




WELCOME

Thank you for joining today's

**Strategic Planning
Committee Meeting**

*Please sign in to have your
attendance recorded.*





Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|---|------------------|
| I. | Call to Order | Angela Machado |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Angela Machado |
| IV. | Floor Open to the Public | Angela Machado |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 12, 2024 | All |
| VII. | Reports | Staff |
| | ▪ Membership | |
| | ▪ Partnership Update | |
| VIII. | Standing Business | All |
| | ▪ Assessment of the Recipient Administrative Mechanism (AAM) | |
| | - Final 2024 AAM Surveys Review | |
| | - AAM Action Plan Review | |
| | ▪ 2023 Annual Report Draft Review | |
| IX. | New Business | |
| | ▪ Feedback from Community Coalition on Meeting Engagement Recommendations | |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meeting: Friday, June 14, 2024 at BSR Corp. | Dr. Diana Shehan |
| XII. | Adjournment | Dr. Diana Shehan |

Please mute or turn off all cellular devices.

For more information about the Strategic Planning Committee, please contact Christina Bontempo,
(305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Meeting Housekeeping Strategic Planning Committee

Updated May 10, 2024
Behavioral Science Research



Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members should see staff for a voucher at the end of the meeting.

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.
Please don't say, **INFECTED with HIV** . . . Instead, say
ACQUIRED HIV, DIAGNOSED with HIV, or
CONTRACTED HIV.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Meeting Participation

Everyone has a role to play!

- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.




Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!


Meeting Guide

Meetings can be fast-paced and confusing!
These terms and acronyms can help you follow along.

 Please raise your hand at any time if you need more information!

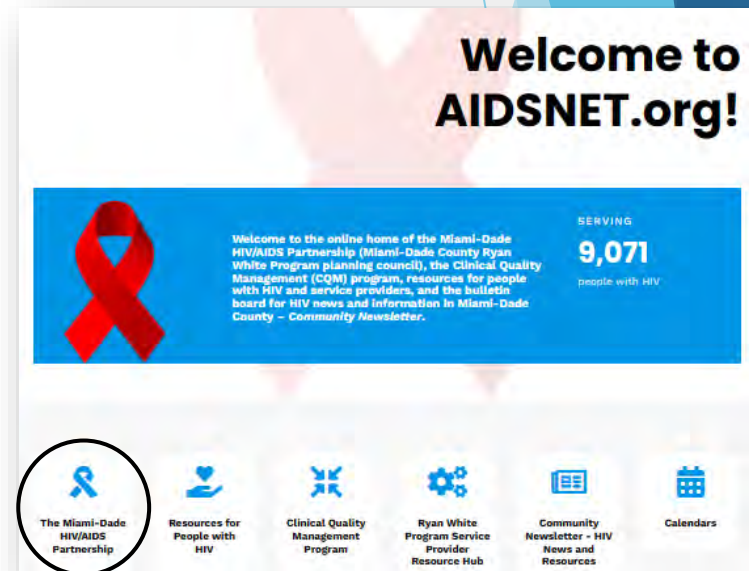
ADAP	AIDS Drug Assistance Program
BSR	Behavioral Science Research Corp. (aka, Staff)
EHE	Ending the HIV Epidemic: A Plan for America
EMA	Eligible Metropolitan Area (locally, Miami-Dade County)
FDOH FDOH MDC	Florida Department of Health in Miami-Dade County
FPL	Federal Poverty Level
HOPWA	Housing Opportunities for People with AIDS Program
HRSA	The Health Resources and Services Administration
IP	The Integrated HIV Prevention and Care Plan
MAI	Minority AIDS Initiative
NHAS	National HIV/AIDS Strategy
PE Miami Provide	Provide Enterprise® by Groupware Technologies (RWP client database system)
RWP RWHAP	Ryan White Program or Ryan White HIV/AIDS Program (Usually referring to Part A/MAI)
The Partnership Planning Council PC	The Miami-Dade HIV/AIDS Partnership - The official Ryan White Program Advisory Board
The Recipient The County OMB	The Miami-Dade County Office of Management and Budget.
TTRA	Test and Treat/Rapid Access

Scan the QR Code for additional acronyms and terminology:
Get on Board Training: Understanding the Language of the Partnership



Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.aidsnet.org/the-partnership/, or by scanning the QR code on your agenda.





Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

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2121 Ponce de Leon Boulevard, Suite 240
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| | ▪ Membership | |
| | ▪ Partnership Update | |
| VIII. | Standing Business | All |
| | ▪ Assessment of the Recipient Administrative Mechanism (AAM) | |
| | - Final 2024 AAM Surveys Review | |
| | - AAM Action Plan Review | |
| | ▪ 2023 Annual Report Draft Review | |
| IX. | New Business | |
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Floor Open to the Public

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record.

(No statements were received.)



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**Strategic Planning Committee
Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134
April 12, 2024 Minutes**

#	Members	Present	Absent	Guests	
1	Cardwell, Joanna	x		Marquez, Jamie	
2	Hunter, Tabitha		x	Medina, Jesus	
3	Machado, Angela	x		Valle-Schwenk, Carla	
4	Mooss, Angela		x	Williams, Stephen	
5	Poblete, Karen		x	Staff	
6	Sheehan, Diana M.		x	Bontempo, Christina	
7	Singh, Hardeep	x		Ladner, Robert	
Quorum = 3					

Note: All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/the-partnership#strategicplanning1.

I. Call to Order

Committee Vice Chair, Angela Machado called the meeting to order at 10:05 a.m.

II. Introductions

Members, guests, and staff introduced themselves, and Ms. Machado identified Behavioral Science Research Corp. (BSR) staff as the resource persons.

III. Housekeeping/Meeting Rules

Ms. Machado reviewed the *Meeting Housekeeping* PowerPoint, which includes general reminders, code of conduct, people-first language, and meeting participation best practices.

IV. Floor Open to the Public

Ms. Machado opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments, so the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it with no changes.

Motion to approve the agenda as presented.

Moved: Joanna Cardwell

Seconded: Hardeep Singh

Motion: Passed

VI. Review the Minutes of March 8, 2024

Members reviewed the minutes of March 8, 2024, and approved the minutes with no changes.

Motion to approve the minutes of March 8, 2024 as presented.

Moved: Hardeep Singh

Seconded: Joanne Cardwell

Motion: Passed

VII. Reports

▪ **Membership**

Ms. Machado announced that member and former Vice Chair, Dr. Angela Mooss, will have completed her six-year term at the end of this month. Members thanked her for her service.

Stephanie Stonestreet submitted an application for membership. Ms. Stonestreet introduced herself and stated her interest in membership. Members voted to accept Ms. Stonestreet as a new member.

Motion to approve Stephanie Stonestreet as a new member of the Strategic Planning Committee.

Moved: Hardeep Singh

Seconded: Joanna Cardwell

Motion: Passed

There are still many vacancies on the Partnership and Committees; however, staff announced the Community Coalition will put forward several candidates at the May 13 Partnership meeting.

▪ **Partnership Report to the Committee**

The Partnership report for March 18, 2024, was posted online. Members re-elected Alecia Tramel-McIntyre as Chair and Harold McIntyre as Vice Chair and reviewed the motion from Strategic Planning to seek guidance from HRSA on the schedule of surveys for the Assessment of the Administrative Mechanism. That item will be addressed later in the meeting.

VIII. Standing Business

▪ **Assessment of the Recipient Administrative Mechanism (AAM)**

□ **Response from HRSA re Request on Surveys and Reporting**

Last month, members put forward the motion, “for BSR staff to request guidance from our HRSA Project Officer to assess implementing a two-year AAM rapid cycle to allow for survey administration one year and follow up on an action plan resulting from the survey results in the next year.” The legislation requires an evaluation to assess the Recipient in rapidly dispersing funds and responding to Planning Council directives each year. Therefore, members agreed to maintain the previous survey structure and add follow up questions, specifically for gathering feedback on “disagree” or “strongly disagree” responses. Members also agreed to establish an action plan for tracking the progress of issues raised by survey responses.

□ **2024 Action Plan and Draft Surveys Review**

Staff will draft the action plan and revised surveys based on today's meeting feedback for review in May; included in these minutes as:

- Attachment #1: AAM FY2024 Partnership Member Survey
- Attachment #2: AAM FY2024 Ryan White Program Subrecipient Survey
- Attachment #3: 2024 Action Plan

□ **Updates to 2024 Schedule of Meetings and Agenda Topics**

Members received an updated schedule indicating the revised timing and activities around the AAM. Staff will correct a typo; no other changes were indicated. Members had previously voted to accept the schedule with the AAM changes; no further action was needed.

IX. New Business

▪ **2024 Annual Report**

Members agreed to maintain the layout and data elements of the 2023 Annual Report and review updates at their next meeting. The color scheme will be updated to differentiate the 2022 version from the 2023 version.

X. Announcements and Open Discussion

Staff announced the April 25 Prevention Committee meeting will include presentations on Project T-SHARP and HPTN 096: Building Equity Through Advocacy; and advised there are opportunities for presentations to the Prevention Committee if anyone has a topic of interest. Staff announced the April 17 Needs Assessment training and the complete schedule of Needs Assessment meetings, and included flyers in the meeting presentation.

XI. Next Meeting

Ms. Machado announced the next meeting is scheduled for May 10, 2024, at BSR Corp.

XII. Adjournment

Ms. Machado adjourned the meeting at 11:53 a.m.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

Miami-Dade HIV/AIDS Partnership Member Survey
REVIEW VERSION FOR SPC MEMBERS

The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

This AAM survey covers the activities of the Ryan White Program grant Recipient: The Miami-Dade County Office of Management and Budget-Grants Coordination, during the Ryan White Program (RWP) Fiscal Year FY 2023-2024: March 1, 2023-February 29, 2024.

All Miami-Dade HIV/AIDS Partnership members who were appointed prior to February 2024, must complete this survey, no later than June 28, 2024.

A separate survey will be distributed to Ryan White Program Part A/MAI-funded subrecipients addressing these issues and other concerns. If you are a Partnership member and you represent a subrecipient, you are asked to complete two surveys.

Responses are tallied and reported in aggregate form without identifying information.

Thank you!

* 1. Please enter your First and Last Name (Your name is required for tracking responses and will not be included in the final report.)

Name



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 2. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

3. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) kept the Partnership well informed of policies, procedures, and updates from HRSA which impact the Ryan White Program*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 4. I understand the information presented on the Recipient’s Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports. (See Reports, below).

