



Thank you for joining today's  
**Community Coalition**  
**Roundtable**

*Please sign in to have your  
attendance recorded.*

Reference documents for today's meeting are on  
online at <http://aidsnet.org/meeting-documents/>





**MIAMI-DADE  
HIV/AIDS PARTNERSHIP**

**Community Coalition Roundtable**

**Monday, January 29, 2024**

5:00 PM – 7:00 PM

Borinquen Medical Centers  
3601 Federal Highway, Miami, FL 33137

*4:30 PM: Dinner and Presentation by ViiV Healthcare: Diary of a Virus.*

**AGENDA**

- |  |                |
|--|----------------|
| I. Call to Order   | Lamar McMullen |
| II. Introductions  | All            |
| ▪ Recognition of Meeting Host  |                |
| III. Housekeeping  | Staff          |
| IV. Floor Open to the Public   | Lamar McMullen |
| V. Review/Approve Agenda   | All            |
| VI. Review/Approve Minutes of October 30, 2023   | All            |
| VII. Reports   | Lamar McMullen |
| ▪ Membership   |                |
| ▪ Partnership Report to Committees   |                |
| VIII. Standing Business  | All            |
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| X. Announcements and Open Discussion   | All            |
| XI. Next Roundtable: Monday, February 26, 2024 at 4:00 PM<br>Care Resource, 3510 Biscayne Boulevard, Miami, FL 33137 | Lamar McMullen |
| XII. Adjournment   | Lamar McMullen |

*Special thanks to our meeting host, Borinquen Medical Centers and to ViiV Healthcare for dinner.*

For more information about the Community Coalition, please contact Christina Bontempo,  
(305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).

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# Meeting Housekeeping (CCR)

Dated January 29, 2024  
*Behavioral Science Research*

# Disclaimer and Code of Conduct

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- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

# Language Matters!

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In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

*People* with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV**.

Please **do not** use these terms . . .

**Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .**

# General Housekeeping

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- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members should see staff for a voucher at the end of the meeting

# Meeting Participation

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- ❑ Raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.
- ❑ Raise your hand to be recognized by the Chair or added to the queue.
- ❑ Discussion should be limited to the current Agenda topic or motion.
- ❑ Speakers should not repeat points previously addressed.
- ❑ Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.



# Resources

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- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at [aidsnet.org/the-partnership#roundtable1](https://aidsnet.org/the-partnership#roundtable1) or scan the QR code on your agenda.

# Home Page

The Partnership ▾

For People with HIV ▾

Quality Management ▾

Provider's Hub ▾

News and Resources ▾

Calendars ▾

## Welcome to AIDSNET.org!



Welcome to the online home of the Miami-Dade HIV/AIDS Partnership (Miami-Dade County Ryan White Program planning council), the Clinical Quality Management (CQM) program, resources for people with HIV and service providers, and the bulletin board for HIV news and information in Miami-Dade County – *Community Newsletter*.

SERVING

**8,590**

people with HIV



The Miami-Dade  
HIV/AIDS  
Partnership



Resources for  
People with  
HIV



Clinical Quality  
Management  
Program



Ryan White  
Program Service  
Provider  
Resource Hub



Community  
Newsletter - HIV  
News and  
Resources



Calendars

# Partnership Page

The screenshot shows the homepage of the Miami-Dade HIV/AIDS Partnership. The top left corner features the logo with a red ribbon icon and the text "MIAMI-DADE HIV/AIDS PARTNERSHIP". The top right corner has a navigation menu with items: "The Partnership", "For People with HIV", "Quality Management", and "Provider's P...". The main content area has a large red ribbon graphic in the background. The title "The Miami-Dade HIV/AIDS Partnership" is prominently displayed in bold black text. Below the title is a blue banner containing a red ribbon icon, the text "Miami-Dade County's Official Ryan White Program Planning Council for HIV Prevention and Care.", and the vision statement: "Our vision is to eliminate disparities and improve health outcomes for all people living with or at risk for HIV/AIDS." To the right of the vision statement, it says "SERVING 8,590 people with HIV". The left side of the page has a red sidebar with various icons representing community, health, and support. At the bottom left of the sidebar is a "Translate »" button.

MIAMI-DADE  
HIV/AIDS PARTNERSHIP

The Partnership | For People with HIV | Quality Management | Provider's P...

## The Miami-Dade HIV/AIDS Partnership

Miami-Dade County's Official Ryan White Program Planning Council for HIV Prevention and Care.

