



**Executive Committee Meeting
Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 240,
Coral Gables, FL 33134
September 27, 2023 Minutes**

Approved January 30, 2024

#	Members	Present	Absent	Guests
1	Burks, Laurie Ann		X	
2	Goldberg, David	X		
3	Herz, Stephen		X	
4	McIntyre, Harold	X		
5	McMullen, Lamar		X	
6	Mooss, Angela	X		
7	Sarmiento, Abril	X		
8	Sheehan, Diana M.		X	Staff
9	Shmuels, Diego	X		Bontempo, Christina
10	Tramel-McIntyre, Alecia	X		Ladner, Robert
11	Trepka, Mary Jo	X		Meizoso, Marlen
Quorum = 5				

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

Harold McIntyre

Harold McIntyre volunteered to lead the meeting pending the Chair’s arrival. He welcomed everyone and called the meeting to order at 10:15 a.m. He thanked the members for their attendance at today’s meeting and reiterated the importance of the meeting to address several time-sensitive motions.

II. Introductions

All

Mr. McIntyre introduced himself, and requested introductions from all participants around the room.

III. Meeting Housekeeping

Harold McIntyre

Mr. McIntyre reviewed the meeting housekeeping presentation, which provided the ground rules and reminders for the meeting. He identified Behavioral Science Research Corp. (BSR) staff as resource persons for the meeting.

IV. Floor Open to the Public

Harold McIntyre

Mr. McIntyre opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

No comments were made so the floor was closed.

V. Review/Approve Agenda

All

The committee reviewed the agenda. Since Alecia Tramel-McIntyre had not arrived yet, the Committee made a motion to approve the agenda with Harold McIntyre listed as the lead on items attributed to her until her arrival. The Committee voted to approve the agenda with the discussed change.

Motion to approve the agenda with Harold McIntyre indicated as lead on items, as necessary.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

VI. Review/Approve Minutes of July 26, 2023

All

Members reviewed the minutes of July 26, 2023, and made a motion to accept the minutes as presented.

Motion to approve the minutes of July 26, 2023 as presented.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

VII. Standing Business

▪ **Vacancies/Membership Updates**

Marlen Meizoso

Marlen Meizoso reviewed the vacancy report for September. There are 18 vacancies on the Partnership (13 for members of the affected and five other assigned seats). Among the Partnership vacancies is the position of Vice Chair. There are also several vacancies on all the Committees. Anyone who knows of anyone interested in the work of the Partnership or its Committees should invite them to a meeting or training.

The current report does not reflect the approval for the Ordinance changes that would modify vacancies. Nonetheless, even if the Ordinance changes are approved, vacancies will still exist that need filling.

The Committee recommended that the QR code on the vacancy report be shared widely and that a line such as ‘we want you’ be added and included on the website. Staff will edit the current QR code to add the requested verbiage.

▪ **Committee Appointment**

Alecia Tramel-McIntyre

Ms. Tramel-McIntyre indicated that motions are coming before the Committee today because the Partnership was unable to meet quorum at their September 18, 2023 meeting.

The Executive Committee is being requested to ratify the appointment of the newest Partnership member, Manuel Sarria. Per the Bylaws, all members must sit on a committee, so Mr. Sarria has requested an appointment to the Housing Committee. Ms. Tramel-McIntyre appointed Mr. Sarria and the Committee made a motion.

Motion to appoint Manuel Sarria to the Housing Committee.

Moved: Dr. Angela Mooss

Seconded: Dr. Mary Jo Trepka

Motion: Passed

▪ **Update on Membership Surveys**

Marlen Meizoso

Mrs. Meizoso indicated that based on the Executive Committee request at the last meeting, staff has been distributing a short survey to all the Committees regarding meeting participation. Preliminary results were shared. Six of the eight committees provided replies. By November, all replies should be available. Two

committees have not replied because they have not met yet. Those members who have not completed a physical copy of the survey will receive an electronic copy to complete. The Community Coalition did not have a paper survey distributed, instead they had a discussion indicating they wanted to continue rotating throughout the County with meeting times from 5:00 p.m. to 7:00 p.m.

VIII. New Business

▪ Committee Reports to Executive

Members were asked to review the Committee Reports to the Executive Committee which were originally prepared for the Partnership's September meeting. The report contains 13 motions.

□ Care and Treatment

Care and Treatment approved Daniel Shmuels as a new member, heard updates from various recipients, and reviewed the Medical Care Subcommittee report.

Clarification of some notations and conditions was provided for the ophthalmology and podiatry specialties of the Allowable Medical Conditions List. Revisions were incorporated in pages 5 and 6 of the draft which were included for review.

Motion to accept the changes to the Allowable Medical Conditions List as presented.

