



Scan for meeting materials.



# MIAMI-DADE HIV/AIDS PARTNERSHIP

## Housing Committee Meeting Thursday, February 15, 2024

2:00 p.m. – 4:00 p.m.

Stephen P. Clark Government Center  
111 NW 1<sup>st</sup> Street, 18<sup>th</sup> Floor, 18-3  
Miami, FL 33128

### AGENDA

|       |   |                  |
|-------|---|------------------|
| I.    | Call to Order                                     | Stephen Herz     |
| II.   | Introductions                                     | All              |
| III.  | Meeting Housekeeping                              | Marlen Meizoso   |
| IV.   | Floor Open to the Public                          | Laurie Ann Burks |
| V.    | Review/Approve Agenda                             | All              |
| VI.   | Review/Approve Minutes of October 19, 2023        | All              |
| VII.  | Reports   |                  |
|       | • HOPWA Program Updates                           | No report        |
|       | • Vacancies                                       | Marlen Meizoso   |
| VIII. | Standing Business                                 |                  |
|       | • Stakeholder Invitation Development              | All              |
|       | • Meeting Participation Survey Results            | Staff            |
| IX.   | New Business                                      |                  |
|       | • 2024 Officer Elections                          | All              |
| X.    | Announcements and Open Discussion                 | All              |
| XI.   | Next Meeting: <b>March 14, 2024</b> at <b>BSR</b> | TBA              |
| XII.  | Adjournment                                       | TBA              |

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For more information, regarding the Miami-Dade HIV/AIDS Partnership’s Housing Committee please contact Marlen Meizoso at 305-445-1076 or [marlen@behavioralscience.com](mailto:marlen@behavioralscience.com)

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# Meeting Housekeeping- Housing Committee

Updated January 8, 2024  
*Behavioral Science Research*

# Disclaimer & Code of Conduct

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- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

# Language Matters!

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In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

*People* with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV**.

Please **do not** use these terms . . .

**Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .**

# General Housekeeping

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- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members should see staff for a voucher at the end of the meeting

# Meeting Participation

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- ❑ Raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.
- ❑ Raise your hand to be recognized by the Chair or added to the queue.
- ❑ Discussion should be limited to the current Agenda topic or motion.
- ❑ Speakers should not repeat points previously addressed.
- ❑ Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.



# Resources

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- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at <https://aidsnet.org/the-partnership/> and select your meeting.

# Main Page



[The Partnership](#) [For People with HIV](#) [Quality Management](#) [Provider's Hub](#) [News and Resources](#) [Calendars](#)

## The Miami-Dade HIV/AIDS Partnership



Miami-Dade County's Official Ryan White Program Planning Council for HIV Prevention and Care.

**Our vision is to eliminate disparities and improve health outcomes for all people living with or at risk for HIV/AIDS.**

SERVING

**8,590**

people with HIV

# Main Page-Selection



**The Partnership**



**Executive Committee**



**Care and Treatment Committee**



**Needs Assessment**



**Medical Care Subcommittee**



**Community Coalition Roundtable**



**Housing Committee**



**Strategic Planning Committee**



**Prevention Committee**



**Integrated Plan and Ending the HIV Epidemic**



**Integrated Plan Evaluation Workgroup**



**Joint Integrated Plan Review Team**



**Partnership, Recipient, and Grantee Reports**



**Get On Board! Planning Council Enrichment Training**



**New Member Orientation**



**Join the Partnership!**



**Join a Partnership Committee!**



**RSVP or Contact Us**

# Housing Committee-Main

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## Housing Committee

Next Meeting: January 18, 2024 at 2:00 p.m.

Behavioral Science Research Corporation, 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134



**MEETING DOCUMENTS**



**JOIN THE COMMITTEE!**

[Click here.](#)

People with HIV may be eligible for vouchers!



**RSVP OR CONTACT US**

Marlen Meizoso  
[marlen@behavioralscience.com](mailto:marlen@behavioralscience.com)  
(305) 445-1076



**BYLAWS**

[Click here.](#)



**AGENDA**

January 18, 2024



**MINUTES**

October 19, 2023



**PARTNERSHIP REPORT**

Report of approved motions  
December 18, 2023



**RETURN TO MENU**

# Housing Committee- Additional Reports

## Partnership, Recipient, and Grantee Reports

Members are asked to review reports in advance of meetings.

