



**Care and Treatment Committee Meeting
 Care Resource Health Care Center, Midtown Miami
 3510 Biscayne Blvd, 3rd Floor Executive Board Room
 Miami, FL 33137**

March 14, 2024 Minutes

Approved April 11, 2024

#	Committee Members	Present	Absent
1	Fils Aime, Louvens	X	
2	Henriquez, Maria	X	
3	Mills, Vanessa		X
4	Siclari, Rick	X	
5	Shmuels, Daniel	X	
6	Shmuels, Diego	X	
7	Trepka, Mary Jo	X	
8	Wall, Dan	X	
Quorum: 4			

Guests
Camino, Jose
Gutierrez, Oliver
Johnson, Ashley
Kratofil, Keri
Noguera-Washington, Ramona
Poblete, Karen
Williams, Stephen
Staff
Ladner, Robert
Meizoso, Marlen

All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at <https://aidsnet.org/the-partnership#caretreatment2>.

I. Call to Order

Dr. Mary Jo Trepka

Dr. Mary Jo Trepka, the Chair, called the meeting to order at 10:18 a.m.

II. Introductions

Dr. Mary Jo Trepka

Members, guests, and staff introduced themselves.

III. Meeting Housekeeping

Marlen Meizoso

Dr. Trepka indicated Marlen Meizoso will be reviewing the meeting housekeeping presentation which highlighted the location of Committee items and new features.

IV. Floor Open to the Public

Dr. Mary Jo Trepka

Dr. Trepka read the following:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any items on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record. No statements were received.

There were no comments, so the floor was closed.

V. Review/Approve Agenda

All

The Committee reviewed the agenda that was distributed and posted in advance of the meeting. Rick Siclari was not present yet so any item with his name should be changed until he arrives. Staff indicated they had an announcement.

Motion to accept the agenda, with changes as noted.

Moved: Dan Wall

Seconded: Dr. Diego Shmuels

Motion: Passed

VI. Review/Approve Minutes of February 8, 2024

All

The committee reviewed the minutes of February 8, 2024, and approved it as presented.

Motion to accept the minutes from February 8, 2024, as presented.

Moved: Dan Wall

Seconded: Dr. Daniel Shmuels

Motion: Passed

VII. Reports

- *Part A*

Dan Wall

Dan Wall reviewed Ryan White Program (RWP) expenditures and clients served to date. Pending final numbers for the fiscal year, the RWP has served almost 9,000 unduplicated clients. To date, 86.3% of Part A and 56.3% of MAI of funds have been expended. Bills are still being paid and some carryover is expected after all expenditures are reconciled. The largest unexpended amount will be under MAI, The Health Resources and Services Administration (HRSA) is reinterpreting some of the requirements for use of MAI funds.

The HRSA site visit took place at the end of January, and the final report has not been received.

Mr. Wall indicated that the Statewide Medication Access workgroup is discussing requesting a letter of medical necessity for Ozempic. He also advised that the State is preparing a Request for Proposals (RFP) for a fiduciary agent.

- *Part B*

Karen Poblete

Karen Poblete reviewed the Part B reports for December 2023. As of that date, 975 had been served at a cost of \$98,746.41.

- *AIDS Drug Assistance Program (ADAP)* *Marlen Meizoso*

The February ADAP report as of March 1, 2024, indicated the expenditures for pharmaceuticals and insurance premiums, and provided program updates including new in-network pharmacies. Additionally, the latest ADAP formulary and guidance for marketplace assistance are posted online.

- *Medical Care Subcommittee* *Dr. Mary Jo Trepka*

Dr. Trepka reviewed the report, which is posted on aidsnet.org. The Medical Care Subcommittee (MCSC):

- Reviewed and discussed the Oral Health Care Standards which were commented upon by former Oral Health Care Workgroup members. No changes were requested.
- Reviewed and made several edits to the Oral Health Care Service Description including changing “physician” to “licensed medical provider”, and editing a sentence for clarity. The draft version presented included a client annual limit from prior years. There is currently no limit on this service, but cost containment will need to be reviewed. The Subcommittee voted to accept the description with the changes, pending review of the need for the annual client limit cap by the County.

Motion to accept the changes to the Oral Health Service Description as discussed, pending review of the annual client limit cap by the County.

Moved: Dan Wall Seconded: Dr. Diego Shmuels Motion: Passed

- Made a motion to change “physician” to “licensed medical provider” on all the service descriptions.

