

Clinical Quality Management (CQM) Committee Key Activities	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24
Create the mechanism to recruit clients from CABs and Peers			X	X						
Recruit members from subrecipient CABs to become CQM Liaisons				X	X	X	X	X	X	X
Create a CQM affinity group drawn from subrecipient staff Peer Educators				X	X	X	X	X	X	X
Capacity Building										
Develop an outline for training agenda (problem identification, baseline data measurement, and root cause analysis)			X							
QI basics training				X						
Enhanced QI training						X				
CQII webinars (optional)		X	X	X	X	X	X	X	X	X
SE AETC webinars (optional)		X	X	X	X	X	X	X	X	X
Data										
Refinement to the CQM Performance Report Card		X (M7/POC)								
CQM performance Report Card distributed to Subrecipients		X			X			X		
Integrated Plan Activities (suppression and RiMC analysis for special populations)		X								
Integrated Plan Activities (suppression and RiMC analysis for disparity populations)		X			X					
QI Dashboard dissemination (Upon request)	X	X		X			X			
Client Satisfaction Survey (Construction)	X	X								
Client Satisfaction Survey (Collection)				X	X	X				
Evaluation										
Bi-monthly status updates of Part A, MAI and Part B initiatives and innovations			X	X		X		X		X
Semi-annual CQM reports on progress of CQM QI and Integrated Plan activities, including outcome measurements for specialty groups and disparity populations				X	X					
CQM Committee Semi-annual evaluation survey for CQM Committee members/MAI			X		X				X	
CQM Plan Updates (Initial update was in May 2023)						X			X	
Other Key Activities										
Disseminate information on QI projects (IPEW)						X				
Set Annual quality goals									X	
Presentations of QI Projects/MAI Innovations	X (BMC)			X (CAN)						

Revised as of 7/21/2023



CQM Program
Ryan White Part A/MAI
Miami-Dade County

Increasing Client Engagement in the Clinical Quality Management (CQM) Process

Clinical Quality Management (CQM) Committee Meeting

August 18, 2023

Prepared by: Behavioral Science Research

HRSA's Policy Clarification Notice 15-02 Infrastructure

- *People with HIV Involvement:* Involvement of people with HIV that reflect the population being served to help ensure that the needs of people with HIV are being addressed by CQM activities

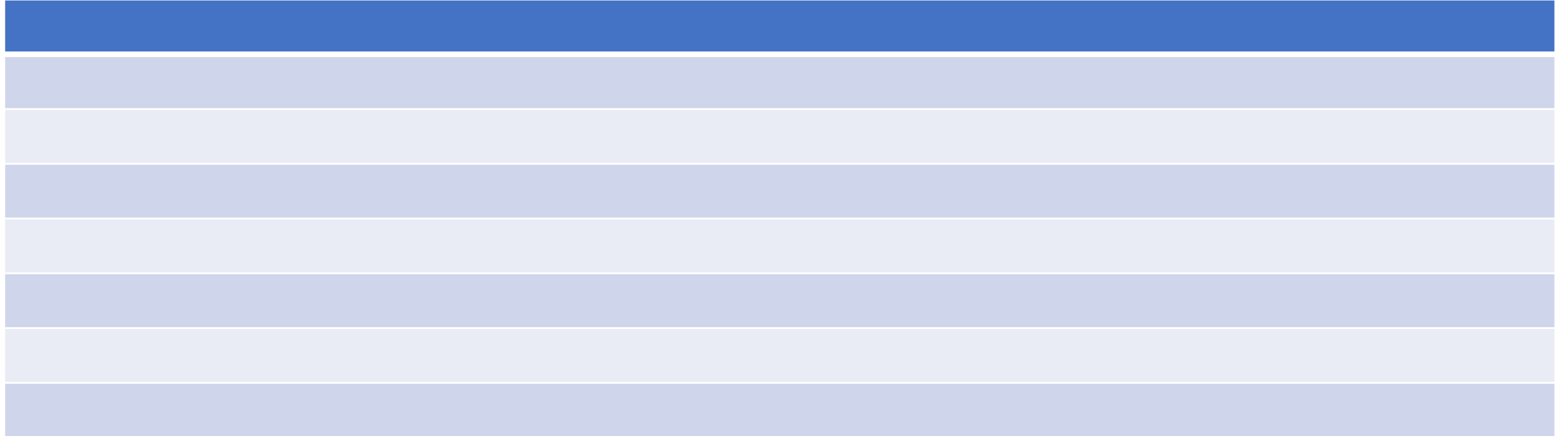
Ways the CQM Committee agreed to recruit and involve clients in the CQM process



1. Designate a member from each RWP subrecipient Consumer Advisory Board (CAB) as a CQM Liaison to attend CQM Committee meetings and raise issues related to service delivery.
2. Create a CQM affinity group drawn from subrecipient staff Peer Educators.

CAB member representation

How many subrecipient have CABs?



Designate a member from each RWP subrecipient Consumer Advisory Board (CAB) as a CQM Liaison to attend CQM Committee meetings and raise issues related to service delivery.

Peer affinity group

- How many peers would we need on the CQM Committee?
- Will the Peers be able to bill for the time spent attending the Peer affinity meetings?

What are some topics to include on the CQM Committee meeting (work plan) activities and agenda?

A series of horizontal bars, likely representing a list or table structure. The top bar is a solid dark blue. Below it are ten more bars, alternating in color between a light blue and a slightly darker light blue, creating a striped effect. These bars are empty, suggesting a template for content.

Next Steps