For questions or to request a paper copy of any report(s), please contact [hiv-aidsinfo@behavioralscience.com](mailto:hiv-aidsinfo@behavioralscience.com).



### PARTNERSHIP REPORTS

- [Top Line Summaries Report](#) (December 18, 2023)
- [Partnership Report to Committees](#) (December 18, 2023)
- [Vacancy Report](#) (November 9, 2023)

### RECIPIENT AND GRANTEE REPORTS

- [Top Line Summaries Report](#) (December 18, 2023)
- [Ryan White Program Part A / MAI - Expenditures](#) (November 29, 2023)
- [Ryan White Program Part A / MAI - Utilization & Service Definitions](#) (September 2023)
- [Ryan White Part B](#) (October 2023)
- [General Revenue](#) (October 2023)
- [AIDS Drug Assistance Program \(ADAP\)](#) (November 2023)

### YEAR END REPORTS

- [Ryan White Program Part A / MAI Monthly and Year-To-Date Service Utilization Summary with service unit definitions](#) (End of FY2022)
- [Ryan White Program Part A / Minority AIDS Initiative \(MAI\) FY2022 Expenditures Report](#) (End of FY 2022)
- [Year 2022-2023 Ryan White Program Part B Report](#) (Final)

### SPECIAL REPORTS AND PROGRAM UPDATES

# Housing Committee- Functions and Historical Docs



**Stephen Herz**

Chair



**Laurie Ann Burks**

Vice Chair

## What We Do

- Brings knowledge and expertise on financing, developing and managing special need and affordable housing to the Partnership.
- Conducts a yearly needs assessment for continuum of housing and housing-related services for PLWHA, with the support of, and in cooperation with, the HOPWA grantee (the City of Miami)
- Engages key policymakers and stakeholders from both the public and private sectors in identifying resources and solutions to housing and housing-related service needs of people with HIV.
- Coordinates planning efforts to address housing and housing-related services for people with HIV.
- Provides annual priorities, funding and policy recommendations to the HOPWA grantee for the use of HOPWA funds.
- Identifies additional resources and leverage opportunities to expand available housing for PLWHAs in Miami-Dade County.

## Past Meetings

[↑ RETURN TO MENU](#)

Agendas



Minutes



Meeting Documents



# Housing Committee- RSVPs

## RSVP!

### Your RSVP Matters!



**JOIN THE  
PARTNERSHIP!**



We use RSVPs to determine if there will be a quorum of members and to make sure we have enough materials for all attendees. Please click a link below to let us know which meetings you can or cannot attend. All replies are helpful!

Meeting dates and locations are subject to change. For details, please see the latest meeting calendars at [aidsnet.org/calendar](https://aidsnet.org/calendar).

Thank you for your time.

- [January 2024](#)
- [February 2024](#)
- [March 2024](#)
- [April 2024](#)
- [May 2024](#)
- [June 2024](#)
- [July 2024](#)
- [August 2024](#)
- [September 2024](#)
- [October 2024](#)
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## **Floor Open to the Public**

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



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**Housing Committee Meeting**  
**Care Resource, 3510 Biscayne Blvd, Community Room**  
**Miami, FL 33137**  
**October 19, 2023 Minutes**

| #                | Members           | Present | Absent |
|------------------|-------------------|---------|--------|
| 1                | Burks, Laurie Ann | X       |        |
| 2                | Herz, Stephen     | X       |        |
| 3                | Hill, Lileus      | X       |        |
| 4                | Laso, Carlos      | X       |        |
| 5                | Tazoe, Roberto    | X       |        |
| 6                | Rodriguez, Israel |         | X      |
| 7                | Sanon, Polini     |         | X      |
| 8                | Sarria, Manuel    | X       |        |
| <b>Quorum: 4</b> |                   |         |        |

| Guests             |  |
|--------------------|--|
| Ronny Bahamorde    |  |
| Francisco Gomez    |  |
| Carol Sanders      |  |
| Stephen Williams   |  |
|                    |  |
|                    |  |
|                    |  |
| Staff              |  |
| Christina Bontempo |  |

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at [www.aidsnet.org/meeting-documents](http://www.aidsnet.org/meeting-documents).

