

# Care and Treatment Committee Meeting Miami-Dade Public Library, Auditorium 101 West Flagler, Miami, FL 33130 September 14, 2023 Minutes,

Approved November 8, 2023

#	<b>Committee Members</b>	Present	Absent	
1	Alcala, Etelvina		X	
2	Grant, Gena		X	
3	Henriquez, Maria	X		
4	Mills, Vanessa		X	
5	Siclari, Rick	X		
6	Shmuels, Diego	X		
7	Trepka, Mary Jo	X		
8	Wall, Dan	X		
One	Quorum: 4			

71pproveu 11ovember 0, 2025		
Guests		
Karen Poblete		
Javier Romero		
Grechen Santiago		
Daniel Shmuels		
Stephen Williams		
Staff		
Marlen Meizoso		

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <a href="www.aidsnet.org/meeting-documents">www.aidsnet.org/meeting-documents</a>.

I. <u>Call to Order</u> Dr. Diego Shmuels

Dr. Diego Shmuels, the Chair, welcomed everyone, introduced himself, and called the meeting to order at 10:27 a.m. He reminded everyone that today's meeting marked the last of the needs assessment activities, and the Committee will make decisions on priority setting and resource allocations. All meeting materials were posted online, and decisions should be data-based.

II. <u>Introductions</u> Dr. Diego Shmuels

Members and guests introduced themselves around the room.

### III. Meeting Housekeeping and Rules

Dr. Mary Jo Trepka

Dr. Mary Jo Trepka, Vice Chair, reviewed the Housekeeping presentation, which includes the environmental reminders, parking, and meeting decorum for all participants.

# IV. Floor Open to the Public

Dr. Mary Jo Trepka

Dr. Trepka read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

# V. Review/Approve Agenda

All

The Committee reviewed the agenda and accepted it as presented.

Motion to accept the agenda as presented.

Moved: Dan Wall Seconded: Maria Henriquez Motion: Passed

# VI. Review/Approve Minutes of August 17, 2023

All

The Committee reviewed the minutes of August 17, 2023, and accepted them as presented.

Motion to accept the minutes of August 17, 2023, as presented.

Moved: Dan Wall Seconded: Maria Henriquez Motion: Passed

### VII. Reports

• Part A/Minority AIDS Initiative (MAI)

Dan Wall

Dan Wall indicated the current Ryan White Program Part A/MAI client count is 7,523, which is 300 clients more than last year. Expenditures to date are still low, because contracts are still being executed. Contract executions should be concluded by the end of the month. A Health Resources and Services Administration (HRSA) site visit is planned for January 2024. Test and Treat Rapid Access year-to-date totals are 405 clients, of which 60% are virally suppressed.

The Ending the HIV Epidemic (EHE) Request for Proposals (RFP) cone of silene has been lifted. Under the HealthTec initiative, one provider is being recommended (Care Resource); under the Housing Stability Services initiative, three providers are being recommended (Care Resource, Empower U, and Health Council of South Florida); and for the Mobile GO Teams initiative, two providers are being recommended (Care Resource and AIDS Healthcare Foundation).

There is a joint HRSA/CDC call scheduled to discuss the Implementation Plan this month.

As indicated at the last meeting, the Florida Department of Health is evaluating a new model for integration and coordinating Part A and Part B. The State is leaning towards a statewide fiduciary model.

At the end of August, the County, providers, and other stakeholders participated in the Fast Track Cities workshop with Mayor Lavine-Cava signing the Sevilla and Paris Accords.

• Part B David Goldberg

David Goldberg indicated there was no report at this time since billing is pending from an agency.

Dr. Javier Romero

The report was not projected but will be posted online and forwarded to the Committee after the meeting. Dr. Javier Romero reviewed the August 2023 ADAP report, as of September 5, 2023, including data on enrollments, pharmacy and insurance expenditures, program updates, medication additions, and current pharmacy listings. Program updates were reviewed. Additional Magellan pharmacy participants will be shared shortly. Open enrollment starts November 1, 2023, and participants must enroll directly with the Broward Regional Health Planning Council.

