



Scan QR code to access meeting materials.



Executive Committee

Tuesday, January 30, 2024

11:30 a.m. – 1:30 p.m.

Stephen P. Clark Center
Miami-Dade County Office of Management and Budget
111 NW 1st Street, 22nd Floor
Miami, FL 33128

AGENDA

- | | | |
|-------|---|------------------------|
| I. | Call to Order | Alecia Tramel-McIntyre |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Alecia Tramel-McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of September 27, 2023 | All |
| VII. | Standing Business (none) | |
| VIII. | New Business | |
| | ▪ HRSA Site Visit Discussion | All |
| IX. | Announcements and Open Discussions | All |
| X. | Next Meeting: February 28, 2024 at Behavioral Science Research | Harold McIntyre |
| XI. | Adjournment | Alecia Tramel-McIntyre |

Please mute or turn off all cellular devices.

For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.

Follow Us: www.aidsnet.org | facebook.com/HIVPartnership | instagram.com/hiv_partnership



Meeting Housekeeping- Executive Committee

Updated January 24, 2024
Behavioral Science Research

Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV**.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

General Housekeeping

- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members should see staff for a voucher at the end of the meeting

Meeting Participation

- ❑ Raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.
- ❑ Raise your hand to be recognized by the Chair or added to the queue.
- ❑ Discussion should be limited to the current Agenda topic or motion.
- ❑ Speakers should not repeat points previously addressed.
- ❑ Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.

Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's supporting documents are online at <https://aidsnet.org/the-partnership#excom1>.

Meeting Materials Access-Main Page



[The Partnership](#) ▾ [For People with HIV](#) ▾ [Quality Management](#) ▾ [Provider's Hub](#) ▾ [News and Resources](#) ▾ [Calendars](#) ▾

The Miami-Dade HIV/AIDS Partnership



Miami-Dade County's Official Ryan White Program Planning Council for HIV Prevention and Care.

Our vision is to eliminate disparities and improve health outcomes for all people living with or at risk for HIV/AIDS.

SERVING

8,590

people with HIV

Main Page-Selection



The Partnership



Executive Committee



Care and Treatment Committee



Needs Assessment



Medical Care Subcommittee



Community Coalition Roundtable



Housing Committee



Strategic Planning Committee



Prevention Committee



Integrated Plan and Ending the HIV Epidemic



Integrated Plan Evaluation Workgroup



Joint Integrated Plan Review Team



Partnership, Recipient, and Grantee Reports



Get On Board! Planning Council Enrichment Training



New Member Orientation



Join the Partnership!



Join a Partnership Committee!



RSVP or Contact Us

Executive Committee-Main

Executive Committee

Next Meeting: January 30, 2024 at 11:30 a.m.

Meeting in conjunction with the HRSA Site Visit: Miami-Dade County Office, 111 NW 1st Street, 22nd Floor, Miami, FL 33128



AGENDA

[January 30, 2024](#)



MINUTES

September 27, 2023



COMMITTEE REPORTS

[Report of approved motions](#)

December 18, 2023



RETURN TO MENU



MEETING DOCUMENTS

Check back here for your next meeting documents before your next meeting.

See below for past meeting documents.



JOIN THE PARTNERSHIP!

[Join the Partnership!](#)

People with HIV may be eligible for vouchers!



RSVP OR CONTACT US

Marlen Meizoso, M.A.

marlen@behavioralscience.com

(305) 445-1076



BYLAWS

[Click here.](#)

Executive Committee- Additional Reports

Partnership, Recipient, and Grantee Reports

Members are asked to review reports in advance of meetings.

For questions or to request a paper copy of any report(s), please contact hiv-aidsinfo@behavioralscience.com.