**I. Call to Order**

Stephen Herz, the Chair, called the meeting to order at 1:03 p.m.

**II. Introductions**

Mr. Herz introduced himself and requested members and guests introduce themselves.

**III. Meeting Housekeeping**

Christina Bontempo reminded attendees of housekeeping items, including meeting recording, public records, questions should go through the chair, and if there are any additional questions they can be asked to staff after the meeting.

**IV. Floor Open to the Public**

Mr. Herz opened the floor to the public with the following statement:

*“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received.”*

There were no comments made. Mr. Herz closed the floor for public comment.

## V. Review/Approve Agenda

The committee reviewed the agenda and voted to accept it as presented.

**Motion to approve the agenda, as presented.**

**Moved: Lileaus Hill**

**Second: Roberto Tazoe**

**Motion: Passed**

## VI. Review/Approve Minutes of July 20, 2023

The committee reviewed the minutes of July 20, 2023 and approved them as presented.

**Motion to accept the minutes of July 20, 2023, as presented.**

**Moved: Lileaus Hill**

**Second: Carlos Laso**

**Motion: Passed**

## VII. Reports

- ***Housing Opportunities for Persons With AIDS (HOPWA) Program Updates***

*Roberto Tazoe*

Roberto Tazoe indicated the HOPWA program received \$14 million dollars of which 92% is allocated to tenant based rental assistance (TBRA). Remaining funds are allocated to the short-term rental, mortgage, and utility assistance (STRMU) and the project-based programs. The STRMU provider is Care Resource. There are three project-based programs: two of the programs work through the Homeless Trust referral program: Harden Village and Little River Bend; and the third project is in Homestead at New Life Apartments. Project-based assistance is connected to the housing unit, not to the client.

HOPWA clients have been advised of the new Fair Market Rents (FMR) which have increased substantially. While locating units within the new rates should be easier, the increases are challenging for the program since fewer clients can be served because of funding.

The Long-Term Rental Assistance (LTRA) waitlist remains at number 130; no additional clients are anticipated to be called at this time.

The Homeless Trust has HUD vouchers for disabled individuals registered in the Homeless Trust's Homeless Management Information System. Vouchers are not specifically designated for people with HIV. To receive vouchers, individuals do not have to be chronically homeless, but they have to be high priority. The Homeless Hotline should be contacted to connect clients to the voucher program.

- ***Vacancies***

*Christina Bontempo*

Ms. Bontempo referenced the membership vacancy report. She indicated that there were various vacancies on the Housing Committee, the Partnership, and the other Committees. HIV positive members not employed by Ryan White Providers can receive a \$20 store voucher for participation in meetings.

Today's meeting marks Carlos Laso's last meeting as a member. The Committee thanked Mr. Laso for his service. Manny Sarria was just appointed to the Partnership and Housing Committee. He will replace Mr. Laso on the Committee.

Poloni Sanon, who was voted on as a new member at the last meeting, has left the agency he worked for and has not replied to staff queries about membership. It was suggested to remove Mr. Sanon. If he wishes to return, his application can be considered at that time.

**Motion to remove Poloni Sanon as a member of the Housing Committee.**  
**Moved: Carlos Laso**

**Second: Roberto Tazoe**

**Motion: Passed**

## VIII. Standing Business

- ***Stakeholder Invitation Development***

*All*

Ms. Bontempo indicated that based on the discussions from the last meeting, the stakeholder invitation questions were completed. Results were presented and members were in agreement as to the answers provided. Ms. Bontempo also reviewed research provided by Marlen Meizoso for the housing stakeholder at municipalities, some of which have health initiatives. The Committee indicated they wanted a broad reach with stakeholders contributing something towards housing, e.g. funding or units. The suggested verbiage for the letter was okay, and should stress the need for stakeholders to bring something to the table. It was agreed to hold the meeting in February. An appropriately sized location, ideally with free parking, needs to be found. A draft of the invitation letter will be provided at the next meeting.

