

1:00 p.m. – 3:00 p.m.

Care Resource 3510 Biscayne Blvd., Community Room Miami, FL 33137

AGENDA

I.	Call to Order	Stephen Herz
II.	Introductions	All
III.	Meeting Housekeeping	Christina Bontempo
IV.	Floor Open to the Public	Laurie Ann Burks
V.	Review/Approve Agenda	All
VI.	Review/Approve Minutes of July 20, 2023	All
VII.	Reports	
	HOPWA Program Updates	Roberto Tazoe
	• Vacancies	Christina Bontempo
VIII.	Standing Business	
	Stakeholder Invitation Development	All
	• 2023 HIV/AIDS Housing Survey	All
IX.	New Business	
	Meeting Participation Surveys	Christina Bontempo
X.	Announcements and Open Discussion	All
XI.	Next Meeting: November 16, 2023 at TBA	Stephen Herz
XII.	Adjournment	Stephen Herz

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Meeting Housekeeping

Updated September 20, 2023 Behavioral Science Research

Disclaimer & Code of Conduct

- ☐ Audio of this meeting is being recorded and will become part of the public record.
- ☐ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ☐ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ☐ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.

Remember **People First** Language . . . **People** with HIV, **People** with substance use disorders, **People** who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV**, **DIAGNOSED with HIV**, or **CONTRACTED HIV**.

Please **do not** use these terms . . .

Dirty ... Clean ... Full-blown AIDS ... Victim ...

General Housekeeping

- ☐ You must sign in to be counted as present.
- □ Place cell phones on mute or vibrate *If you must take a call, please excuse yourself from the meeting.*
- ☐ Eligible committee members should see staff for a voucher at the end of the meeting

Meeting Participation

- ☐ Raise your hand if you need clarification about any terminology or acronyms used throughout the meeting.
- ☐ Raise your hand to be recognized by the Chair or added to the queue.
- ☐ Discussion should be limited to the current Agenda topic or motion.
- ☐ Speakers should not repeat points previously addressed.
- ☐ Any attendee may be permitted to address the board as time allows and at the discretion of the Chair.

Resources

- ☐ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ☐ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- □ Today's presentation and supporting documents are online at <u>aidsnet.org/meeting-documents/</u>.





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Floor Open to the Public

"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. "BSR has a dedicated phone line and email for statements to be read into the record. No statements were received."



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Housing Committee Meeting Behavioral Science Research, 2121 Ponce De Leon Blvd, Ste. 240 Coral Gables, FL 33134 July 20, 2023

#	Members	Present	Absent
1	Burks, Laurie Ann	X	
2	Herz, Stephen	X	
3	Laso, Carlos	X	
4	Tazoe, Roberto	X	
5	Rodriguez, Israel		X
Quo	rum: 3		

Gı	iests
Alecia Apfel	Carol Sanders
Marvin Ellis	Polini Sanon
Lileaus Hill	
Staff	
Christina Bontempo	
Marlen Meizoso	

Note that all documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents.

I. Call to Order

Laurie Ann Burks, the Vice Chair, lead the meeting. She called the meeting to order at 2:02 p.m.

II. Introductions

Ms. Burks introduced herself and requested members and guests introduce themselves.

III. Meeting Housekeeping and Rules

Marlen Meizoso reviewed housekeeping items, including best meeting practices, general conduct reminders, and the location of materials.

IV. Floor Open to the Public

Ms. Burks opened the floor to the public with the following statement:

"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line and email address for statements to be read into the record. No statements were received."

There were no comments made. Ms. Burks closed the floor for public comment.

V. Review/Approve Agenda

The committee reviewed the agenda and voted to accept it as presented.

Motion to approve the agenda, as presented.

Moved: Stephen Herz Second: Carlos Laso Motion: Passed

VI. Review/Approve Minutes of October 20, 2022

The committee reviewed the minutes of October 20, 2022 and approved them as presented.

Motion to accept the minutes of October 20, 2022, as presented.