PARTNERSHIP REPORTS

- [Top Line Summaries Report](#) (December 18, 2023)
- [Partnership Report to Committees](#) (December 18, 2023)
- [Vacancy Report](#) (November 9, 2023)

RECIPIENT AND GRANTEE REPORTS

- [Top Line Summaries Report](#) (December 18, 2023)
- [Ryan White Program Part A / MAI - Expenditures](#) (November 29, 2023)
- [Ryan White Program Part A / MAI - Utilization & Service Definitions](#) (September 2023)
- [Ryan White Part B](#) (October 2023)
- [General Revenue](#) (October 2023)
- [AIDS Drug Assistance Program \(ADAP\)](#) (November 2023)

YEAR END REPORTS

- [Ryan White Program Part A / MAI Monthly and Year-To-Date Service Utilization Summary with service unit definitions](#) (End of FY2022)
- [Ryan White Program Part A / Minority AIDS Initiative \(MAI\) FY2022 Expenditures Report](#) (End of FY 2022)
- [Year 2022-2023 Ryan White Program Part B Report](#) (Final)

SPECIAL REPORTS AND PROGRAM UPDATES

Executive Committee- Functions and Historical Docs



Alecia Tramel-McIntyre

Executive Committee Chair



Harold McIntyre

Executive Committee Vice
Chair

What We Do

- Act on behalf of the Partnership in emergency situations that does not permit holding/calling a regular Partnership meeting.
- Establish rules of conduct for all Partnership and committee meetings.
- Act as a steering committee that will delegate Partnership and standing committee responsibilities to ensure coordination and prevent duplication of activities.
- Review proposed changes to the Partnership Bylaws and make recommendations to the Partnership as required.
- Review grievances that arise from the Partnership or the community as it relates to whether the Partnership follows its policies and procedures. Complaints will be thoroughly reviewed and presented to the full Partnership for consideration.

Past Meetings



RETURN TO MENU

Agendas



Minutes



Meeting Documents



Executive Committee- RSVPs

RSVP!

Your RSVP Matters!

 **JOIN THE
PARTNERSHIP!**



We use RSVPs to determine if there will be a quorum of members and to make sure we have enough materials for all attendees. Please click a link below to let us know which meetings you can or cannot attend. All replies are helpful!

Meeting dates and locations are subject to change. For details, please see the latest meeting calendars at aidsnet.org/calendar.

Thank you for your time.

- [January 2024](#)
- [February 2024](#)
- [March 2024](#)
- [April 2024](#)
- [May 2024](#)
- [June 2024](#)
- [July 2024](#)
- [August 2024](#)
- [September 2024](#)
- [October 2024](#)
- [November 2024](#)
- [December 2024](#)

 **RETURN TO MENU**



Executive Committee Meeting
Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 240,
Coral Gables, FL 33134
September 27, 2023 Minutes

#	Members	Present	Absent	Guests
1	Burks, Laurie Ann		X	
2	Goldberg, David	X		
3	Herz, Stephen		X	
4	McIntyre, Harold	X		
5	McMullen, Lamar		X	
6	Mooss, Angela	X		
7	Sarmiento, Abril	X		
8	Sheehan, Diana M.		X	Staff
9	Shmuels, Diego	X		Bontempo, Christina
10	Tramel-McIntyre, Alecia	X		Ladner, Robert
11	Trepka, Mary Jo	X		Meizoso, Marlen
Quorum = 5				

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

Harold McIntyre

Harold McIntyre volunteered to lead the meeting pending the Chair’s arrival. He welcomed everyone and called the meeting to order at 10:15 a.m. He thanked the members for their attendance at today’s meeting and reiterated the importance of the meeting to address several time-sensitive motions.

II. Introductions

All

Mr. McIntyre introduced himself, and requested introductions from all participants around the room.

III. Meeting Housekeeping

Harold McIntyre

Mr. McIntyre reviewed the meeting housekeeping presentation, which provided the ground rules and reminders for the meeting. He identified Behavioral Science Research Corp. (BSR) staff as resource persons for the meeting.

IV. Floor Open to the Public

Harold McIntyre

Mr. McIntyre opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

No comments were made so the floor was closed.

V. Review/Approve Agenda

All

The committee reviewed the agenda. Since Alecia Tramel-McIntyre had not arrived yet, the Committee made a motion to approve the agenda with Harold McIntyre listed as the lead on items attributed to her until her arrival. The Committee voted to approve the agenda with the discussed change.