- ***HIV/AIDS Housing Survey***

*All*

Mr. Tazoe provided an update in Alecia Apfel's absence. The HIV/AIDS Housing Survey reviewed at the last meeting has been advertised and distributed as follows:

- Flyers/posters;
- Clear Health Alliance;
- Ryan White Program providers;
- Pridelines;
- Center for Information;
- Carrfour;
- Sunshine for All;
- SABER, Inc.;
- City of Miami;
- Miami-Dade HIV/AIDS Partnership distribution list;
- Twitter; and
- Mailed to contact sites.

The survey is accessible via a QR code which takes one to a Survey Monkey link to complete. Surveys are due by October 31, 2023.

## IX. New Business

- ***Meeting Participation Surveys***

Ms. Bontempo indicated that in the meeting packets the meeting participation surveys were included and should be completed by members. The Executive Committee tasked staff to poll committees regarding meeting preferences. Results will be shared at the next meeting and with the Executive Committee. Also in the meeting packets are the tentative 2024 meeting dates for the Committee.

## **X. Announcements and Open Discussion**

Care Resources is participating in a study with FIU. The program assists transgender clients with some housing costs and job placement for up to 24 months for those who undergo the intervention. Participants are required to be living at or below 400% of the Federal Poverty Level and be transgender. HIV positive status is not a requirement. More details will be shared.

## **XI. Next Meeting**

The next meeting is scheduled for November 16, 2023, at the BSR offices at 2121 Ponce de Leon Boulevard, Coral Gables.

## **XII. Adjournment**

Mr. Herz adjourned the meeting at 1:55 p.m.

DRAFT



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# MIAMI-DADE HIV/AIDS PARTNERSHIP

## Housing Committee Meeting Thursday, February 15, 2024

2:00 p.m. – 4:00 p.m.

Stephen P. Clark Government Center  
111 NW 1<sup>st</sup> Street, 18<sup>th</sup> Floor, 18-3  
Miami, FL 33128

### AGENDA

- |       |   |                       |
|-------|---|-----------------------|
| I.    | Call to Order                                     | Stephen Herz          |
| II.   | Introductions                                     | All                   |
| III.  | Meeting Housekeeping                              | Marlen Meizoso        |
| IV.   | Floor Open to the Public                          | Laurie Ann Burks      |
| V.    | Review/Approve Agenda                             | All                   |
| VI.   | Review/Approve Minutes of October 19, 2023        | All                   |
| VII.  | <b>Reports</b>                                    |                       |
|       | • HOPWA Program Updates                           | No report             |
|       | • <b>Vacancies</b>                                | <b>Marlen Meizoso</b> |
| VIII. | Standing Business                                 |                       |
|       | • Stakeholder Invitation Development              | All                   |
|       | • Meeting Participation Survey Results            | Staff                 |
| IX.   | New Business                                      |                       |
|       | • 2024 Officer Elections                          | All                   |
| X.    | Announcements and Open Discussion                 | All                   |
| XI.   | Next Meeting: <b>March 14, 2024</b> at <b>BSR</b> | TBA                   |
| XII.  | Adjournment                                       | TBA                   |

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For more information, regarding the Miami-Dade HIV/AIDS Partnership's Housing Committee please contact Marlen Meizoso at 305-445-1076 or [marlen@behavioralscience.com](mailto:marlen@behavioralscience.com)

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# Membership Report

February 2, 2024

## The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners. Complete a brief New Member Interest Form to find out more:

[www.surveymonkey.com/r/DRJP5N5](http://www.surveymonkey.com/r/DRJP5N5) or scan the QR code.



