



Strategic Planning Committee and Prevention Committee
Joint Integrated Plan Review Team (JIPRT) Meeting
Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130
October 10, 2023 Minutes

Approved February 13, 2024

#	Members	Present	Absent	Guests
Strategic Planning Committee				Belledent, Nelly
1	Cardwell, Joanna		x	Ferrer, Luigi
2	Gallo, Giselle		x	Louis, Roseline
3	Goldberg, David	x		Valle-Schwenk, Carla
4	Hilton, Karen	x		
5	Hunter, Tabitha		x	
6	Machado, Angela		x	
7	Sheehan, Diana M.	x		
8	Singh, Hardeep		x	
Prevention Committee				
9	Buch, Juan	x		
10	Darlington, Tajma		x	
11	Duberli, Francesco		x	
12	Fernandez, Chad		x	
13	Forrest, David	x		
14	Ichite, Amanda		x	
15	Johnston, Jeremy		x	
16	Ledain, Ron		x	
17	Lopez, Crystal		x	
18	Marqués, Jamie	x		
19	Orozco, Eddie		x	
20	Pereira, Daniel		x	
21	Richardson, Ashley		x	
22	Santiago, Grechen	x		Staff
23	Sarmiento, Abril	x		Bontempo, Christina
24	Shmuels, Diego	x		Ladner, Robert
Member of Both Committees				Martinez, Susy
25	Mooss, Angela	x		Sergi, Sandra
Quorum = 9				

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. The meeting agenda, minutes, and draft documents were distributed to members. All meeting documents were projected on the meeting room projection screen.

I. Call to Order

Prevention Committee Chair, Abril Sarmiento, called the meeting to order at 10:28 a.m.

II. Introductions

Members, guests, and staff introduced themselves.

III. Housekeeping

Strategic Planning Committee Vice Chair, David Goldberg, presented the PowerPoint, *Partnership Meeting Housekeeping*, including people first language, code of conduct reminders, and resource persons.

IV. Floor Open to the Public

Prevention Committee Vice Chair, Dr. Angela Mooss, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. There were no changes.

Motion to approve the agenda as presented.

Moved: Juan Buch

Seconded: Gretchen Santiago

Motion: Passed

VI. Review/Approve Minutes of November 14, 2022

Minutes of November 14, 2022, were reviewed. There were no changes.

Motion to approve the minutes of the November 14, 2022.

Moved: Dr. Diego Shmuels

Seconded: Karen Hilton

Motion: Passed

VII. Reports

▪ Membership

Staff announced a new flyer was available to promote membership opportunities. The flyer includes a QR code which links to an easy to complete membership interest form, and promotes the availability of incentive vouchers for qualifying members. All attendees were asked to post the flyer at their agencies.

▪ Partnership (no report)

No report was provided because the Partnership had not met since the last stand-alone Prevention Committee or Strategic Planning Committee meetings.

VIII. Standing Business

There was no standing business.

IX. New Business

▪ **Integrated Plan Evaluation Workgroup**

- Report on Activities to Date

Staff provided members with a timeline of the activities of the Integrated Plan Evaluation Workgroup (IPEW).

- Request to Renew Workgroup in 2024

There are still a few items for the IPEW to finalize in 2024. A slate of members and a request to reinstate the IPEW was presented. In 2024, the IPEW is expected to meet in the months prior to the Joint Integrated Plan Review Team and act as a steering committee.

Proposed slate of members:

- Luigi Ferrer
- Amaris Hess
- Karen Hilton
- Trillion Ingram
- Camille Lowe
- Angela Machado
- Jamie Marques
- Angela Mooss
- Abril Sarmiento
- Sarah Suarez

Motion to reinstate the Integrated Plan Evaluation Workgroup in 2024 and accept the slate of members as presented.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

▪ **Integrated Plan Successes and Challenges**

Members discussed the October 2023 Integrated Plan Progress Report. Future reports should indicate baselines and goals to evaluate the successes and challenges.

Members discussed how to engage more facilities in routine opt-out testing, including using the Ending the HIV Epidemic (EHE) Quick Connect initiative, and Academic Detailing to educate private doctors in high-impact areas. The VMSG database will be able to track the progress of the opt-out testing activities. Access to the database for County and BSR staff is pending.

Members discussed how to expand the collection of data about people who are unaware of their HIV status. Collaborations with pharmaceutical companies and testing labs would be helpful; however, data sharing is unlikely. The number of people who do not know their HIV status is always an estimate.

Regarding home HIV test kits, members discussed if this was a worthwhile expense since the kits and reporting on usage are very low.

Members discussed the need to continue and expand the distribution of free condoms, specifically to primary care centers, sex shops, movie theaters, bars, and night clubs. Lubricant and female condoms should also be made available.

The Linkage to Care data on Health Tec should be corrected to refer to Quick Connect.

Programs targeting disparity populations should consider redefining their messaging to reach more people in the affected populations.

X. Announcements

Staff announced members were invited to tour the Anita Bryant exhibit after the meeting. The exhibit is sponsored by the Miami-Dade County LGBTQ Advisory Board at the Stephen P. Clark Center.

XI. Next Meeting

Dr. Sheehan announced the next meeting dates as January 2024 for IPEW, and February 2024 for JIPRT, with exact dates to be determined.

XII. Adjournment

Ms. Sarmiento called the meeting adjourned at 11:58 p.m.