• General Revenue

Angela Machado

Angela Machado indicated that the July report reflects the start of a new Fiscal Year: FY 2023-2024. The total number of unduplicated clients served during the month of July was 1,805 with 1,073 clients receiving medical case management (MCM). There has been an increase in the nursing homes beds from five to seven for this new fiscal year since it is a needed service.

• Medical Care Subcommittee

Dr. Mary Jo Trepka

Dr. Trepka reviewed the report. The Medical Care Subcommittee (MCSC):

- Heard updates from the Ryan White Program and the ADAP Program.
- Are preparing to review the July 2023 medications added to the ADAP Formulary for possible inclusion in the Ryan White Prescription Drug Formulary.
- Discussed and reviewed a draft "Dear Colleague" letter on HIV and Aging (people with HIV over 50 years old).
- Reviewed an edited draft of the Ryan White Primary Medical Care Standards and will continue review of the first half of the document at the next meeting.
- Provided clarification on notations and conditions under the ophthalmology and podiatry specialties of the Allowable Medical Conditions List. Revisions have been incorporated in the draft pages 5-6 of the document. The Committee indicated that additional language should be added to the bottom of the important note on page 5. The phrase "such as the example," should be place before "listed above...". The Committee voted to accept the changes with the additional language.

Motion to accept the changes to the Allowable Medical Conditions List as presented.

Moved: Dr. Mary Jo Trepka Seconded: Dan Wall Motion: Passed

The next MCSC meeting is scheduled for September 22, 2023, at Behavioral Science Research Corp.

• Vacancies Marlen Meizoso

Marlen Meizoso reviewed the September 2023 vacancy report which indicated there are twelve vacancies for members of the affected community. The Care and Treatment Committee has an

additional vacancy since Jennifer Ellison resigned, but Daniel Shmuels, PhD. has submitted an application. Dr. Shmuels introduced himself and stated his interest in the Committee. The Committee voted to accept him as a member. Staff urged everyone to share vacancy information with clients, invite them to upcoming trainings and meetings, or put them in contact with staff.

Motion to accept Dr. Daniel Shmuels as a member of the Care and Treatment Committee.

Moved: Rick Siclari Seconded: Dan Wall Motion: Passed

# VIII. Standing Business

• YR 2024 Projections

Dr. Robert Ladner

Dr. Robert Ladner reviewed the YR 2024 Projections which estimated that in 2023, 8,934 clients will be served and in 2024, an estimated 9,291 clients will be served. The estimates are a little low since one of the variables to calculate the rate of change may be affected by delays in contract execution. There will be increases in the number of clients in the program. Some services, such as food bank, have increased 50% in client usage and almost 60% in expenditures. At this rate of utilization, current funding levels will be unsustainable. Aside from food bank, MCM and outpatient/ambulatory health services (OAHS) have anticipated increases in new clients and will also need to have increased funding. Shifting clients to Affordable Care Act (ACA) insurance plans might provide some cost savings. The EHE Housing Stability Services initiative offers grocery vouchers.

## IX. New Business

• Special Directives

All

Information on the importance and impact of special directives was reviewed. This year marks the third of the four-year period covered by the last Ryan White Program request for proposal (RFP). In order to have contracts in place for the March 1, 2025, grant year, a new RFP will need to go out next year. In order to address unmet needs, provide a more holistic care/status neutral approach and, to combat stigma, it was suggested to request five new services: 1) housing, 2) emergency financial assistance, 3) non-medical case management, 4) psychosocial support, and 5) health education/risk reduction. It was further suggested that three services be bundled: outpatient/ambulatory health services, medical case management, and mental health services, for the next RFP.

Motion to direct the Recipient to include Housing, Emergency Financial Assistance, Nonmedical Case Management, Psychosocial Support, and Health Education/Risk Reduction in the next Request for Proposals (RFP) that would result in contracts beginning March 1, 2025. Moved: Dan Wall Seconded: Rick Siclari Motion: Passed

Motion to direct the Recipient to bundle Outpatient/Ambulatory Health Services, Medical Case Management and Mental Health Services such that proposers/providers seeking funding for Outpatient/Ambulatory Health Services in the next RFP would be required to provide Medical Case Management and Mental Health Services as well.