### Opportunities for Ryan White Program Clients

**12** seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

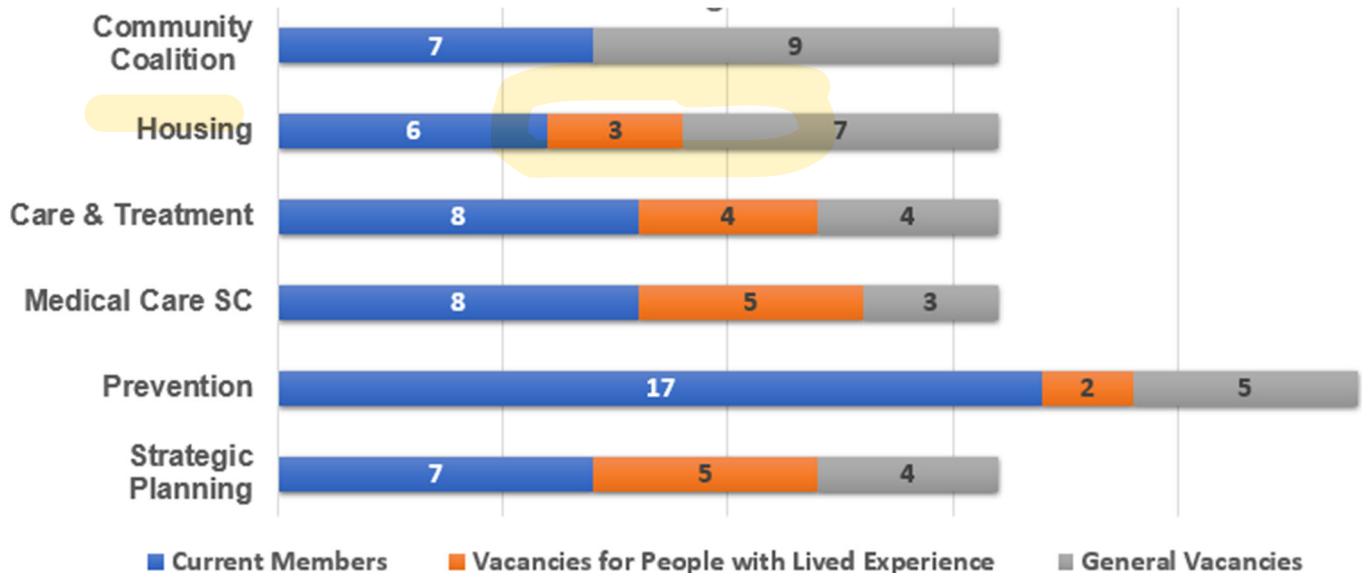
### Opportunities for General Membership

**6** seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

- Representative with HIV and Hepatitis B or C
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Federally Recognized Indian Tribe Representative
- Hospital or Healthcare Planning Representative
- Mental Health Provider Representative
- Miami-Dade County Public Schools Representative

### Partnership Committees

Committees are now accepting applications for new members.



*People with HIV are encouraged to apply.*



Scan for meeting materials.



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January 18, 2024

[Name]  
[Title]  
[Address]

Dear [Name]:

The Miami-Dade HIV/AIDS Partnership's Housing Committee invites you to our Housing Stakeholders Meeting on April 18, 2024. The committee works to improve housing for people with HIV. We work closely with the Housing Opportunities for Persons with AIDS (HOPWA) program, but we know there are more resources available for housing and housing-related needs not covered by HOPWA.

Your organization plays a vital role in our community, and we believe that your expertise and resources could significantly contribute to our collective efforts in responding to the needs of homeless and unstably housed people with HIV.

We are inviting you to gather and share information about local housing-related resources, initiatives, and program eligibility, to maximize available housing resources; and to promote collaborations among housing stakeholders and community organizations to expand and enhance available services for people with HIV.

We hope you will join us for this important meeting on April 18, 2024, 2:00 p.m. to 4:00 p.m., at Care Resource Community Health Centers, 3510 Biscayne Boulevard, Community Room, Miami, FL 33137.

To RSVP or if you would like further information, please contact Marlen Meizoso, Housing Committee coordinator, at (305) 445-1076 or [marlen@behavioralscience.com](mailto:marlen@behavioralscience.com).

Thank you for your consideration of this invitation. We look forward to seeing you on April 18.

