



**Miami-Dade HIV/AIDS Partnership Meeting
Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130
August 17, 2023 Minutes**

Approved December 18, 2023

#	Partnership Members	Present	Absent
1	Burks, Laurie Ann		x
2	Dougherty, James	x	
3	Duberli, Francesco		x
4	Forrest, David		x
5	Goldberg, David	x	
6	Henriquez, Maria	x	
7	Herz, Stephen	x	
8	Hunter, Tabitha	x	
9	Laso, Carlos	x	
10	Machado, Angela	x	
11	McIntyre, Harold	x	
12	Perez Bermudez, Alberto		x
13	Romero, Javier	x	
14	Sarmiento, Abril	x	
15	Shmuels, Diego	x	
16	Siclari, Rick		x
17	Tazoe, Roberto		x
18	Tramel-McIntyre, Alecia	x	
19	Wall, Daniel T.	x	
20	Vacant Representative of the Affected Community		
21	Vacant Representative of the Affected Community		
22	Vacant Representative of the Affected Community		
23	Vacant Representative of the Affected Community		
24	Vacant Representative of the Affected Community		
25	Vacant Representative of the Affected Community		
26	Vacant Representative of the Affected Community		
27	Vacant Representative of the Affected Community		
28	Vacant Representative of the Affected Community		
29	Vacant Representative of the Affected Community		
30	Vacant Representative of the Affected Community		
31	Vacant Substance Abuse Provider Representative		
32	Vacant Part D Grantee Representative		
33	Vacant Substance Abuse Provider Representative		
34	Vacant Representative Co-infected with Hepatitis B or C		
35	Vacant Other Federal HIV Program Grantee Rep. (SAMHSA)		
36	Vacant Hospital or Health Care Planning Agency Representative		
37	Vacant Federally Recognized Indian Tribe Representative		
38	Vacant Mental Health Provider Representative		
39	Vacant Miami-Dade County Public Schools Representative		
Quorum = 13			

#	Alternate Representatives of the Affected Community	Present	Absent
1	Vacant		
2	Vacant		
3	Vacant		
#	Ex-Officio Members	Present	Absent
1	Vacant MDC Mayor Office		
2	Vacant Board of County Commissioners		
Guests			
	Darlington, Tajma		
	Fernandez, Chad		
	Marcelin, Dora		
	Mejias, Thaydee		
	Mester, Brad		
	Pacha, Rosa		
	Vazquez, Wanda		
	Villamizar, Kira		
	Williams, Stephen		
Staff			
	Bontempo, Christina		
	Ladner, Robert		

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

Partnership Chair, Alecia Tramel-McIntyre, called the meeting to order at 10:18 a.m.

II. Introductions

Ms. Tramel-McIntyre called for introductions and led an ice breaker during which members, staff, and guests introduced themselves.

III. Housekeeping/Meeting Rules

Ms. Tramel-McIntyre reviewed the PowerPoint presentation, *Partnership Meeting Housekeeping*, including code of conduct, “people first” language, resource persons, and attendance. Members and guests were reminded that the meeting was being recorded and will become part of the public record.

IV. Floor Open to the Public

Ms. Tramel-McIntyre opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and made a motion for acceptance of the document as presented.

Motion to approve the agenda as presented.

Moved: David Goldberg

Seconded: Stephen Herz

Motion: Passed

VI. Review/Approve Minutes of July 17, 2023

The minutes of July 17, 2023 were reviewed and no changes were made. A vote was announced for the minutes for May 15, 2023 instead of the minutes for July 17, 2023; therefore a second motion was made.

Motion to approve the minutes of May 15, 2023 as presented.

Moved: Daniel T. Wall

Seconded: Tabitha Hunter

Motion: Passed

Motion to approve the minutes of July 17, 2023 as presented.