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)

Part A Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 FORMULA AND SUPPLEMENTAL FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

Project #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount Formula	16,141,360.00	FORMULA
Grant Award Amount Supplemental	4,121,835.00	SUPPLEMENTAL
Grant Award Amount FY 2021 Supplemental	4,296,875.00	FY SUPPLEMENTAL
Carryover Award FY 21 Formula	4,076,477.00	CARRYOVER
Total Award	\$ 28,636,547.00	

CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance	54,422.00	256,024.00
2 Health Insurance Services	336,775.00	400,000.00
3 Medical Case Management	5,826,737.00	91,457.00
4 Mental Health Therapy/Counseling	51,237.00	1,000,000.00
5 Oral Health Care	2,894,445.00	800,000.00
6 Outpatient/Ambulatory Health Svcs	3,695,763.00	17,369.00
7 Substance Abuse - Outpatient	28,099.00	
CORE Services Totals:	20,256,269.00	20,256,269.00
Support Services		
8 Emergency Financial Assistance	9,853.00	1,000,000.00
9 Food Bank	1,890,108.00	206,912.00
10 Medical Transportation	206,912.00	154,449.00
11 Other Professional Services	154,449.00	176,098.00
12 Outreach Services	176,098.00	1,338,405.00
13 Substance Abuse - Residential	1,338,405.00	
SUPPORT Services Totals:	4,750,614.00	4,750,614.00
DIRECT SERVICES TOTAL:	\$ 25,006,883.00	

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Expenditures	Carryover Expenditures	
Core Medical Services			
500810000 AIDS Pharmaceutical Assistance	3,084.10	0.00	297,151.61
500820000 Health Insurance Services	207,151.61	0.00	5,414,520.00
500870000 Medical Case Management	5,414,520.00	0.00	63,670.00
500880000 Mental Health Therapy/Counseling	51,237.00	12,333.00	3,273,944.50
500890000 Oral Health Care	2,894,445.00	400,169.50	8,083,894.64
500901000 Outpatient/Ambulatory Health Svcs	8,083,894.64	0.00	4,401.00
500902000 Substance Abuse - Outpatient	4,401.00	0.00	
CORE Services Totals:	17,121,128.85		
Support Services			
500940000 Emergency Financial Assistance	0.00	2,540,894.00	
500950000 Food Bank	1,540,894.00	153,904.90	
500960000 Medical Transportation	153,904.90	87,581.00	
500970000 Other Professional Services	87,581.00	114,204.88	
500980000 Outreach Services	114,204.88	1,053,590.00	
500990000 Substance Abuse - Residential	1,053,590.00	0.00	
SUPPORT Services Total:	3,830,864.78		
TOTAL EXPENDITURES DIRECT SVCS & %:	\$ 21,051,993.61		84.19%

Total Core Allocation	17,836,549.00		
Target at least 80% core service allocation	17,146,850.40		
Current Difference (Short) / Over	\$ 689,698.60		
Recipient Admin. (GC, GTL, BSR Staff)	\$ 2,453,269.00		
Quality Management	\$ 641,522.00		
(+) Unobligated Funds / (-) Over Obligated:			
Unobligated Funds (Formula & Supp)	\$ -	3,802,468.00	28,608,571.00
Unobligated Funds (Carry Over)	\$ 507,727.00		

Formula Expenditure %	95.52%		
5008710000 Recipient Administration	1,937,858.51		
5008800000 Quality Management	620,491.00		2,558,400.57
Grant Unexpended Balance	FY 2022 Award 2,343,185.38	Carryover 2,654,944.50	4,998,129.88
Total Grant Expenditures & %	\$ 23,610,441.12		82.53%

Core medical % against Total Direct Service Allocation (Not including CIO):	83.84%	Within Limit
Quality Management % of Total Award (Not including CIO):	2.62%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	16.00%	Within Limit

Core medical % against Total Direct Service Expenditures (Not including CIO):	85.07%	Within Limit
Quality Management % of Total Award (Not including CIO):	2.53%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	7.80%	Within Limit

Minority AIDS Initiative Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 MINORITY AIDS INITIATIVE (MAI) FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

PROJECT #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount MAI	1,058,460.00	MAI
Grant Award Amount FY20 MAI	1,623,771.00	FY MAI
Carryover Award FY21 MAI	1,212,670.00	MAI_CARRYOVER
Total Award	\$ 3,925,921.00	

CONTRACT ALLOCATIONS		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance	803,620.00	
2 Health Insurance Services	18,900.00	
3 Mental Health Therapy/Counseling	1,368,681.00	2,287,509.00
4 Oral Health Care	8,058.00	
5 Outpatient/Ambulatory Health Svcs		
6 Substance Abuse - Outpatient		
Support Services		
7 Emergency Financial Assistance	0.00	
8 Food Bank	7,628.00	
9 Medical Transportation		
10 Other Professional Services	39,216.00	47,444.00
11 Outreach Services		
12 Substance Abuse - Residential		
DIRECT SERVICES TOTAL:	\$ 2,335,043.00	

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Expenditures	Carryover Expenditures	
Core Medical Services			
500870000 AIDS Pharmaceutical Assistance			
500880000 Health Insurance Services			
500870000 Medical Case Management	616,302.85		
500880000 Mental Health Therapy/Counseling	1,007.50		
500890000 Oral Health Care			
500891000 Outpatient/Ambulatory Health Svcs	850,366.80		1,278,247.15
500892000 Substance Abuse - Outpatient	570.00		
Support Services			
500940000 Emergency Financial Assistance	0.00		
500950000 Food Bank			
500960000 Medical Transportation	5,647.59		
500970000 Other Professional Services			
500980000 Outreach Services	36,498.00		
500990000 Substance Abuse - Residential			42,145.50
TOTAL EXPENDITURES DIRECT SVCS & %:	\$ 1,320,392.74		56.55%

Total Core Allocation	2,287,509.00		
Target at least 60% core service allocation	1,868,034.40		
Current Difference (Short) / Over	\$ 419,474.60		
Recipient Admin. (OMB-GC)	\$ 271,325.00		3,925,921.00
Quality Management	\$ 106,883.00		
(+) Unobligated Funds / (-) Over Obligated:			
Unobligated Funds (MAI)	\$ -	379,208.00	2,713,251.00
Unobligated Funds (Carry Over)	\$ 1,212,670.00		

Grant Unexpended Balance	FY 2022 Award 1,074,304.86	Carryover 1,212,670.00	2,286,974.86
Total Grant Expenditures & % (Including CIO):	\$ 1,638,948.14		41.75%

Core medical % against Total Direct Service Allocation (Not including CIO):	97.97%	Within Limit
Quality Management % of Total Award (Not including CIO):	3.84%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	16.00%	Within Limit

Core medical % against Total Direct Service Expenditures (Not including CIO):	96.81%	Within Limit
Quality Management % of Total Award (Not including CIO):	3.84%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	7.80%	Within Limit



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

5. For a rating of "Disagree" or "Strongly Disagree" to the statement: *I understand the information presented on the Recipient's Ryan White Program Part A/Minority AIDS Initiative (MAI) expenditure reports*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 6. The Recipient followed the Partnership's recommendations for service priorities and resource allocations. (See Reports, below).

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)

Part A Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 FORMULA AND SUPPLEMENTAL FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

Project #:	AWARD AMOUNTS	ACTIVITIES
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Total Award	\$ 28,636,547.00	

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CORE Services Totals:	20,256,269.00	
Support Services		
8 Emergency Financial Assistance	9,853.00	1,000,000.00
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SUPPORT Services Totals:	4,750,814.00	
DIRECT SERVICES TOTAL:	\$ 25,006,113.00	
Total Core Allocation	17,886,545.00	
Target at least 80% core service allocation	17,149,850.40	
Current Difference (Short) / Over	\$ 736,694.60	
Recipient Admin. (GC, GTL, BSR Staff)	\$ 2,453,269.00	
Quality Management	\$ 641,522.00	
(+) Unobligated Funds / (-) Over Obligated:		
Unobligated Funds (Formula & Supp)	\$ -	
Unobligated Funds (Carry Over)	\$ 3,802,458.00	28,608,571.00

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Account	Expenditures	Carryover Expenditures
Core Medical Services			
1 AIDS Pharmaceutical Assistance	500810000	3,084.10	0.00
2 Health Insurance Services	500662000	207,151.61	0.00
3 Medical Case Management	500870000	5,414,520.00	0.00
4 Mental Health Therapy/Counseling	500860000	51,237.00	12,333.00
5 Oral Health Care	500660000	2,894,445.00	400,169.50
6 Outpatient/Ambulatory Health Svcs	500891000	8,093,884.64	0.00
7 Substance Abuse - Outpatient	500891000	4,401.00	0.00
CORE Services Totals:		17,121,128.85	
Support Services			
8 Emergency Financial Assistance	500894000	0.00	0.00
9 Food Bank	500665000	1,540,894.00	1,000,000.00
10 Medical Transportation	500848000	153,904.90	0.00
11 Other Professional Services	500894000	87,581.00	0.00
12 Outreach Services	500665000	114,204.88	0.00
13 Substance Abuse - Residential	500893000	1,053,590.00	0.00
SUPPORT Services Total:		3,850,864.78	
TOTAL EXPENDITURES DIRECT SVCS & %:		\$ 21,051,993.61	84.19%
Formula Expenditure %		95.52%	
5008710000 Recipient Administration		1,937,858.51	
5008880000 Quality Management		620,491.00	2,558,450.57
Grant Unexpended Balance		FY 2022 Award 2,343,185.38	Carryover 2,654,944.50
Total Grant Expenditures & %		\$ 23,610,441.12	82.53%
Core medical % against Total Direct Service Expenditures (Not including CIO):		85.07%	Within Limit
Quality Management % of Total Award (Not including CIO):		2.53%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):		7.80%	Within Limit

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Minority AIDS Initiative Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 MINORITY AIDS INITIATIVE (MAI) FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

PROJECT #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount MAI	1,058,460.00	MAI
Grant Award Amount FY20 MAI	1,623,771.00	FY MAI
Carryover Award FY21 MAI	1,212,670.00	MAI_CARRYOVER
Total Award	\$ 3,925,921.00	

CONTRACT ALLOCATIONS		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance		
2 Health Insurance Services		
3 Medical Case Management	803,620.00	
4 Mental Health Therapy/Counseling	18,900.00	
5 Oral Health Care	1,368,681.00	
6 Outpatient/Ambulatory Health Svcs	8,098.00	2,287,509.00
7 Substance Abuse - Outpatient		
Support Services		
8 Emergency Financial Assistance	0.00	
9 Food Bank		
10 Medical Transportation	7,628.00	
11 Other Professional Services		
12 Outreach Services	39,216.00	47,444.00
13 Substance Abuse - Residential		
DIRECT SERVICES TOTAL:	\$ 2,335,043.00	
Total Core Allocation	2,287,509.00	
Target at least 60% core service allocation	1,888,034.40	
Current Difference (Short) / Over	\$ 419,564.60	
Recipient Admin. (OMB-GC)	\$ 271,325.00	
Quality Management	\$ 106,883.00	3,925,921.00
(+) Unobligated Funds / (-) Over Obligated:		
Unobligated Funds (MAI)	\$ -	379,208.00
Unobligated Funds (Carry Over)	\$ 1,212,670.00	2,713,251.00

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Account	Expenditures	Carryover Expenditures
Core Medical Services			
1 AIDS Pharmaceutical Assistance	500870000		
2 Health Insurance Services	500662000		
3 Medical Case Management	500870000	616,302.85	
4 Mental Health Therapy/Counseling	500860000	1,007.50	
5 Oral Health Care	500660000		
6 Outpatient/Ambulatory Health Svcs	500891000	850,366.80	
7 Substance Abuse - Outpatient	500891000	570.00	1,278,247.15
Support Services			
8 Emergency Financial Assistance	500894000	0.00	
9 Food Bank	500665000		
10 Medical Transportation	500848000	5,647.59	
11 Other Professional Services	500894000		
12 Outreach Services	500665000	36,498.00	
13 Substance Abuse - Residential	500893000		42,145.50
TOTAL EXPENDITURES DIRECT SVCS & %:		\$ 1,320,392.74	56.55%
Recipient Administration	5008710000	211,670.40	
Quality Management	5008880000	106,883.00	316,553.40
Grant Unexpended Balance		FY 2022 Award 1,074,304.86	Carryover 2,286,974.86
Total Grant Expenditures & % (Including CIO):		\$ 1,638,948.14	41.75%
Core medical % against Total Direct Service Expenditures (Not including CIO):		96.81%	Within Limit
Quality Management % of Total Award (Not including CIO):		3.84%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):		7.80%	Within Limit

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Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

7. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient followed the Partnership's recommendations for service priorities and resource allocations*, please explain your concern and suggest a solution to the problem.

