

### **Membership Interview Script**

#### Introduction

Thank you for your application to the Miami-Dade HIV/AIDS Partnership. The Partnership is the official Ryan White Program advisory board in Miami-Dade County.

Partnership members make decisions about Ryan White Program funding, conduct activities around prevention and care planning, and educate the community about a broad variety of topics relevant to people with HIV and service providers.

Partnership members are appointed by the Mayor of Miami-Dade County based on a recommendation from this committee, the Community Coalition Roundtable.

Partnership meetings are generally held the third Monday of each month. By joining the Partnership, you are expected to attend those monthly meetings.

You are also expected to select a committee and attend your monthly committee meeting.

With travel, preparation time, and meeting time, this is a commitment of about 6 hours each month.

1. How do you feel about the time and effort commitment needed to be a Partnership member?

### A. Required Training

After appointment to the Partnership, there are required training courses to take within three months of when your membership starts, as shown on your Reference Sheet. *If you've already taken any of the training courses within the past 6 years, you do not have to take them again.* 

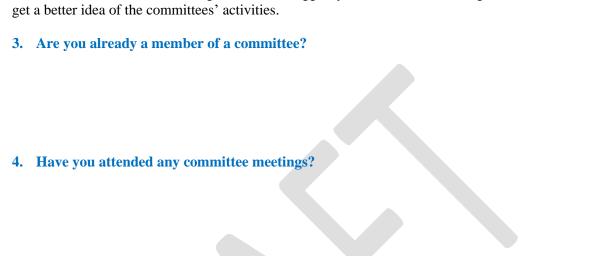
2. Are you willing to take these three training courses within the first three months of appointment to the Partnership?



#### **B.** Partnership Committees

The Partnership has 5 standing committees and one subcommittee, as shown on your Reference Sheet.

All committees have vacancies right now. We suggest you attend some meetings to meet members and get a better idea of the committees' activities.



### 5. Do you know which committee you'd like to join?

### C. Ryan White Program Providers

The Partnership and each committee can have no more than one representative from each Ryan White Program provider. (There are some exceptions which staff can explain, if needed).

Providers are listed on your Refence Sheet.

6. Do you work for a Ryan White Program provider or are you a board member or volunteer with a Ryan White Program provider?



### **D.** Populations

Partnership members are expected to have lived experience, expertise, or interest with a broad range of populations, including those shown on your Reference Sheet.

7. Can you tell us a little about the different populations you identify with, work with, or have an interest in?

### E. Areas of Expertise and Interest

Partnership members bring a variety of lived experience and professional experience to the board, including areas listed on your Reference Sheet.

8. Can you tell us about some of your areas of lived experience or expertise?



### Wrap Up

meetings.

As we mentioned, the work of the Partnership and committees is done in meetings. Each month you'll be asked to respond to meeting notices and to review documents in advance of meetings. Most communication is through email and documents for review are posted online.

communication is through eman and documents for review are posted online.				
9. Do you have access to email? (If not, can staff contact you by text?)				
10. Can you commit to responding to meeting notices and requests to "RSVP"?				
11. Do you have access to the internet?				
12. Are you familiar with the Partnership's website, <u>www.aidsnet.org</u> ?				
13. Can you commit to reviewing meeting documents posted to the internet?				
Next Steps				
14. Do you have any questions about membership or the Partnership?				
Thank you. We're going to take a few minutes to complete a score sheet. If the scores are in favor, we'll have a vote which will be presented to the Partnership at their next meeting. Please plan to attend that meeting to introduce yourself to the board members.				

And please see staff after tonight's meeting to sign the required application documents and get a calendar of



### **Score Sheet**

Your Name				

Score	Recommendation			
	<b>5 points:</b> I highly recommend this applicant to the Partnership			
	4 points: I recommend this applicant to the Partnership			
Enter score here	3 points: I cannot decide on a recommendation for this applicant			
	2 points: I do not recommend this applicant to the Partnership			
	1 points: I strongly do not recommend this applicant to the Partnership			





### **Applicant Reference Sheet**

A.	Required Training				
	Partnership New Member Orientation and Training Miami-Dade County Advisory Board Member Ethics Training Miami-Dade County Mandatory Advisory Board Sexual Harassment Prevention Training				
В.	<b>Partnership Committees</b>				
	Community Coalition Roundtable		Strategic Planning Committee		
	Housing Committee		Care and Treatment Committee		
	Prevention Committee		Medical Care Subcommittee		
C.	Ryan White Program Providers				
	AIDS Healthcare Foundation (AHF)		Latinos Salud		
	Better Way of Miami		Legal Services of Greater Miami		
	Borinquen Health Care Center		Miami Beach Community Health Center		
	CAN Community Health		Miami Beach Community Health Center/St.		
	Care 4 U Community Health Center		Luke's Addiction Recovery Center		
	Care Resource & Food for Life Network		New Hope C.O.R.P.S.		
	Citrus Health Network		Public Health Trust/Jackson Health System		
	Community Health of South FL (CHI) Empower U Community Health Center		(all clinics) University of Miami		
	Jessie Trice Community Health System	Ц	Oniversity of Milanii		
D.	Populations				
	Black/African-American men, women or		People experiencing homelessness		
	transgender		People who are undocumented		
	Hispanic men, women or transgender		Commercial sex workers		
	Transgender or transsexual people		People using or in substance use recovery		
	Men who have sex with men (MSM)		Youth or teens		
	People over 50 years old with HIV		Other		
<b>E.</b>	Areas of Expertise and Interest				
	Communication, including social media		PrEP and HIV prevention		
	Financial resource allocations/budgeting		Quality management/quality improvement		
	Healthcare planning		Social services (mental health, substance use		
	Leadership/management		and recovery, etc.)		
	Medical care and treatment		Other		
	Member recruitment				