Moved: Dan Wall Seconded: Rick Siclari Motion: Passed

Miami-Dade HIV/AIDS Partnership/Care and Treatment Committee September 14, 2023 Minutes

• Priority Setting All

Information on the importance of priorities was reviewed. A survey for both Part A and MAI services was sent out in advance of the meeting to members and guests who attended the prior meetings. Members results were tallied and presented in aggregate. Using the aggregate surveys as a base, the Committee moved services around and voted as indicated below.

Rank   Services	Ryan White Program Part A Priorities YR 2024-25		
2 Outpatient/Ambulatory Health Services [C] 3 Mental Health Services [C] 4 Oral Health Care [C] 5 Food Bank/Home-Delivered Meals [S] 6 Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C] 7 Substance Abuse Services (Residential) [S] 8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	Rank	Services	
3 Mental Health Services [C] 4 Oral Health Care [C] 5 Food Bank/Home-Delivered Meals [S] 6 Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C] 7 Substance Abuse Services (Residential) [S] 8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [C] 26 Hospice Services [C] 27 Rehabilitation Services [S]	1	Medical Case Management, including Treatment Adherence Services [C]	
4 Oral Health Care [C] 5 Food Bank/Home-Delivered Meals [S] 6 Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C] 7 Substance Abuse Services (Residential) [S] 8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	2	Outpatient/Ambulatory Health Services [C]	
5 Food Bank/Home-Delivered Meals [S] 6 Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C] 7 Substance Abuse Services (Residential) [S] 8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	3	Mental Health Services [C]	
6 Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C] 7 Substance Abuse Services (Residential) [S] 8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	4	Oral Health Care [C]	
7 Substance Abuse Services (Residential) [S] 8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	5	Food Bank/Home-Delivered Meals [S]	
8 AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C] 9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	6	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]	
9 Substance Abuse Outpatient Care [C] 10 AIDS Drug Assistance Program (ADAP) Treatment [C] 11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [S] 27 Rehabilitation Services [S]	7		
AIDS Drug Assistance Program (ADAP) Treatment [C] Housing Services [C] Emergency Financial Assistance [S] Medical Transportation (Vouchers) [S] Outreach Services [S] Other Professional Services (Legal Assistance and Permanency Planning) [S] Foundation Support [S] Non-Medical Case Management [S] Health Education/Risk Reduction [S] Early Intervention Services [C] Medical Nutrition Therapy [C] Home and Community Based Health Care [C] Referral for Health Care and Support Services [S] Linguistic Services [S] Home Health Care [C] Child Care Services [S] Rehabilitation Services [S]	8	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]	
11 Housing Services [C] 12 Emergency Financial Assistance [S] 13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	9	Substance Abuse Outpatient Care [C]	
Emergency Financial Assistance [S]  Medical Transportation (Vouchers) [S]  Outreach Services [S]  Other Professional Services (Legal Assistance and Permanency Planning) [S]  Psychosocial Support [S]  Non-Medical Case Management [S]  Health Education/Risk Reduction [S]  Early Intervention Services [C]  Medical Nutrition Therapy [C]  Medical Nutrition Therapy [C]  Referral for Health Care and Support Services [S]  Linguistic Services [S]  Home Health Care [C]  Child Care Services [S]  Hospice Services [C]  Rehabilitation Services [S]	10	AIDS Drug Assistance Program (ADAP) Treatment [C]	
13 Medical Transportation (Vouchers) [S] 14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	11	Housing Services [C]	
14 Outreach Services [S] 15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	12		
15 Other Professional Services (Legal Assistance and Permanency Planning) [S] 16 Psychosocial Support [S] 17 Non-Medical Case Management [S] 18 Health Education/Risk Reduction [S] 19 Early Intervention Services [C] 20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	13	Medical Transportation (Vouchers) [S]	
16	14		
17         Non-Medical Case Management [S]           18         Health Education/Risk Reduction [S]           19         Early Intervention Services [C]           20         Medical Nutrition Therapy [C]           21         Home and Community Based Health Care [C]           22         Referral for Health Care and Support Services [S]           23         Linguistic Services [S]           24         Home Health Care [C]           25         Child Care Services [S]           26         Hospice Services [C]           27         Rehabilitation Services [S]	15	Other Professional Services (Legal Assistance and Permanency Planning) [S]	
18         Health Education/Risk Reduction [S]           19         Early Intervention Services [C]           20         Medical Nutrition Therapy [C]           21         Home and Community Based Health Care [C]           22         Referral for Health Care and Support Services [S]           23         Linguistic Services [S]           24         Home Health Care [C]           25         Child Care Services [S]           26         Hospice Services [C]           27         Rehabilitation Services [S]	16		
19	17		
20 Medical Nutrition Therapy [C] 21 Home and Community Based Health Care [C] 22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	18		
21	19		
22 Referral for Health Care and Support Services [S] 23 Linguistic Services [S] 24 Home Health Care [C] 25 Child Care Services [S] 26 Hospice Services [C] 27 Rehabilitation Services [S]	20		
23   Linguistic Services [S]	21		
24         Home Health Care [C]           25         Child Care Services [S]           26         Hospice Services [C]           27         Rehabilitation Services [S]	22		
25         Child Care Services [S]           26         Hospice Services [C]           27         Rehabilitation Services [S]	23	· · · · · · · · · · · · · · · · · · ·	
26 Hospice Services [C] 27 Rehabilitation Services [S]	24		
27 Rehabilitation Services [S]	25		
	26		
28 Respite Care [S]	27		
	28	Respite Care [S]	