**Our vision is to eliminate disparities and improve health outcomes for all people living with or at risk for HIV/AIDS.**

SERVING  
**8,590**  
people with HIV

Translate »

# Partnership Page Navigation

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**The Partnership**



**Executive Committee**



**Care and Treatment Committee**



**Needs Assessment**



**Medical Care Subcommittee**



**Community Coalition Roundtable**



**Housing Committee**



**Strategic Planning Committee**



**Prevention Committee**



**Integrated Plan and Ending the HIV Epidemic**



**Integrated Plan Evaluation Workgroup**



**Joint Integrated Plan Review Team**



**Partnership, Recipient, and Grantee Reports**



**Get On Board! Planning Council Enrichment Training**



**New Member Orientation**



**Join the Partnership!**



**Join a Partnership Committee!**



**RSVP or Contact Us**

# Meeting Documents

## Community Coalition Roundtable

Next Meeting: January 29, 2024 at 5:00 p.m. (Dinner starts at 4:30 p.m.)

Borinquen Medical Centers, 3rd Floor, 3601 Federal Highway, Miami FL 33137



### AGENDA

[January 29, 2024](#)



### MINUTES

[October 30, 2023](#)



### PARTNERSHIP REPORT

[Report of approved motions](#)

[December 18, 2023](#)



### RETURN TO MENU



### MEETING DOCUMENTS

- [Applicant Interview Script](#)
- [Applicant Reference Sheet](#)
- [Applicant Score Sheet](#)
- [Successful Strategies to Recruit Planning Body Members – Webinar Series\\*](#)
  - [March 5, 2024 at 1pm EST](#)
  - [April 2, 2024 at 1pm EST](#)
  - [May 7, 2024 at 1pm EST](#)



### JOIN THE ROUNDTABLE!

[Click here!](#)

People with HIV may be eligible for vouchers!



### RSVP OR CONTACT US

Christina Bontempo  
[cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com)  
(305) 445-1076



### BYLAWS

[Click here.](#)

*The Community Coalition invites you to our*  
**January Roundtable Dinner**

*People with HIV are encouraged to attend!  
Be part of the HIV Community who speaks for the HIV Community!*

**Monday, January 29, 2024**

# About the CCR and Historical Documents



**Lamar McMullen**

Chair



**Vacant**

Vice Chair

## What We Do

- The Community Coalition meets monthly for dinner or lunch – get to know Partnership members!
- Collaborates and coordinates with other Partnership standing committees, subcommittees and ad hoc committees to ensure that decisions represent the needs of the affected HIV/AIDS communities in Miami-Dade County.
- Develops and establish programs for recruitment and training of Partnership and community members.
- Recruits potential Partnership and committee members from the community and encourage others from the affected HIV/AIDS communities to become more involved in Partnership activities.
- Maintains an open nominations process, review applications, and make nominations for Partnership membership.
- Completes community outreach initiatives and bring back input from community based organizations and other groups to the Partnership.
- Develops and implements education and outreach opportunities for the community to learn more about the Partnership and its activities.

## Past Meetings

[↑](#) **RETURN TO MENU**

Agendas



Minutes



Meeting Documents



# Partnership Page Navigation



**The Partnership**



**Executive Committee**



**Care and Treatment Committee**



**Needs Assessment**



**Medical Care Subcommittee**



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**Housing Committee**



**Strategic Planning Committee**



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**Join the Partnership!**



**Join a Partnership Committee!**



**RSVP or Contact Us**

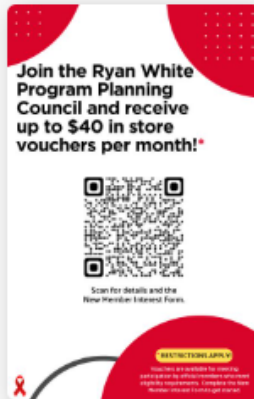
# RSVP!

## RSVP!

### Your RSVP Matters!



**JOIN THE  
PARTNERSHIP!**



We use RSVPs to determine if there will be a quorum of members and to make sure we have enough materials for all attendees. Please click a link below to let us know which meetings you can or cannot attend. All replies are helpful!

Meeting dates and locations are subject to change. For details, please see the latest meeting calendars at [aidsnet.org/calendar](https://aidsnet.org/calendar).

Thank you for your time.

- [January 2024](#)
- [February 2024](#)
- [March 2024](#)
- [April 2024](#)
- [May 2024](#)
- [June 2024](#)
- [July 2024](#)
- [August 2024](#)
- [September 2024](#)
- [October 2024](#)
- [November 2024](#)
- [December 2024](#)



**RETURN TO MENU**





## Community Coalition Roundtable

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*4:30 PM: Dinner and Presentation by ViiV Healthcare: Diary of a Virus.*

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II.	Introductions	All
	▪ Recognition of Meeting Host	
III.	Housekeeping	Staff
IV.	Floor Open to the Public	Lamar McMullen
V.	Review/Approve Agenda	All
VI.	Review/Approve Minutes of October 30, 2023	All
VII.	Reports	Lamar McMullen
	▪ Membership	
	▪ Partnership Report to Committees	
VIII.	Standing Business	All
	▪ Roundtable: Recruitment Goals and Strategies	
IX.	New Business	All
	▪ Officer Elections	
	▪ Future Meeting Dates and Roundtable Topics	All
X.	Announcements and Open Discussion	All
XI.	Next Roundtable: Monday, February 26, 2024 at 4:00 PM Care Resource, 3510 Biscayne Boulevard, Miami, FL 33137	Lamar McMullen
XII.	Adjournment	Lamar McMullen

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## **Floor Open to the Public**

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record.