Motion to approve the agenda with Harold McIntyre indicated as lead on items, as necessary.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

VI. Review/Approve Minutes of July 26, 2023

All

Members reviewed the minutes of July 26, 2023, and made a motion to accept the minutes as presented.

Motion to approve the minutes of July 26, 2023 as presented.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

VII. Standing Business

▪ **Vacancies/Membership Updates**

Marlen Meizoso

Marlen Meizoso reviewed the vacancy report for September. There are 18 vacancies on the Partnership (13 for members of the affected and five other assigned seats). Among the Partnership vacancies is the position of Vice Chair. There are also several vacancies on all the Committees. Anyone who knows of anyone interested in the work of the Partnership or its Committees should invite them to a meeting or training.

The current report does not reflect the approval for the Ordinance changes that would modify vacancies. Nonetheless, even if the Ordinance changes are approved, vacancies will still exist that need filling.

The Committee recommended that the QR code on the vacancy report be shared widely and that a line such as 'we want you' be added and included on the website. Staff will edit the current QR code to add the requested verbiage.

▪ **Committee Appointment**

Alecia Tramel-McIntyre

Ms. Tramel-McIntyre indicated that motions are coming before the Committee today because the Partnership was unable to meet quorum at their September 18, 2023 meeting.

The Executive Committee is being requested to ratify the appointment of the newest Partnership member, Manuel Sarria. Per the Bylaws, all members must sit on a committee, so Mr. Sarria has requested an appointment to the Housing Committee. Ms. Tramel-McIntyre appointed Mr. Sarria and the Committee made a motion.

Motion to appoint Manuel Sarria to the Housing Committee.

Moved: Dr. Angela Mooss

Seconded: Dr. Mary Jo Trepka

Motion: Passed

▪ **Update on Membership Surveys**

Marlen Meizoso

Mrs. Meizoso indicated that based on the Executive Committee request at the last meeting, staff has been distributing a short survey to all the Committees regarding meeting participation. Preliminary results were shared. Six of the eight committees provided replies. By November, all replies should be available. Two

committees have not replied because they have not met yet. Those members who have not completed a physical copy of the survey will receive an electronic copy to complete. The Community Coalition did not have a paper survey distributed, instead they had a discussion indicating they wanted to continue rotating throughout the County with meeting times from 5:00 p.m. to 7:00 p.m.

VIII. New Business

▪ Committee Reports to Executive

Members were asked to review the Committee Reports to the Executive Committee which were originally prepared for the Partnership's September meeting. The report contains 13 motions.

□ Care and Treatment

Care and Treatment approved Daniel Shmuels as a new member, heard updates from various recipients, and reviewed the Medical Care Subcommittee report.

Clarification of some notations and conditions was provided for the ophthalmology and podiatry specialties of the Allowable Medical Conditions List. Revisions were incorporated in pages 5 and 6 of the draft which were included for review.

Motion to accept the changes to the Allowable Medical Conditions List as presented.

Moved: Dr. Diego Shmuels Seconded: David Goldberg Motion: Passed

The Committee discussed addressing unmet needs, providing more holistic care, combating stigma, and the rigors of the request for proposal (RFP) cycle length. They suggested two motions for consideration by the Partnership. If additional services are considered, this would allow the Committee the time to develop definitions in time for RFP release for contracts beginning March 1, 2025.

***Motion to direct the Recipient to include Housing, Emergency Financial Assistance, Non-medical Case Management, Psychosocial Support, and Health Education/Risk Reduction in the next Request for Proposals (RFP) that would result in contracts beginning March 1, 2025.**

Moved: Dr. Diego Shmuels Seconded: Abril Sarmiento Motion: Passed

Staff Note: The maker of the original motion at the Care and Treatment Committee incorrectly provided the wrong date for the start date of new contracts. The start date is March 1, 2026. A correction will be requested of the Care and Treatment Committee at the February 2024, meeting to confirm and approve.*

Motion to direct the Recipient to bundle Outpatient/Ambulatory Health Services, Medical Case Management and Mental Health Services such that proposers/providers seeking funding for Outpatient/Ambulatory Health Services in the next RFP would be required to provide Medical Case Management and Mental Health Services as well.

