

## *Memo*

**To:** Care and Treatment Committee Members

**From:** Marlen Meizoso

**Date:** December 14, 2023

**Re:** 2024 Officer Nominations and Elections

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At the December 14, 2024, Care and Treatment meeting, nominations for 2024 Committee Chair and Vice Chair will be accepted with elections being held at the January 11, 2023 meeting.

Committee Officers develop agendas with support staff, lead committee meetings, and serve as members of the Executive Committee. This is a great opportunity to enhance your leadership skills and add a new title to your resume! Staff provides comprehensive training for all officers.

I would like to thank Dr. Diego Shmuels for his leadership over the past two years. Dr. Shmuels has served the maximum of two terms as Chair.

I would also like to thank Dr. Mary Jo Trepka for serving as Committee Vice Chair. Dr. Trepka is eligible for another term as Chair or Vice Chair.

For your reference, I am providing the Miami-Dade HIV/AIDS Partnership Bylaws (Section 5.1) qualifications for Officers:

- Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.
- Officers shall be full voting members.
- At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.
- Standing committees, committees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.
- No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair as Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

*You are encouraged to add your name as a nominee* in advance of the meeting; nominations will also be taken from the floor at the January 11, 2024 meeting. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at [marlen@behavioralscience.com](mailto:marlen@behavioralscience.com).