



**Care and Treatment Committee Meeting8
Miami-Dade Public Library, Auditorium
101 West Flagler, Miami, FL 33130
July 13, 2023**

Approved August 17, 2023

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Grant, Gena		X
3	Henriquez, Maria	X	
4	Iadarola, Dennis		X
5	Mills, Vanessa		X
6	Siclari, Rick	X	
7	Shmuels, Diego	X	
8	Trepka, Mary Jo	X	
9	Wall, Dan	X	
Quorum: 4			

Guests	
Jose Camino	
Jennifer Ellison	
Keri Kratofil	
Javier Romero	
Staff	
Robert Ladner	Marlen Meizoso

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. Copies were also provided to attendees.

I. Call to Order

Dr. Diego Shmuels

Dr. Diego Shmuels, the Chair, introduced himself and called the meeting to order at 10:17 a.m. Dr. Shmuels indicated that long-standing member, Frederick Downs, Jr. passed away last month and requested a moment of silence.

II. Introductions

Dr. Diego Shmuels

Members and guests introduced themselves around the room.

III. Meeting Housekeeping and Rules

Dr. Mary Jo Trepka

Dr. Trepka reviewed the Housekeeping and Rules presentation, which reviewed the environmental reminders, parking, and meeting decorum for all participants.

IV. Floor Open to the Public

Dr. Mary Jo Trepka

Dr. Trepka read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

All

The Committee reviewed the agenda. There was a suggestion to swap items three and two on the agenda and combine the reallocation and carryover item since they were on one sheet. Staff also indicated they had an announcement. The Committee made a motion to approve the agenda as discussed.

Motion to accept the agenda with changes.

Moved: Maria Henriquez

Seconded: Etelvina Alcalá

Motion: Passed

VI. Review/Approve Minutes of June 8, 2023

All

The Committee reviewed the minutes of June 8, 2023, and accepted them as presented.

Motion to accept the minutes from June 8, 2023, as presented.

Moved: Dan Wall

Seconded: Maria Henriquez

Motion: Passed

VII. Reports

- *Part A/Minority AIDS Initiative (MAI)*

Dan Wall

Dan Wall indicated the End of Fiscal Year Recipient expenditure reports are posted online. No new expenditure reports are available since contracts are being executed. Current client counts are over 6,000, which is 1,000 clients higher than last year. Under Test and Treat Rapid Access, Mr. Wall inquired if the Committee wanted to change the reporting criteria. Currently reported totals are a running total from program inception. The Committee indicated that having year-to-date data would be more helpful. The AIDS Drug Assistance Program (ADAP) would like month to month data to match clients, but this is accessible in the Provide Enterprise system if authorization is granted. Mr. Wall indicated he will look into getting the necessary authorization.

The Ending the HIV Epidemic (EHE) Request for Proposals (RFP) closed in late June and the County is in the Cone of Silence.

Next week (Monday-Thursday) the Florida Comprehensive Planning Network (FCPN) will be meeting in Tama. Once again there were some delays with communication and planning due to staffing shortfalls at the Florida Department of Health.

- *Part B*

Marlen Meizoso

Marlen Meizoso reviewed the April Part B report. For the month of April 2023, 107 clients were served at an expense of \$51,939.44.

- *ADAP*

Dr. Javier Romero

Dr. Javier Romero reviewed the June 2023 ADAP report, as of July 5, 2023, including data on enrollments, pharmacy and insurance expenditures, program updates, medication additions, and current pharmacy listings. The client figures are low because of the changes to the enrollment eligibility period to 366 days. The next reporting period is November. Program updates were reviewed. There has been no news on any additional pharmacies being added in July. Pharmacy selection is a clients choice only.

- *General Revenue*

Marlen Meizoso

Mrs. Meizoso reviewed the May 2023 General Revenue report. In the month of May 2023, 2,047 clients were served for \$614,267.53 in expenditures. Year-to-date expenditures total were \$3,732,552.93.