Moved: Roberto Tazoe Second: Stephen Herz Motion: Passed

VII. Reports

• Housing Opportunities for Persons With AIDS (HOPWA) Program Updates

Roberto Tazoe

Roberto Tazoe reviewed excerpts from the Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes HOPWA Report. Last fiscal year, the HOPWA program spent over \$10 million dollars and served 912 households:

- 820 Tenant Based Rental Assistance (TBRA);
- 28 Project-based; and
- 64 Short Term Rental, Mortgage, and Utility (STRMU).

There was a \$2 million balance which will be applied to the \$14 million dollars received for the upcoming program year.

Currently, there are 726 TBRA households. The HOPWA Long-Term Rental Assistance (LTRA) waitlist is on number 130. Clients are being called off the waitlist at a cautious pace to ensure funding keeps pace with attrition.

The City of Miami Commission approved the continuity of the HOPWA programs currently in place (TBRA, STRMU, and Project Based). The STRMU provider is Care Resource. There are three project-based programs: two of the programs work through the Homeless Trust referral program, Harden Village and Little River Bend; and the third project, New Life Apartments, has an open application period when there are vacancies, but clients must have income to qualify.

There was a question of whether there was an issue with housing availability. Last year it was more difficult to place clients, but this year it is slightly better with the revised Fair Market Rates (FMR). Most housing specialists work with current landlords. It is slightly more problematic to place clients who are new to the program since it is harder to find rental units that meet all the criteria for the program.

• Membership Vacancies and Changes

Marlen Meizoso

Mrs. Meizoso referenced the membership vacancy report (copy on file). She indicated she tried to reach out to Mr. Rodriguez to see if he wanted to remain a member but had not received a reply. A member indicated Mr. Rodriguez is no longer in the area. Staff requested that if anyone knows of any interested parties who wish to join, please have them contact staff, attend a training, or come to a meeting.

Two applications were received for membership to the committee, Lileaus Hill and Polini Sanon. Ms. Hill, who works at the PET Center, introduced herself and stated her interest. Mr. Sanon, who works at the Center of Information & Orientation, introduced himself and stated his interest. The Committee voted on their membership.

Motion to accept Lileaus Hill and Polini Sanon as members of the Housing Committee.

Moved: Stephen Herz Second: Carlos Laso Motion: Passed

VIII. Standing Business

• 2023 Elections All

Mrs. Meizoso indicated that a memo listing eligible candidates was distributed. Ms. Burks indicated she would like to remain Vice Chair and Stephen Herz indicated he would volunteer to be Chair. The Committee made a motion on the candidates.

Motion to accept Stephen Herz as Chair and Laurie Ann Burks as Vice Chair of the Housing Committee.

Moved: Carlos Laso Seconded: Roberto Tazoe Motion: Passed

IX. New Business

• Stakeholder Invitation Development

All

Mrs. Meizoso indicated that last year the committee expressed interest in engaging stakeholders, so she created a worksheet to develop points for an invitation. The Committee went through each of the questions.

- Why does the committee want stakeholder participation?
 - More people should be at the table since the HOPWA program is not the only program that provides housing services, although it does service HIV positive clients specifically.
- What will the stakeholders get out of it?
 - Stakeholders can gain knowledge about what services are offered locally in their service areas and share information on resources.
- ➤ Who should be invited?
 - Municipalities with Housing Authorities: City of Miami Beach, City of Miami, Miami-Dade County, and City of Hialeah. The City of Homestead should also be invited. Staff will look at what additional municipalities offer housings services.
- When does the Committee want the meeting to take place?
 - The Committee is still working on details on who to invite and since the holidays season is coming up soon, the meeting should likely be held at the start of next year, either January or February.
- Where does the Committee want the meeting to take place?
 - Depending on how many people will be invited either the Miami-Dade County Main Library auditorium or possibly a Ryan White subrecipient with sufficient meeting space.

• HIV/AIDS Housing Survey

All

Alecia Apfel reviewed the draft HIV/AIDS Housing Survey and distribution plan with the Committee.