[Empty text box for explanation]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 8. The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership. (See Reports, below).

- Strongly agree
- Agree
- Neither agree nor disagree
- Disagree
- Strongly disagree

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]

Part A Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 FORMULA AND SUPPLEMENTAL FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

Project #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount Formula	16,141,360.00	FORMULA
Grant Award Amount Supplemental	4,121,835.00	SUPPLEMENTAL
Grant Award Amount FY 2021 Supplemental	4,296,875.00	FY SUPPLEMENTAL
Carryover Award FY 21 Formula	4,076,477.00	CARRYOVER
Total Award	\$ 28,636,547.00	

CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance	54,422.00	
2 Health Insurance Services	336,775.00	256,024.00
3 Medical Case Management	5,826,737.00	400,000.00
4 Mental Health Therapy/Counseling	51,237.00	91,457.00
5 Oral Health Care	2,894,445.00	1,000,000.00
6 Outpatient/Ambulatory Health Svcs	3,695,763.00	900,000.00
7 Substance Abuse - Outpatient	28,099.00	17,369.00
CORE Services Totals:		20,256,269.00
Support Services		
8 Emergency Financial Assistance	9,853.00	
9 Food Bank	1,890,108.00	1,000,000.00
10 Medical Transportation	206,612.00	
11 Other Professional Services	154,449.00	
12 Outreach Services	175,098.00	
13 Substance Abuse - Residential	1,338,405.00	200,000.00
SUPPORT Services Totals:		4,750,614.00
DIRECT SERVICES TOTAL:		\$ 25,006,883.00
Total Core Allocation	17,898,549.00	
Target at least 80% core service allocation	17,149,850.40	
Current Difference (Short) / Over	\$ 738,698.60	
Recipient Admin. (GC, GTL, BSR Staff)	\$ 2,453,269.00	
Quality Management	\$ 641,522.00	
(+) Unobligated Funds / (-) Over Obligated:		
Unobligated Funds (Formula & Supp)	\$ -	
Unobligated Funds (Carry Over)	\$ 507,727.00	3,802,468.00
		25,608,571.00

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Account	Expenditures	Carryover Expenditures
Core Medical Services			
500810000 AIDS Pharmaceutical Assistance		3,084.10	
500820000 Health Insurance Services	665,700	207,151.61	0.00
500870000 Medical Case Management	6,226,737	5,414,520.00	0.00
500880000 Mental Health Therapy/Counseling	142,694	51,237.00	12,333.00
500890000 Oral Health Care	3,894,445	2,894,445.00	400,169.50
500901000 Outpatient/Ambulatory Health Svcs	9,295,763	8,093,884.64	0.00
500902000 Substance Abuse - Outpatient	45,466	4,401.00	0.00
CORE Services Totals:		17,121,128.85	
Support Services			
500940000 Emergency Financial Assistance		0.00	
500950000 Food Bank	2,660,108	1,540,894.00	1,000,000.00
500960000 Medical Transportation		153,904.90	
500970000 Other Professional Services		87,581.00	
500980000 Outreach Services		114,924.86	
500990000 Substance Abuse - Residential	1,538,406	1,053,590.00	0.00
SUPPORT Services Total:		3,850,894.76	
TOTAL EXPENDITURES DIRECT SVCS & %:		\$ 21,051,990.61	84.19%
Formula Expenditure %		95.52%	
5008710000 Recipient Administration		1,937,858.51	
500880000 Quality Management		620,491.00	2,558,450.57
Grant Unexpended Balance		FY 2022 Award 2,343,185.38	Carryover 2,654,944.50
			4,998,129.88
Total Grant Expenditures & %		\$ 23,610,441.12	82.53%
Core medical % against Total Direct Service Expenditures (Not including CIO):		85.07%	Within Limit
Quality Management % of Total Award (Not including CIO):		2.53%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):		7.80%	Within Limit

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Minority AIDS Initiative Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 MINORITY AIDS INITIATIVE (MAI) FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

PROJECT #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount MAI	1,058,460.00	MAI
Grant Award Amount FY20 MAI	1,623,771.00	FY MAI
Carryover Award FY21 MAI	1,212,670.00	MAI_CARRYOVER
Total Award	\$ 3,925,921.00	

CONTRACT ALLOCATIONS		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance		
2 Health Insurance Services		
3 Medical Case Management	803,620.00	
4 Mental Health Therapy/Counseling	18,900.00	
5 Oral Health Care	1,368,681.00	
6 Outpatient/Ambulatory Health Svcs	8,099.00	2,287,569.00
7 Substance Abuse - Outpatient		
Support Services		
8 Emergency Financial Assistance	0.00	
9 Food Bank		
10 Medical Transportation	7,628.00	
11 Other Professional Services		
12 Outreach Services	39,216.00	
13 Substance Abuse - Residential		47,444.00
DIRECT SERVICES TOTAL:		\$ 2,335,043.00
Total Core Allocation	2,287,569.00	
Target at least 60% core service allocation	1,888,034.40	
Current Difference (Short) / Over	\$ 419,534.60	
Recipient Admin. (OMB-GC)	\$ 271,325.00	
Quality Management	\$ 106,883.00	
(+) Unobligated Funds / (-) Over Obligated:		
Unobligated Funds (MAI)	\$ -	
Unobligated Funds (Carry Over)	\$ 1,212,670.00	379,208.00
		2,713,251.00

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Account	Expenditures	Carryover Expenditures
Core Medical Services			
500870000 AIDS Pharmaceutical Assistance			
500880000 Health Insurance Services			
500870000 Medical Case Management		616,302.85	
500880000 Mental Health Therapy/Counseling		1,007.50	
500890000 Oral Health Care			
500891000 Outpatient/Ambulatory Health Svcs		850,366.80	
500901000 Substance Abuse - Outpatient		570.00	
Support Services			
500940000 Emergency Financial Assistance		0.00	
500950000 Food Bank			
500960000 Medical Transportation		5,647.59	
500970000 Other Professional Services			
500980000 Outreach Services		36,498.00	
500990000 Substance Abuse - Residential			42,145.50
TOTAL EXPENDITURES DIRECT SVCS & %:		\$ 1,320,392.74	56.55%
Recipient Administration		211,670.40	
Quality Management		106,883.00	316,553.40
Grant Unexpended Balance		FY 2022 Award 1,074,304.86	Carryover 1,212,670.00
			2,286,974.86
Total Grant Expenditures & % (Including CIO):		\$ 1,638,948.14	41.75%
Core medical % against Total Direct Service Expenditures (Not including CIO):		96.81%	Within Limit
Quality Management % of Total Award (Not including CIO):		3.94%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):		7.80%	Within Limit

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Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

9. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient effectively administered Part A/MAI funds according to priorities set by the Partnership*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 10. The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process. (See Reports, below).

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)

Part A Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant #: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 FORMULA AND SUPPLEMENTAL FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

Project #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount Formula	16,141,360.00	FORMULA
Grant Award Amount Supplemental	4,121,835.00	SUPPLEMENTAL
Grant Award Amount FY 2021 Supplemental	4,296,875.00	FY SUPPLEMENTAL
Carryover Award FY 21 Formula	4,076,477.00	CARRYOVER
Total Award	\$ 28,636,547.00	

CONTRACT ALLOCATIONS/ FORMULA, SUPPLEMENTAL & CARRYOVER		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance	54,422.00	
2 Health Insurance Services	336,775.00	256,024.00
3 Medical Case Management	5,826,737.00	400,000.00
4 Mental Health Therapy/Counseling	51,237.00	91,457.00
5 Oral Health Care	2,894,445.00	1,000,000.00
6 Outpatient/Ambulatory Health Svcs	3,695,763.00	900,000.00
7 Substance Abuse - Outpatient	28,099.00	17,369.00
CORE Services Totals:	20,256,269.00	20,256,269.00
Support Services		
8 Emergency Financial Assistance	9,853.00	
9 Food Bank	1,890,108.00	1,000,000.00
10 Medical Transportation	206,612.00	
11 Other Professional Services	154,449.00	
12 Outreach Services	175,098.00	
13 Substance Abuse - Residential	1,338,405.00	200,000.00
SUPPORT Services Totals:	4,750,614.00	1,200,000.00
DIRECT SERVICES TOTAL:	\$ 25,006,883.00	

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Expenditures	Carryover Expenditures	
Core Medical Services			
500810000 AIDS Pharmaceutical Assistance	3,084.10	0.00	
500820000 Health Insurance Services	207,151.61	0.00	297,151.61
500870000 Medical Case Management	5,414,520.00	0.00	5,414,520.00
500880000 Mental Health Therapy/Counseling	51,237.00	12,333.00	63,570.00
500890000 Oral Health Care	2,894,445.00	400,169.50	3,273,944.50
500901000 Outpatient/Ambulatory Health Svcs	3,053,884.64	0.00	3,053,884.64
500902000 Substance Abuse - Outpatient	4,401.00	0.00	4,401.00
CORE Services Totals:	17,121,128.85		
Support Services			
500940000 Emergency Financial Assistance	0.00		
500950000 Food Bank	1,540,894.00	1,000,000.00	2,540,894.00
500960000 Medical Transportation	153,904.90		
500970000 Other Professional Services	87,581.00		
500980000 Outreach Services	114,204.88		
500990000 Substance Abuse - Residential	1,053,590.00	0.00	1,053,590.00
SUPPORT Services Total:	3,850,864.78		
TOTAL EXPENDITURES DIRECT SVCS & %:	\$ 21,051,993.61		84.19%