Moved: Dr. Diego Shmuels Seconded: David Goldberg Motion: Passed

The Committee concluded the needs assessment and completed priority setting and resource allocation as indicated by the motions that follow. Part A and MAI priorities were ranked, reviewed, discussed, and voted upon as presented.

Ryan White Program Part A Priorities YR 2024-25	
Rank	Services
1	Medical Case Management, including Treatment Adherence Services [C]
2	Outpatient/Ambulatory Health Services [C]
3	Mental Health Services [C]
4	Oral Health Care [C]
5	Food Bank/Home-Delivered Meals [S]
6	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]
7	Substance Abuse Services (Residential) [S]
8	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]
9	Substance Abuse Outpatient Care [C]
10	AIDS Drug Assistance Program (ADAP) Treatment [C]
11	Housing Services [C]
12	Emergency Financial Assistance [S]
13	Medical Transportation (Vouchers) [S]
14	Outreach Services [S]
15	Other Professional Services (Legal Assistance and Permanency Planning) [S]
16	Psychosocial Support [S]
17	Non-Medical Case Management [S]
18	Health Education/Risk Reduction [S]
19	Early Intervention Services [C]
20	Medical Nutrition Therapy [C]
21	Home and Community Based Health Care [C]
22	Referral for Health Care and Support Services [S]
23	Linguistic Services [S]
24	Home Health Care [C]
25	Child Care Services [S]
26	Hospice Services [C]
27	Rehabilitation Services [S]
28	Respite Care [S]

C=core services S=support services

Motion to accept the Ryan White Part A YR 2024-2025 priorities, as presented.

Moved: Dr. Diego Shmuels

Seconded: Dr. Angela Mooss

Motion: Passed

Ryan White Program Minority AIDS Initiative (MAI) Priorities YR 2024-25	
Rank	Services
1	Medical Case Management, including Treatment Adherence Services [C]
2	Outpatient/Ambulatory Health Services [C]
3	Mental Health Services [C]
4	AIDS Drug Assistance Program (ADAP) Treatment [C]
5	Emergency Financial Assistance [S]
6	Substance Abuse Outpatient Care [C]
7	Outreach Services [S]
8	Oral Health Care [C]
9	AIDS Pharmaceutical Assistance (Local Pharmacy Assistance Program) [C]
10	Food Bank/Home-Delivered Meals [S]
11	Substance Abuse Services (Residential) [S]
12	Health Insurance Premium and Cost-Sharing Assistance for Low-Income Individuals [C]
13	Medical Transportation (Vouchers) [S]
14	Housing Services [C]
15	Psychosocial Support [S]
16	Early Intervention Services [C]
17	Health Education/Risk Reduction [S]
18	Home and Community Based Health Care [C]
19	Medical Nutrition Therapy [C]
20	Non-Medical Case Management [S]
21	Referral for Health Care and Support Services [S]
22	Other Professional Services (Legal Assistance and Permanency Planning) [S]
23	Home Health Care [C]
24	Hospice Services [C]
25	Rehabilitation Services [S]
26	Child Care Services [S]
27	Linguistic Services [S]
28	Respite Care [S]

C=core services S=support services

Motion to accept the Ryan White Minority AIDS Initiative YR 2024-2025 priorities, as presented.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

The Committee discussed projection data, prior expenditures, RFP totals, and unmet needs in the development of a Part A flat funding budget.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 PART A FLAT FUNDING (FORMULA & SUPPLEMENTAL FUNDING) BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	26.87%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,847,707	40.50%
3	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.61%
4	ORAL HEALTH CARE [C]	\$ 3,088,975	14.14%
5	FOOD BANK*HOME DELIVERED MEALS [S]	\$ 529,539	2.42%
6	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS	\$ 491,909	2.25%
7	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.93%
8	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 48,255	0.22%
9	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.20%
10	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
11	HOUSING [S]	Not Part A Funded	N/A
12	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 48,253	0.22%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.71%
14	OUTREACH SERVICES [S]	\$ 264,696	1.21%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING)	\$ 154,449	0.71%
16	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
17	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
18	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
19	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
20	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
21	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
23	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
24	HOME HEALTH CARE [C]	Not Part A Funded	N/A
25	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
26	HOSPICE [C]	Not Part A Funded	N/A
27	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$21,843,541	100.0%

* Funded component of the service category.
[C]= Core Service; [S] = Support Service

ADMINISTRATION ²	\$2,493,726
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL	\$24,937,267

	Exp. Ratio:
Core Services ⁴	<u>84.80%</u>
Support Services	<u>15.20%</u>

NOTES:

¹ Total based on the RWP FY 2023 final award.