Regarding the distribution plan:

- Transportation sites are the same as Medical Case Management sites.
- Food Bank only has one site.
- ADAP clients can still be picked up at the ADAP pharmacy, but they also can pick up at local pharmacies in the community.
- Focus on electronic copies of the survey with a link and QR code.
- The survey will be posted on the Partnership website and email blasted.
- A request will be made that Ryan White subrecipients post the link and/or QR code on their websites.

The Survey was reviewed, and the following comments were made:

- Keep the survey short;
- Beta test the survey to ensure a seamless experience for clients;
- Delete questions #3 on diagnosis since this not necessary;
- Move question #7 under #5 so gender/sexual orientation questions are grouped together;
- Moved question #9 to the top of next page because will likely be missed in current location;
- Delete question #10b on current zip code;
- Delete question #15 on city of preference; and
- Delete question #20c on zip code and homelessness.

Ideally the survey will be launched in August 2023, after programming the document into Survey Monkey and translating the survey into Spanish and Haitian Creole. There will be a six-week window for the survey to be completed and two weeks to compile results. If the survey target of 200 to 250 responses is not being met, a reminder will need to be sent or the distribution methodology may need to be reexamined.

X. Announcements and Open Discussion

Mrs. Meizoso announced that the next meeting was less than four weeks away because the Care and Treatment meeting was moved. If the Committee meets next month, the meeting is scheduled for August 10. The Committee decided they would rather meet in September and indicated they could all attend.

Motion to cancel the August Housing meeting.

Moved: Stephen Herz Seconded: Lileaus Hill Moved: Passed

XI. Next Meeting

The next meeting is scheduled for September 21, 2023, at the BSR offices at 2121 Ponce de Leon Boulevard, Coral Gables.

XII. Adjournment

Motion to adjourn the meeting.

Moved: Roberto Tazoe Seconded: Carlos Laso Motion: Passed

Ms. Burks adjourned the meeting at 3:17 p.m.



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Membership Report

October 17, 2023

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners. Complete a brief New Member Interest Form to find out more: www.surveymonkey.com/r/DRJP5N5 or scan the QR code.



Opportunities for Ryan White Program Clients

13 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

Opportunities for General Membership

5 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

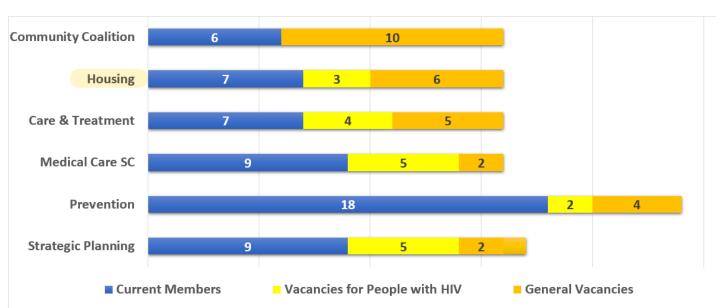
Representative with HIV and Hepatitis B or C
Other Federal HIV Program Grantee Representative (SAMHSA)
Federally Recognized Indian Tribe Representative
Mental Health Provider Representative
Miami-Dade County Public Schools Representative

Applicants Pending Appointment

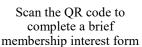
Ryan White Program Part D Representative Hospital or Health Care Planning Agency Representative

Partnership Committees

Committees are now accepting applications for new members.

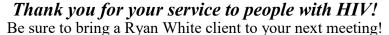






MEMBERSHIP

Are you a Member?





Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County? *Note: Some seats for people with HIV are exempt from this requirement.*

Can you volunteer three to five hours per month for Partnership activities?

Committee Activities

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!

People with HIV are encouraged to join!