C=core services S=support services

Motion to accept the Ryan White Part A YR 2024-2025 priorities, as presented.

Moved: Dr. Mary Jo Trepka Seconded: Dan Wall Motion: Passed

Ryan White Program Minority AIDS Initiative (MAI) Priorities YR 2024-25		
Rank	Services	
1	Medical Case Management, including Treatment Adherence Services [C]	
2	Outpatient/Ambulatory Health Services [C]	
3	Mental Health Services [C]	
4	AIDS Drug Assistance Program (ADAP) Treatment [C]	
5	Emergency Financial Assistance [S]	
6	Substance Abuse Outpatient Care [C]	
7	Outreach Services [S]	
8	Oral Health Care [C]	
9	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]	
10	Food Bank/Home-Delivered Meals [S]	
11	Substance Abuse Services (Residential) [S]	
12	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]	
13	Medical Transportation (Vouchers) [S]	
14	Housing Services [C]	
15	Psychosocial Support [S]	
16	Early Intervention Services [C]	
17	Health Education/Risk Reduction [S]	
18	Home and Community Based Health Care [C]	
19	Medical Nutrition Therapy [C]	
20	Non-Medical Case Management [S]	
21	Referral for Health Care and Support Services [S]	
22	Other Professional Services (Legal Assistance and Permanency Planning) [S]	
23	Home Health Care [C]	
24	Hospice Services [C]	
25	Rehabilitation Services [S]	
26	Child Care Services [S]	
27	Linguistic Services [S]	
28	Respite Care [S]	

C=core services S=support services

Motion to accept the Ryan White Minority AIDS Initiative YR 2024-2025 priorities, as presented.

Moved: Dan Wall Seconded: Rick Siclari Motion: Passed

Resource Allocation

All

Information on the importance of resource allocations, the need for decisions to be data driven, and the conflict of interest were reviewed. Dashboard Cards were distributed and reviewed. The Committee worked on two budgets (flat and ceiling). The Committee started on the Part A flat funding budget then applied that budget to the ceiling budget. Adjustments were made to services based on data and the Committee voted on both Part A budgets. A conflicted member under the food bank service category recused himself and returned once the votes were concluded. Form 8B will be emailed to the conflicted member and included with the minutes.

