



**Care and Treatment Committee Meeting
Miami-Dade Public Library, Auditorium
101 West Flagler, Miami, FL 33130
March 2, 2023**

Approved May 4, 2023

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Downs, Frederick		X
3	Grant, Gena		X
4	Henriquez, Maria	X	
5	Iadarola, Dennis	X	
6	Kubilus, Barbara	X	
7	Mills, Vanessa	X	
8	Roelans, Ryan	X	
9	Siclari, Rick		X
10	Shmuels, Diego	X	
11	Trepka, Mary Jo	X	
12	Wall, Dan		X
Quorum: 5			

Guests	
Mester, Brad	
Poblete, Karen	
Valle-Schwenk, Carla	
Staff	
Robert Ladner	Marlen Meizoso

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order *Dr. Diego Shmuels*

Dr. Diego Shmuels, the Chair, called the meeting to order at 10:15 a.m.

II. Meeting Housekeeping and Rules *Dr. Diego Shmuels*

Dr. Shmuels reviewed the Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, parking, and meeting decorum for all participants.

III. Introductions *Dr. Diego Shmuels*

Members and guests introduced themselves around the room.

IV. Floor Open to the Public *Dr. Diego Shmuels*

Dr. Shmuels read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to

Speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda *All*

The committee reviewed the agenda and made to motion approved it as presented.

Motion to accept the agenda, as presented.

Moved: Vanessa Mills **Seconded: Barbara Kubilus** **Motion: Passed**

VI. Special Presentation: HIV Epidemiology in Miami-Dade County, 2021 *Dr. Anthoni Llau*

Dr. Anthoni Llau from the Department of Health presented “HIV Epidemiology in Miami-Dade County, 2021” which provided information on the HIV and AIDS cases, co-morbidity data, HIV care continuum, deaths, and prevention populations (copy on file). For 2021 (as of June 30, 2022) there were 1,204 HIV cases, 388 AIDS cases, and 27,782 living with HIV. Black people (African Americans and Haitians) are disproportionately affected within the epidemic.

VII. Review/Approve Minutes of January 12, 2023 *All*

The committee reviewed the minutes of January 12, 2023, and accepted them as presented.

Motion to accept the minutes from January 12, 2023, as presented.

Moved: Vanessa Mills **Seconded: Dennis Iadarola** **Motion: Passed**

VIII. Reports

- *Part A* *Carla Valle-Schwenk for Dan Wall*

Carla Valle-Schwenk reviewed the January Recipient report on expenditures, which provided data on Part A/MAI reimbursements through March 1, 2023 (copy on file). Thus far, the program has served 8,472 unduplicated clients. An enhanced Service Utilization report is now being used with a definitions list on the last page. The expenditures have important items highlighted and reflect service through January 2023. Since its inception, TTRA has served over 3,369 clients. Amendments were executed prior to the close of February 28, 2023. All reports are up to date. The Ryan White Program Services Report (RSR) had an internal deadline of the end of February, and submissions are being reviewed. Monitoring site visits for Part A, MAI, and EHE subrecipients were conducted prior to the end of the fiscal year. Some findings from the site visits include missing documentation, insufficient documentation to support time and effort, and missing updates to policy and procedures. The final award notice has not been received but a partial notice of award (\$4,723,294) was received in January 2023. The County is working on a new Ending the Epidemic (EHE) RFP. Programing

enhancements have been made to Provide Enterprises for EHE subrecipients. Technical assistance continues to be provided by HRSA's provider on the Housing First Model to be included in the upcoming EHE RFP. The FCPN statewide Needs Assessment survey deadline has been extended until the end of March. Thus far, Miami-Dade has only provided 304 of the 2,700 surveys requested. Ms. Valle-Schwenk encouraged persons present to share the survey information with clients, and if a client could not complete the survey through the FCPN survey portal, they client could fill out a paper copy and BSR would input the data into the portal. The Medication Access Committee continues to meet. The Florida Part A and B recipients met for a coordination meeting February 27-28 to review statewide data to care initiatives, standardized self-attestation form, and standardized notice of eligibility.

- *Part B*

Marlen Meizoso

Marlen Meizoso reviewed the December 2022 (copy on file) report. Over \$1.6 million has been allocated but only \$63,343.93 has been spent on 93 clients.

- *.ADAP*

Marlen Meizoso

Mrs. Meizoso reviewed the January 2023 (copy on file) report, including data on enrollments, pharmacy and insurance expenditures, program updates and current pharmacy listings.

- *General Revenue*

Marlen Meizoso

Mrs. Meizoso reviewed the General Revenue report for December 2022 (copy on file) which indicated 760 clients were served and \$476,316.30 was expended for the month.

- *Vacancies*

Marlen Meizoso

Mrs. Meizoso reviewed the February 22, 2023, vacancy report (copy on file) which indicated there are eleven vacancies for members of the affected community on the Partnership. There are 12 members on the Care and Treatment Committee, with four vacancies for members of the affected community since Travis Neff has resigned. Staff urged members to share vacancy information with clients and staff and to invite clients to trainings and meetings.