² Administration includes Partnership Staff Support and Data Support (Provide@ Enterprise-Miami).

³ Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAL. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g.,

⁴ Actual FY 2022 Core Service's expenditure ratio was 85.07%, net of expenditures funded by the carryover award. Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility

Motion to allocate \$529,539 to Food Bank and the balance of funds in the Ryan White Part A YR 2024-2025 flat funding budget.

Moved: Dr. Diego Shmuels

Seconded: David Goldberg

Motion: Passed

Using the flat funding budget as a base, the Committee once again discussed adjustments based on data presented and then approved the Part A HRSA Non-competing Continuation Ceiling budget.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 PART A FUNDING CEILING (FORMULA & SUPPLEMENTAL) BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$ 5,869,052	25.56%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$ 8,847,707	38.33%
3	MENTAL HEALTH SERVICES [C]	\$ 132,385	0.58%
4	ORAL HEALTH CARE [C]	\$ 3,088,975	13.43%
5	FOOD BANK*HOME DELIVERED MEALS [S]	\$ 1,651,715	7.19%
6	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	\$ 491,909	2.14%
7	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	\$ 2,169,744	9.43%
8	AIDS PHARMACEUTICAL ASSISTANCE [C]	\$ 48,253	0.21%
9	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$ 44,128	0.19%
10	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not Part A Funded	N/A
11	HOUSING [S]	Not Part A Funded	N/A
12	EMERGENCY FINANCIAL ASSISTANCE [S]	\$ 48,253	0.21%
13	MEDICAL TRANSPORTATION [S]	\$ 154,449	0.67%
14	OUTREACH SERVICES [S]	\$ 264,896	1.13%
15	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	\$ 154,449	0.67%
16	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not Part A Funded	N/A
17	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not Part A Funded	N/A
18	HEALTH EDUCATION/RISK REDUCTION [S]	Not Part A Funded	N/A
19	EARLY INTERVENTION SERVICES [C]	Not Part A Funded	N/A
20	MEDICAL NUTRITION THERAPY [C]	Not Part A Funded	N/A
21	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not Part A Funded	N/A
22	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not Part A Funded	N/A
23	LINGUISTIC SERVICES [S]	Not Part A Funded	N/A
24	HOME HEALTH CARE [C]	Not Part A Funded	N/A
25	CHILD CARE SERVICES [S]	Not Part A Funded	N/A
26	HOSPICE [C]	Not Part A Funded	N/A
27	REHABILITATION SERVICES [S]	Not Part A Funded	N/A
28	RESPIRE CARE [S]	Not Part A Funded	N/A
	SUBTOTAL	\$22,965,717	100.0%

* Funded component of the service category.

[C]= Core Service; [S] = Support Service

ADMINISTRATION ²	\$2,618,413
CLINICAL QUALITY MANAGEMENT	\$600,000
TOTAL ³	\$26,184,130

	Exp. Ratios
Core Services ⁴	80.65%
Support Services	19.14%

NOTES:

¹ Award Ceiling Totals \$28,936,790 [\$26,184,130 (Part A) and \$2,752,660 (MAJ)] per HRSA's FY 2024 Non-competing Continuation Instructions.

² Administration includes Partnership Staff Support and Data Support (Provide@ Enterprise-Miami).

³ Service categories shaded in gray have been added for 'FY 2024 RANKING' (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAJ. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available

⁴ Actual FY 2022 Core Service's expenditure ratio was 85.07%, net of expenditures funded by the carryover award. Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility requirements for a Core Services waiver.

Motion to approve the Ryan White Part A YR 2024-2025 HRSA Non-competing Continuation Ceiling budget as presented.