	MIAMI DADE COUNTY		
	RYAN WHITE PROGRAM (RWP)		
	FY 2024 PART A FLAT FUNDING (FORMULA & SUPPLEMENTAL FU	NDING)	
	BUDGET		
FY 2024		FY 2024	
RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	RECOMMENDED	FY 2024 %
KANKING	· · · · · · · · · · · · · · · · · · ·	ALLOCATION 1	
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	26.87%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,847,707	40.50%
3	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.61%
4	ORAL HEALTH CARE [C]	\$ 3,088,975	14.14%
5	FOOD BANK*/HOME DELIVERED MEALS (S)	\$ 529,539	2.42%
6	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS	\$ 491,909	2.25%
7	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.93%
8	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 48,255	0.22%
9	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.20%
10	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
11	HOUSING [S]	Not Part A Funded	N/A
12	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 48,253	0.22%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.71%
14	OUTREACH SERVICES [S]	\$ 264,696	1.21%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING)	\$ 154,449	0.71%
16	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
17	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
18	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
19	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
20	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
21	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
23	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
24	HOME HEALTH CARE [C]	Not Part A Funded	N/A
25	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
26	HOSPICE [C]	Not Part A Funded	N/A
27	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
28	RESPITE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$21,843,541	100.0%

<sup>\*</sup> Funded component of the service category.

[C]= Core Service; [S] = Support Service

ADMINISTRATION <sup>2</sup> CLINICAL QUALITY MANAGEMENT	\$2,493,726 \$600,000
TOTAL	\$24,937,267
	Exp. Ratios
Core Services 4	84.80%

Support Services

15.20%

#### NOTES:

Motion to allocate \$529,539 to Food Bank in the Ryan White Part A YR 2024-2025 flat funding budget.

Moved: Dan Wall Seconded: Dr. Mary Jo Trepka Motion: Passed

Motion to allocate the balance of funds in the Ryan White Part A YR 2024-2025 flat funding budget as presented.

Moved: Dan Wall Seconded: Dr. Mary Jo Trepka Motion: Passed

<sup>1</sup> Total based on the RWP FY 2023 final award.

Administration includes Partnership Staff Support and Data Support (Provide® Enterprise-Mianu).

<sup>&</sup>lt;sup>3</sup> Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g.,

<sup>&</sup>lt;sup>4</sup> Actual FY 2022 Core Service's expenditure ratio was \$5.07%, net of expenditures funded by the carryover award. Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility.

	MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 PART A FUNDING CEILING (FORMULA & SUPPLEMENTAL)	)	
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION <sup>1</sup>	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	25.56%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,847,707	38.53%
3	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.58%
4	ORAL HEALTH CARE [C]	\$ 3,088,975	13.45%
5	FOOD BANK*/HOME DELIVERED MEALS [S]	\$ 1,651,715	7.19%
6	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 491,909	2.14%
7	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.45%
8	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 48,255	0.21%
9	SUBSTANCE ABUSE OUTPATIENT CARE (C)	\$ 44,128	0.19%
10	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
11	HOUSING (S)	Not Part A Funded	N/A
12	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 48,253	0.21%
13	MEDICAL TRANSPORTATION (S)	\$ 154,449	0.67%
14	OUTREACH SERVICES [S]	\$ 264,696	1.15%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.67%
16	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
17	NON-MEDICAL CASE MANAGEMENT SERVICES (S)	Not Part A Funded	N/A
18	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
19	EARLY INTERVENTION SERVICES (C)	Not Part A Funded	N/A
20	MEDICAL NUTRITION THERAPY (C)	Not Part A Funded	N/A
21	HOME AND COMMUNITY-BASED HEALTH SERVICES (C)	Not Part A Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
23	LINGUISTIC SERVICES (S)	Not Part A Funded	N/A
24	HOME HEALTH CARE [C]	Not Part A Funded	N/A
25	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
26	HOSPICE [C]	Not Part A Funded	N/A
27	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
28	RESPITE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$22,965,717	100.0%

<sup>\*</sup> Funded component of the service category.

