



Medical Care Subcommittee Meeting
Behavioral Science Research
2121 Ponce de Leon Blvd., Ste. 240
Coral Gables, FL 33134
August 25, 2023

Approved September 22, 2023

#	Members	Present	Absent	Guests
1	Baez, Ivet	X		Ana Palli Martinez
2	Cortes, Wanda	X		Ana M. Nieto
3	Dougherty, James	X		Sanique Olkuch
4	Friedman, Lawrence	X		Ashley Rivera Román
5	Goubeaux, Robert		X	Carla Valle-Schwenk
6	Llambes, Stephanie		X	
7	Miller, Juliet	X		
8	Thornton, Darren		X	
9	Romero, Javier	X		Staff
10	Ysea, Cristhian A.	X		Robert Ladner
Quorum: 4				Marlen Meizoso

Note that all documents referenced in these minutes were accessible to both members and the general public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order *James Dougherty*

James Dougherty, the Vice-Chair, called the meeting to order at 9:30 a.m. He introduced himself and welcomed everyone.

II. Introductions *James Dougherty*

Mr. Dougherty requested members and guests to introduce themselves around the room.

III. Meeting Housekeeping and Rules *James Dougherty*

Mr. Dougherty reviewed the meeting rules and housekeeping presentation, which provided the ground rules and reminders for the meeting. He identified Behavioral Science Research (BSR) staff as resource persons for the meeting.

IV. Floor Open to the Public *James Dougherty*

Mr. Dougherty read the following: *“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated phone line and email for statements to be read into the record. No statements were received.”*

There were no comments, so the floor was closed.

V. Review/Approve Agenda

All

The Subcommittee reviewed and accepted the agenda.

Motion to accept the agenda as presented.

Moved: Dr. Lawrence Friedman

Second: Ivet Baez

Motion: Passed

VI. Review/Approve Minutes of April 28, 2023

All

Members reviewed the minutes of April 28, 2023 and made a motion to approve the minutes as presented.

Motion to accept the minutes of April 28, 2023 as presented.

Moved: Dr. Lawrence Friedman

Second: Cristian Ysea

Motion: Passed

VII. Reports

▪ **Ryan White Program**

Carla Valle-Schwenk

Carla Valle-Schwenk referenced June 2023 reports; a total of 7,228 unduplicated clients have been served to date, which is an increase from the same time last year. Expenditures are low because contracts are still being executed. A revised MAI carryover request was approved. HRSA is planning a site visit in January 2023. TTRA data indicates that 324 clients have entered through the program this year, of which 54% (176) are virally suppressed. The EHE RFP results are still pending since County is still under the cone of silence. There was an EHE site visit on August 8-10. The Integrated Plan is being worked on. There is Fast Track Cities workshop being held on August 29 at the Miami-Dade Padron Campus to discuss EHE goals; in-person registration is closed but staff has information for online access. Immigration law flyers have been developed and are posted in Spanish, English, and Creole on www.aidsnet.org.

▪ **ADAP Program**

Dr. Javier Romero

Dr. Javier Romero reviewed the July 2023 AIDS Drug Assistance Program (ADAP) report as of August 2, 2023, including enrollments, expenditures, prescriptions, premium payments, and program updates. As of July 1st, Navarro Specialty Pharmacy has started serving clients. Reminder, clients may not be switched without permission, it is a client's choice to stay or leave. Those wanted to enroll for premium assistance must be processed through the Broward Health Council. There are 66 approved plans for premium assistance.

▪ **Vacancy Report**

Marlen Meizoso

Mrs. Meizoso referenced the membership vacancy report, indicating several vacancies on the Subcommittee and on the Partnership. If anyone knows of individuals interested in membership, they may contact staff, invite them to attend a meeting, or any training.

VIII. Standing Business

▪ **Oral Health Care Items**

All

Oral health care items are placed on the agenda quarterly, but there were no items at this time.

IX. New Business

▪ **July 2023, ADAP Formulary Additions Review**

All

In July, the ADAP program added several items to their formulary. Per procedure, staff with the assistance of pharmacist members drafted a review tool. The 46 medications were listed, information was provided on generic and brand names, therapeutic and pharmacological classifications, estimated 340B pricing, if the item was on the General Revenue formulary, other Ryan White formulary options, and additional notes/comments. Items 32-46 were missing some data but will be available by the next meeting. The Subcommittee requested the items be sorted by therapeutic classification and then drug indication.

▪ **Dear Colleague Letter on Aging**

All

At a recent Care and Treatment meeting it was suggested that the Medical Care Subcommittee may want to draft a “Dear Colleague Letter” to highlight the importance of addressing health issues for those clients 50 years old and older. The Subcommittee reviewed the draft document and made the following comments/suggestions:

- Include a statement and ask providers to share widely e.g., primary medical care physicians, FQHC medical directors, Homeless Trust
- Reword biologically statement to read “from a biological perspective a person with HIV.”
- Include some data on co-morbidities (e.g., heart disease, hypertension, and diabetes)

At their next meeting, the recommendations will be brought back to the Subcommittee.

▪ **Review: RWP Primary Medical Care Standards**

All

Per the annual workplan, the Subcommittee is due to start work on the Ryan White Program Minimum Primary Medical Care Standards. Staff made and reviewed updates so the Subcommittee can begin reviewing the document. The following suggestions were made:

- Pg. 1, add space to divide item b and c;
- Pg. 7, add space to items in item 13;
- Pg. 11, add space to footnote number 6.

The Subcommittee divided the document and will review pages 1-8 at the next meeting.

▪ **Clarification of Allowable Medical Conditions List - Ophthalmology and Podiatry** *All*

The County has requested clarification of two conditions on the Allowable Medical Conditions List related to ophthalmology and podiatry. The notations under each of the conditions are confusing. The Subcommittee reviewed the language and recommended:

- adding “These conditions are related to or exacerbated by HIV, comorbidities related to HIV, or complications of HIV treatment.” to the important note section under ophthalmology.
- reword note to “...evaluation, diagnostics, and treatment for HIV-related eye problems/complications listed above but not the filling of prescriptions for corrective lenses (e.g., astigmatism, myopia, hyperopia).
- add plantar fasciitis to list with clause “related to lipoatrophy and other associated know causes.”
- reword note to “pay for evaluation, diagnosis, and treatment of foot and ankle pain for HIV related conditions or comorbidities.”

Motion to accept the changes to the Allowable Medical Conditions List as discussed.

Moved: Dr. Lawrence Friedman

Second: Juliet Miller

Motion: Passed

X. Announcements and Open Discussion *All*

Mrs. Meizoso presented the calendar of activities to-date, reminded members of a Community Coalition presentation on HIV Criminalization, and announced a member participation survey that should be completed and returned to facilitate planning.

Open discussion is a new item on the agenda to encourage members of the community to speak up or out about issues they wish to share. Members indicated they had no issues to raise.

XI. Next Meeting *James Dougherty*

The next Subcommittee meeting is scheduled for Friday, September 22, 2023, at 9:30 a.m. at BSR.

XII. Adjournment *James Dougherty*

Mr. Dougherty requested a motion to adjourn, and the meeting concluded at 11:01 a.m.

Motion to adjourn.

Moved: Wanda Cortes

Seconded: Juliet Miller

Motion: Passed