- *Medical Care Subcommittee Report*

Marlen Meizoso

The Medical Care Subcommittee (MCSC):

- Met on January 27 and February 24, 2023.
- Heard updates from the Ryan White Program and the ADAP Program.
- Re-elected Dr. Robert Goubeaux (chair) and James Dougherty (vice-chair).
- Welcomed a new member, Cristhian Ysea, to the Subcommittee.

The Subcommittee had previously reviewed the Oral Health Service standards and suggested additional language. The Subcommittee reviewed the item again and maintained the motion to accept the revisions.

1. Motion to accept the changes to the Oral Health Services Standards, as discussed. (Attachment 1).

Moved: Ryan Roelans Second: Maria Henriquez Motion: Passed

The Subcommittee concluded its review and updates to the Primary Medical Care Standards.

2. Motion to approve the Minimum Primary Care Standards, as presented. (Attachment 2)

Moved: Dennis Iadarola Second: Ryan Roelans Motion: Passed

The Subcommittee reviewed the Mental Health and Substance Abuse service description. Some revisions are being worked on, but the Subcommittee approved the revisions to the Substance Abuse service description. Revisions are in track changes.

3. Motion to approve the Substance Abuse service description, as presented. (Attachment 3)

Moved: Barbara Kubilus Second: Etelvina Alcalá Motion: Passed

The Subcommittee began review of the medications approved on the ADAP formulary. The first 44 were reviewed for pricing, other options or payor sources, medication interactions, and if the medications were either lifesaving or cost effective. The Subcommittee recommended all but nine medications which have been shaded in grey on the attachment. Two medications were restricted to tablets only.

4. Motion to add all the medications included in the December 2022 ADAP formulary additions to the Ryan White Prescription Drug Formulary Items #1-44 sheet to the Ryan White Formulary with the restriction on #18 levonorgestrel and #22 clonidine to tablets only but excluding the following nine items: #2 diclofenac, #3 nepafenac, #10 rifapentine, #20 bempedoic acid, #24 olmesartan, #28 olmesartan/hydrochlorothiazide, #36 ezetimibe/rosuvastatin, #39 evolocumab, and #40 alirocumab. (Attachment 4)

Moved: Barbara Kubilus Second: Etelvina Alcalá Motion: Passed

The Subcommittee requested data on utilization of four letters of medical necessity: the data showed very low utilization, and the Subcommittee voted to discontinue usage of the four letters to reduce paperwork.

5. Motion to discontinue the Letters of Medical Necessity for 1) Roxicodone and Percocet, 2) Neupogen, 3) Procrit or Epogen, and 4) the (lab test) for the Highly Sensitive Tropism Assay required to prescribe Maraviroc.

Moved: Barbara Kubilus Second: Ryan Roelans Motion: Passed

The Subcommittee continued work on revisions to the Allowable Conditions listing, including formatting and additions.

The next Subcommittee meeting was scheduled for March 24, 2023, but not take place because of a lack of quorum.

IX. Standing Business

All

- *2023 Officer Elections*

All

Dr Shmuels indicated that a memo announcing eligible candidates for vice-chair was included in the meeting materials and posted online (copy on file) indicating the four qualified candidates for the position: Dr. Mary Jo Trepka, Vanessa Mills, Ryan Roelans, and Barbara Kubilus. The only interested member was Ms. Kubilus, whom the committee voted into the vice-chair position.

Motion to elect Barbara Kubilus as vice-chair of the Care and Treatment Committee.

Moved: Dr. Mary Jo Trepka

Seconded: Etelvina Alcala

Motion: Passed

- *Service Descriptions: Outreach*

All

Staff distributed copies of the Outreach service description, which was updated for content and reviewed by CQM staff and an outreach worker. Updated language was included along with suggestions. There was a suggestion to strike a section on one-time referrals, but the Committee indicated instead that additional language should be included to have outreach workers connect a client to a medical case management site. Staff will provide some language, but the Committee also wanted the item to reviewed again.

Motion to send the Outreach service description back to staff and relevant parties to review.

Moved: Barbara Kubilus

Second: Dennis Iadarola

Motion: Passed

X. New Business

No new business.

XI. Announcements

All

Meeting announcements should be forwarded to Staff for distribution through the aidsnet.org website and weekly Community Notices.

Mrs. Meizoso indicated that annual source of income forms were located in member packets. She reviewed how to complete the forms. All forms must be completed before July 1, 2023, to comply with local and state rules. Penalties for non-completion include fees and removal from the committee.

A new candidate for the FCPN will be needed with Mr. Neff's resignation. Staff will contact FCPN for application materials and a memo will be sent out with requirements so that a vote can be made at the next meeting.

XII. Next Meeting

Dr. Diego Shmuels

The next meeting is scheduled for Thursday, April 6, 2023, at the Miami-Dade County Main Library Auditorium, 101 West Flagler Street, Miami, FL 33130, from 10:00 a.m. to 12:00 p.m.

XIII. Adjournment

Dr. Diego Shmuels

With business concluded, Dr. Shmuels thanked the members for participating in today's meeting and adjourned the meeting at 11:45 a.m.