



**Community Coalition Roundtable
Borinquen Medical Centers,
3601 Federal Highway, Miami, FL 33137
July 31, 2023 Minutes**

Approved August 28, 2023

#	Members	Present	Absent	Guests	Staff
1	Burks, Laurie Ann		x	Hyde, Robert	Bontempo, Christina
2	Jones, Sandra	x		Marcelin, Dora	
3	Martinez, Leonard	x		Robinson, Joanna	
4	McIntyre, Harold	x		Smith, Hosea	
5	McMullen, Lamar	x		Stonestreet, Stephanie	
6	Perez Bermudez, Alberto		x	Vaughn, Sannita	
7	Tramel-McIntyre, Alecia	x		Vijayalakshmi, Avani	
Quorum: 4					

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/meeting-documents.

I. Call to Order

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:15 p.m.

II. Introductions

Members, guests, and staff introduced themselves and shared their favorite food as an icebreaker.

- **Recognition of Meeting Host**

Mr. McMullen thanked Stephanie Stonestreet of Borinquen Medical Centers for hosting the meeting; Ms. Stonestreet said a few words about the center.

III. Housekeeping/Meeting Rules

Mr. McMullen briefly reviewed the *Meeting Housekeeping* PowerPoint, which includes general reminders, code of conduct, people-first language, and meeting participation best practices.

IV. Floor Open to the Public

Roundtable Vice Chair, Harold McIntyre, opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments so the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it with no changes.

Motion to approve the agenda as presented.

Moved: Leonard Martinez

Seconded: Sandra Jones

Motion: Passed

VI. Review the Minutes of June 26, 2023

Members reviewed the minutes of June 26, 2023, and approved it with no changes.

Motion to approve the minutes of June 26, 2023, as presented.

Moved: Sandra Jones

Seconded: Harold McIntyre

Motion: Passed

VII. Reports

▪ **Membership**

Mr. McMullen reported that the Partnership currently has twelve vacancies for Ryan White clients. This means the voices of people with HIV are underrepresented when decisions are made by the planning council. Next month, members will return to recruitment strategies.

The Executive Committee is proposing changes to the number of members who will be on the Partnership. If those changes are approved, there will still be seven vacancies for Ryan White clients. The complete vacancy report is online at www.aidsnet.org.

To join the Partnership, anyone interested just needs to fill out a brief online survey. Staff will follow up with survey respondents. To date, only two people have completed the survey; both live in Broward County, which disqualifies them from joining. Staff clarified that candidates must have had at least one Ryan White Program service in the past 12 months to be eligible for membership.

Members had previously interviewed Dora Marcelin for the *Representative from agencies receiving grants under Part D of the Ryan White Program, or from organizations with a history of providing services to children, youth, and families* seat on the Miami-Dade HIV/AIDS Partnership. A vote on her application was delayed due to pending voter registration status. Since her status was expected to be updated by the time of the next Partnership meeting, members decided to vote on her application.

Motion to recommend to the Mayor of Miami-Dade County the appointment of Dora Marcelin for the *Representative from agencies receiving grants under Part D of the Ryan White Program, or from organizations with a history of providing services to children, youth, and families* seat on the Miami-Dade HIV/AIDS Partnership.

Moved: Harold McIntyre

Seconded: Leonard Martinez

Motion: Passed

▪ **Partnership Report to the Committee**

The complete report was distributed to Community Coalition members. At the July Partnership meeting, Partnership members approved several funding recommendations, specifically making sure there are enough funds to cover Food Bank, medical case management, and outpatient medical care (or doctor visits). Mr. McMullen noted that these are the kinds of decisions Ryan White clients need to be involved in making. Millions of dollars are spent on Ryan White care and clients should be a part of deciding how the funds are allocated. Allocations are recommended by the Care and Treatment Committee, which also has vacancies and is accepting new members.

VIII. Roundtable: Urban Health Partnerships

Avani Vijayalakshmi, Outreach and Training Coordinator with the Urban Health Partnerships (UHP), and Mr. McMullen, who is also a CDC SDOH Community Liaison with UHP, presented on the UHP Centers for Disease Control and Prevention (CDC) Social Determinants of Health Accelerator Grant. The presentation included an overview of the UHP mission and values, an explanation of Social Determinants of Health (SDOH), and a brief introduction to the CDC SDOH Project. Ms. Vijayalakshmi and Mr. McMullen discussed how SDOH, community structure, the construct of neighborhoods, and environment planning and development contribute to overall health of the LBQTQIA+ community, and how the loss of resources negatively impacts communities. Several UHP activities were highlighted, including a community survey to help make Miami a more welcoming place for LBQTQIA+ people. Participants were encouraged to complete the survey.

IX. Standing Business

▪ Aging with HIV Survey Update

Staff thanked members for their feedback on questions to be added to the annual Ryan White Program Client Satisfaction Survey (CSS). Members had expressed concerns that if a surveyor asks certain questions, for instance, about food insecurity or personal safety, they would not be prepared to give assistance to a person demonstrating need. Based on that concern and other feedback, as detailed in the June 26, 2023 Community Coalition Roundtable Minutes, it was decided the questions should not be included in the CSS. Instead, the topics will be considered for a separate needs assessment, which will be developed at a later date, focusing on people over 50 years old with HIV.

▪ Revised Partnership Member Applicant Interview Form

Staff will work with Mr. McMullen on a revised interview questionnaire for new members since the initial run-through of the interview demonstrated the need for some improvements.

X. New Business

▪ Future Meeting Dates and Roundtable Topics

Members reviewed the *Proposed 2023 August - December Schedule*, and agreed on the following schedule:

- August 30, 5:00 p.m. to 7:00 p.m.
Latinos Salud, 640 NE 124th Street, North Miami, FL 33161
Roundtable: HIV Criminalization, by Kamaria Laffrey of Sero Project
- September 25, 5:00 p.m. to 7:00 p.m.
Jessie Trice Community Health System, 5361 NW 22nd Avenue, Miami, FL 33142
Roundtable: Understanding Gender Identity, Sexual Identity, and HIV, by Wanda Vazquez of Janssen
- October 30, 5:00 p.m. to 7:00 p.m.
Empower U CHC, 7900 NW 27th Avenue, Suite C3A, Miami, FL 33147
Roundtable: Fighting Stigma Across the HIV Care Continuum, by Carolina Alcala of Gilead;
- November 27, 5:00 p.m. to 7:00 p.m.
Borinquen Medical Centers, 3601 Federal Highway, Miami, FL 33137
Roundtable: Year-end wrap up – testimonials and open discussion
- December
Promote the Partnership at World AIDS Day event(s) in lieu of holding a meeting.

Motion to accept the Community Coalition Roundtable 2023 August - December Schedule, as discussed.

Moved: Alecia Tramel-McIntyre

Seconded: Leonard Martinez

Motion: Passed

Members expressed preference of leaving meetings before sunset. Therefore, a 5:00 p.m. start time may need to be reconsidered, or meeting agendas may need to be condensed.

Ms. Stonestreet noted Borinquen will be closed for Thanksgiving the week before the November meeting and asked staff to coordinate accordingly.

XI. Announcements

- The Miami Speakers Bureau will host a party on August 25;
- Know Your Rights flyers addressing concerns about Florida's new immigration law are on www.aidsnet.org; and
- Cuts to Ryan White funding have been proposed which could have serious impacts on local services.

XII. Next Roundtable

Mr. McIntyre announced the next Roundtable is scheduled for August 28, 2023, at Latinos Salud.

XIII. Adjournment

Mr. McMullen adjourned the meeting at 6:39 p.m.