Total Core Allocation	17,836,549.00		
Target at least 80% core service allocation	17,146,850.40		
Current Difference (Short) / Over	\$ 689,698.60		
Recipient Admin. (GC, GTL, BSR Staff)	\$ 2,453,269.00		
Quality Management	\$ 641,522.00		
(+) Unobligated Funds / (-) Over Obligated:			
Unobligated Funds (Formula & Supp)	\$ -		
Unobligated Funds (Carry Over)	\$ 507,727.00	3,802,468.00	25,608,571.00

Formula Expenditure %	95.52%		
5008710000 Recipient Administration	1,937,858.51		
5008800000 Quality Management	620,491.00		2,558,450.51
Grant Unexpended Balance	FY 2022 Award 2,343,185.38	Carryover 2,654,944.50	4,998,129.88
Total Grant Expenditures & %	\$ 23,610,441.12		82.53%

Core medical % against Total Direct Service Allocation (Not including CIO):	83.44%	Within Limit
Quality Management % of Total Award (Not including CIO):	2.62%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	16.00%	Within Limit

Core medical % against Total Direct Service Expenditures (Not including CIO):	85.07%	Within Limit
Quality Management % of Total Award (Not including CIO):	2.53%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	7.80%	Within Limit

Minority AIDS Initiative Expenditure Report (End of Year Summary)

RYAN WHITE PART A GRANT AWARD (Grant#: BURW3201)
 EARMARK ALLOCATION AND EXPENDITURE RECONCILIATION SCHEDULE YR32
 MINORITY AIDS INITIATIVE (MAI) FUNDING
 Per Resolution #S: R-1162-21, R-246-20, R-247-20 & R-817-19

PROJECT #:	AWARD AMOUNTS	ACTIVITIES
Grant Award Amount MAI	1,058,460.00	MAI
Grant Award Amount FY20 MAI	1,623,771.00	FY MAI
Carryover Award FY21 MAI	1,212,670.00	MAI_CARRYOVER
Total Award	\$ 3,925,921.00	

CONTRACT ALLOCATIONS		
DIRECT SERVICES:	Allocations	Carryover Allocations
Core Medical Services		
1 AIDS Pharmaceutical Assistance		
2 Health Insurance Services		
3 Medical Case Management	803,620.00	
4 Mental Health Therapy/Counseling	18,900.00	
5 Oral Health Care	1,368,681.00	
6 Outpatient/Ambulatory Health Svcs	8,058.00	2,287,569.00
7 Substance Abuse - Outpatient		
Support Services		
8 Emergency Financial Assistance	0.00	
9 Food Bank		
10 Medical Transportation	7,628.00	
11 Other Professional Services		
12 Outreach Services	39,216.00	
13 Substance Abuse - Residential		47,444.00
DIRECT SERVICES TOTAL:	\$ 2,335,043.00	

CURRENT CONTRACT EXPENDITURES			
DIRECT SERVICES:	Expenditures	Carryover Expenditures	
Core Medical Services			
500870000 AIDS Pharmaceutical Assistance			
500880000 Health Insurance Services			
500870000 Medical Case Management	616,302.85		
500880000 Mental Health Therapy/Counseling	1,007.50		
500890000 Oral Health Care			
500891000 Outpatient/Ambulatory Health Svcs	850,366.80		
500891000 Substance Abuse - Outpatient	570.00		1,278,247.15
Support Services			
500940000 Emergency Financial Assistance	0.00		
500950000 Food Bank			
500960000 Medical Transportation	5,647.59		
500970000 Other Professional Services			
500980000 Outreach Services	36,498.00		
500990000 Substance Abuse - Residential			42,145.50
TOTAL EXPENDITURES DIRECT SVCS & %:	\$ 1,320,392.74		56.55%

Total Core Allocation	2,287,569.00		
Target at least 60% core service allocation	1,868,034.40		
Current Difference (Short) / Over	\$ 419,534.60		
Recipient Admin. (OMB-GC)	\$ 271,325.00		
Quality Management	\$ 106,883.00		
(+) Unobligated Funds / (-) Over Obligated:			
Unobligated Funds (MAI)	\$ -	379,208.00	2,713,251.00
Unobligated Funds (Carry Over)	\$ 1,212,670.00		

Grant Unexpended Balance	FY 2022 Award 1,074,304.86	Carryover 1,212,670.00	2,286,974.86
Total Grant Expenditures & % (Including CIO):	\$ 1,638,948.14		41.75%

Core medical % against Total Direct Service Allocation (Not including CIO):	97.97%	Within Limit
Quality Management % of Total Award (Not including CIO):	3.84%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	16.00%	Within Limit

Core medical % against Total Direct Service Expenditures (Not including CIO):	96.81%	Within Limit
Quality Management % of Total Award (Not including CIO):	3.84%	Within Limit
OMB-GC Administrative % of Total Award (Cannot include CIO):	7.80%	Within Limit



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

11. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 12. The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership's Needs Assessment (Priority Setting and Resource Allocations) in a timely manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

13. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient responded to inquiries, requests, and problem-solving needs from the Partnership, including those related to the Partnership's Needs Assessment (Priority Setting and Resource Allocations) in a timely manner*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 14. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need.

- Strongly agree, Disagree, Agree, Strongly disagree, Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

15. For a rating of "Disagree" or "Strongly Disagree" to the statement: Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the demographic population(s) of greatest need, please explain your concern and suggest a solution to the problem.

Empty text box for response to question 15.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 16. Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need.

- Strongly agree, Disagree, Agree, Strongly disagree, Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

17. For a rating of "Disagree" or "Strongly Disagree" to the statement: *Based on Needs Assessment data, HIV/AIDS services funded by Part A/MAI were directed toward the geographic area(s) of greatest need*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 18. The Recipient's staff was courteous and respectful.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

19. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient's staff was courteous and respectful*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

* 20. Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership.

- Strongly agree, Disagree, Agree, Strongly disagree, Neither agree nor disagree

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

21. For a rating of "Disagree" or "Strongly Disagree" to the statement: Behavioral Science Research Corp. (BSR), the Recipient's HIV planning council staff support contractor, responded to inquiries, requests, and problem-solving needs from the Partnership, please explain your concern and suggest a solution to the problem.

Empty text box for response to question 21.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (P)

22. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, and/or other matters.

Empty text box for optional comments to question 22.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

Ryan White Program Part A/MAI Subrecipient Survey

REVIEW VERSION FOR SPC MEMBERS

The Assessment of the Recipient Administrative Mechanism (AAM) is a Health Resources and Services Administration (HRSA)-mandated evaluation, and a major activity of the Miami-Dade HIV/AIDS Partnership Strategic Planning Committee.

This AAM survey covers the activities of the Ryan White Program grant Recipient: The Miami-Dade County Office of Management and Budget-Grants Coordination, during the Ryan White Program (RWP) *Fiscal Year FY 2023-2024: March 1, 2023-February 29, 2024.*

All Ryan White Program Part A/MAI-funded subrecipients must complete this survey, no later than May 31, 2024.

A separate survey will be distributed to Miami-Dade HIV/AIDS Partnership members addressing these issues and other concerns. If you represent both a subrecipient AND are a Partnership member, you are asked to complete two surveys.

Responses are tallied and reported in aggregate form without identifying information.

Thank you!

* 1. Please enter your Organization's Name

Organization

* 2. Please enter the First and Last Name and Title of the primary person completing this survey. (This is required for tracking responses and will not be included in the final report.)

You will have the option in Statement #3 to include additional people who are helping to complete the survey.

First and last name of primary person completing this survey

Title of primary person completing this survey

How many years have you been with your organization?

3. OPTIONAL: Please enter the First and Last Name(s) and Title(s) of additional people who are helping to complete the survey.

First and last name of additional person completing survey (1)

Title of additional person completing survey (1)

How many years have you been with your organization (1)?

First and last name of additional person completing survey (2)

Title of additional person completing survey (2)

How many years have you been with your organization (2)?



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 4. The Miami-Dade County Office of Management and Budget-Grants Coordination (“the Recipient”) conducted a fair contract negotiation process with our organization.

- Strongly agree, Disagree, Agree, Strongly disagree, Neither agree nor disagree, Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

5. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Miami-Dade County Office of Management and Budget-Grants Coordination ("the Recipient") conducted a fair contract negotiation process with our organization, please explain your concern and suggest a solution to the problem.*



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 6. The Recipient sent award notifications/letters to our organization in a timely manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

7. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient sent award notifications/letters to our organization in a timely manner, please explain your concern and suggest a solution to the problem.*



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 8. The Recipient executed our organization’s contract in a timely manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

9. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient executed our organization’s contract in a timely manner*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 10. Please indicate the date of your FY 2023-2024 contract execution.

11. For contact execution later than March 15, 2023, please provide details explaining the delay(s).



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 12. There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

13. For a rating of "Disagree" or "Strongly Disagree" to the statement: *There were no significant differences between billed versus reimbursed amounts for our organization that were not discussed prior to any disallowance*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 14. The Recipient contacted our organization to review utilization and expenditures that were not on target.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

15. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient contacted our organization to review utilization and expenditures that were not on target*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 16. The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

17. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient reviewed our organization’s service utilization and reimbursement requests submissions in a timely manner*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 18. The Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

19. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient provided payment to our organization within 30 days of submission of complete and accurate invoices*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 20. The Recipient clearly explained any holds or disallowances on reimbursement requests.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

21. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient clearly explained any holds or disallowances on reimbursement requests*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 22. When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

23. For a rating of "Disagree" or "Strongly Disagree" to the statement: *When/if our organization requested programmatic and/or fiscal technical assistance or training, it was provided in a timely manner*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 24. The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.).

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

25. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient provided our organization with a clear explanation of Ryan White Program reporting requirements (i.e., Ryan White HIV/AIDS Program Services Report (RSR), Annual Progress Report, client eligibility screening, etc.), please explain your concern and suggest a solution to the problem.*



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 26. Communication between the Recipient and our organization has been timely.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

27. For a rating of "Disagree" or "Strongly Disagree" to the statement: *Communication between the Recipient and our organization has been timely*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 28. Communication between the Recipient and our organization has been effective.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

29. For a rating of "Disagree" or "Strongly Disagree" to the statement: *Communication between the Recipient and our organization has been effective*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 30. The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization’s budget during the contract year.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

31. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient informed our organization of reallocation processes (sweeps) to identify unmet needs or service gaps, and the requirements of a spending plan in order to adjust our organization’s budget during the contract year*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 32. The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.).