Moved: Dr. Diego Shmuels

Seconded: Dr. Angela Mooss

Motion: Passed

Under MAI, the Committee discussed projection data, prior expenditures, RFP totals, and unmet needs in the development of a flat funding budget. Using the MAI flat funding budget as base, the Committee developed the HRSA Non-competing Continuation Ceiling. Dr. Shmuels indicated under MAI he had a conflict under mental health, outpatient substance abuse, and outreach so he had to leave the meeting while the votes on MAI took place. He also completed form 8B which will be attached to the minutes. He returned once the votes were concluded.

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 MINORITY AIDS INITIATIVE (MAI) FLAT FUNDING BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920.00	40.01%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,268,934.00	56.16%
3	MENTAL HEALTH SERVICES [C]	\$18,960.00	0.84%
4	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
5	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087.00	0.53%
6	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,038.00	0.36%
7	OUTREACH SERVICES [S]	\$39,816.00	1.76%
8	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
9	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
10	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS	Not MAI Funded	N/A
13	MEDICAL TRANSPORTATION [S]	\$7,628.00	0.34%
14	HOUSING [S]	Not MAI Funded	N/A
15	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
16	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
17	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
18	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
19	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
20	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
21	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
22	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
23	HOME HEALTH CARE [C]	Not MAI Funded	N/A
24	HOSPICE [C]	Not MAI Funded	N/A
25	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
26	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,259,423	100.00%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$262,158
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL	\$2,621,581

	Exp. Ratios
Core Services: ³	97.37%
Support Services:	2.63%

NOTES:

¹ Total based on the RWP FY 2023 final award.

² Service categories shaded in grey have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g.,

³ FY 2022 Core Service's expenditure ratio was 96.81% of expenditures (no MAI carryover expenditures during FY 2022). Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility

Motion to approve the Ryan White Minority AIDS Initiative (MAI) YR 2024-2025 flat funding budget as presented.

Moved: Dr. Mary Jo Trepka

Seconded: Harold McIntrye

Motion: Passed

MIAMI DADE COUNTY RYAN WHITE PROGRAM (RWP) FY 2024 MINORITY AIDS INITIATIVE (MAI) FUNDING CEILING BUDGET			
FY 2024 RANKING	SERVICE CATEGORIES (ALPHABETIC ORDER)	FY 2024 RECOMMENDED ALLOCATION ¹	FY 2024 %
1	MEDICAL CASE MANAGEMENT, INC. TREATMENT ADHERENCE SERVICES [C]	\$903,920	38.02%
2	OUTPATIENT/AMBULATORY HEALTH SERVICES [C]	\$1,386,925	58.34%
3	MENTAL HEALTH SERVICES [C]	\$18,960	0.80%
4	AIDS DRUG ASSISTANCE PROGRAM (ADAP) TREATMENTS [C]	Not MAI Funded	N/A
5	EMERGENCY FINANCIAL ASSISTANCE [S]	\$12,087	0.51%
6	SUBSTANCE ABUSE OUTPATIENT CARE [C]	\$8,058	0.34%
7	OUTREACH SERVICES [S]	\$39,816	1.67%
8	ORAL HEALTH CARE [C]	Not MAI Funded	N/A
9	AIDS PHARMACEUTICAL ASSISTANCE [C]	Not MAI Funded	N/A
10	FOOD BANK/HOME DELIVERED MEALS [S]	Not MAI Funded	N/A
11	SUBSTANCE ABUSE SERVICES (RESIDENTIAL) [S]	Not MAI Funded	N/A
12	HEALTH INSURANCE PREMIUM AND COST SHARING FOR LOW-INCOME INDIVIDUALS [C]	Not MAI Funded	N/A
13	MEDICAL TRANSPORTATION [S]	\$7,628	0.32%
14	HOUSING [S]	Not MAI Funded	N/A
15	PSYCHOSOCIAL SUPPORT SERVICES [S]	Not MAI Funded	N/A
16	EARLY INTERVENTION SERVICES [C]	Not MAI Funded	N/A
17	HEALTH EDUCATION/RISK REDUCTION [S]	Not MAI Funded	N/A
18	HOME AND COMMUNITY-BASED HEALTH SERVICES [C]	Not MAI Funded	N/A
19	MEDICAL NUTRITION THERAPY [C]	Not MAI Funded	N/A
20	NON-MEDICAL CASE MANAGEMENT SERVICES [S]	Not MAI Funded	N/A
21	REFERRAL FOR HEALTH CARE AND SUPPORTIVE SERVICES [S]	Not MAI Funded	N/A
22	OTHER PROFESSIONAL SERVICES (LEGAL SERVICES AND PERMANENCY PLANNING) [S]	Not MAI Funded	N/A
23	HOME HEALTH CARE [C]	Not MAI Funded	N/A
24	HOSPICE [C]	Not MAI Funded	N/A
25	REHABILITATION SERVICES [S]	Not MAI Funded	N/A
26	CHILD CARE SERVICES [S]	Not MAI Funded	N/A
27	LINGUISTIC SERVICES [S]	Not MAI Funded	N/A
28	RESPIRE CARE [S]	Not MAI Funded	N/A
	SUBTOTAL	\$2,377,394	100.00%

