



**Care and Treatment Committee Meeting
Behavioral Science Research
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134
December 14, 2023**

Approved January 11, 2024

#	Committee Members	Present	Absent
1	Alcala, Etelvina	X	
2	Henriquez, Maria	X	
3	Mills, Vanessa	X	
4	Siclari, Rick		X
5	Shmuels, Daniel	X	
6	Shmuels, Diego	X	
7	Trepka, Mary Jo	X	
8	Wall, Dan	X	
Quorum: 4			

Guests	
Leo Moreira	
Staff	
Marlen Meizoso	Robert Ladner

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

Dr. Mary Jo Trepka

Dr. Mary Jo Trepka, the Vice Chair, called the meeting to order at 10:06 a.m., in the chair’s absence.

II. Introductions

Dr. Mary Jo Trepka

Members, guests, and staff introduced themselves.

III. Meeting Housekeeping

Dr. Mary Jo Trepka

Dr. Trepka referenced the Housekeeping items.

IV. Floor Open to the Public

Dr. Mary Jo Trepka

Dr. Trepka read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

All

The Committee reviewed the agenda. One member needed to leave early so the Sweeps #3 and Maximize Expenditures Request items were moved to after the agenda approval to ensure quorum for voting on those items. References to the Chair on the agenda will be changed to Dr. Trepka until the Chair's arrival.

Motion to accept the agenda, as discussed.

Moved: Vanessa Mills

Seconded: Dan Wall

Motion: Passed

VI. Sweeps #3 and Maximize Expenditures

- *Sweeps #3*

All

The Committee reviewed the Miami-Dade County Ryan White Part A Sweeps #3. Under Sweeps #3, there was \$1,943,312 reduced from ten service categories with \$2,425,370 requested. There is more money being requested than available. Based on fiscal reviews and utilization as reflected on the dashboard cards, the Committee adopted the recommended allocations to seven service categories as indicated in the motion. Food Bank in particular has seen a marked increase in usage but the current levels of service are unsustainable.

Motion to allocate the Miami-Dade County Ryan White Part A Sweeps #3 funding with \$304,406 to Medical Case Management; \$290,906 to Outpatient/Ambulatory Health; \$443,000 to Oral Health Care; \$800,000 to Food Bank; \$13,000 to Health Insurance Services; \$67,000 to Substance Abuse Residential, and \$25,000 to Medical Transportation.

Moved: Dan Wall

Seconded: Vanessa Mills

Motion: Passed

- *Maximize Expenditures Prior to Fiscal Year Closure*

All

Historically, when the last sweeps are done, the Recipient requests authorization to make last minute movements of funds prior to the close of fiscal year to maximize expenditures since the amendment execution is a time-consuming process. The Committee made a motion authorizing the Recipient to make last minute allocations prior to the close of the fiscal year to maximize expenditures with the caveat that the final allocations are then disseminated after the close of the fiscal year.

Motion to authorize the Miami-Dade County Office of Management and Budget-Grant Coordination to make last minute allocations prior to the close of the fiscal year to maximize expenditures and then provide these final allocations at the close of the fiscal year.

Moved: Vanessa Mills

Seconded: Maria Henriquez

Motion: Passed

VII. Review/Approve Minutes of November 8, 2023

All

The committee reviewed the minutes of November 8, 2023 and approved it as presented.

Motion to accept the minutes from November 8, 2023, as presented.

Moved: Dan Wall

Seconded: Dr. Mary Jo Trepka

Motion: Passed

VIII. Reports

- *Part A*

Dan Wall

Expenditures to date and clients served were reviewed. The program has served 8,281 clients which is 219 clients more than last year's total.

The Recipient is working with the Miami-Dade County Department of Health in Miami-Dade County (FDOH) to address projected shortfalls in the Food Bank service category. The Part B program provides grocery/food vouchers to clients under the Emergency Financial Assistance category. A letter informing providers of stop gap measures will be released shortly.

Actions include:

- Providing a comprehensive list of food banks/pantries in the community for clients to access.
- Accessing Ending the HIV Epidemic (EHE) providers who have grocery/food vouchers services.
- Reducing Federal Poverty Level (FPL) for Part A Food Bank services to 200% FPL.
- Advising clients of access to Part B grocery/food vouchers for those clients from 251-400% FPL.
- Reinstating the Food Bank Letter of Medical Necessity.