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

33. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient kept our organization well informed of Miami-Dade HIV/AIDS Partnership decisions that impact Ryan White Program subrecipients (e.g., approval of or changes to service definitions, notice of Prescription Drug Formulary changes, updates to Allowable Medical Conditions, changes to billable services, etc.), please explain your concern and suggest a solution to the problem.*

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 34. When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

35. For a rating of "Disagree" or "Strongly Disagree" to the statement: *When contract non-compliance issues were raised, the Recipient provided adequate time for remediation specific to the issue, please explain your concern and suggest a solution to the problem.*

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 36. In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

37. For a rating of "Disagree" or "Strongly Disagree" to the statement: *In response to our requests, the Recipient provided guidance and clarification to our organization for any program-related document, reporting requirement, or other requested items, in a timely manner, please explain your concern and suggest a solution to the problem.*

[Empty text box for explanation]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 38. The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

39. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient responded adequately to inquiries, requests, and problem-solving needs from our organization*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 40. The Recipient's staff was courteous and respectful.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

41. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Recipient's staff was courteous and respectful*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 42. Behavioral Science Research Corp. (BSR), the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

43. For a rating of "Disagree" or "Strongly Disagree" to the statement: Behavioral Science Research Corp. (BSR), the Recipient's Ryan White Program Clinical Quality Management contractor, responded adequately to inquiries, requests, and problem-solving from our organization, please explain your concern and suggest a solution to the problem.

[Empty text box for explanation and solution]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 44. The Groupware Technologies, LLC (GTL) Provide® Enterprise Miami (PE Miami) client data management system is reliable.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

45. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The Groupware Technologies, LLC (GTL) Provide® Enterprise Miami (PE Miami) client data management system is reliable*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 46. The PE Miami client database system is easy to use.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable.

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

47. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The PE Miami client database system is easy to use*, please explain your concern and suggest a solution to the problem.

[Empty text box for response]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 48. The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

49. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The PE Miami client database system generates organization-specific data in an efficient and user-friendly manner*, please explain your concern and suggest a solution to the problem.

[Empty text box for explanation and solution]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

* 50. The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting.

- Strongly agree
- Disagree
- Agree
- Strongly disagree
- Neither agree nor disagree
- Not applicable

Comments: Strengths, weaknesses & suggestions (optional)

[Empty text box for comments]



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

51. For a rating of "Disagree" or "Strongly Disagree" to the statement: *The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system trouble-shooting*, please explain your concern and suggest a solution to the problem.



Fiscal Year 2023-2024 Assessment of the Ryan White Program Recipient (S)

52. OPTIONAL: Additional comments/suggestions regarding the Recipient, BSR, PE Miami, Groupware Technologies, and/or other matters.

Assessment of the Recipient Administrative Mechanism 2024 Action Plan

Introduction

This Action Plan was developed by the Strategic Planning Committee with input from the Community Coalition Committee.

The Plan will serve as a tool to track process improvements based on Assessment of the Recipient Administrative Mechanism (AAM) Survey results, specifically negative ratings, general comments, and suggestions for improvements.

The plan will be monitored and updated by the Strategic Planning Committee.

Updates will be posted on www.aidsnet.org.

PE Miami

Provide Enterprise® by Groupware Technologies (PE Miami), the Ryan White Program client database system

Survey Responses

1. Disagree rating 31% / n=5: The PE Miami client database system vendor, Groupware Technologies, responds promptly and adequately to inquiries, data requests, and system troubleshooting.
2. Disagree rating 6% / n=1: The PE Miami client database system is reliable.
3. Disagree rating 6% / n=1: The PE Miami client database system is easy to use.
4. Comment: PE Miami is cumbersome and difficult to navigate.
5. Comment: Most users only received one day of training on the PE Miami database system.
5. Comment: Database is slow and some ADAP and ACA insurance enrollments do not update.

Actions

Create a PE Miami Review Team

Action Steps	Leader(s)	Start Date	End Date	Status	Notes
Determine lead staff for the Review Team.					
Define the composition of the Review Team.					Recipient, BSR staff, medical case managers, contract managers, and other database super users and end users.

Provide additional training on PE Miami

Action Steps	Leader(s)	Start Date	End Date	Status	Notes
Evaluate existing views and reports in PE Miami.					
Identify training needs.					
Develop and enhance PE Miami training based on evaluation of existing views and reports.					
Develop peer-to-peer training opportunities.					

Expenditure Reports to the Partnership

Survey Responses

1. Strongly Disagree rating 5% / n=1: The Recipient communicated clearly to the Partnership on expenditure changes related to the Part A/MAI sweeps/reallocation process.
2. Comment: Well presented, maybe address areas of low utilization and discuss solutions before sweeps.
3. Comment: Would be interesting to see challenges.
4. Comment: It would be better to track utilization of funds and discuss before sweeps are announced.

Actions

Create a Top-Line Summary Report

Action Steps	Leader(s)	Start Date	End Date	Status	Notes
Create a monthly Top-Line Summary (TLS) Report	Partnership Staff	August 2024	Ongoing	May 2024: TLS Report is produced for each Partnership meeting	
Refine the TLS Report to highlight category-specific issues regarding under- and over-utilization and challenges.	Recipient / BSR Staff				
Refine the TLS Report to highlight specific items relevant to Sweeps.	Partnership Staff				
Provide a separate utilization report each month, including challenges.	Recipient	August 2024	Ongoing		Under-utilization in some services is likely a result of the Ryan White Part A Program funds being used as the payor of last resort; that will also be noted on the Top Line Summary Report.
Encourage open discussions at meetings to find solutions to challenges highlighted in the TLS Report and the utilization report.	Partnership Chair / Staff				

Member Engagement

Survey Responses

Comment: Provide language and guidance to engage everyone

Actions

Establish New Meeting Protocols

Action Steps	Leader(s)	Start Date	End Date	Status	Notes
<p>PRE-MEETING Protocols:</p> <p>a. Send a thank you for the RSVP with a calendar invite and offer to have a phone call in preparation for the meeting.</p> <p>b. Send a reminder two days prior to the meeting (on Friday for Monday meetings).</p> <p>c. Sending a reminder the day of the meeting.</p>	Partnership Staff	May 2024	Ongoing		Community Coalition feedback: <i>Send a calendar invite to members and everyone who RSVPs .</i>
<p>MEETING Protocol (Agendas):</p> <p>a. Print definitions of common meeting terminology on the back of agendas.</p>	Partnership Staff / Chairs	May 2024	Ongoing	May 2024: Agendas have been updated with terminology.	
<p>MEETING Protocols (Housekeeping):</p> <p>b. Acknowledge that meetings can be fast-paced and confusing and encourage everyone to ask questions if anything is unclear.</p> <p>c. Stress the importance of active participation and encourage members and guests to speak up about their concerns and to help with problem-solving.</p>	Partnership Staff / Chairs	May 2024	Ongoing	May 2024: Reference to terminology, the pace of meetings, and the importance of participation is announced during Housekeeping.	Community Coalition feedback: <i>Members stressed the importance of slowing down presentations and reporting to make sure everyone is following and understanding the materials.</i>

Survey Responses

Comment: Provide language and guidance to engage everyone

Actions

Establish New Meeting Protocols

Action Steps	Leader(s)	Start Date	End Date	Status	Notes
POST-MEETING Protocol: a. Offer a post-meeting debriefing session.	Partnership Chair / Staff				Include in Housekeeping and announce again at the end of the meeting. <i>Community Coalition feedback: Members agreed this would be helpful since some people may not feel comfortable speaking up during a meeting.</i>
POST-MEETING Protocol: b. Create a meeting evaluation / general feedback form and include a link (on agendas?)	Partnership Staff			CCR to review draft in May 2024.	<i>Community Coalition feedback: Combine the meeting evaluation and general feedback into one survey. An online survey would be sufficient; particularly considering the environmental impacts of not printing so much paper. Some of the questions can be formatted with check boxes; some with open text.</i>



Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|---|------------------|
| I. | Call to Order | Angela Machado |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Angela Machado |
| IV. | Floor Open to the Public | Angela Machado |
| V. | Review/Approve Agenda | All |
| VI. | Review/Approve Minutes of April 12, 2024 | All |
| VII. | Reports | Staff |
| | ▪ Membership | |
| | ▪ Partnership Update | |
| VIII. | Standing Business | All |
| | ▪ Assessment of the Recipient Administrative Mechanism (AAM) | |
| | - Final 2024 AAM Surveys Review | |
| | - AAM Action Plan Review | |
| | ▪ 2023 Annual Report Draft Review | |
| IX. | New Business | |
| | ▪ Feedback from Community Coalition on Meeting Engagement Recommendations | |
| X. | Announcements and Open Discussion | All |
| XI. | Next Meeting: Friday, June 14, 2024 at BSR Corp. | Dr. Diana Shehan |
| XII. | Adjournment | Dr. Diana Shehan |

Please mute or turn off all cellular devices.

For more information about the Strategic Planning Committee, please contact Christina Bontempo,
(305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Membership Report

April 24, 2024

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.

Opportunities for Ryan White Program Clients

9 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.
(4 applicants pending appointment)

Opportunities for General Membership

9 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

Local Health Department Representative (applicant pending appointment)

Prevention Provider Representative (applicant pending appointment)

Representative with HIV and Hepatitis B or C

Other Federal HIV Program Grantee Representative (SAMHSA)

Substance Abuse Provider Representative

Mental Health Provider Agency Representative

Hospital or Healthcare Planning Representative

Federally Recognized Indian Tribe Representative

Miami-Dade County Public Schools Representative



Are you a Member?

Thank you for your service to people with HIV!
Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?

MEMBERSHIP

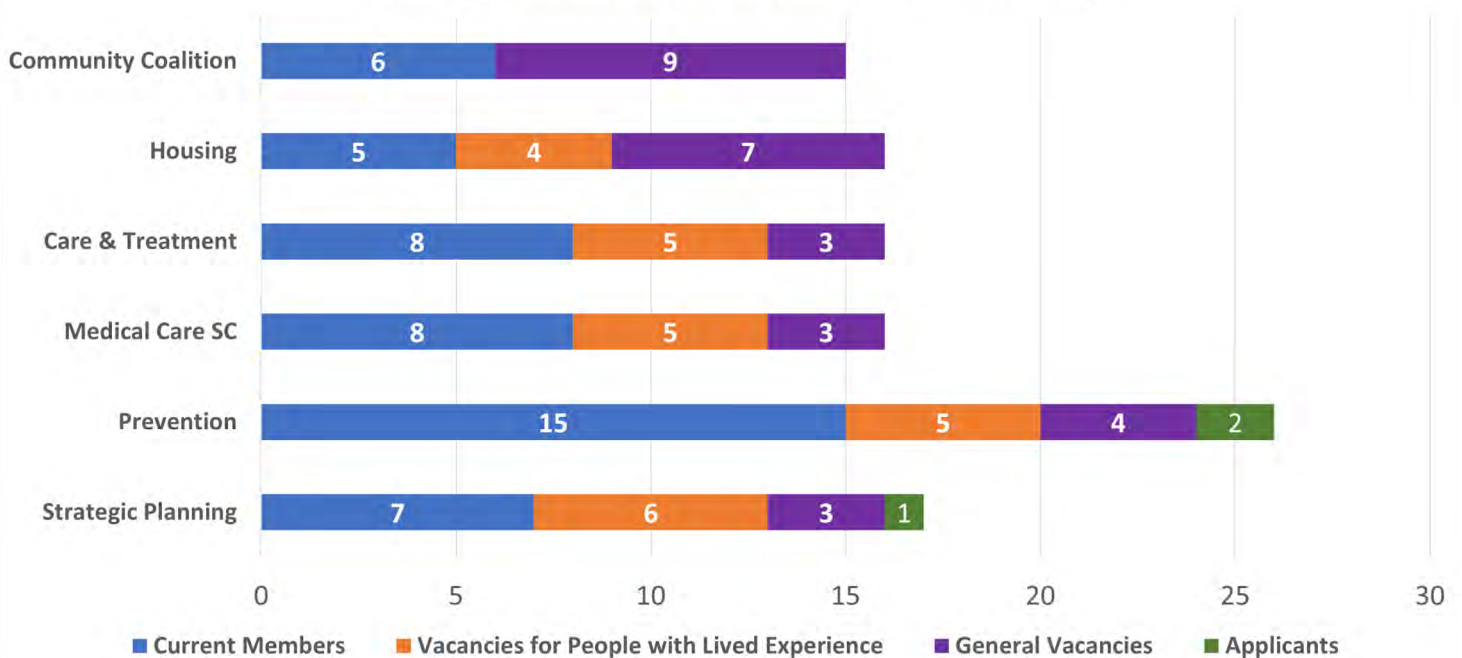
Committees

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!
People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit www.aidsnet.org/the-partnership/ for the complete list of applications and details on Partnership and committee