[C]= Core Service; [S] = Support Service

ADMINISTRATION	\$275,266
CLINICAL QUALITY MANAGEMENT	\$100,000
TOTAL ²	\$2,752,660

	Exp. Ratio:
Core Services ³	97.50%
Support Services	2.50%

NOTES:

¹ Award Ceiling Totals \$28,936,790 [\$26,184,130 (Part A) and \$2,752,660 (MAI)] per HRSA's FY 2024 Non-competing Continuation Instructions.

² Service categories shaded in gray have been added for "FY 2024 RANKING" (i.e., Priority ranking) purposes ONLY and are not currently funded under the local RWP-Part A and MAI. This process is requirement under the HRSA Non-competing Continuation instructions and will assist other funding sources (e.g., FDOH/Part B) in directing their available

³ FY 2022 Core Service's expenditure ratio was 96.81% of expenditures (no MAI carryover expenditures during FY 2022). Per RWP legislation, Core Service expenditures must be at least 75% of the overall direct service expenditures, not including carryover expenditures, unless the EMA meets the eligibility requirements for a Core Services waiver.

Motion to approve the Minority AIDS Initiative (MAI) YR 2024-2025 HRSA Non-competing Continuation Ceiling budget as presented.

Moved: Dr. Mary Jo Trepka Seconded: Dr. Angela Mooss Motion: Passed

□ Strategic Planning Committee

Having concluded their stand-alone committee items, the Committee elected to cancel their November and December 2023 meetings. The Committee conducted their final review and approved the 2022 Annual Report and the Assessment of the Ryan White Program Recipient Administrative Mechanism March 1, 202-February 28, 2023 report.

Motion to approve the 2022 Annual Report as presented.

Moved: David Goldberg Seconded: Abril Sarmiento Motion: Passed

Motion to approve the Assessment of the Ryan White Program Recipient Administrative Mechanism March 1, 2022 – February 28, 2023 Report as presented.

Moved: David Goldberg Seconded: Harold McIntyre Motion: Passed

□ **Remaining Committee Reports**

The Community Coalition Roundtable hosted a discussion on HIV criminalization, led by Kamaria Laffrey of the Sero Project.

The Prevention Committee approved a new member, Daniel Periera; heard reports on FDOH-MDC Prevention Workgroups; and heard a presentation on Family Planning and Prenatal Care Services.

The Executive and Housing Committees have not met since the last Partnership meeting.

Motion to accept the Committee Reports as presented.

Moved: Dr. Mary Jo Trepka

Seconded: Dr. Diego Shmuels

Motion: Passed

▪ **FY 2024 Letter of Concurrence for Non-Competing Progress Report**

As part of the non-competing process required to receive Ryan White Program Part A/MAI funds next year, a letter of concurrence has been drafted. The Committee reviewed the document and made a motion to approve it and authorize the chair to sign.

Motion to accept the FY 2024 Letter of Concurrence for Non-Competing Progress Report and authorized the Chair to sign the letter.

