



## *Memo*

**To:** Prevention Committee Members

**From:** Christina Bontempo

**Date:** November 30, 2023

**Re:** 2024 Vice Chair Nominations and Elections

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At the November 30, 2023 Prevention Committee meeting, nominations for 2024 Committee Vice Chair will be accepted with elections being held at the January 25, 2024 meeting.

The Committee Officers – Chair and Vice Chair – develop agendas with support staff, lead committee meetings, and serve as members of the Executive Committee. This is a great opportunity to enhance your leadership skills and add a new title to your resume! Staff provides comprehensive training for all officers.

I would like to thank Abril Sarmiento for Chairing the Committee. The Prevention Committee Chair is selected by the Florida Department of Health in Miami-Dade County and Ms. Sarmiento will remain Chair in 2024.

I would also like to thank Dr. Angela Mooss for serving as Committee Vice Chair. Dr. Mooss has served the maximum two terms as Vice Chair.

For your reference, I am providing the Miami-Dade HIV/AIDS Partnership Bylaws (Section 5.1) qualifications for Officers:

- Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.
- Officers shall be full voting members.
- At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.
- Standing committees, committees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.
- No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair as Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

*You are encouraged to add your name as a nominee* in advance of the meeting; nominations will also be taken from the floor at the January 25, 2024 meeting. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).