- Allocate more than \$27 million in Ryan White Program funds with the Care and Treatment Committee
- A Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the Strategic Planning Committee
- Recruit and train new Partnership members with the Community Coalition
- Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the Housing Committee
- A Oversee updates and changes to medical treatment guidelines for the Ryan White Part/ MAI Program with the Medical Care Subcommittee
- Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the Care and Treatment Committee

- Share a meal and testimonials at Roundtables with the Community Coalition
- A Develop and monitor the official HIV Prevention and Care Integrated Plan with the Strategic Planning Committee & Prevention Committee
- Develop your leadership skills and be a committee leader with the Executive Committee
- Oversee updates and changes to the Ryan
 White Prescription Drug Formulary with the
 Medical Care Subcommittee
- R Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the Prevention Committee & Strategic Planning Committee
- R Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit aidsnet.org/membership for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at hiv-aidsinfo@behavioralscience.com or 305-445-1076 for assistance.



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The Committee responded to the following questions on generating points for the invitation to engagement of stakeholders. Replies are below:

1. Why does the committee want stakeholder participation?

More people should be at the table since the HOPWA program is not the only program that provides housing services, although it does service HIV positive clients specifically. Additional partners should be involved since the entire County should be represented.

2. What will the stakeholders get out of it?

Stakeholders can gain knowledge about what services are offered locally in their service areas and share information to maximize resources.

3. Who should be invited?

Municipalities with Housing Authorities: City of Miami Beach, City of Miami, Miami-Dade County, and City of Hialeah. The City of Homestead should be invited also.

4. When does the Committee want the meeting to take place?

Post holidays either January or February to secure commitments of attendees.

5. Where does the Committee want the meeting to take place?

Depending on size either the Miami-Dade County Main Library auditorium or a request can be made to a Ryan White subrecipient with a large space.

Housing Committee October 19, 2023



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Online Survey on Housing Inglands Housing With HIV/AIDS

Submit by October 31, 2023!

Completar antes de 31 de octubre del 2023!

Soumèt pa Oktòb 31, 2023!

Are you an adult living with HIV/AIDS in Miami-Dade County? We need your feedback.

Please take this brief, anonymous survey. Just scan the QR code below with your cell phone or visit the web link: www.surveymonkey.com/r/2023HIVAIDShousingsurvey

Encuesta en Línea Sobre

LA VIVIENDA

y personas VIH/SIDA

viviendo con VIH/SIDA

¿Es usted un adulto que vive con VIH/SIDA en el condado de Miami-Dade? Necesitamos sus comentarios.

Por favor, tome esta breve encuesta anónima. Escanee el código abajo para la encuesta en español con su telefono celular, o visíte el enlace: www.surveymonkey.com/r/2023HIVAIDSEncuestadevivienda Sondaj sou Entènèt sou

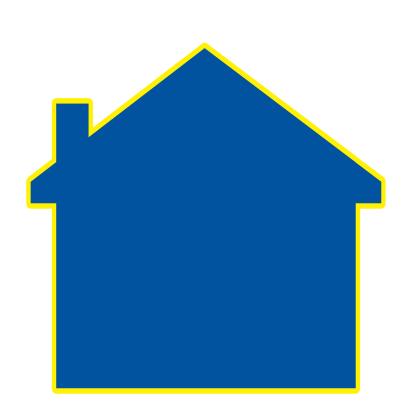
BEZWEN LOJMAN ak VIH/SIDA

Èske ou se yon granmotan k ap viv ak VIH/SIDA nan Konte Miami-Dade? Nou bezwen fidbak ou.

Tanpri pran kout sa a, sondaj anonim. Jis eskane kòd la QR anba a ak telefòn selilè ou oswa vizite lyen entènèt la:

www.surveymonkey.com/r/2023 HIVAIDS Sondaj souloj man













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Meeting Preference Exercise for Planning Council Members - Housing Committee -