Moved: Dr. Diego Shmuels Seconded: David Goldberg Motion: Passed

The Committee discussed addressing unmet needs, providing more holistic care, combating stigma, and the rigors of the request for proposal (RFP) cycle length. They suggested two motions for consideration by the Partnership. If additional services are considered, this would allow the Committee the time to develop definitions in time for RFP release for contracts beginning March 1, 2025.

***Motion to direct the Recipient to include Housing, Emergency Financial Assistance, Non-medical Case Management, Psychosocial Support, and Health Education/Risk Reduction in the next Request for Proposals (RFP) that would result in contracts beginning March 1, 2025.**

Moved: Dr. Diego Shmuels Seconded: Abril Sarmiento Motion: Passed

Staff Note: The maker of the original motion at the Care and Treatment Committee incorrectly provided the wrong date for the start date of new contracts. The start date is March 1, 2026. A correction will be requested of the Care and Treatment Committee at the February 2024, meeting to confirm and approve.*

Motion to direct the Recipient to bundle Outpatient/Ambulatory Health Services, Medical Case Management and Mental Health Services such that proposers/providers seeking funding for Outpatient/Ambulatory Health Services in the next RFP would be required to provide Medical Case Management and Mental Health Services as well.

Moved: Dr. Diego Shmuels Seconded: David Goldberg Motion: Passed

The Committee concluded the needs assessment and completed priority setting and resource allocation as indicated by the motions that follow. Part A and MAI priorities were ranked, reviewed, discussed, and voted upon as presented.

Ryan White Program Part A Priorities YR 2024-25	
Rank	Services
1	Medical Case Management, including Treatment Adherence Services [C]
2	Outpatient/Ambulatory Health Services [C]
3	Mental Health Services [C]
4	Oral Health Care [C]
5	Food Bank/Home-Delivered Meals [S]
6	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]
7	Substance Abuse Services (Residential) [S]
8	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]
9	Substance Abuse Outpatient Care [C]
10	AIDS Drug Assistance Program (ADAP) Treatment [C]
11	Housing Services [C]
12	Emergency Financial Assistance [S]
13	Medical Transportation (Vouchers) [S]
14	Outreach Services [S]
15	Other Professional Services (Legal Assistance and Permanency Planning) [S]
16	Psychosocial Support [S]
17	Non-Medical Case Management [S]
18	Health Education/Risk Reduction [S]
19	Early Intervention Services [C]
20	Medical Nutrition Therapy [C]
21	Home and Community Based Health Care [C]
22	Referral for Health Care and Support Services [S]
23	Linguistic Services [S]
24	Home Health Care [C]
25	Child Care Services [S]
26	Hospice Services [C]
27	Rehabilitation Services [S]
28	Respite Care [S]

C=core services S=support services

Motion to accept the Ryan White Part A YR 2024-2025 priorities, as presented.

Moved: Dr. Diego Shmuels

Seconded: Dr. Angela Mooss

Motion: Passed

Ryan White Program Minority AIDS Initiative (MAI) Priorities YR 2024-25	
Rank	Services
1	Medical Case Management, including Treatment Adherence Services [C]
2	Outpatient/Ambulatory Health Services [C]
3	Mental Health Services [C]
4	AIDS Drug Assistance Program (ADAP) Treatment [C]
5	Emergency Financial Assistance [S]
6	Substance Abuse Outpatient Care [C]
7	Outreach Services [S]
8	Oral Health Care [C]
9	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]
10	Food Bank/Home-Delivered Meals [S]
11	Substance Abuse Services (Residential) [S]
12	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]
13	Medical Transportation (Vouchers) [S]
14	Housing Services [C]
15	Psychosocial Support [S]
16	Early Intervention Services [C]
17	Health Education/Risk Reduction [S]
18	Home and Community Based Health Care [C]
19	Medical Nutrition Therapy [C]
20	Non-Medical Case Management [S]
21	Referral for Health Care and Support Services [S]
22	Other Professional Services (Legal Assistance and Permanency Planning) [S]
23	Home Health Care [C]
24	Hospice Services [C]
25	Rehabilitation Services [S]
26	Child Care Services [S]
27	Linguistic Services [S]
28	Respite Care [S]

C=core services S=support services

Motion to accept the Ryan White Minority AIDS Initiative YR 2024-2025 priorities, as presented.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