Sincerely,

Stephen Herz  
Chair, Housing Committee

c: Alecia Tramel-McIntyre, Chair, Miami-Dade HIV/AIDS Partnership  
Members of the Miami-Dade HIV/AIDS Partnership and Housing Committee  
Robert Ladner, President, Behavioral Science Research

### **Stakeholders being invited**

- 1) Miami-Dade County Ryan White Program (Office of Management and Budget) for EHE
- 2) City of Miami Gardens-Community Development

### **Public Housing Authorities (PHA)**

- 3) City of Miami Housing and Community Development \*has CRA
- 4) Carrfour Supportive Housing
- 5) Miami-Dade Public Housing and Community Development
- 6) City of Miami-Beach \*within government LGBTQ+/RW provider allies
- 7) City of Hialeah \* within a division in government has wellness brochures provided by United Health
- 8) City of Homestead \*within a division of government has breast cancer awareness listed; has CRA

### **Community Redevelopment Authorities:**

- 9) North Miami
- 10) Opa-Locka
- 11) North Miami Beach
- 12) Palmetto Bay
- 13) Miami-Gardens
- 14) Doral
- 15) Cutler Bay
- 16) Florida City
- 17) Naranja Lake CRA
- 18) NW 7<sup>th</sup> Avenue Corridor
- 19) NW 79<sup>th</sup> Street Corridor
- 20) West Perrine CRA

## **Community Development Authorities (CDAs) excerpts**

Authorized local governments to establish CDAs to revitalize areas designated as slum and blight.

Primary community redevelopment objectives as defined by legislation include:

- To address the physical, social and economic problems associated with slum and blighted areas.
- To encourage local government to improve the physical environment (i.e. buildings, streets, parks, utilities) through rehabilitation, conservation or clearance/rehabilitation.
- To convey local community redevelopment agencies the power to expend public funds as a means to improve slum and blighted areas.
- To enhance the tax base in the redevelopment areas by encouraging private investment through channeling of tax increment revenues into public improvements within the designated areas.
- To eliminate substandard housing conditions and to provide adequate housing to residents of low or moderate income, particularly the elderly.

Traditional projects include:

- Streetscapes and roadway improvements
- Building renovations
- New building construction
- Flood control initiatives
- Water and sewer improvements
- Parking lots and garages
- Neighborhood parks
- Sidewalks and street tree plantings



Scan for meeting materials.



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## **Results of Housing Committee Membership Survey**

*Results reported for replies 50% and over; multiple replies could be provided*

### **Replies Received**

**83%** (5 of 6 members)

### **Day of Week**

**Thursday 100%**

### **Time of Day**

**2:00 p.m. 100%**

### **Location**

**BSR 60%**

**Main Library 100%**

**Care Resource 100%**

### **Notes:**

Most members prefer keeping the Housing Committee meeting at the same time and day of the week. Various locations are options to meet.





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## *Memo*

**To:** Housing Committee Members

**From:** Marlen Meizoso

**Date:** November 16, 2023

**Re:** 2024 Officer Elections

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At the November 16, 2023 Housing Committee meeting, nominations for Chair and Vice Chair for 2024 will be accepted with elections being held at the January 18, 2024 meeting.

Committee Officers develop agendas with support staff, lead committee meetings, and serve as members of the Executive Committee. This is a great opportunity to enhance your leadership skills and add a new title to your resume! Staff provides comprehensive training for all officers.

I would like to thank Stephen Herz for chairing this year. He is eligible for re-election.

I would like to thank Laurie Ann Burks for serving as Committee Vice Chair. She has served the maximum of two terms as Vice Chair.

For your reference, I am providing the qualifications for officers as they relate to this Committee, from the Miami-Dade HIV/AIDS Partnership Bylaws (Section 5.1):

- Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.
- Officers shall be full voting members.
- At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.
- Standing committees, committees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.
- No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair as Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

*You are encouraged to add your name as a nominee* in advance of the meeting; nominations will also be taken from the floor at the January 18, 2024 meeting. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at [marlen@behavioralscience.com](mailto:marlen@behavioralscience.com).



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