This year, most if not all the Part A funding will be expended by the program. Members requested review of the Food Bank Letter of Medical Necessity and suggested clients should be in care to receive food bank services instead of instituting a letter.

Mr. Wall commended the food bank provider at identifying efficiencies and reducing baggage fees thereby freeing additional funding to clients in the food bank.

The Health Resources and Service Administration will be conducting a site visit January 30-February 2, 2024, and will meet with Planning Council chairs, members of Executive Committee, representatives of the community, and providers. They will be visiting the Public Health Trust and Care Resource.

The Board of County Commissioners unanimously approved the EHE RFP recommendations with contracts starting December 1, 2023. Services include Health Tec which has a telehealth component and can provide cell phones or tablets to clients (providers are The Village South and Care Resource); Housing Support Services which provides housing assistance (providers are Care

Resource, Empower U, and Health Council of South Florida), and Mobile Go Teams which provides mobile unit support to address hot spots (providers are AHF and Care Resource).

- *Part B* *Marlen Meizoso*

The October Part B report was reviewed and indicated that 790 clients were served and expenditures were \$138,716.06.

- *AIDS Drug Assistance Program (ADAP)* *Marlen Meizoso*

The November ADAP report, dated December 5, 2023, including data on enrollments, pharmacy and insurance expenditures, program updates, medication additions, and current pharmacy listings.

- *General Revenue* *Marlen Meizoso*

The October General Revenue report was reviewed and indicated that 1,595 clients were served and expenditures were \$535,777.02.

- *Medical Care Subcommittee Report* *Dr. Mary Jo Trepka*

Dr. Trepka reviewed the Medical Care Subcommittee (MCSC) report.

The MCSC:

Heard updates from the Ryan White Program and AIDS Drug Assistance Program (ADAP).

Reviewed a request to add D0367 - *cone beam CT capture and interpretation with field of view of both jaws, with or without cranium* - to the Ryan White Oral Health Care Formulary. The code would allow for better diagnostic and treatment outcomes with better views received from a 3D image.

Motion to add code D0367 - *cone beam CT capture and interpretation with field of view of both jaws, with or without cranium* - to the Ryan White Oral Health Care Formulary.
Moved: Vanessa Mills Seconded: Maria Henriquez Motion: Passed

Reviewed restrictions on dental codes. Last year, the Ryan White Program placed restrictions on the billing for denture adjustments within 180 days of placement of certain dentures but not on others: upon review, this was an oversight which the Subcommittee addressed. The denture adjustments listed in the motions below, if performed within 180 days of fabrication and fitting of the dentures, should be included in the cost of the denture, and not as separate billable activities.

Motion to prohibit billing of D5421 - adjust partial denture-maxillary - within 180 days of billing for D5211-maxillary partial denture-resin base (including, retentive/clasping materials, rests, and teeth); D5213 - maxillary partial denture-cast metal framework with resin denture bases (including, retentive/clasping materials, rests, and teeth); or D5282 - removable unilateral partial denture-one piece cast metal (including, retentive/clasping materials, rests, and teeth), maxillary.

Moved: Maria Henriquez Seconded: Vanessa Mills Motion: Passed

Motion to prohibit billing of D5422 - adjust partial denture-mandibular - within 180 days of billing for D5212 - mandibular partial denture-resin base (including, retentive/clasping materials, rests, and teeth); D5214 - mandibular partial denture-cast metal framework with resin denture bases (including, retentive/clasping materials, rests, and teeth); or D5283 - removable unilateral partial denture-one piece cast metal (including, retentive/clasping materials, rests, and teeth), mandibular.

Moved: Vanessa Mills Seconded: Dr. Daniel Shmuels Motion: Passed

Motion to prohibit billing of D5410 - adjust complete denture-maxillary - within 180 days of billing for D5110 - complete denture-maxillary.

Moved: Vanessa Mills Seconded: Maria Henriquez Motion: Passed

Motion to prohibit billing of D5411-adjust complete denture-mandibular - within 180 days of billing for D5120 - complete denture-mandibular.

Moved: Vanessa Mills Seconded: Maria Henriquez Motion: Passed

Reviewed a request to add D7953 - *bone replacement graft for ridge preservation-per site* - to the Ryan White Oral Health Care Formulary. The code would benefit patients in restoration and preservation of bone volume. Bone grafting repairs the jawbone in order to support dental restorations.

