



**Care and Treatment Committee Meeting  
Miami-Dade Public Library, Community Room  
101 West Flagler, Miami, FL 33130  
May 4, 2023**

*Approved June 8, 2023*

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Downs, Frederick		X
3	Grant, Gena		X
4	Henriquez, Maria	X	
5	Iadarola, Dennis		X
6	Mills, Vanessa		X
7	Roelans, Ryan		X
8	Siclari, Rick		X
9	Shmuels, Diego	X	
10	Trepka, Mary Jo	X	
11	Wall, Dan	X	
<b>Quorum: 5</b>			

Guests	
Jose Camino	
Staff	
Robert Ladner	Marlen Meizoso

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order** *Dr. Diego Shmuels*

Dr. Diego Shmuels, the Chair, called the meeting to order at 10:27 a.m.

**II. Introductions** *Dr. Diego Shmuels*

Members and guests introduced themselves around the room.

**III. Meeting Housekeeping and Rules** *Dr. Diego Shmuels*

Dr. Shmuels reviewed the Housekeeping and Rules presentation (copy on file), which reviewed the environmental reminders, parking, and meeting decorum for all participants.

**IV. Floor Open to the Public** *Dr. Diego Shmuels*

Dr. Shmuels read the following:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.*

*BSR has a dedicated line for statements to be read into the record. No statements were received.*

There were no comments, so the floor was closed.

**V. Review/Approve Agenda**

*All*

The committee reviewed the agenda and made a motion to approve it as presented.

**Motion to accept the agenda, as presented.**

**Moved: Dr. Mary Jo Trepka**

**Seconded: Dan Wall**

**Motion: Passed**

**VI. Review/Approve Minutes of March 2, 2023**

*All*

The committee reviewed the minutes of March 2, 2023, and accepted them as presented.

**Motion to accept the minutes from March 2, 2023, as presented.**

**Moved: Dr. Mary Jo Trepka**

**Seconded: Dan Wall**

**Motion: Passed**

**VII. Reports**

• *Part A*

*Dan Wall*

Dan Wall reviewed the February Recipient report on expenditures, which provided data on Part A/MAI reimbursements as of May 3, 2023 (copy on file). As of the time of the report, the Part A/MAI program has served 8,584 unduplicated clients. Final figures are being worked on and the report to-date is posted online indicated 80% expenditures under Part A and 40% under MAI. Since its inception, TTRA has served over 3,496 clients with over 75% being virally suppressed. Annual Ryan White reports are in process and are due to HRSA at the end of May. The final award notice for this fiscal year has been received, totaling \$27,558,848. Reallocation/sweeps will need to be done in June. The EHE RFP will be released next week and includes four components: HealthTec, Quick Connect, Housing Stability Support, and Mobil Go-Team. HRSA is scheduling an EHE site visit July 12-14, 2023. Jimmy Llaque is the interim care director at the Florida Department of Health in Tallahassee with the transfer of the former director to another department.

• *Part B*

*Marlen Meizoso*

Marlen Meizoso reviewed the January and February 2022 (copy on file) report. In the month of January, 119 clients were served for \$76,852.38 and in February, 122 clients were served for \$75,587.32. A question was asked regarding why the housing line item was not expended. Staff will follow up with the Part B representative.

• *ADAP*

*Marlen Meizoso*

Mrs. Meizoso reviewed the April 2023 (copy on file) report as of May 1, 2023, including data on enrollments, pharmacy and insurance expenditures, program updates, medication additions, and

current pharmacy listings. A Committee member indicated that there have been challenges for clients using Magellan to access medications. Staff will inquire from the ADAP representative if other providers have been having problems with access.

- *Vacancies*

*Marlen Meizoso*

Mrs. Meizoso reviewed the April 2023 vacancy report (copy on file) which indicated there are eleven vacancies for members of the affected community on the Partnership. Barbara Kubilus has resigned, so there are eleven members on the Care and Treatment Committee and five vacancies including seats for members of the affected community. Staff urged members to share vacancy information with clients and invite them to upcoming training and meetings.

- *Medical Care Subcommittee Report*

*Marlen Meizoso*

Mrs. Meizoso reviewed the Medical Care Subcommittee report.

The Medical Care Subcommittee (MCSC):

Met on April 28, 2023 and heard updates from the Ryan White Program and the ADAP Program.

Reviewed and approved a request to add two codes, D5284- Removal unilateral partial denture and D3221-Pulpal debridement to the Oral Health Care formulary since the codes would be beneficial to clients.

**1. Motion to add D5284-Removal unilateral partial denture and D3221-Pulpal debridement to the Ryan White Oral Health Care formulary.**

**Moved: Dr. Mary Jo Trepka**

**Seconded: Dan Wall**

**Motion: Passed**

After numerous revisions, the Subcommittee approved the revised Allowable Conditions as presented.

**2. Motion to approve the revised Allowable Conditions list as presented. (*Attachment 1*)**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

After numerous revisions, the Subcommittee approved the Mental Health service description. Additional language was added to clarify certain issues and allow for certain mental health services provided by licensed mental health professionals to be reimbursed under the outpatient/ambulatory health services description. References highlighted in yellow will need to be updated (see attachment).

**3. Motion to accept the Mental Health service description as discussed (*and presented*). [*Attachment 2*]**

**Moved: Dan Wall**

**Seconded: Maria Henriquez**

**Motion: Passed**

Along with the edits to the Mental Health service description, the Subcommittee requested language in the Outpatient/Ambulatory Health Services be amended to include the language included in the

mental health service description regarding mental health services provided by select licensed mental health professionals.