Moved: James Dougherty

Seconded: Daniel T. Wall

Motion: Passed

VII. Reports

A. Membership

Ms. Tramel-McIntyre announced that the vacancy report is posted online. All committees and the Partnership are in need of members. Attendees were encouraged to promote membership opportunities, especially to Ryan White clients, and reminded members of the importance of having people with lived experience as members of the Partnership.

B. Committee Reports

Executive Committee

Alecia Tramel McIntyre

□ Proposed Changes to the Miami-Dade HIV/AIDS Partnership Ordinance

Assistant County Attorney (ACA), Terrence A. Smith advised on the appropriate language for the motion.

Motion from the Miami-Dade HIV/AIDS Partnership in its capacity as an advisory board to recommend to the Miami-Dade County Board of County Commissioners to approve Proposed Changes to the Miami-Dade HIV/AIDS Partnership Ordinance as presented with Recipient recommendations.

Moved: Daniel T. Wall

Seconded: David Goldberg

Motion: Passed

Details: The proposed changes to the Miami-Dade HIV/AIDS Partnership Ordinance included a recommendation from the Recipient; other changes were presented as recommended by the Executive Committee. The proposal is intended to:

- 1. Redefine quorum requirements;*
- 2. Reduce Partnership membership from 39 members to 30 members;*
- 3. Remove alternate member seats;*
- 4. Redefine the member seats for Miami-Dade County Public Schools Representative and Part A Local Grantee Representative;*
- 5. Redefine the seats for ex-officio members;*
- 6. Reclassify the Representative Co-infected with Hepatitis B or C and Federally Recognized Indian Tribe Representative seats; and*
- 7. As appropriate, bring Partnership membership categories as defined in the County Ordinance in line with the Health Resources and Services Administration (HRSA) legislative definitions.*

Care and Treatment Committee

Dr. Diego Shmuels

□ Miami-Dade County Ryan White Part A FY 2023-24 (YR 33) Minority AIDS Initiative (MAI) Carryover Grant Funding Allocations - Sweeps 2 (SW2) - Revised Carryover Allocations

Motion to reduce the Miami-Dade County Ryan White Part A FY 2022 Minority AIDS Initiative (MAI) carryover grant funding allocation by \$47,043 from Medical Case Management, and by \$47,043 from Outpatient/Ambulatory Health Services.

Moved: Dr. Diego Shmuels

Seconded: Daniel T. Wall

Motion: Passed

There were no conflicted members.

Details: The FY 2022 carryover allocation made last month included a non-allowable carryover portion from FY 2020 so the total for the eligible carryover was adjusted to \$980,218. The allocation was then reduced by \$47,043 for both medical case management and outpatient/ambulatory health service.

Community Coalition Roundtable

Harold McIntyre

□ **Miami-Dade HIV/AIDS Partnership Member Recommendations**

Motion to recommend to the Mayor of Miami-Dade County the appointment of Dora Marcelin for the Representative from agencies receiving grants under Part D of the Ryan White Program, or from organizations with a history of providing services to children, youth, and families seat on the Miami-Dade HIV/AIDS Partnership.

Moved: Harold McIntyre Seconded: Daniel T. Wall Motion: Passed

Details: Members approved Ms. Marcelin as qualified to serve as the Ryan White Program Part D representative, a HRSA-required seat for Ryan White Program planning councils.

Motion to recommend to the Mayor of Miami-Dade County the appointment of Ruth Cooper for the Hospital or health care planning agency representative seat on the Miami-Dade HIV/AIDS Partnership.

Moved: Harold McIntyre Seconded: Daniel T. Wall Motion: Passed

Details: Members approved Ms. Cooper as qualified to serve as the hospital or health care planning agency representative, a HRSA-required seat for Ryan White Program planning councils.

Motion to recommend to the Mayor of Miami-Dade County the second term appointment of Laurie Ann Burks in the Representatives of the affected community seat on the Miami-Dade HIV/AIDS Partnership.