(No statements were received.)



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**Community Coalition Roundtable**  
**Empower U Community Health Center**  
**7900 NW 27<sup>th</sup> Avenue, Suite E12, Miami, FL 33147**  
**October 30, 2023 Minutes**

#	Members	Present	Absent	Guests	Staff
1	Burks, Laurie Ann	x		Alcala, Carolina	Bontempo, Christina
2	Jones, Sandra	x		Lee Taylor, Ollie	
3	Martinez, Leonard	x		Vaughn, Sannita	
4	McIntyre, Harold	x			
5	McMullen, Lamar	x			
6	Tramel-McIntyre, Alecia		x		
<b>Quorum: 3</b>					

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order**

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:18 p.m.

**II. Introductions**

Mr. McMullen asked members, guests, and staff to introduce themselves and share their favorite season and why it's their favorite.

- **Recognition of Meeting Host**

Mr. McMullen welcomed everyone to Empower U Community Health Center and highlighted the services available through the center.

**III. Housekeeping**

Mr. McMullen advised of the facilities available at Empower U, including the restroom location. He then reviewed the *Meeting Housekeeping* PowerPoint, which includes general reminders, code of conduct, people-first language, and meeting participation best practices.

**IV. Floor Open to the Public**

Mr. McIntyre opened the floor to the public with the following statement:

*Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.*

There were no comments so the floor was then closed.

## **V. Review/Approve Agenda**

Members reviewed the agenda. Staff and Leo Martinez asked to be added to announcements. The agenda was approved with no changes.

**Motion to approve the agenda as presented.**

**Moved: Sandra Jones**

**Seconded: Leonard Martinez**

**Motion: Passed**

## **VI. Review the Minutes of September 25, 2023**

Members reviewed the minutes of September 25, 2023, and approved it with no changes.

**Motion to approve the minutes of September 25, 2023, as presented.**

**Moved: Sandra Jones**

**Seconded: Leonard Martinez**

**Motion: Passed**

## **VII. Reports**

### **▪ Membership**

Staff advised members that the Partnership and committees are still in need of several members, specifically Ryan White Program clients. Staff distributed a Bylaws excerpt of the Committee's responsibilities. Per the Bylaws, the main Committee function is recruitment. Members will need to refocus their meetings on recruitment in 2024. Staff distributed the New Member Interview Script. Before the next meeting, staff will work with each member individually to become familiar with and revise the script, which can be used as a tool for recruiting as well as on-boarding new members.

Members discussed the need to educate clients and providers on the consequences of not having Ryan White Program clients on the Partnership. Some expressed the view that providers see people with HIV only as a way to bring dollars to their agency, and they do not care about helping to promote opportunities for planning council participation. There should be additional training for providers on the importance of client participation.

Staff shared a flyer for Medical Care Subcommittee membership and advised that flyers for each committee are under development.

Staff shared a flyer promoting the availability of vouchers for participation. Members noted it would be great if the Partnership could sponsor members to attend conferences.

### **▪ Partnership Update**

Mr. McMullen reported that the Partnership has not met since the last meeting. The December 18 Partnership meeting will include the final Sweeps of Ryan White funds for the fiscal year.

## **VIII. Standing Business**

### **▪ Recruitment Goals Update**

This discussion was covered during the Membership Report.

- **Roundtable: Fighting Stigma Across the HIV Care Continuum**

Mr. McMullen welcomed Carolina Alcala, Gilead Community Liaison - HIV Community of Miami-Dade and Monroe Counties who presented Fighting Stigma Across the HIV Care Continuum. The presentation covered the levels of discrimination leading to stigma, identifying external and internal stigmatizing behaviors, and the effect of being stigmatized, specifically for people with HIV. Members discussed two cases studies and shared some experiences around stigmatizing behaviors and experiences of stigmatization.

During the presentation, staff advised that the meeting might run over the end time and suggested the Chair entertain a motion to extend the meeting. Members agreed to extend the meeting by five minutes.

**Motion to extend the meeting by five minutes.**

**Moved: Leonard Martinez**

**Seconded: Harold McIntyre**

**Motion: Passed**

Since the meeting time was running out, Ms. Alcala agreed to return at a future meeting to finish the slide deck and the remaining case studies.

**IX. New Business**

- **2024 Roundtable Planning**

Members reviewed the Proposed 2024 Meeting Dates and Locations. For the month of May, there were two options since the regular meeting date of May 27 coincides with Memorial Day. Members chose to meet on May 20 instead. A map with locations for five provider sites was provided for review. Members agreed to meet at the five sites on a rotating basis: Borinquen Medical Centers; Care Resource- Midtown Miami; Empower U Community Health Center; Jessie Trice Community Health System; and Latinos Salud.

