membersh	ip category. Is that correct?
Score (1)		
CORE: 1 point		
R If appainted to the Dartner	Committee Assignments hip, on which committee(s) would you most	Eko ta sana?
 In appointed to the Partners 	mp, on which committee(s) would you most	ike to serve:
Community Coalition Comm		Care and Treatment Committee
Prevention Committee	Strategic Planning Committee	Medical Care Subcommittee
Check here if the applicant is	currently a committee member.	
Score (1)		

- 3. NEW! Candidate attends Community Coalition Roundtable.
- 4. **NEW!** Members conduct an interview.



5. Based on results of score cards, members vote to recommend the candidate to the Partnership for appointment by the Mayor.

If the score is not in favor, the process ends here.

MIAMI-DADE HIV/AIDS PARTNERSHIP

Membership Application Criminal Background Check

Acknowledgement and Authorization for Criminal Background Check

Name of Applicant

As a condition of my application for appointment to the Miami-Dade HIV/AIDS Partnership, I understand that Miami-Dade County, through the Mayor's Office, will conduct a criminal background check on the o determine me vielpbility to be appointed to the Partnership. By signing this Acknowledgement and Authorization I authorize Miami-Dade County, by and through the Mayor's Office, to access such information as may be necessary to complete a criminal background check.

I release from liability all persons and entities supplying such information. I indemnify Miami-Dade County against any liability which may result from making such requests. I agree that a fax or photocopy of this Acknowledgment and Authorization form with my signature will be accepted with the same authority as the original.

Applicant's Social Security Number

Please fully write out your Social Security Number on the above line. The Mayor's Office will not process your application without a complete Social Security Number. The County will not publicly disclose your Social Security Number and will take all steps to prevent such disclosure.

Signature of Applicant Date Sign and Date

FOR OFFICIAL USE
Client #:
Date received: Date membership approved

MIAMI-DADE HIV/AIDS PARTNERSHIP

Membership Application Disclosure of Personal Health Information Authorization

your full name)______, understand that if I wish to be

ered for membership as a Representative of the Affected Community on the Miami-Dade HIV/AIDS rship, it is necessary to identify my HIV status. By signing this authorization, I willingly disclose my status.

> THIS AUTHORIZATION SHALL BECOME VALID IMMEDIATELY AND SHALL REMAIN IN EFFECT UNTIL REVOKED.

check "Yes" or "No" for each of the following statements:

Yes INO I am HIV positive. Yes INO I am a recipient of Ryan White Part A services.

Yes DNo I am a caregiver to an HIV positive person who is a recipient of Ryan White Part A services.

pose not to disclose my HIV status, I understand that I will be considered for membership in other membership ries, provided there is an open seat and I meet the qualifications for that seat.

rstand that this information will become public resord and may be discussed in open, public meetings. The Florida ment in the Sumhine Law requires open discussion in a public form. In addition, Tuther understand that by this release, I waive any exemptions of the information concerning my HIV status pursuant to Chapter 119.07 Florida Statutes.

understand that I may revoke this authorization to disclose my HIV status, in writing, prior to my application nsidered at the next Community Coalition Committee meeting. However, I understand that the information may addy been disclosed on the basis of this authorization.

brize the release and exchange of information about my HN status among and between the Miami-Dade County of Grants Coordinaton, the Office of the Mayor of Miami-Dade county, the Miami-Dade County Office of the tor General, the Miami-Dade HIV/ADB Partnership, the United States Office of Inspector General, the United Department of Health and Human Services, and Behavioral Science Research Corporation.

Date

LLATION OF DISCLOSURE AUTHORIZATION

o cancel this Disclosure of Personal Health Information Authorization. I understand that I am entitled to a copy sanceled Authorization.

Date

6. **NEW!** Applicant signs application page(s).

- 1. NEW! Candidate completes brief online survey.
 - https://www.surveymonkey.com/r/DRJP5N5
- 2. NEW! Staff and/or a Coalition member conducts initial interview to gather demographic information.
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MIAMI-DADE HIV/AIDS PARTNERSHIP Ryan White Clients Let's Talk About Services!

Healthcare - Services- Needs

Virtual Town Hall Meeting



Registration required



https://rb.gy/kqsgh

Wednesday April 26, 2023 6:00 pm - 7:30 pm

Zoom Meeting ID: 840 9295 5519 Zoom Meeting Password: 010637

Topics to address:

- Access to Ryan White Services
- Needed HIV services

For More Information:

www.aidsnet.org or 305-445-1076



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V.	Review/Approve Agenda	All			
VI.	Review/Approve Minutes of January 30, 2023	All			
VII.	Reports				
	 Membership Partnership Second-Term Application Partnership Applicant 	Lamar McMullen			
	 Partnership Report to Committees 				
VIII.	I. Standing Business				
	 Recruitment Roundtable: New Application Process 	Staff			
IX.	New Business				
X.	Announcements	All			
XI.	Next Roundtable: Monday, May 22, 2023 at Jessie Trice CHS 5361 NW 22nd Avenue, Miami, FL 33142	Harold McIntyre			
XII.	Adjournment	Chair			

Special thanks to our meeting host, Pridelines!

For more information about the Community Coalition, please contact Christina Bontempo, (305) 445-1076 x106 or <u>cbontempo@behavioralscience.com</u>.

MAY 2023

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday	All events listed on this
1	2	3	4 Care & Treatment Committee 10:00 AM to 12:00 PM at MDC Main Library	5	calendar are open to the public. People with HIV are encouraged to attend!
8	9 Integrated Plan Evaluation Work Group 10:00 AM to 12:00 PM at BSR Corp.	10 Miami-Dade HIV/AIDS Partnership New Member Orientation 2:00 PM to 5:00 PM via Zoom	11	12 Strategic Planning Committee 10:00 AM to 12:00 PM at MDC Main Library	Are you attending a meeting or training?
15 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	16	17	18 National HIV Vaccine Awareness Day Housing Committee 2:00 PM to 4:00 PM at BSR Corp.	19 X National Asian & Pacific Islander HIV/AIDS Awareness Day Clinical Quality Management Committee 9:30 AM to 11:30 AM via Zoom	Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials for
22 Community Coalition Roundtable 5:30 PM to 7:30 PM at Jessie Trice CHS	23	24	25 Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library	26 Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.	distribution. To attend, RSVP to: (305) 445-1076 or hiv-aidsinfo@ behavioralscience.com
29 Memorial Day (BSR Offices Closed)	30	31 Executive Committee 10:00 AM to 12:00 PM at BSR Corp.			Visit our website for more information www.aidsnet.org
					Version 12/21/22 Information on this calendar is subject to change





Monday, April 24, 2023

5:30 PM - 7:30 PM

Pridelines 6360 NE 4th Court, Miami, FL 33138

AGENDA

I.	Call to Order	Lamar McMullen			
II.	Introductions	All			
	 Recognition of Meeting Host 				
III.	Housekeeping	Lamar McMullen			
IV.	Floor Open to the Public	Harold McIntyre			
V.	Review/Approve Agenda	All			
VI.	Review/Approve Minutes of January 30, 2023	All			
VII.	Reports				
	 Membership Partnership Second-Term Application Partnership Applicant 	Lamar McMullen			
	 Partnership Report to Committees 				
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