Moved: Harold McIntyre Seconded: Daniel T. Wall Motion: Passed

Details: Ms. Burks is an active member in good standing of the Partnership and the Community Coalition, and serves as Vice Chair of the Housing Committee. She was recommended to continue Partnership membership for a second term.

C. Grantee/Recipient Reports

Members received the new report, *Grantee/Recipient Top Line Summary Reports*. This format is intended to highlight important updates and challenges in an effort to make reporting more engaging for all members. Following are the report details and meeting discussion:

- **Ryan White Part A/Minority AIDS Initiative (MAI)** *Daniel T. Wall*
 1. Expenditures
 - Part A: \$21,843,541 available for Direct Services; \$1,562,211.16 paid to date.
 - MAI: \$2,259,423 available for Direct Services; \$68,424.89 paid to date.
 - Amounts paid appear low due to contracts that are still pending execution.
 - Subrecipient invoices have been submitted and will be paid as soon as contracts are executed.
 2. Unduplicated Clients: 7,228 served between March 2023 and June 2023:
 - 7,060 clients received Part A services.
 - 894 clients received MAI services.
 - Note: Some clients received both Part A and MAI services.

3. Highest Utilization
 - Part A: 3,812 clients - Medical Case Management (MCM); 911 clients - Outpatient/ Ambulatory Health Services (OAHS); and 637 clients - Oral Health Care.
 - MAI: 435 clients - MCM; 124 clients - OAHS.
4. Other
 - The Recipient's Ending the HIV Epidemic (EHE) HRSA site visit went well; Mr. Wall thanked subrecipients and staff for their contributions.
 - The EHE- Fast Track Cities Alignment Workshop Series is scheduled for August 29, 2023 at Miami-Dade College. The event will include Mayor Daniella Levine Cava signing of Paris Declaration on Fast-Track Cities Ending the HIV Epidemic 4.0

▪ **Ryan White Part B**

David Goldberg

1. One provider was late in submission.
2. A new category, Referral to Health Care/ Supportive Services, has been added this contract period to cover ADAP referrals.
3. Other: A letter will be sent to providers to clarify the Part A-enrolled clients' eligibility for Part B mental health services. Since Part A is the payer of last resort, the Medical Case Manager can bill Part A for enrollment and medical case management services, and the mental health services provider can bill Part B for mental health services without the need for re-enrollment.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero

1. As of July 2023, the ADAP Program reached 7,000 Open/Active clients.
 - 59% Uninsured clients 34% of Expenditures
 - 41% Insured clients 66% of Expenditures

A question was raised as to why expenditures do not more closely align with the percentages of clients. Dr. Romero noted that the cost of medications for uninsured clients is less than for insured clients.

2. Affordable Care Act-Marketplace (ACA-MP) 2024 Open Enrollment applicants will be required to enroll directly with the insurance benefits manager, Broward Regional Health Planning Council (BRHPC). Open enrollment begins November 1, 2023.
3. Other: The Part A program does not anticipate any changes to the ACA-MP enrollment process.

D. Approval of Reports

Ms. Tramel-McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: James Dougherty

Seconded: Daniel T. Wall

Motion: Passed

VIII. Standing Business

There was no standing business.

IX. New Business

Several members had to leave early which would have broken quorum. Ms. Tramel-McIntyre called for a motion to defer the New Business item: 2024 Meeting Planning.

Motion to defer the 2024 Meeting Planning item to the next meeting.

Moved: James Dougherty

Seconded: Angela Machado

Motion: Passed

X. Announcements and Open Discussion

There were no announcements.

XI. Next Meeting

Ms. Tramel-McIntyre announced the next meeting date is Monday, September 18, 2023 at the Miami-Dade County Library.

XII. Adjournment

Ms. Tramel-McIntyre called for a motion to adjourn the meeting.

Motion to adjourn the meeting.

Moved: James Dougherty

Seconded: Abril Sarmiento

Motion: Passed

The meeting was adjourned at 11:53 a.m.