The Committee discussed projection data, prior expenditures, RFP totals, and unmet needs in the development of a Part A flat funding budget.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 PART A FLAT FUNDING (FORMULA & SUPPLEMENTAL FUNDING) BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	26.87%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,847,707	40.50%
3	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.61%
4	ORAL HEALTH CARE [C]	\$ 3,088,975	14.14%
5	FOOD BANK*HOME DELIVERED MEALS [S]	\$ 529,539	2.42%
6	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS	\$ 491,909	2.25%
7	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.93%
8	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 48,255	0.22%
9	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.20%
10	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
11	HOUSING [S]	Not Part A Funded	N/A
12	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 48,253	0.22%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.71%
14	OUTREACH SERVICES [S]	\$ 264,696	1.21%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING)	\$ 154,449	0.71%
16	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
17	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
18	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
19	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
20	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
21	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
23	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
24	HOME HEALTH CARE [C]	Not Part A Funded	N/A
25	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
26	HOSPICE [C]	Not Part A Funded	N/A
27	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$21,843,541	100.0%

* Funded component of the service category.
[C]= Core Service; [S] = Support Service

ADMINISTRATION ²	\$2,493,726
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL	\$24,937,267

	Exp. Ratio:
Core Services ⁴	<u>84.80%</u>
Support Services	<u>15.20%</u>

NOTES:

¹ Total based on the RWP FY 2023 final award.

² Administration includes Partnership Staff Support and Data Support (Provide@ Enterprise-Miami).

³ Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAL. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g.,

⁴ Actual FY 2022 Core Service's expenditure ratio was 85.07%, net of expenditures funded by the carryover award. Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility

Motion to allocate \$529,539 to Food Bank and the balance of funds in the Ryan White Part A YR 2024-2025 flat funding budget.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

Using the flat funding budget as a base, the Committee once again discussed adjustments based on data presented and then approved the Part A HRSA Non-competing Continuation Ceiling budget.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 PART A FUNDING CEILING (FORMULA & SUPPLEMENTAL) BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	25.56%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,847,707	38.33%
3	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.58%
4	ORAL HEALTH CARE [C]	\$ 3,088,975	13.43%
5	FOOD BANK*HOME DELIVERED MEALS [S]	\$ 1,651,715	7.19%
6	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 491,909	2.14%
7	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.43%
8	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 48,253	0.21%
9	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.19%
10	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
11	HOUSING [S]	Not Part A Funded	N/A
12	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 48,253	0.21%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.67%
14	OUTREACH SERVICES [S]	\$ 264,896	1.13%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.67%
16	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
17	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
18	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
19	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
20	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
21	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
23	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
24	HOME HEALTH CARE [C]	Not Part A Funded	N/A
25	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
26	HOSPICE [C]	Not Part A Funded	N/A
27	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$22,965,717	100.0%

* Funded component of the service category.

[C]= Core Service; [S] = Support Service

ADMINISTRATION ²	\$2,618,413
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL ³	\$26,184,130
	Exp. Ratios
Core Services ⁴	80.65%
Support Services	19.14%

NOTES:

¹ Award Ceiling Totals \$28,936,790 [\$26,184,130 (Part A) and \$2,752,660 (MAJ)] per HRSA's FY 2024 Non-competing Continuation Instructions.

² Administration includes Partnership Staff Support and Data Support (Provide@ Enterprise-Miami).

³ Service categories shaded in gray have been added for 'FY 2024 RANKING' (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAJ. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available

⁴ Actual FY 2022 Core Service's expenditure ratio was 85.07%, net of expenditures funded by the carryover award. Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility requirements for a Core Services waiver.

Motion to approve the Ryan White Part A YR 2024-2025 HRSA Non-competing Continuation Ceiling budget as presented.

Moved: Dr. Diego Shmuels

Seconded: Dr. Angela Mooss

Motion: Passed

Under MAI, the Committee discussed projection data, prior expenditures, RFP totals, and unmet needs in the development of a flat funding budget. Using the MAI flat funding budget as base, the Committee developed the HRSA Non-competing Continuation Ceiling. Dr. Shmuels indicated under MAI he had a conflict under mental health, outpatient substance abuse, and outreach so he had to leave the meeting while the votes on MAI took place. He also completed form 8B which will be attached to the minutes. He returned once the votes were concluded.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 MINORITY AIDS INITIATIVE (MAI) FLAT FUNDING BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	40.01%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,268,934.00	56.16%
3	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.84%
4	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
5	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.53%
6	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,038.00	0.36%
7	OUTREACH SERVICES [S]	\$39,816.00	1.76%
8	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
9	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
10	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS	Not MAI Funded	N/A
13	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.34%
14	HOUSING [S]	Not MAI Funded	N/A
15	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
16	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
17	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
18	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
19	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
20	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
21	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
22	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
23	HOME HEALTH CARE [C]	Not MAI Funded	N/A
24	HOSPICE [C]	Not MAI Funded	N/A
25	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
26	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,259,423	100.00%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$262,158
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL	\$2,621,581

	Exp. Ratios
Core Services: ³	97.37%
Support Services:	2.63%

NOTES:

¹ Total based on the RWP FY 2023 final award.

² Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g.,

³ FY 2022 Core Service's expenditure ratio was 96.81% of expenditures (no MAI carryover expenditures during FY 2022). Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility

Motion to approve the Ryan White Minority AIDS Initiative (MAI) YR 2024-2025 flat funding budget as presented.

Moved: Dr. Mary Jo Trepka

Seconded: Harold McIntrye

Motion: Passed

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 MINORITY AIDS INITIATIVE (MAI) FUNDING CEILING BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920	38.02%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,386,925	58.34%
3	MENTAL HEALTH SERVICES [C]	\$18,960	0.80%
4	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
5	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087	0.51%
6	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058	0.34%
7	OUTREACH SERVICES [S]	\$39,816	1.67%
8	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
9	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
10	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
13	MEDICAL TRANSPORTATION [S]	\$7,628	0.32%
14	HOUSING [S]	Not MAI Funded	N/A
15	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
16	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
17	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
18	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
19	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
20	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
21	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
22	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
23	HOME HEALTH CARE [C]	Not MAI Funded	N/A
24	HOSPICE [C]	Not MAI Funded	N/A
25	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
26	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,377,394	100.00%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$275,266
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL ²	\$2,752,660

	Exp. Ratio:
Core Services ³	97.50%
Support Services	2.50%

NOTES:

¹ Award Ceiling Totals \$28,936,790 [\$26,184,130 (Part A) and \$2,752,660 (MAI)] per HRSA's FY 2024 Non-competing Continuation Instructions.

² Service categories shaded in gray have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available

³ FY 2022 Core Service's expenditure ratio was 96.81% of expenditures (no MAI carryover expenditures during FY 2022). Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility requirements for a Core Services waiver.

Motion to approve the Minority AIDS Initiative (MAI) YR 2024-2025 HRSA Non-competing Continuation Ceiling budget as presented.

Moved: Dr. Mary Jo Trepka Seconded: Dr. Angela Mooss Motion: Passed

□ Strategic Planning Committee

Having concluded their stand-alone committee items, the Committee elected to cancel their November and December 2023 meetings. The Committee conducted their final review and approved the 2022 Annual Report and the Assessment of the Ryan White Program Recipient Administrative Mechanism March 1, 202-February 28, 2023 report.

Motion to approve the 2022 Annual Report as presented.

Moved: David Goldberg Seconded: Abril Sarmiento Motion: Passed

Motion to approve the Assessment of the Ryan White Program Recipient Administrative Mechanism March 1, 2022 – February 28, 2023 Report as presented.

Moved: David Goldberg Seconded: Harold McIntyre Motion: Passed

□ **Remaining Committee Reports**

The Community Coalition Roundtable hosted a discussion on HIV criminalization, led by Kamaria Laffrey of the Sero Project.

The Prevention Committee approved a new member, Daniel Periera; heard reports on FDOH-MDC Prevention Workgroups; and heard a presentation on Family Planning and Prenatal Care Services.

The Executive and Housing Committees have not met since the last Partnership meeting.

Motion to accept the Committee Reports as presented.

Moved: Dr. Mary Jo Trepka

Seconded: Dr. Diego Shmuels

Motion: Passed

▪ **FY 2024 Letter of Concurrence for Non-Competing Progress Report**

As part of the non-competing process required to receive Ryan White Program Part A/MAI funds next year, a letter of concurrence has been drafted. The Committee reviewed the document and made a motion to approve it and authorize the chair to sign.

Motion to accept the FY 2024 Letter of Concurrence for Non-Competing Progress Report and authorized the Chair to sign the letter.

Moved: Dr. Mary Jo Trepka

Seconded: Dr. Diego Shmuels

Motion: Passed

IX. Announcements and Open Discussion

All

Mrs. Meizoso indicated that the membership survey for the Executive Committee to complete is located in the meeting packet and should be returned by the end of the meeting. Those members who are not present today will receive the survey electronically.

Dr. Shmuels announced that Target HIV has published Borinquen as a best practice site for Test and Treat. Information on the TargetHIV link will be forwarded when received.

Christina Bontempo announced that at the upcoming Prevention Committee meeting there will be speakers providing updates on the US Conference on AIDS and the Positive Living Conference.

Ms. Tramel-McIntyre announced that in November she will be participating in the Stigma Conference at Howard University presenting "Language Matters".

The Committee discussed the need systemwide to have training on stigma, implicit bias, cultural competence, and teamwork. These topics are issues found in the Integrated Plan.

X. Next Meeting

Alecia Tramel-McIntyre

The next scheduled Executive Committee meeting is Wednesday, November 15, 2023.

XI. Adjournment

Alecia Tramel-McIntyre

Ms. Tramel-McIntyre thanked everyone and adjourned the meeting at 11:34 a.m.