Standing Committee and Subcommittee Membership





Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

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See Meeting Minutes - Attachments



Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

Behavioral Science Research Corp.
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Coral Gables, FL 33134

AGENDA

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See Meeting Minutes - Attachments



Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

Behavioral Science Research Corp.
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

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2023

ANNUAL REPORT

HIV in Miami-Dade County

www.aidsnet.org



mdcpartnership@behavioralscience.com



Notes:

- Hispanic Includes people who are Black Hispanic, White Hispanic, Latina, Latino, and Latinx, of any race.
- Black non-Hispanic includes Haitians.
- Data in this report is subject to change.

This report was prepared by Behavioral Science Research Corporation for the Miami-Dade County OMB and the Miami-Dade HIV/AIDS Partnership. This publication is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) under the grant number H89HA00005, CFDA #93.914 – HIV Emergency Relief Project Grants, as part of a Fiscal Year 2023 award totaling \$27,558,848 as of March 29, 2023, with 0% financed with non-governmental sources. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement by, HRSA, HHS or the U.S. government

Table data is correct - design will be updated.
Last year we included transgender.
Other figures will be updated.

State of the HIV Epidemic

One out of every # people had HIV in Miami-Dade County in 2022.

Florida continues to have the highest annual incidence of new HIV diagnoses in the United States.

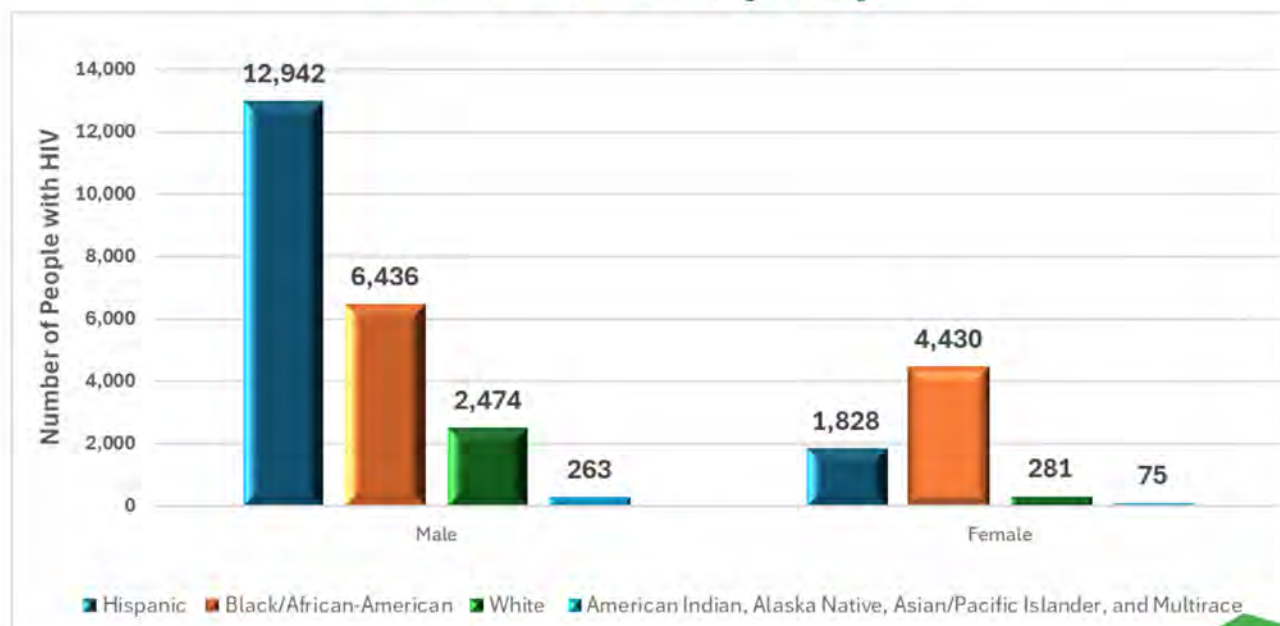
2022 Florida Department of Health Snapshot

➤ **#1** Although we are making great progress in identifying and treating people with HIV, Miami-Dade County has the highest rate of new diagnoses of HIV of any county in Florida.

➤ **#** people with HIV live in Miami-Dade County.
Total MDC population: #

➤ **%** of Florida residents with HIV live in Miami-Dade County.
Total Florida population: #

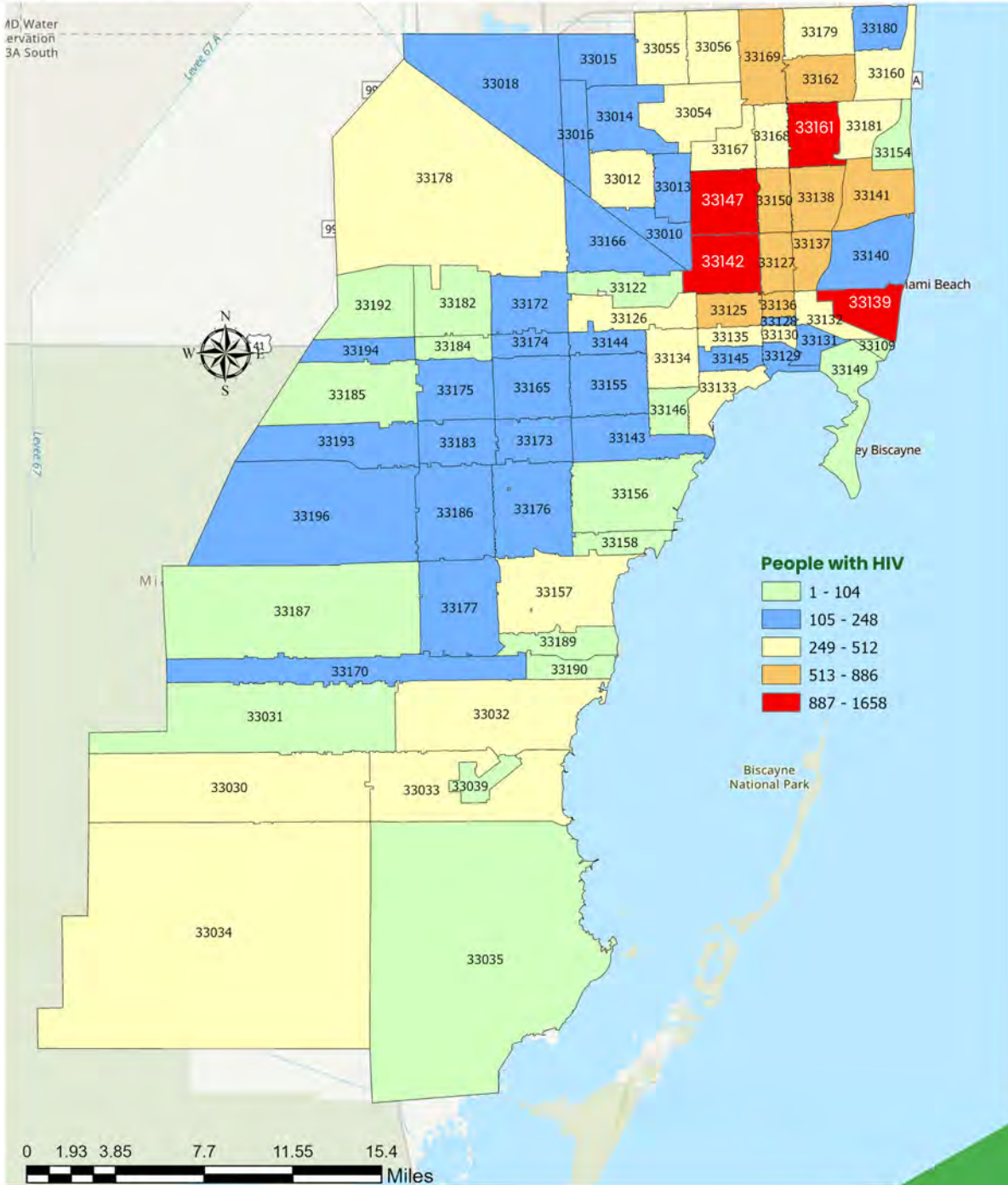
Race/Ethnicity and Gender of People with HIV in MDC (2022)



Geographic Trends

People with HIV live in every Zip Code in Miami-Dade County.

Zip Code of Residence of People with HIV in MDC (2022)

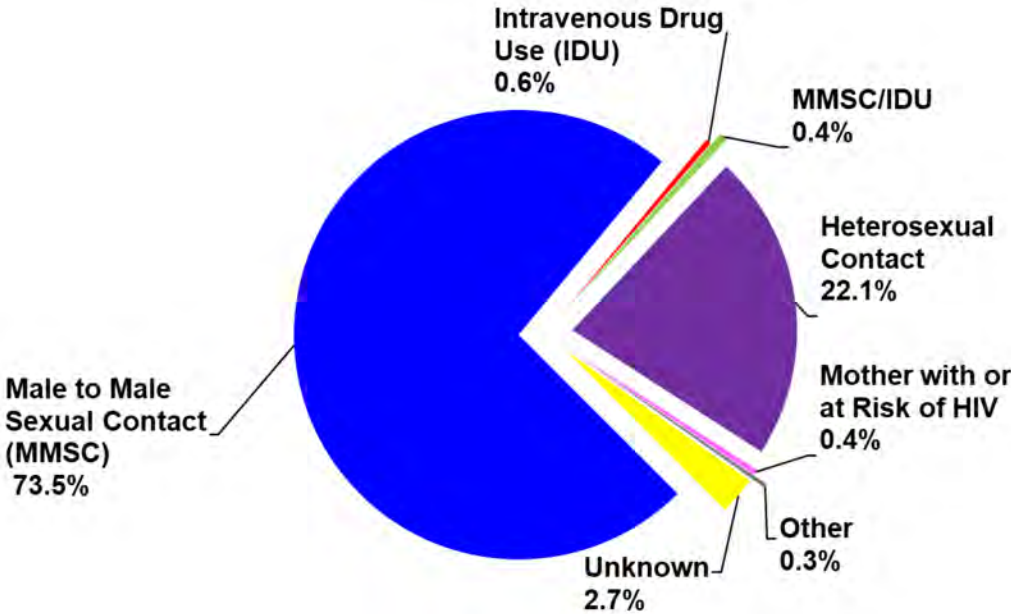


Modes of Acquiring HIV

In FY 2023, Ryan White Program (RWP) clients self-reported the following modes of acquiring HIV.