[C]= Core Service; [S] = Support Service

ADMINISTRATION 2	\$2,618,413
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL 3	\$26,184,130
	Exp. Ratios
Core Services <sup>4</sup>	80.65%
Support Services	19.14%

#### NOTES:

# Motion to approve the Ryan White Part A YR 2024-2025 HRSA Non-competing Continuation Ceiling budget as presented.

Moved: Dan Wall Seconded: Dr. Mary Jo Trepka Motion: Passed

The Committee then worked on the MAI flat funding budget and applied their budget allocations to the ceiling budget. Adjustments were made to services based on usage and the Committee voted on both MAI budgets. A conflicted member under the outreach, substance abuse, and mental health service categories recused himself and returned once the votes were concluded on both budgets. Form 8B will be emailed to the conflicted member and included with the minutes.

Award Ceiling Totals \$28,936,790 [\$26,184,130 (Part A) and \$2,752,660 (MAI)] per HRSA's FY 2024 Non-competing Continuation Instructions.

<sup>&</sup>lt;sup>2</sup> Administration includes Partnership Staff Support and Data Support (Provide® Enterprise-Miami).

<sup>3</sup> Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAL. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available

<sup>&</sup>lt;sup>4</sup> Actual FY 2022 Core Service's expenditure ratio was \$5.07%, not of expenditures funded by the carryover award. Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility requirements for a Core Services waiver.

	MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP)		
	FY 2024 MINORITY AIDS INITIATIVE (MAI) FLAT FUNDING		
	BUDGET		
FY 2024		FY 2024	
RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	RECOMMENDED	FY 2024 %
ICE-ICE-IC		ALLOCATION 1	
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	40.01%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,268,954.00	56.16%
3	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.84%
4	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
5	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.53%
6	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058.00	0.36%
7	OUTREACH SERVICES [S]	\$39,816.00	1.76%
8	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
9	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
10	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS	Not MAI Funded	N/A
13	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.34%
14	HOUSING [S]	Not MAI Funded	N/A
15	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
16	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
17	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
18	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
19	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
20	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
21	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
22	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
23	HOME HEALTH CARE [C]	Not MAI Funded	N/A
24	HOSPICE [C]	Not MAI Funded	N/A
25	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
26	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPITE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,259,423	100.00%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$262,158
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL	\$2,621,581

Exp. Ratios

Core Services 3 97.37%

Support Services 2.63%

#### NOTES:

Motion to approve the Ryan White Minority AIDS Initiative (MAI) YR 2024-2025 flat funding budget as presented.

Moved: Dan Wall Seconded: Maria Henriquez Motion: Passed

<sup>1</sup> Total based on the RWP FY 2023 final award.

<sup>&</sup>lt;sup>2</sup> Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation stand will assist other funding sources (e.g.,

<sup>&</sup>lt;sup>3</sup> FY 2022 Core Service's expenditure ratio was 96.81% of expenditures (no MAI carryover expenditures during FY 2022). Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 MINORITY AIDS INITIATIVE (MAI) FUNDING CEILING BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION <sup>1</sup>	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920	38.02%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,386,925	58.34%
3	MENTAL HEALTH SERVICES [C]	\$18,960	0.80%
4	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
5	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087	0.51%
6	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058	0.34%
7	OUTREACH SERVICES [S]	\$39,816	1.67%
8	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
9	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
10	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	HEALTH DISURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
13	MEDICAL TRANSPORTATION [S]	\$7,628	0.32%
14	HOUSING [S]	Not MAI Funded	N/A
15	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
16	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
17	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
18	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
19	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
20	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
21	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
22	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
23	HOME HEALTH CARE [C]	Not MAI Funded	N/A
24	HOSPICE [C]	Not MAI Funded	N/A
25	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
26	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPITE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,377,394	100.00%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$275,266
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL 2	\$2,752,660
	Exp. Ratios
Core Services 3	97.50%
Support Services	2 50%

#### NOTES

# Motion to approve the Minority AIDS Initiative (MAI) YR 2024-2025 HRSA Non-competing Continuation Ceiling budget as presented.

Moved: Dan Wall Seconded: Maria Henrique Motion: Passed

# X. Announcements and Open Discussion

All

Mrs. Meizoso announced that evaluation forms for today's meeting are located in the meeting packets and should be returned.