**Motion to accept the Proposed 2024 Meeting Dates and Locations**

**Moved: Leonard Martinez**

**Seconded: Harold McIntyre**

**Motion: Passed**

Staff advised of a staffing conflict for the November meeting and asked if members would consider cancelling the meeting. The Chair called for a vote:

**Motion to cancel the November 20, 2023 Community Coalition Roundtable.**

**Moved: Leonard Martinez**

**Seconded: Harold McIntyre**

**Motion: Passed**

- **MACS/WIHS Combined Cohort Study Update and Announcements**

Mr. McMullen distributed the Multicenter AIDS Cohort Study (MACS) / Women's Interagency HIV Study (WIHS) Combined Cohort Study Executive Committee Meeting agenda for the meeting he attended on October 18-19, 2023, in Rockville, MD. Mr. McMullen is the local MACS/WIHS Community Chair, overseeing concept sheets produced for the study; and he was recently named Chair for the National MACS/WIHS Community Advisory Board. Members congratulated him on his achievements. He will bring updates on the study as they become available. Anyone interested should contact him directly.

**X. Announcements**

Sannita Vaughn announced World AIDS Day Events. Mr. Martinez announced the Florida Department of Health in Miami-Dade County's Speakers Bureau is working on a book to share stories of people with HIV.

**XI. Next Roundtable**

Mr. McIntyre announced that the next Roundtable is scheduled for January 2024.

**XII. Adjournment**

Mr. McMullen adjourned the meeting at 7:05 p.m.

DRAFT



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# Membership Report

January 29, 2024

## The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners. Complete a brief New Member Interest Form to find out more:

[www.surveymonkey.com/r/DRJP5N5](http://www.surveymonkey.com/r/DRJP5N5) or scan the QR code.



### Opportunities for Ryan White Program Clients

**12** seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

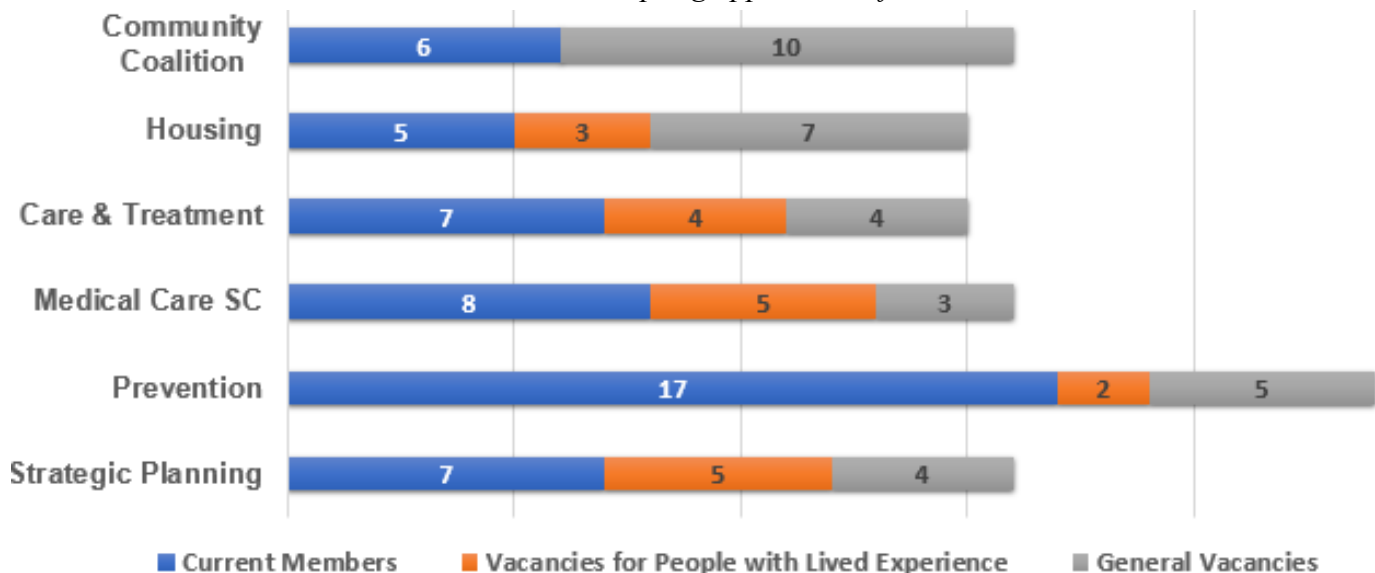
### Opportunities for General Membership

**6** seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

- Representative with HIV and Hepatitis B or C
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Federally Recognized Indian Tribe Representative
- Hospital or Healthcare Planning Representative
- Mental Health Provider Representative
- Miami-Dade County Public Schools Representative

### Partnership Committees

Committees are now accepting applications for new members.