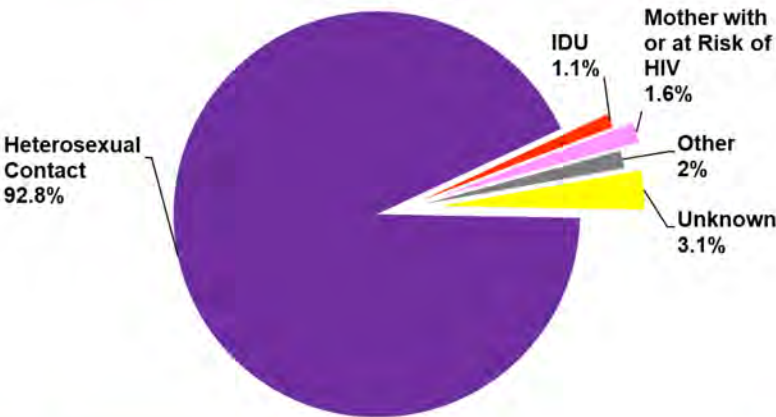
Acquiring HIV Among Male RWP Clients

N=7,028



Acquiring HIV Among Female RWP Clients

N=1,468



Ryan White Program Clients: Populations of Special Concern

people with HIV were served by the RWP in FY 2023. The 2022-2026 Miami-Dade County Integrated HIV/AIDS Prevention and Care Plan includes activities to ensure positive health outcomes for people aging with HIV and those who are experiencing homelessness.

People Over 50 with HIV

3,746 people

(41% of RWP Clients)

RWP clients in care who were **over age 50** and aging into Medicare in 2023.

Long-Term Survivors

1,335 people

(4.7% of RWP Clients)

RWP clients in care who are **Long-Term Survivors** - living with HIV for more than 20 years.

In addition to complications from HIV, people over 50 are more likely to have negative health outcomes due to lower cognitive functioning, diabetes, hypertension, and other co-morbidities.

People with HIV Living in Poverty

4,439 people

(48.7% of RWP Clients)

RWP clients in care who were **living below 136% of the Federal Poverty Level** in 2023.

People with HIV Experiencing Homelessness

460 people

(5.1% of RWP Clients)

RWP clients in care who were **homeless** at the end of 2022.

#%

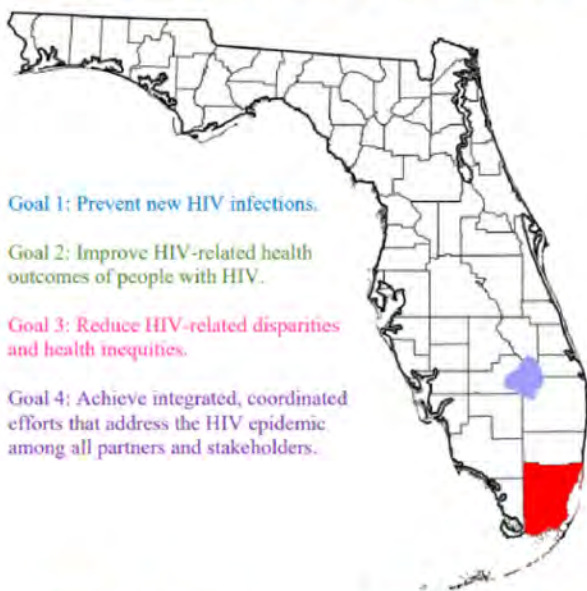
Miami-Dade County renters earning below 60% of the median household income of \$57,815, and spending **over 40% of their income** for rent.

Miami-Dade County Response Integrated Planning

Strategies and activities for achieving the National HIV/AIDS Strategy (NHAS) and Ending the HIV Epidemic (EHE) goals are detailed in the *2022-2026 Miami-Dade County Integrated HIV Prevention and Care Plan*.

The Plan

MIAMI-DADE COUNTY 2022-2026 INTEGRATED HIV PREVENTION AND CARE PLAN



MIAMI-DADE COUNTY
MIAMI-DADE HIV/AIDS PARTNERSHIP
BEHAVIORAL SCIENCE RESEARCH
PUBLIC HEALTH

With participation by people with HIV and other community partners in Miami-Dade County.

Community Partners

The Miami-Dade HIV/AIDS Partnership

RWP Planning Council established by County Ordinance as the official County Advisory Board for HIV needs and services in MDC.

Providing coordination between people with HIV, including RWP clients, service providers, and administrators, FDOH-MDC, government officials, the Housing Opportunities for Persons with AIDS Program (HOPWA), General Revenue, Medicaid, universities, hospitals, and HIV advocates.

The Ryan White Program

RWP Parts A, B, C, D, F, and the Minority AIDS Initiative (MAI).

Providing life-saving HIV medical care and treatment and support services to more than 8,500 people with HIV in 2022.

The Florida Department of Health in Miami-Dade County Local County Health Department (FDOH-MDC)

Providing HIV and sexually transmitted disease testing and prevention services. More than 116,000 HIV tests administered in 2022, with 1,258 HIV positive test results.

Miami-Dade County Response

Ending the HIV Epidemic (EHE)



Miami-Dade County is one of 57 EHE priority jurisdictions receiving funding for resources, technology, and expertise to expand HIV prevention, treatment, and support services. All residents – regardless of immigration status or income level – can benefit from RWP and FDOH-MDC EHE services.

RWP EHE Initiatives

- HealthTec – Enhancing telehealth services for medical care, medical case management, mental health counseling, substance use disorder services, prescription drugs, and more!
- Quick Connect
 - Expanding the Test and Treat/Rapid Access (TTRA) protocol to ensure access to medical care and antiretroviral therapy (ART) within 7 days.
 - Educating providers on HIV treatment guidelines, the benefits of routinized opt-out HIV testing at hospitals and clinics, and more!
 - Engaging the community in HIV testing through social marketing and media campaigns throughout the county.
- Housing Stability Services – *Housing is Healthcare* – Providing transitional, short-term, or emergency housing assistance.
- Mobile GO Teams – Supporting Miami-Dade County's ability to rapidly respond to HIV transmission clusters.

FDOH-MDC EHE Initiatives

At 12 local agencies, Jackson Memorial Hospital and Homestead Hospital.

- Providing rapid HIV testing and at-home HIV testing.
- Educating hospitals and clinics on the benefits of routinized opt-out HIV testing.
- Ensuring all persons who test positive for HIV will have medication to reach viral load suppression.
- Establishing a referral network to connect people with HIV to care and services.
- Getting people who have fallen out of care back into care.
- Providing partner services and Pre-Exposure Prophylaxis (PrEP).
- Engaging the community in HIV testing through social marketing and media campaigns throughout the county.

HIV Prevention Initiatives

Gilead Sciences Frontlines of Communities in the United States (FOCUS) and FDOH-MDC HIV Testing

A collaborative model for routine communicable disease screening that enables partners to develop and share best practices in routine HIV, Hepatitis C, and Hepatitis B screening, diagnosis, and linkage to care.

FOCUS Partners

- Health Choice Network - 6 Sites
- Baptist Health South Florida - 5 Sites
- Jackson Memorial Hospital - 4 Sites
- University of Miami - 2 Sites

FOCUS Testing (2022)

- **116,774** HIV tests
- **1,258** people tested positive

FDOH-MDC Testing (2022)

- **53,724** HIV tests
- **746** people tested positive

Locate more than 180 HIV testing sites in Miami-Dade County at www.testmiami.org.

HIV Test & Treat/Rapid Access Protocol (TTRA)

TTRA is the standard of care for every person newly diagnosed with HIV:

- **Within 7 days:** Receive counseling, evaluation, baseline laboratory tests, and start antiretroviral treatment.
- **Within 14 days:** Enroll in the AIDS Drug Assistance Program (ADAP).
- **Within 30 days:** Be linked to RWP medical case management, peer support, substance abuse treatment, and mental health counseling, as needed.

TTRA Linkage and Viral Suppression

From July 2018 through June 2022:

- **1,365** new-to-HIV care clients
- **1,056** new-to-RWP care clients
- **1,133** returned-to-care clients
- **2,700** virally suppressed clients

HIV Prevention Initiatives

HIV testing is available with on-site rapid testing, after-hours rapid testing, mobile rapid testing, opt-out testing in emergency rooms and clinics, and at-home testing.



PrEP (Pre-Exposure Prophylaxis)

A comprehensive HIV prevention strategy for HIV-negative individuals that involves the use of antiretroviral medications to reduce the risk of contracting HIV.

PEP (Post-Exposure Prophylaxis)

Taking antiretroviral medicines after being potentially exposed to HIV, to prevent contracting HIV.

Locate a PrEP provider in Miami-Dade County at www.preplocator.org.

At Home Testing

Promoting HIV self-testing kits as an alternative option especially for hard-to-reach populations including youth, sex workers, and LGBTQ+ communities.

- **932** kits delivered from January 2021 through July 2023.

Condom Distribution

More than **1.9 million** free condoms were distributed in 2021 with the help of a broad variety of community partners, including bars and clubs, colleges and schools, faith-based organizations, and street outreach.