No open discussion items were suggested.

# XI. Next Meeting

Dr. Mary Jo Trepka

The next meeting is scheduled for Thursday, October 12, 2023, at the Miami-Dade County Main Library Auditorium, 101 West Flagler Street, Miami, FL 33130, from 10:00 a.m. to 12:00 p.m.

Award Ceiling Totals \$28,936,790 [\$26,184,130 (Part A) and \$2,752,660 (MAI)] per HRSA's FY 2024 Non-competing Continuation Instructions.

<sup>&</sup>lt;sup>2</sup> Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available

<sup>&</sup>lt;sup>3</sup> FY 2022 Core Service's expenditure ratio was 96.81% of expenditures (no MAI carryover expenditures during FY 2022). Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility requirements for a Core Services waiver.

XII. Adjournment Dr. Diego Shmuels

With business concluded, Dr. Diego Shmuels thanked the members for participating in today's meeting and adjourned the meeting at 12:39 p.m.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Shmuels, MD, Diego		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE  Miami-Dade HIV/AIDS Partnership-Care and Treatment			
MAILING ADDRESS		THE BOARD, COUNCIL WHICH I SERVE IS A U		HORITY OR COMMITTEE ON	
CITY	COUNTY	□ CITY		☐ OTHER LOCAL AGENCY	
Miami-Dade		NAME OF POLITICAL SUBDIVISION:			
DATE ON WHICH VOTE OCCURRED September 14, 2023		MY POSITION IS:	□ ELECTIVE	☑ APPOINTIVE	

#### WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

# **INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES**

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### **ELECTED OFFICERS:**

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \* \*

#### **APPOINTED OFFICERS:**

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

• You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

# **APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- · The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- · You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the
  meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the
  agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST					
, Diego Shmuels, MD , hereby disclose that on September 14 , 20 23	_ :				
(a) A measure came or will come before my agency which (check one or more)					
inured to my special private gain or loss;					
inured to the special gain or loss of my business associate,	_;				
inured to the special gain or loss of my relative,	_;				
inured to the special gain or loss of,	by				
whom I am retained; or					
inured to the special gain or loss of Borinquen Medical Center , whi	ich				
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.					
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:					
Ryan White Program Minority AIDS Initiative (MAI)flat funding and ceiling budgets for FY 2024-25 with amounts requested in mental health, outpatient substance abuse, and outreach for which Borinquen is the sole service provider.					
If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public office who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a was to provide the public with notice of the conflict.	er, vay				
C/14/23 Date Filed	_				

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Siclari, Richard			The second secon	AUTHORITY, OR COMMITTEE hip-Care and Treatment	
MAILING ADDRESS		THE BOARD, COUNCIL WHICH I SERVE IS A U		ORITY OR COMMITTEE ON	
CITY	COUNTY	□ CITY	<b>₫</b> COUNTY	☐ OTHER LOCAL AGENCY	
	Miami-Dade	NAME OF POLITICAL SUBDIVISION:			
September 14, 2023		MY POSITION IS:	□ ELECTIVE	✓ APPOINTIVE	

#### WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filling the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

#### **ELECTED OFFICERS:**

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \* \* \* \* \* \* \* \* \* \* \*

#### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

• You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

# **APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- · The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- · You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the
  meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the
  agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST				
I, Richard Siclari	, hereby disclose that on September 14	, <sub>20</sub> 23 :		
(a) A measure came or will come before m				
inured to my special private gain or	loss;			
inured to the special gain or loss of	my business associate,	;		
inured to the special gain or loss of	my relative,	;		
inured to the special gain or loss of		, by		
whom I am retained; or				
inured to the special gain or loss of	Food for Life Network	, which		
is the parent subsidiary, or sibling of	rganization or subsidiary of a principal which has retained me.			
(b) The measure before my agency and the	e nature of my conflicting interest in the measure is as follows:			
	violate confidentiality or privilege pursuant to law or rules governing attorneys, a posterior disclosure requirements of this section by disclosing the nature of the interest in conflict.			
9/15/2023				
Date Filed				

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.