**4. Motion to amend the Outpatient/Ambulatory Health service description to include the following language “Additional mental health services may be provided under Outpatient/Ambulatory Health Services when delivered by a licensed psychiatrist or other doctor, clinical psychologist, clinical social worker, clinical nurse specialist, nurse practitioner or physician assistant.”**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

Continued review of the medications approved on the ADAP formulary for items #45-75 for pricing, other options or payor sources, medication interactions, and if the medications were either lifesaving or cost effective. The Subcommittee recommended all the medications be added except for #72-75, which are not allowed because they are over-the-counter products. Comments and restrictions are listed on the form.

**5. Motion to add medications #45-71 included in the December 2022 ADAP formulary additions to the Ryan White Prescription Drug Formulary Items sheet to the Ryan White Formulary with comments and restrictions, as indicated. (Attachment 3)**

**Moved: Dan Wall**

**Seconded: Dr. Mary Jo Trepka**

**Motion: Passed**

The ADAP program also recently added five new medications to the ADAP Formulary. The Subcommittee discussed these additions and decided to also add them to the Ryan White Prescription Drug Formulary.

**6. Motion to add betamethasone/clotrimazole, ciprofloxacin/dexamethasone, dextromethorphan/promethazine, fluticasone/salmeterol, and budesonide to the Ryan White prescription drug formulary.**

**Moved: Dan Wall**

**Seconded: Etelvina Alcalá**

**Motion: Passed**

The next subcommittee meeting is scheduled for May 26, 2023.

## **VIII. Standing Business**

- *Vice-Chair Elections*

*All*

Dr. Shmuels indicated that with the resignation of Ms. Kubilus an election for vice-chair was needed. A memo announcing eligible candidates for vice-chair was included in the meeting materials, emailed ahead of the meeting, and posted online (copy on file) indicating the qualified candidates for the position: Dr. Mary Jo Trepka, Vanessa Mills, and Ryan Roelans. The only interested member was Dr. Trepka, whom the committee voted into the vice-chair position.

**Motion to elect Dr. Mary Jo Trepka as vice-chair of the Care and Treatment Committee.**

**Moved: Dan Wall**

**Seconded: Etelvina Alcalá**

**Motion: Passed**

- *Florida Comprehensive Planning Network (FCPN) Representative*

*All*

Dr. Shmuels reported that the prior area 11A representative, Travis Neff, resigned earlier this year, creating a vacancy. A memo announcing the vacancy was emailed to members, was posted online, and is located in member meeting packets on the reverse of the prior memo. There are five members who qualify but only Dr. Mary Jo Trepka has expressed interest in the position. The Committee made a motion to recommend Dr. Trepka as the area 11A FCPN planning care representative.

**Motion to recommend Dr. Mary Jo Trepka as the area 11A Patient Care representative to the Florida Comprehensive Planning Network.**

**Moved: Dan Wall**

**Seconded: Etelvina Alcalá**

**Motion: Passed**

- *Service Descriptions: Outreach*

*All*

At the last meeting, the Committee reviewed the comments, updates, and changes recommended to the Outreach service description. Clarifying language was requested under the section “one-time referral.” The Committee reviewed the language and made a motion to accept the revisions to the outreach service description.

**Motion to approve the Outreach service description as presented.**

**Moved: Dan Wall**

**Second: Dr. Mary Jo Trepka**

**Motion: Passed**

**IX. New Business**

- *Planning Council Responsibility and Needs Assessment*

*Marlen Meizoso*

Mrs. Meizoso, with the assistance of the Committee, reviewed the Planning Council Responsibilities and Needs Assessment presentation which serves as the foundation of the work that the Committee will engage in over the next few months (copy on file). The committee’s responsibilities and the requirement to use data throughout the process for priority setting, resource allocations, and in establishing directives were reviewed. The diverse types of data types that will be presented throughout the process were also reviewed as well as to apply data to decision making.

- *2022 Client Satisfaction Results*

*Dr. Robert Ladner*

Dr. Ladner reviewed the 2022 Client Satisfaction Survey results (copy on file). For the 2022 survey, 589 quota sampled client interviews were completed via phone. The full sample were medical case management clients, 311 qualified for the oral health survey, and 220 clients had Affordable Care Act (ACA) insurance. Seventy percent (Spanish 59% and Creole 11%) spoke a language other than English so it important for providers to have multilingual staff at provider sites. Fifty-three percent were 50-years old and older. Overall, 61% of those sampled worked either full-time (41%) or part-time (26%) so their biggest obstacle to care was work conflicts for appointments. For those clients with ACA plans, 15% did not use the GAP card. Service satisfaction has improved in outpatient ambulatory health services but continues to be low for oral health. An additional component of the 2022 survey was a qualitative stigma section. Overall, although stigma is felt by a number of client groups in a number of dimensions, particularly among younger clients, instances of discriminatory or stigmatizing behavior among subrecipients are extremely rare.

**X. Open Discussion and Announcements**

*All*

Open discussion is a new item on the agenda to encourage members of the community to speak up or out about issues they wish to share. Members indicated they had no issues to raise.

**XI. Next Meeting**

*Dr. Diego Shmuels*

The next meeting is scheduled for Thursday, June 1, 2023, at the Miami-Dade County Main Library Auditorium, 101 West Flagler Street, Miami, FL 33130, from 10:00 a.m. to 1:00 p.m.

**XII. Adjournment**

*Dr. Diego Shmuels*

With business concluded, Dr. Shmuels thanked the members for participating in today's meeting and adjourned the meeting at 11:57 a.m.