Motion to add code D7953 - *bone replacement graft for ridge preservation-per site* - to the Ryan White Oral Health Care Formulary.

Moved: Vanessa Mills Seconded: Maria Henriquez Motion: Passed

Reviewed and edited draft pages 9-12 of the Ryan White Primary Medical Care Standards and will complete review of the full document edits at the next meeting.

Reviewed and edited the AIDS Pharmaceutical, Mental Health, and Outpatient Ambulatory Health service descriptions. Revised drafts will be presented at the next meeting.

Reviewed planned activities and meeting dates for 2024.

The next Subcommittee meeting is scheduled for January 26, 2024, at Behavioral Science Research Corp.

- *Vacancies*

Marlen Meizoso

Marlen Meizoso reviewed the vacancy report as of the end of November. There are vacancies on all Committees and the Partnership. Etelvina Alcala is terming off Care and Treatment at the end of today's meeting. Staff reminded the Committee attendees and guests that if they know of anyone who lives in Miami-Dade County, is a registered voter, and is interested in the work the Care and Treatment Committee does, please direct them to staff, or invite them to a meeting. Ms. Meizoso reviewed a membership flyer that can be shared.

A committee member noted that while some providers may want to participate, issues, such as not living in Miami-Dade County, are deterrents. Members indicated new ways to engage potential members is needed. Case managers do not know about the Partnership. Targeted marketing and social influencers should be tapped. The emphasis should be the importance of services and how they affect the client.

IX. Standing Business

- *Service Categories Development Continued*

All

The Committee continued its service category development with a focus on the emergency financial assistance service category. Staff distributed a document with HRSA service definitions from PCN 16-02, samples from other Ryan White-funded jurisdictions, other funding data, and the requested information on the local Part B program. Several consideration questions were addressed. The Part B program pays for five components under emergency financial assistance but 92% goes to test and treat rapid access medications. The current service description under Part A only funds Test and Treat /Rapid Access medications in the event FDOH runs out of funds. General Revenue also uses its emergency financial assistance funding primarily for test and treat rapid access medications. The Committee agreed that the service should be expanded beyond medications. In response to inclement and extreme weather events, clients may need additional assistance with FPL utility assistance, moving assistance, and emergency housing. Since all assistance is short-term, a month could be provided. Emergency assistance funds could cover hotel/short-term housing for emergency situations, e.g. flooding or fire, not covered by FEMA. Staff will bring information on restrictions and limitations under Part B and the Homeless Trust.

The Committee had several more business items to address and extended the meeting 10 minutes.

Motion to extend the meeting 10 minutes.

Moved: Vanessa Mills

Seconded: Dr. Mary Jo Trepka

Motion: Passed

- *Service Definitions Review: Legal, Food Bank, EFA*

All

Since the meeting was running short staff shared revisions for YR 2024 service definitions for legal service, food bank, and emergency financial assistance which only included needed priority and date updates and requested the committee review the items for any additional updates.

X. New Business

- *2024 Officer Elections*

All

Staff announced the 2024 officer elections will be held at the next meeting and reviewed a memo. She thanked the current officers for their leadership and requested if anyone was interested in serving as an officer to please contact her in advance of the meeting.

XI. Announcements and Open Discussion

All

Staff announced an invitation to the December 18 Partnership meeting which will include member recognition and appreciation for all the work of committees and subcommittee members.

Staff announced that the copies of the Medical Case Management and Medical Transportation service descriptions with 2024 edits to dates and priorities was included in the meeting packets. Members are urged to review these descriptions also for the upcoming meeting.

Under Open Discussion, members indicated they had no issues to raise.

XII. Next Meeting

Dr. Diego Shmuels

The next meeting was announced but the Committee preferred to meet at Behavioral Science Research and made a motion to move the meeting for January.

Motion to move the January Care and Treatment Committee meeting to Behavioral Science Research.

Moved: Maria Henriquez

Seconded: Etelvina Alcala

Motion: Passed

The next meeting is scheduled for Thursday, January 11, 2024, at Behavioral Science Research, 2121 Ponce de Leon Blvd., Ste. 240, Coral Gables, FL 33134, from 10:00 a.m. to 12:00 p.m.

XIII. Adjournment

Dr. Diego Shmuels

With business concluded, Dr. Shmuels thanked the members for participating in today's meeting, wished everyone happy holidays, and adjourned the meeting at 12:05 p.m.