



**Community Coalition Roundtable
Empower U Community Health Center
7900 NW 27th Avenue, Suite E12, Miami, FL 33147
October 30, 2023 Minutes**

Approved January 30, 2024

#	Members	Present	Absent	Guests	Staff
1	Burks, Laurie Ann	x		Alcala, Carolina	Bontempo, Christina
2	Jones, Sandra	x		Lee Taylor, Ollie	
3	Martinez, Leonard	x		Vaughn, Sannita	
4	McIntyre, Harold	x			
5	McMullen, Lamar	x			
6	Tramel-McIntyre, Alecia		x		
Quorum: 3					

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/meeting-documents.

I. Call to Order

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:18 p.m.

II. Introductions

Mr. McMullen asked members, guests, and staff to introduce themselves and share their favorite season and why it's their favorite.

- **Recognition of Meeting Host**

Mr. McMullen welcomed everyone to Empower U Community Health Center and highlighted the services available through the center.

III. Housekeeping

Mr. McMullen advised of the facilities available at Empower U, including the restroom location. He then reviewed the *Meeting Housekeeping* PowerPoint, which includes general reminders, code of conduct, people-first language, and meeting participation best practices.

IV. Floor Open to the Public

Mr. McIntyre opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments so the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. Staff and Leo Martinez asked to be added to announcements. The agenda was approved with no changes.

Motion to approve the agenda as presented.

Moved: Sandra Jones

Seconded: Leonard Martinez

Motion: Passed

VI. Review the Minutes of September 25, 2023

Members reviewed the minutes of September 25, 2023, and approved it with no changes.

Motion to approve the minutes of September 25, 2023, as presented.

Moved: Sandra Jones

Seconded: Leonard Martinez

Motion: Passed

VII. Reports

▪ Membership

Staff advised members that the Partnership and committees are still in need of several members, specifically Ryan White Program clients. Staff distributed a Bylaws excerpt of the Committee's responsibilities. Per the Bylaws, the main Committee function is recruitment. Members will need to refocus their meetings on recruitment in 2024. Staff distributed the New Member Interview Script. Before the next meeting, staff will work with each member individually to become familiar with and revise the script, which can be used as a tool for recruiting as well as on-boarding new members.

Members discussed the need to educate clients and providers on the consequences of not having Ryan White Program clients on the Partnership. Some expressed the view that providers see people with HIV only as a way to bring dollars to their agency, and they do not care about helping to promote opportunities for planning council participation. There should be additional training for providers on the importance of client participation.

Staff shared a flyer for Medical Care Subcommittee membership and advised that flyers for each committee are under development.

Staff shared a flyer promoting the availability of vouchers for participation. Members noted it would be great if the Partnership could sponsor members to attend conferences.

▪ Partnership Update

Mr. McMullen reported that the Partnership has not met since the last meeting. The December 18 Partnership meeting will include the final Sweeps of Ryan White funds for the fiscal year.

VIII. Standing Business

▪ Recruitment Goals Update

This discussion was covered during the Membership Report.

- **Roundtable: Fighting Stigma Across the HIV Care Continuum**

Mr. McMullen welcomed Carolina Alcala, Gilead Community Liaison - HIV Community of Miami-Dade and Monroe Counties who presented Fighting Stigma Across the HIV Care Continuum. The presentation covered the levels of discrimination leading to stigma, identifying external and internal stigmatizing behaviors, and the effect of being stigmatized, specifically for people with HIV. Members discussed two cases studies and shared some experiences around stigmatizing behaviors and experiences of stigmatization.

During the presentation, staff advised that the meeting might run over the end time and suggested the Chair entertain a motion to extend the meeting. Members agreed to extend the meeting by five minutes.

Motion to extend the meeting by five minutes.

Moved: Leonard Martinez

Seconded: Harold McIntyre

Motion: Passed

Since the meeting time was running out, Ms. Alcala agreed to return at a future meeting to finish the slide deck and the remaining case studies.

IX. New Business

- **2024 Roundtable Planning**

Members reviewed the Proposed 2024 Meeting Dates and Locations. For the month of May, there were two options since the regular meeting date of May 27 coincides with Memorial Day. Members chose to meet on May 20 instead. A map with locations for five provider sites was provided for review. Members agreed to meet at the five sites on a rotating basis: Borinquen Medical Centers; Care Resource- Midtown Miami; Empower U Community Health Center; Jessie Trice Community Health System; and Latinos Salud.

Motion to accept the Proposed 2024 Meeting Dates and Locations

Moved: Leonard Martinez

Seconded: Harold McIntyre

Motion: Passed

Staff advised of a staffing conflict for the November meeting and asked if members would consider cancelling the meeting. The Chair called for a vote:

Motion to cancel the November 20, 2023 Community Coalition Roundtable.

Moved: Leonard Martinez

Seconded: Harold McIntyre

Motion: Passed

- **MACS/WIHS Combined Cohort Study Update and Announcements**

Mr. McMullen distributed the Multicenter AIDS Cohort Study (MACS) / Women's Interagency HIV Study (WIHS) Combined Cohort Study Executive Committee Meeting agenda for the meeting he attended on October 18-19, 2023, in Rockville, MD. Mr. McMullen is the local MACS/WIHS Community Chair, overseeing concept sheets produced for the study; and he was recently named Chair for the National MACS/WIHS Community Advisory Board. Members congratulated him on his achievements. He will bring updates on the study as they become available. Anyone interested should contact him directly.

X. Announcements

Sannita Vaughn announced World AIDS Day Events. Mr. Martinez announced the Florida Department of Health in Miami-Dade County's Speakers Bureau is working on a book to share stories of people with HIV.

XI. Next Roundtable

Mr. McIntyre announced that the next Roundtable is scheduled for January 2024.

XII. Adjournment

Mr. McMullen adjourned the meeting at 7:05 p.m.