*People with HIV are encouraged to apply.*



Scan the QR code to complete a brief membership interest form

# MEMBERSHIP

## Are you a Member?

***Thank you for your service to people with HIV!***  
Be sure to bring a Ryan White client to your next meeting!



## Do You Qualify for Membership?

*If you answer "Yes" to these questions, you could qualify for membership!*

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

*Note: Some seats for people with HIV are exempt from this requirement.*

Can you volunteer three to five hours per month for Partnership activities?

## Committee Activities

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!

*People with HIV are encouraged to join!*

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit [aidsnet.org/membership](https://aidsnet.org/membership) for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com) or 305-445-1076 for assistance.



MIAMI-DADE  
HIV/AIDS PARTNERSHIP

## Community Coalition Roundtable

Monday, January 29, 2024

5:00 PM – 7:00 PM

Borinquen Medical Centers  
3601 Federal Highway, Miami, FL 33137

*4:30 PM: Dinner and Presentation by ViiV Healthcare: Diary of a Virus.*

### AGENDA

- |  |                |
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| I. Call to Order   | Lamar McMullen |
| II. Introductions  | All            |
| ▪ Recognition of Meeting Host  |                |
| III. Housekeeping  | Staff          |
| IV. Floor Open to the Public   | Lamar McMullen |
| V. Review/Approve Agenda   | All            |
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| ▪ Membership   |                |
| ▪ <b>Partnership Report to Committees</b>  |                |
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| XII. Adjournment   | Lamar McMullen |

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## Partnership Report to Committees and Subcommittee December 18, 2023 Meeting

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Supporting documents related to motions in this report are available online at [aidsnet.org/the-partnership/#partnership1](https://aidsnet.org/the-partnership/#partnership1), or from staff at Behavioral Science Research Corporation (BSR).

For more information, please contact [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com).

---

Members heard a 2023 recap of Partnership and Committee accomplishments and were awarded certificates in thanks for their service to people with HIV in Miami-Dade County.

Members elected Harold McIntyre to serve as Vice Chair throughout the remaining term, ending in March 2024.

Additionally, members heard grantee/recipient top line summary reports and approved the following committee motions:

### Joint Integrated Plan Review Team

1. Motion to recommend the continuation of the Integrated Plan Evaluation Workgroup through 2024, with the following slate of members: Luigi Ferrer; Amaris Hess; Trillion Ingram; Camille Lowe; Angela Machado; Jamie Marques; Angela Mooss; Abril Sarmiento; and Sarah Suarez.

---

### Care and Treatment Committee

2. Motion to add to the Ryan White Prescription Drug Formulary the medications listed on the July 2023 ADAP Prescription Drug Formulary Additions, as presented.
3. Motion to accept the Dear Colleague Letter on Aging.
4. Motion to allocate the Miami-Dade County Ryan White Part A Sweeps 3 funding with \$304,406 to Medical Case Management; \$290,906 to Outpatient/Ambulatory Health; \$443,000 to Oral Health Care; \$800,000 to Food Bank; \$13,000 to Health Insurance Services; \$67,000 to Substance Abuse Residential, and \$25,000 to Medical Transportation.
5. Motion to authorize the Miami-Dade County Office of Management and Budget-Grant Coordination to make last minute allocations prior to the close of the fiscal year to maximize expenditures and then provide these final allocations at the close of the fiscal year.
6. Motion to add code D0367 - cone beam CT capture and interpretation with field of view of both jaws, with or without cranium - to the Ryan White Oral Health Care Formulary.
7. Motion to prohibit billing of D5421 - adjust partial denture-maxillary - within 180 days of billing for D5211-maxillary partial denture-resin base (including, retentive/clasping materials, rests, and teeth); D5213 - maxillary partial denture-cast metal framework with resin denture bases (including, retentive/clasping materials, rests, and teeth); or D5282 - removable unilateral partial denture-one piece cast metal (including, retentive/clasping materials, rests, and teeth), maxillary.

8. Motion to prohibit billing of D5422 - adjust partial denture-mandibular - within 180 days of billing for D5212 - mandibular partial denture-resin base (including, retentive/clasping materials, rests, and teeth); D5214 - mandibular partial denture-cast metal framework with resin denture bases (including, retentive/clasping materials, rests, and teeth); or D5283 - removable unilateral partial denture-one piece cast metal (including, retentive/clasping materials, rests, and teeth), mandibular.
9. Motion to prohibit billing of D5410 - adjust complete denture-maxillary - within 180 days of billing for D5110 - complete denture-maxillary.
10. Motion to prohibit billing of D5411-adjust complete denture-mandibular - within 180 days of billing for D5120 - complete denture-mandibular.
11. Motion to add code D7953 - bone replacement graft for ridge preservation-per site - to the Ryan White Oral Health Care Formulary.