- *Vacancies*

Marlen Meizoso

Mrs. Meizoso reviewed the June 2023 vacancy report which indicated there are twelve vacancies for members of the affected community on the Partnership, with Mr. Downs' passing. Current vacancies on the Care and Treatment Committee total seven although six are listed including seats for members of the affected community since Ryan Roelans resigned. Mr. Roelans suggested Jennifer Ellison, who works in the Outreach Department at Better Way as a member. Ms. Ellison was present and indicated her interest. The Committee voted to accept Ms. Ellison as a member. Staff urged members and guests to share vacancy information with clients or invite them to upcoming trainings and meetings.

Motion to accept Jennifer Ellison as a member of the Care and Treatment Committee.

Moved: Dan Wall

Seconded: Etelvina Alcalá

Motion: Passed

VIII. Standing Business

- *None*

IX. New Business

- *YR 2023 Sweeps 2 Reallocation and YR 2022 Carryover*

All

The Committee reviewed the FY 2023-24 Minority AIDS Initiative (MAI) Carryover and Reallocation funding sheets. There were reductions of \$90,000 from one service category and

Motion to allocate 100% of Part A Carryover funding (\$723,098) to Food Bank.

Moved: Dan Wall

Seconded: Maria Henriquez

Motion: Passed

Following the Food Bank votes returned to the meeting and will fill out form 8B.

- *2022 Ryan White Program (RWP) Utilization*

Dr. Robert Ladner

Dr. Robert Ladner reviewed the Ryan White Program FY 2022 Ryan White Program Utilization Data. In FY 2022, the program served 8,590 clients, expended over \$22 million dollars, and the average cost per client was \$2,604 (highest in the last five years). Tables sorted alphabetically and by highest clients and expenditures were included. Additional summary information and details of access to each service category by ethnicity/race/gender were also reviewed.

- *Other Funding*

Marlen Meizoso

Mrs. Meizoso reviewed the Other Funding presentation which provided background on other funding for services using information from the annual Women, Infants, Children and Youth (WICY) survey which request HIV specific funding for Parts B-D, General Revenue, and the other providers. This information was distributed and is included in the lower portion of the Dashboard cards.

Medicaid expenditure and demographics were also provided. There has been an increase of 12% in clients served and 10% in total expenditures from FY 2019-20 to FY 2021-22. As in prior years, Medicaid demographic data from the past three years were presented. Black/African Americans continue to be the largest ethnic group served by Medicaid (44%). Also, the program served slightly more men (54%) than women.

- *Dashboard Guide and Cards*

Marlen Meizoso

Mrs. Meizoso reviewed the Tools for Needs Assessment: 2023 Guide to Dashboard Cards. This document explained how to read the Dashboard Cards, new items for 2023, and how to use the document. She reviewed the different sections of the dashboard cards and explained the sources of the various data, combining information from five years of utilization and priorities, a trend designation (e.g., up, down), other funders for HIV direct and support services, and notes on important items to consider for each service.

- *Reminders and Next Steps*

Marlen Meizoso

Mrs. Meizoso reviewed the Reminders and Next Steps presentation which detailed the location of materials, remaining topics, and next meeting dates. The Committee was urged to review the online needs assessment book , which contains all materials and is updated for each meeting.

X. Announcements and Open Discussion

All

Mrs. Meizoso announced that the Library is not available on the first Thursday of the month for the remainder of the calendar year. so meetings have been moved to the second Thursday, for August-October and December. In November, the meeting will be the second Wednesday. Dates are still subject to change, but members should take note. Also, at the end of today's meeting an evaluation survey will be emailed to all to complete.

Rick Siclari presented Keri Kratofil who will be replacing him shortly as CEO of Care Resource, once he retires.

No open discussion items were suggested.

XI. Next Meeting

Dr. Mary Jo Trepka

The next meeting is scheduled for Thursday, August 17, 2023, at the Miami-Dade County Main Library Auditorium, 101 West Flagler Street, Miami, FL 33130, from 10:00 a.m. to 1:00 p.m.

XII. Adjournment

Dr. Diego Shmuels

With business concluded, Dr. Shmuels thanked the members for participating in today's meeting and adjourned the meeting at 12:41 p.m.

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Richard Siclari, hereby disclose that on July 13, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of Food for Life Network, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

FY 2023 Ryan White Part A Sweeps 2 reallocations and FY 2022 carryover allocation requested for food bank for which Food for Life Network is the sole provider.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

7/13/2023

Date Filed



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.