



**Housing Committee Meeting**  
**Stephen P. Clark Government Center**  
**111 NW 1<sup>st</sup> Street, Room 18-3**  
**Miami, FL 33128**  
**February 15, 2024**

*Approved March 21, 2024*

#	Members	Present	Absent
1	Burks, Laurie Ann		X
2	Herz, Stephen	X	
3	Hill, Lileaus	X	
4	Marcelin, Dora		X
5	Tazoe, Roberto		X
6	Sarria, Manuel	X	
<b>Quorum: 3</b>			

Guests	
Marvin Ellis	
Sharanie Pierre	
Staff	
Marlen Meizoso	

Note that all documents referenced in these minutes were accessible to members and the public prior to the meeting, at <https://aidsnet.org/the-partnership#housing1>.

**I. Call to Order** *Stephen Herz*

Stephen Herz, the Chair, called the meeting to order at 2:09 p.m.

**II. Introductions** *All*

Mr. Herz introduced himself and requested members and guests introduce themselves.

**III. Meeting Housekeeping** *Stephen Herz*

Marlen Meizoso reminded attendees of housekeeping items, including meeting recording, public records, that questions should go through the Chair, and that if there are any additional questions they can be asked to staff after the meeting. The location of meeting items on the revamped website was also reviewed.

**IV. Floor Open to the Public** *Stephen Herz*

Mr. Herz opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”*

There were no comments. Mr. Herz closed the floor for public comment.

**V. Review/Approve Agenda** *All*

The Committee reviewed the agenda. Laurie Ann Burks was not present so Mr. Herz's name will replace hers as lead on those items. The Committee made a motion accepting the agenda with the change indicated.

**Motion to approve the agenda with the change indicated.**

**Moved: Manny Sarria**

**Second: Lileaus Hill**

**Motion: Passed**

**VI. Review/Approve Minutes of October 19, 2023**

*All*

The Committee reviewed the minutes of October 19, 2023, and approved them as presented.

**Motion to accept the minutes of October 19, 2023, as presented.**

**Moved: Lileaus Hill**

**Second: Manny Sarria**

**Motion: Passed**

**VII. Reports**

- **Housing Opportunities for Persons With AIDS (HOPWA) Program Updates**

There was no report.

- **Vacancies**

*Marlen Meizoso*

Mrs. Meizoso referenced the membership vacancy report in the meeting materials for February 2024. She indicated that there were various vacancies on the Housing Committee, the Partnership, and the other Committees. Anyone who knows of interested individuals can invite them to a meeting or training, or direct them to staff.

**VIII. Standing Business**

- **Stakeholder Invitation Development**

*All*

For the last few months, the Committee has been discussing reaching out to stakeholders to invite them to a meeting to discuss collaborations. Mrs. Meizoso reviewed the stakeholders being invited and a draft letter out of invitation. Based on agenda items which will be addressed in March, it was suggested that the Committee may want to hold the stakeholder meeting in June and use the intervening meetings to develop the agenda, discussion points, and data for the June meeting. The members agreed to the suggestion. The March meeting can be dedicated to the results of the Housing Survey which can provide data to present to the stakeholders. A revised draft letter will be brought to the next meeting for a vote.

- **Meeting Participation Surveys**

*Staff*

The Executive Committee tasked staff to poll committees regarding meeting preferences. Results indicated that the meeting date (Thursday) and time (2:00 p.m.) were fine with members. Members preferred by a slight margin meeting at a location other than BSR. Staff will inquire to see if meeting space for the next few meetings is available at Care Resource since they have free parking and have more meeting space options.

**IX. New Business**

- **2024 Officer Elections**

*Stephen Herz*

The Committee reviewed the officer elections memo. Stephen Herz is eligible for another term as Chair, which he accepted. Ms. Burks has served two terms as Vice Chair and was not eligible to run again. The members eligible

for Vice Chair are Manny Sarria and Lileaus White, neither of whom could commit to the position currently. The Committee voted to re-elect Mr. Herz and address the Vice Chair vacancy at a future meeting.

**Motion to re-elect Stephen Herz as Chair of the Housing Committee.**

**Moved: Lileaus Hill**

**Second: Manny Serria**

**Motion: Passed**

**X. Announcements and Open Discussion**

*Stephen Herz*

Mrs. Meizoso indicated the Source of Income forms were included in meeting packets for members to complete and return. The only information needed is the contact information at the top, and the section at the bottom regarding employment. Only the word salary needs to be included under description of principle business.

**XI. Next Meeting**

*Stephen Herz*

The next meeting is scheduled for March 21, 2024, tentatively at Care Resource.

**XII. Adjournment**

*Stephen Herz*

Mr. Herz adjourned the meeting at 2:55 p.m.