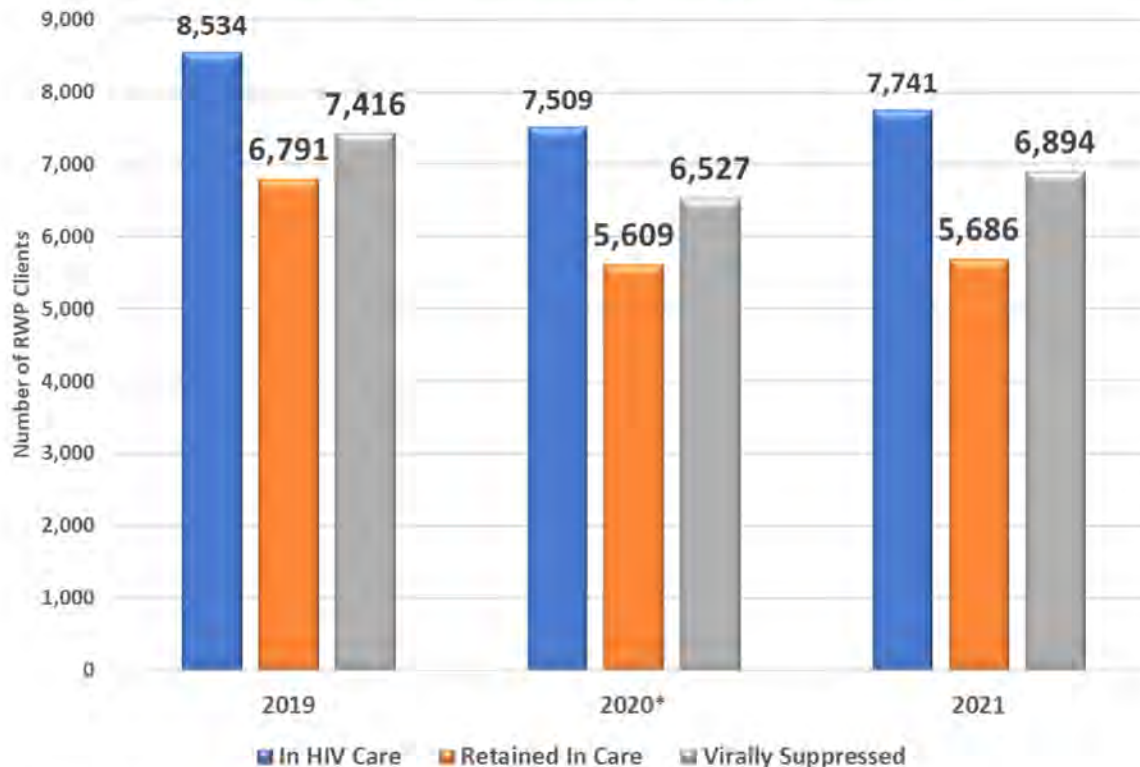


TestMiami.Org

HIV Treatment Successes

Throughout the COVID-19 pandemic, the RWP maintained clients in care and kept them virally suppressed.

HIV Care Continuum for RWP Clients



In HIV Care

- Having at least one medical visit, a CD4 test, or viral load test in a 12 month period.

Retained In Care

- Having two or more medical visits, CD4 tests, or viral load tests at least 3 months apart.

Virally Suppressed

- Having less than 200 copies of HIV per milliliter of blood in the most recent test, which is achieved by consistently taking HIV medicine as prescribed.

*2020 marks the beginning of the COVID-19 pandemic.

This page had brochures which are no longer up to date.
Success stories to be added.

HIV Treatment Successes

In 2023, the local RWP provided life-saving core medical and support services to 9,060 people with HIV in Miami-Dade County, up from 8,590 in 2022.

No babies born with HIV updated.
All other info is unchanged.

HIV Innovations and Interventions



Infectious Disease Elimination Act

HIV transmission via injection drug use was mitigated by the Infectious Disease Elimination Act - IDEA Exchange, an innovative Syringe Services Program (SSP), which started in December 2016 in Miami-Dade County and has become a statewide SSP model.

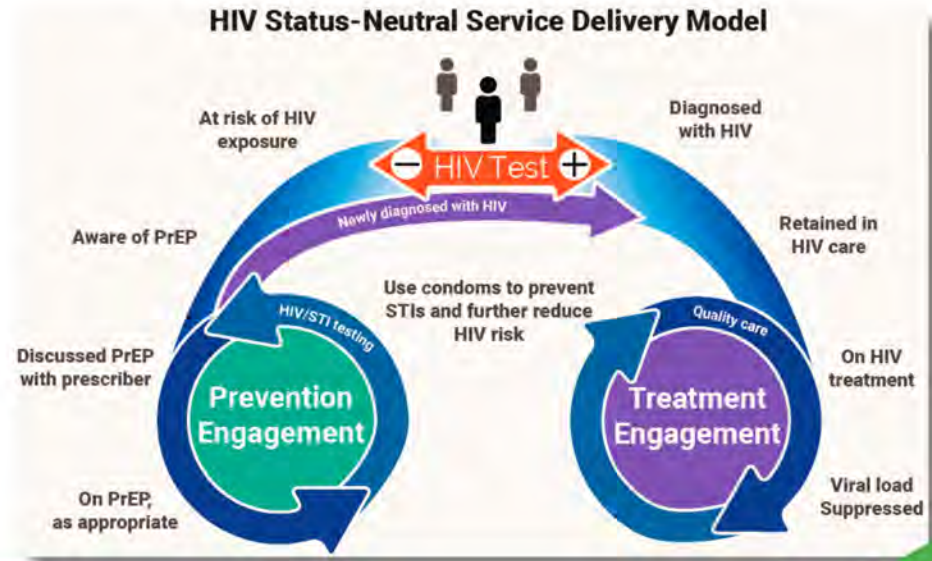


No Babies Born with HIV

For the fifth year in a row (2019-2023), **no babies were born with HIV** to HIV positive mothers in Miami-Dade County, due in large part to the initiatives funded by the Ryan White Program Part D at University of Miami – Miller School of Medicine, Dept. of Obstetrics, Gynecology & Reproductive Sciences.

HIV Status Neutral Service Delivery Model

The MDC Integrated Plan includes activities to promote the CDC-recommended HIV Status Neutral Service Delivery Model, where HIV testing serves as an entry point to services regardless of a positive or negative HIV result, to improve HIV prevention and care outcomes.



Everyone has a role in ending the HIV epidemic!



- Support funding for the HIV initiatives of the Ryan White Program, Florida Department of Health in Miami-Dade County, and Housing Opportunities for Persons with AIDS (HOPWA).

Get tested for HIV and promote HIV testing in your community.

- Locate an HIV testing site: www.testmiami.org.
- Go to www.aidsnet.org/ and learn how to be supportive when someone tells you they are HIV positive.

Remember that language matters!

- Adopt "People First" language such as, "*people* with HIV" or "*people* experiencing homelessness".
- Please don't say, "infected" with HIV, instead, say "acquired HIV," "diagnosed with HIV," or "contracted HIV."
- Please don't use stigmatizing terms such as "dirty," "clean," or "victim".

Learn how you can support HIV prevention, care, and treatment initiatives.

- The Miami-Dade HIV/AIDS Partnership: www.aidsnet.org.
- FDOH HIV Epidemiological Profile: www.floridahealth.gov.
- FDOH Community Health Assessment Resource Tool Set: www.flhealthcharts.com.
- Miami-Dade County Ryan White Program: www.miamidade.gov/grants/ryan-white-program/.
- Federal HIV/AIDS Web Council: www.HIV.gov.
- Tools for HRSA's Ryan White HIV/AIDS Program: www.TargetHIV.org.
- Undetectable = Untransmittable (U=U): www.preventionaccess.org.

Contact Us

☎ (305) 445-1076

✉ mdcpartnership@behavioralscience.com



Strategic Planning Committee

Friday, May 10, 2024

10:00 AM – 12:00 PM

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2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

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Feedback from Community Coalition on Meeting Engagement Recommendations

At their April 29, 20224 meeting, Community Coalition Roundtable members and meeting guests reviewed the Strategic Planning Committee recommendations for member engagement based on the Assessment of the Recipient Administrative Mechanism survey results. Original recommendations are noted *in italics*.

Everyone agreed the suggested improvements would encourage members and others to attend more meetings.

1. *Before each meeting: Have a quick phone call with people who RSVP to prepare them for what to expect at a meeting.*

Members suggested establishing a protocol of:

- a. Sending a thank you for the RSVP with a calendar invite.
- b. Sending a reminder two days prior to the meeting (on Friday for Monday meetings).
- c. Sending a reminder the day of the meeting.

The messages will include an invitation to be contacted or to contact staff with questions about the meeting activities, if any.

2. *During the meeting:*
 - a. *Acknowledge that meetings can be fast-paced and confusing and encourage everyone to ask questions if anything is unclear.*
 - This is now included in Housekeeping.
 - b. *Stress the importance of active participation and encourage members and guests to speak up about their concerns and to help with problem-solving.*
 - This is now included in Housekeeping, and will be further emphasized in the Feedback Form (see below).
 - Members stressed the importance of slowing down presentations and reporting to make sure everyone is following and understanding the materials.
 - c. *Announce a post-meeting debriefing session during Housekeeping and again at the end of the meeting.*
 - Members agreed this could be helpful and noted that if one person has a question, probably there are others who have the same question and are not comfortable asking. There are no dumb questions.
 - d. *Print definitions of common meeting terminology on the back of agendas.*
 - Agendas have been updated and reference to terminology is announced during Housekeeping. Mr. McMullen noted that terminology is changing and being added so rapidly it is impossible to know it all. However, we can continue to update and improve our resources for the best understanding possible.
3. *After each meeting: Collect Feedback Forms and “TAG” Forms*
 - Members agreed there do not need to be two separate forms and that an online form would be sufficient; particularly considering the environmental impacts of not printing so much paper. Some of the questions can be formatted with check boxes; some with open text. Staff will send a link to the online form for participant’s consideration and review.



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JUNE 2024

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday
MEETING LOCATIONS Borinquen - Borinquen Medical Centers, 3601 Federal Highway, Miami FL 33137 BSR Corp. - Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134 Care Resource - Care Resource Community Health Centers, 3510 Biscayne Boulevard, 1st Floor Community Room Miami, FL 33137 Empower U CHC - Empower U Community Health Center, 7900 NW 27th Avenue, Suite C3A, Miami, FL 33147 MDC Main Library - Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130				🏳️‍🌈 Caribbean American HIV/AIDS Awareness Day (June 8)
3	4 Community Coalition Recruitment and Retention Workshop 3:30 p.m. - 5:30 p.m. at Empower U CHC	5 🏳️‍🌈 HIV Long-Term Survivor's Day Get on Board! Planning Council Enrichment Training 12:00 PM to 1:00 PM via Microsoft Teams	6	7
10	11 Integrated Plan Evaluation Work Group **Cancelled**	12	13 Care & Treatment Committee 10:00 AM to 1:00 PM at Care Resource	14 Strategic Planning Committee 10:00 AM to 12:00 PM at BSR Corp.
17 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	18 RWP MCM Supervisor Meeting 10:00 AM to 4:00 PM via Microsoft Teams	19 Juneteenth	20 Housing Committee 2:00 PM to 4:00 PM at Care Resource	21
24 Community Coalition Roundtable 5:00 PM to 7:00 PM at Borinquen (Dinner at 4:30 PM)	25	26 Executive Committee 10:00 AM to 12:00 PM at BSR Corp.	27 🏳️‍🌈 National HIV Testing Day Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library	28 Medical Care Subcommittee 9:30 AM to 11:30 PM at BSR Corp.

All events on this calendar are open to the public.

People with HIV are invited to participate!



Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials.

RSVP to (305) 445-1076, mdcpartnership@behavioralscience.com, or scan the QR Code for Partnership meetings.



Visit www.aidsnet.org for more information.

Version 05/07/24
Information on this calendar is subject to change.



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