MIAMI-DADE  
HIV/AIDS PARTNERSHIP

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## Applicant Reference Sheet

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### A. Partnership Committees

- Community Coalition Roundtable
  - Housing Committee
  - Prevention Committee
  - Strategic Planning Committee
  - Care and Treatment Committee
  - Medical Care Subcommittee
- 

### B. Required Training

- Partnership New Member Orientation and Training
  - Miami-Dade County Advisory Board Member Ethics Training
  - Miami-Dade County Mandatory Advisory Board Sexual Harassment Prevention Training
- 

### C. Populations

- Black/African-American men, women, or transgender
  - Hispanic men, women, or transgender
  - Transgender or transsexual people
  - Men who have sex with men (MSM)
  - People over 50 years old with HIV
  - People experiencing homelessness
  - People who are undocumented
  - People who are commercial sex workers
  - People using or in substance use recovery
  - Youth or teens
  - Other
- 

### D. Areas of Expertise and Interest

- Communication, including social media
  - Financial resource allocations/budgeting
  - Healthcare planning
  - Leadership/management
  - Medical care and treatment
  - Member recruitment
  - PrEP and HIV prevention
  - Quality management/quality improvement
  - Social services (mental health, substance use and recovery, etc.)
  - Other
- 

### E. Ryan White Program Providers

- AIDS Healthcare Foundation (AHF)
  - Better Way of Miami
  - Borinquen Health Care Center
  - CAN Community Health
  - Care 4 U Community Health Center
  - Care Resource & Food for Life Network
  - Citrus Health Network
  - Community Health of South FL (CHI)
  - Empower U Community Health Center
  - Jessie Trice Community Health System
  - Latinos Salud
  - Legal Services of Greater Miami
  - Miami Beach Community Health Center
  - Miami Beach Community Health Center/  
St. Luke's Addiction Recovery Center
  - New Hope C.O.R.P.S.
  - Public Health Trust/Jackson Health  
System (all clinics)
  - University of Miami
-



## Partnership Applicant Interview Script

---

### Introduction

Thank you for your application to the Miami-Dade HIV/AIDS Partnership.

The Partnership is the official Ryan White Program advisory board for HIV prevention and care services in Miami-Dade County. Our members are appointed by the Mayor to be the voice of people with HIV in Miami-Dade County.

Miami gets more than \$27 million dollars for Ryan White Program HIV care and treatment. Our members make decisions about how those funds are spent, and those decisions impact almost 9,000 people with HIV.

We also determine how Ryan White Program services are defined and the standards of care for providers.

We work on strategies to improve how people are linked to care, how they stay in care, and how they stay virally suppressed.

We work with the Florida Department of Health on HIV prevention initiatives.

We offer training on topics to help people with HIV live healthier lives and to help members understand their roles in the important work of the Partnership.

We educate our legislators on the impact of HIV in our community.

We hope you will join our team and help us help people with HIV served by the Ryan White Program.

### Notes



## Participation

The Partnership holds a two-hour meeting at 10 AM, once a month, usually on the third Monday at the Miami-Dade Main Library, downtown.

### 1. How do you feel about attending the Partnership meeting each month?

Partnership members also attend a committee meeting each month. For instance, the Community Coalition meets the last Monday of each month at 5 PM at different provider locations or the downtown library.

### 2. How do you feel about attending a committee meeting each month?

So, with travel time, preparation time, and meeting time, this is a commitment of about 4 to 6 hours each month.

### 3. How do you feel about dedicating that much time each month to Partnership activities?

**Do you have any questions?**

## **A. Partnership Committees**

Let's take a look at your Reference Sheet. First, these are the committees of the Partnership: Community Coalition, Housing, Prevention, Strategic Planning, Care and Treatment, and Medical Care Subcommittee. As we discussed, members of the Partnership are also members of one of those committees.

**4. Are you a member of a Partnership committee?**

**5. Have you attended any Partnership committee meetings?**

**6. Do you know which committee you'd like to join?**

*It's okay if you're not sure. The appointment process takes a few months, so you can attend some meetings to meet members and decide which one you'd like to join.*

Partnership and Partnership committee meeting notices are sent by email monthly two weeks before a meeting is scheduled to be held.

**7. Do you have access to the internet and email? (If not, can staff contact you by text?)**

**8. Will you be able to respond to meeting notices in a timely manner?**

Let's take a look at the Partnership's website, [www.aidsnet.org](http://www.aidsnet.org). This is where the documents you'll review each month are posted.

**9. Will you be able to review meeting documents posted on the Partnership's website each month?**

**Do you have any questions?**

## **B. Required Training**

Let's take a look at required training. Within three months of appointment, you're required to take these trainings: New Member Orientation, Ethics Training, and Sexual Harassment Prevention training. These are all online courses.