Motion to change “physician” to “licensed medical provider” in the service descriptions.

Moved: Dan Wall Seconded: Dr. Diego Shmuels Motion: Passed

- Reviewed the edits made to the Substance Abuse Service Description which included updates to priorities and dates.

Motion to accept the changes to the Substance Abuse Service Description as presented.

Moved: Dan Wall Seconded: Maria Henriquez Motion: Passed

- *Vacancies* *Marlen Meizoso*

Marlen Meizoso reviewed the vacancy report as of early February. There are vacancies on all Committees and the Partnership. Currently there are eight vacancies on Care and Treatment. If anyone knows of anyone who may be interested in the work of the Committee, staff encourages these persons to be invited to a meeting or training, or be directed to staff for further information.

VIII. Standing Business

- *Service Categories Development Continued*

All

Emergency Financial Assistance (EFA)

The Committee continued its service category development. The current version of the development document now lists the five new services and status of each item. The Committee had requested edits to the EFA language which was incorporated into the draft that was presented. The Committee reviewed the draft and accepted it as presented.

Motion to accept the Emergency Financial Assistance Service Definition for the next Ryan White Program Part A/MAI RFP as presented.

Moved: Dr. Diego Shmuels

Seconded: Dan Wall

Motion: Passed

Psychosocial Support

Based on the discussion at the last meeting a revised draft was presented and reviewed. The following suggestions were made:

- Delete paragraph in bold, “Please note: All initial assessments;”
- Change 300% FPL to 400% FPL;
- Add language about being able to refer to any additional services;
- Remove language under rules for reimbursement and instead indicate reimbursement will be determined by the Recipient;
- Indicate that documentation of what services are provided should include who attended, general content of session, and who provided service; and
- Indicate that walk-ins should be allowed only with all appropriate and required eligibility documentation.

The revised service descriptions will be reviewed at the next meeting.

Housing

Staff drafted a model Housing service description based on the Ending the HIV Epidemic (EHE) Housing Services description and the HRSA Policy Clarification Notice (PCN) #16-02 for discussion. The EHE Housing component allows for additional services not allowed under PCN #16-02. The Part A-funded service would only be accessible if the EHE Housing Service was no longer funded. EHE reimbursement limits are based on the Fair Market Rates which are also used by the Housing Opportunities for Persons with AIDS (HOPWA) program. Staff will review the cap and add it to the service description.

A revised draft will be reviewed at the next meeting.

Health Education/Risk Reduction

The Committee reviewed the requirements under PCN #16-02. Several services are provided through other service categories such as Outreach and Medical Case Management, although documentation needs to be improved. In consideration of funding restrictions on support services and to avoid duplication of services, the Committee voted not to include this service in the next RFP.

Motion to remove Health Education/Risk Reduction from the service categories in the next Ryan White Program Part A/MAI RFP.

Moved: Dan Wall

Seconded: Maria Henriquez

Motion: Passed

Non-Medical Case Management

The Committee discussed Non-Medical Case Management and reviewed an infographic of the difference between medical and non-medical case management. Peers are currently funded under medical case management but could be moved to the non-medical case management service category. Billing data and billing codes for peers and medical case managers will be brought to the next meeting.

Bundling

The Committee briefly discussed the bundling of Outpatient Ambulatory Health Services (OAHS) with Medical Case Management (MCM) and Mental Health Services (MHS), as well as non-medical Case Management in the upcoming RFP. The bundling motion from the previous Care and Treatment Committee deliberation on this topic was seen as faulty in its construction. The Committee requested staff bring bundling criteria for discussion and consideration to the next Committee meeting.

IX. New Business

- *Meeting Location*

All

The Committee discussed future meeting locations. Rick Siclari indicated that the Executive Board Room at Care Resource is available and members agreed to continue to meet at this location.

X. Announcements and Open Discussion

All

Mrs. Meizoso indicated that annual Source of Income Forms -- required of County advisory board members -- are in meeting packets for those members who need to complete the form. Forms are due to the County by the end of June.

XI. Next Meeting

Rick Siclari

The next meeting is scheduled for Thursday, April 11, 2024, at Care Resource from 10:00 a.m. to 12:00 p.m.

XII. Adjournment

Dr. Mary Jo Trepka

With business concluded, Dr. Trepka thanked Care Resource for their hospitality, thanked the members for participating in today's meeting, and adjourned the meeting at 12:59 p.m.