Moved: Dr. Mary Jo Trepka

Seconded: Dr. Diego Shmuels

Motion: Passed

IX. Announcements and Open Discussion

All

Mrs. Meizoso indicated that the membership survey for the Executive Committee to complete is located in the meeting packet and should be returned by the end of the meeting. Those members who are not present today will receive the survey electronically.

Dr. Shmuels announced that Target HIV has published Borinquen as a best practice site for Test and Treat. Information on the TargetHIV link will be forwarded when received.

Christina Bontempo announced that at the upcoming Prevention Committee meeting there will be speakers providing updates on the US Conference on AIDS and the Positive Living Conference.

Ms. Tramel-McIntyre announced that in November she will be participating in the Stigma Conference at Howard University presenting "Language Matters".

The Committee discussed the need systemwide to have training on stigma, implicit bias, cultural competence, and teamwork. These topics are issues found in the Integrated Plan.

X. Next Meeting

Alecia Tramel-McIntyre

The next scheduled Executive Committee meeting is Wednesday, November 15, 2023.

XI. Adjournment

Alecia Tramel-McIntyre

Ms. Tramel-McIntyre thanked everyone and adjourned the meeting at 11:34 a.m.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Shmuels, MD, Diego	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Miami-Dade HIV/AIDS Partnership / <i>Executive</i>
MAILING ADDRESS [REDACTED]	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY [REDACTED] Miami-Dade	NAME OF POLITICAL SUBDIVISION: _____
DATE ON WHICH VOTE OCCURRED September 29, 2023	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Diego Shmuels, MD, hereby disclose that on September 27, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____ , by whom I am retained; or
- inured to the special gain or loss of Borinquen Medical Center , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

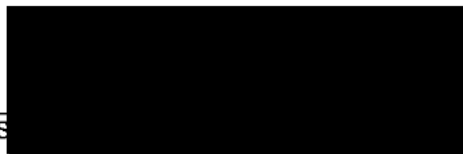
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Ryan White Program Minority AIDS Initiative (MAI) flat funding and ceiling budgets for FY 2024-25 with amounts requested in mental health, outpatient substance abuse, and outreach for which Borinquen is the sole service provider.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

9/27/23

Date Filed



NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FEBRUARY 2024

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
MEETING LOCATIONS (also, see below) Care Resource - Care Resource Community Health Centers, Midtown Miami, 3510 Biscayne Blvd., First Floor Community Room, Miami, FL 33137 MDC Main Library - 101 West Flagler Street, Auditorium, Miami, FL 33130			1	2
5	6 Partnership New Member Orientation 2:00 PM to 5:00 PM via Zoom	7  National Black HIV/AIDS Awareness Day	8 Care & Treatment Committee 10:00 AM to 12:00 PM at BSR Corp.	9
12	13 Joint Integrated Plan Review Team: Strategic Planning & Prevention Committees 10:00 AM to 1:00 PM at MDC Main Library	14 ♥	15 RWP Subrecipient Forum 10:00 AM to 1:00 PM at MDC Main Library Housing Committee 2:00 PM to 4:00 PM at BSR Corp.	16 Clinical Quality Management Committee 9:30 AM to 11:30 PM via Zoom
19 President's Day (BSR Offices Closed)	20 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	21 Ryan White Program Medical Case Manager Basic Training via Zoom 10:00 AM to 4:00 PM	22	23 Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.
26 Community Coalition Roundtable 4:00 PM to 6:00 PM at Care Resource (Dinner begins at 3:30 PM)	27	28  HIV Is Not a Crime Day Ryan White Program MCM Supervisor Training via Zoom 10:00 AM to 4:00 PM Executive Committee 10:00 AM to 12:00 PM at BSR Corp.	29	BSR Corp. – Behavioral Science Research Corporation, 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134

All events on this calendar are open to the public.

People with HIV are invited to participate!



Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials.

RSVP to (305) 445-1076, hiv-aidsinfo@behavioralscience.com, or scan the QR Code for Partnership meetings.



Visit www.aidsnet.org for more information.

Version 01/18/24
Information on this calendar is subject to change.