### **10. Can you comply with this expectation?**

**Do you have any questions?**

---

## **C. Populations**

On your Reference Sheet, you can see the various populations our members represent and the populations we serve. We have members who are Black, White, Hispanic; members who identify with different genders; members with HIV over age 50; members in substance use recovery, and more.

### **11. Can you tell us a little about the different populations you identify with, work with, or have an interest in?**

**Do you have any questions?**

---

## **D. Areas of Expertise and Interest**

Next on your Reference Sheet, you can see that our members have a variety of professional expertise and experience such as financial planning, healthcare planning, HIV prevention activities, recruitment, and more.

### **12. Can you tell us about some of your areas of expertise?**

**Do you have any questions?**

---

## E. Ryan White Program Providers

Ryan White Program provider agencies are listed on your Reference Sheet.

**13. Do you work for one of these providers, or are you a board member or volunteer with one of these providers?**

**Before we wrap up, do you have any questions?**

---

### Next Steps

The Community Coalition is responsible for recommending new members to the Partnership. The next meeting is \_\_\_\_\_. At that meeting, I will introduce you to our members. They might have additional questions for you to answer and you are always welcome to ask any questions, too.

**14. Are you able to come to that meeting?**

Based on the Community Coalition's recommendation, you will need to attend the next Partnership meeting on \_\_\_\_\_. At that meeting, You will be introduced to the board members. They might have additional questions for you to answer and you are welcome to ask any questions there, too.

**15. Are you able to come to that meeting?**

---

Thank you so much for your time. I'm looking forward to seeing you at the \_\_\_\_\_ Community Coalition meeting.

Please feel free to contact staff if you have any questions or concerns about joining the Partnership.



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5:00 PM – 7:00 PM

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# MIAMI-DADE HIV/AIDS PARTNERSHIP

## Community Coalition Roundtable 2024 Calendar

As of January 29, 2024

Save the dates!

Visit [www.aidsnet.org](http://www.aidsnet.org) for updates on Roundtable topics!

Monday, January 29, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Borinquen Medical Centers 3601 Federal Highway, Third Floor, Miami, FL 33137
Monday, February 26, 2024 <b>4:00 PM – 6:00 PM</b> <i>Dinner at 3:30 PM</i>	Care Resource, Midtown Miami 3510 Biscayne Boulevard, First Floor Community Room, Miami, FL 33137
Monday, March 25, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Empower U Community Health Center 7900 NW 27th Avenue, Suite C3A, Miami FL 33147
Monday, April 29, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Jessie Trice Community Health System 5361 NW 22nd Avenue, Miami, FL 33142
Monday, May 20, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Latinos Salud 640 NE 124th Street, North Miami, FL 33161
Monday, June 24, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Borinquen Medical Centers 3601 Federal Highway, Third Floor, Miami, FL 33137
Monday, July 29, 2024 <b>4:00 PM – 6:00 PM</b> <i>Dinner at 3:30 PM</i>	Care Resource, Midtown Miami 3510 Biscayne Boulevard, First Floor Community Room, Miami, FL 33137
Monday, August 26, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Empower U Community Health Center 7900 NW 27th Avenue, Suite C3A, Miami, FL 33147
<b>Monday, September 30, 2024</b> 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Jessie Trice Community Health System 5361 NW 22nd Avenue, Miami, FL 33142
Monday, October 28, 2024 5:00 PM – 7:00 PM <i>Dinner at 4:30 PM</i>	Latinos Salud 640 NE 124th Street, North Miami, FL 33161
November and December	TBD

*Thank you to our Ryan White Program providers and dinner sponsors!*



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## Christina Bontempo

---

**From:** Marlen Meizoso <marlen@behavioralscience.com>  
**Sent:** Monday, January 29, 2024 10:54 AM  
**To:** marlen@behavioralscience.com  
**Cc:** Christina Bontempo; Robert Ladner  
**Subject:** Reminder: Executive Committee meeting tomorrow (January 30, 2024) at Stephen P Clark Center starting at 11:30 a.m.  
**Attachments:** Bylaws - Approved 011723-TAS Signed.pdf; 2023 Year End Review.pdf  
**Importance:** High

Good Morning Executive Committee members,

Please remember the Executive Committee is meeting **tomorrow** at the **Stephen P. Clark Center, Miami-Dade County Office of Management and Budget, 111 NW 1<sup>st</sup> Street, 22<sup>nd</sup> Floor, Miami, FL 33128**

at **11:30 a.m.** Most of the meeting is dedicated to discussion with HRSA representatives as part of the Ryan White Program site visit. The agenda and minutes for the meeting have been posted online at [www.aidsnet.org/the-partnership#excom1](http://www.aidsnet.org/the-partnership#excom1).

Please park at the Cultural Arts Parking Garage (50 NW 2nd Ave, Miami, FL 33128), which is across the street from the library and where Partnership and Committee members usually park. Validate your parking at the Library as you would normally.