The Miami-Dade HIV/AIDS Partnership's Executive Committee has been working on strategies for improving meeting experience and increasing participation of current and prospective members. Remember, meetings are usually scheduled for 2 hours not including an estimated 1-hour travel time. Replies will be reported to this committee and the Executive Committee and will assist staff in drafting 2024 calendars. 1. Please indicate which days of the week you are able to commit to attending the Housing Committee meeting. Monday Tuesday Wednesday Thursday __ Friday 2. Please indicate what times of day you are able to commit to attending the Housing Committee meeting. 9:30 a.m. to 11:30 a.m. ____ 10:00 a.m. to 12:00 p.m. ____ 12:00 p.m. to 2:00 p.m. ____ 2:00 p.m. to 4:00 p.m. 3:30 p.m. to 5:30 p.m. 4:00 p.m. to 6:00 p.m. 5:00 p.m. to 7:00 p.m. 3. Please indicate the locations where you are able to commit to attending the Housing Committee meeting. Behavioral Science Research Corp., 2121 Ponce de Leon #240, Coral Gables, FL 33134 ____ Miami-Dade County Library, 101 West Flagler Street, Miami, FL 33130 Care Resource, 3510 Biscayne Blvd, Miami, FL 33137 ____ Other location: Please include location address:_____

Thank you!



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VIII.	Standing Business		
	Stakeholder Invitation Development	All	
	• 2023 HIV/AIDS Housing Survey	All	
IX.	New Business		
	Meeting Participation Surveys	Christina Bontempo	
X.	Announcements and Open Discussion	All	
XI.	Next Meeting: November 16, 2023 at TBA Stephen Herz		
XII.	Adjournment	Stephen Herz	

Please turn off or mute cellular devices - Thank you

2024 Meeting Dates

All Dates/Locations are subject to change

Housing Committee

2:00 p.m. to 4:00 p.m.

Behavioral Science Research

2121 Ponce de Leon Blvd, Ste. 240

Coral Gables, FL 33134

January	18	2024
February	15	2024
March	21	2024
April	18	2024
May	16	2024
June	20	2024
July	18	2024
August	15	2024
September	19	2024
October	17	2024
November	21	2024
December	19	2024



1:00 p.m. – 3:00 p.m.

Care Resource 3510 Biscayne Blvd., Community Room Miami, FL 33137

AGENDA

I.	Call to Order	Stephen Herz	
II.	Introductions	All	
III.	Meeting Housekeeping	Christina Bontempo	
IV.	Floor Open to the Public	Laurie Ann Burks	
V.	Review/Approve Agenda	All	
VI.	Review/Approve Minutes of July 20, 2023	All	
VII.	Reports		
	HOPWA Program Updates	Roberto Tazoe	
	• Vacancies	Christina Bontempo	
VIII.	Standing Business		
	Stakeholder Invitation Development	All	
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NOVEMBER 2023

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday	All events listed on this
REGULAR MEETING LOCATIONS BSR Corp Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134 MDC Main Library - Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130		1 Miami-Dade HIV/AIDS Partnership New Member Orientation 2:00 PM to 5:00 PM via Zoom	2	3	calendar are open to the public. People with HIV are encouraged to attend!
6	7	8 Care & Treatment Committee 10:00 AM to 12:00 PM at MDC Main Library	9 Strategic Planning Committee **Cancelled**	10 Veteran's Day Observed Veteran's Day (Saturday, November 11)	Are you attending a meeting or training?
13	14 Integrated Plan Evaluation Work Group **Cancelled**	15 Executive Committee 10:00 AM to 12:00 PM at BSR Corp. Ryan White Program Medical Case Manager Supervisor Training 10:00 AM to 4:30 PM via Zoom	Housing Committee 2:00 PM to 4:00 PM at BSR Corp.	17 Clinical Quality Management Committee 9:30 AM to 11:30 AM via Zoom Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.	Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials for distribution.
20 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	21	22	Thanksgiving Day (BSR Offices Closed)	24 (BSR Offices Closed)	To attend, RSVP to: (305) 445-1076 or hiv-aidsinfo@ behavioralscience.com Visit our website for
27 Community Coalition Roundtable featuring Member Testimonials 5:00 PM to 7:00 PM at Borinquen Medical Centers	28	29 Ryan White Program Medical Case Manager Basic Training 10:00 AM to 4:30 PM via Zoom	30 Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library	SPECIAL MEETING LOCATION Borinquen Medical Centers, 3601 Federal Hwy, Miami 33137	more information www.aidsnet.org Version 09/21/23 Information on this calendar is subject to change









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