Included with this reminder are a copy of the bylaws and year-end review, for your information. In February, the Committee will start working on bylaw edits.

See you tomorrow!

Regards,



**Marlen Meizoso, M.A.**  
Project Manager/Research Associate







## IHAP TAC Sustaining Community Engagement Learning Series: Successful Strategies to Recruit Planning Body Members

---

Date & Time	Mar 5, 2024 01:00 PM in Eastern Time (US and Canada)
Description	<p>IHAP TAC invites you to participate in the upcoming Community Engagement Learning Series. This three part learning series will focus on peer-to-peer sharing on recruitment, retention, and sustained community engagement in jurisdictional HIV prevention and care planning bodies.</p> <p>This is a great opportunity for those interested in enhancing their recruitment and retention efforts.</p> <p>Each session will take place the first Tuesday of each month at 1pm EST beginning in March. Each session will have a short presentation and then breakout groups for sharing challenges with recruitment and retention and solutions to address. Participation in each session is recommended, but sessions will also stand alone and will be recorded.</p> <p>Part One: Successful Strategies to Recruit Planning Body Members will take place March 5 at 1pm EST. During this session, participants will learn about collaborative integrated prevention and care planning activities, understand the importance of recruitment, learn the components of a recruitment strategy, and describe the benefits, barriers, and competition for the recruitment audience.</p>

---

### Meeting Registration

**First Name\***

**Last Name\***

**Email Address\***



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# FEBRUARY 2024

## RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
<b>MEETING LOCATIONS (also, see below)</b> <b>Care Resource</b> - Care Resource Community Health Centers, Midtown Miami, 3510 Biscayne Blvd., First Floor Community Room, Miami, FL 33137 <b>MDC Main Library</b> - 101 West Flagler Street, Auditorium, Miami, FL 33130			<b>1</b>	<b>2</b>
<b>5</b>	<b>6</b> <b>Partnership New Member Orientation</b> 2:00 PM to 5:00 PM via Zoom	<b>7</b>  National Black HIV/AIDS Awareness Day	<b>8</b> <b>Care &amp; Treatment Committee</b> 10:00 AM to 12:00 PM at BSR Corp.	<b>9</b>
<b>12</b>	<b>13</b> <b>Joint Integrated Plan Review Team: Strategic Planning &amp; Prevention Committees</b> 10:00 AM to 1:00 PM at MDC Main Library	<b>14</b> ❤️	<b>15</b> <b>RWP Subrecipient Forum</b> 10:00 AM to 1:00 PM at MDC Main Library  <b>Housing Committee</b> 2:00 PM to 4:00 PM at BSR Corp.	<b>16</b> <b>Clinical Quality Management Committee</b> 9:30 AM to 11:30 PM via Zoom
<b>19</b> President's Day (BSR Offices Closed)	<b>20</b> <b>Miami-Dade HIV/AIDS Partnership</b> 10:00 AM to 12:00 PM at MDC Main Library	<b>21</b> <b>Ryan White Program Medical Case Manager Basic Training</b> via Zoom 10:00 AM to 4:00 PM	<b>22</b>	<b>23</b> <b>Medical Care Subcommittee</b> 9:30 AM to 11:30 AM at BSR Corp.
<b>26</b> <b>Community Coalition Roundtable</b> 4:00 PM to 6:00 PM at Care Resource (Dinner begins at 3:30 PM)	<b>27</b>	<b>28</b>  HIV Is Not a Crime Day <b>Ryan White Program MCM Supervisor Training</b> via Zoom 10:00 AM to 4:00 PM  <b>Executive Committee</b> 10:00 AM to 12:00 PM at BSR Corp.	<b>29</b>	<b>BSR Corp. – Behavioral Science Research Corporation, 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134</b>

All events on this calendar are open to the public.

*People with HIV are invited to participate!*



Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials.

RSVP to (305) 445-1076, [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com), or scan the QR Code for Partnership meetings.



Visit [www.aidsnet.org](http://www.aidsnet.org) for more information.

**Version 01/18/24**  
*Information on this calendar is subject to change.*



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| ▪ Roundtable: Recruitment Goals and Strategies   |                |
| IX. New Business   | All            |
| ▪ Officer Elections  |                |
| ▪ Future Meeting Dates and Roundtable Topics   | All            |
| X. Announcements and Open Discussion   | All            |
| XI. Next Roundtable: Monday, February 26, 2024 at 4:00 PM<br>Care Resource, 3510 Biscayne Boulevard, Miami, FL 33137 | Lamar McMullen |
| XII. Adjournment   | Lamar McMullen |

*Special thanks to our meeting host, Borinquen Medical Centers and to ViiV Healthcare for dinner.*

For more information about the Community Coalition, please contact Christina Bontempo,  
(305) 445-1076 x106 or [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).

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