



MIAMI-DADE
HIV/AIDS PARTNERSHIP

Get on Board!

Station 7: Understanding Needs Assessment Dashboard
Cards: An Essential Decision Making Tool

October 18, 2023





Get on Board!

- **Get on Board!** is a virtual training series for Miami-Dade HIV/AIDS Partnership members, Ryan White Program clients, and the HIV/AIDS community.
- Trainings include a variety of topics to promote understanding of the Ryan White Program planning council (Partnership) and service system.
- Today's training is led by Partnership Staff, Marlen Meizoso and Christina Bontempo, who have more than 20 years combined experience with the Partnership and the Ryan White Program.
- Participants are welcome to chat questions or comments to Staff throughout the presentation.
- This presentation and presentation notes will be posted online at aidsnet.org/orientation/.



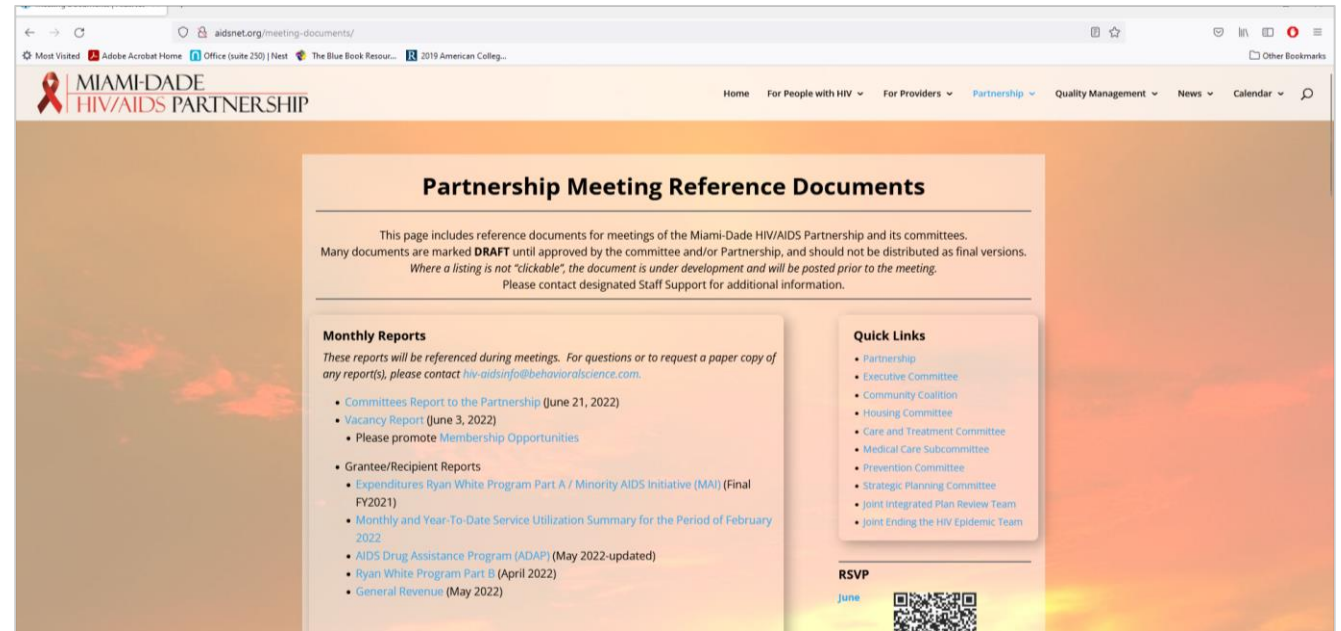
Today's Topics

- Where to find Dashboard Cards?
- How to read Dashboard Cards?
- What information is contained in Dashboard Cards?
- Why Dashboard Cards are an essential tool for needs assessment?

This is an interactive course.

Get ready to CHAT!

Needs Assessment Location



The screenshot shows a web browser window displaying the Miami-Dade HIV/AIDS Partnership website. The URL in the address bar is aidsnet.org/meeting-documents/. The page title is "Partnership Meeting Reference Documents". Below the title, there is a disclaimer: "This page includes reference documents for meetings of the Miami-Dade HIV/AIDS Partnership and its committees. Many documents are marked **DRAFT** until approved by the committee and/or Partnership, and should not be distributed as final versions. Where a listing is not 'clickable', the document is under development and will be posted prior to the meeting. Please contact designated Staff Support for additional information."

The page is divided into two main sections:

- Monthly Reports**: These reports will be referenced during meetings. For questions or to request a paper copy of any report(s), please contact hiv-aidsinfo@behavioralscience.com.
 - Committees Report to the Partnership (June 21, 2022)
 - Vacancy Report (June 3, 2022)
 - Please promote Membership Opportunities
- Grantee/Recipient Reports**:
 - Expenditures Ryan White Program Part A / Minority AIDS Initiative (MAI) (Final FY2021)
 - Monthly and Year-To-Date Service Utilization Summary for the Period of February 2022
 - AIDS Drug Assistance Program (ADAP) (May 2022-updated)
 - Ryan White Program Part B (April 2022)
 - General Revenue (May 2022)

On the right side, there is a **Quick Links** section with a list of links: Partnership, Executive Committee, Community Coalition, Housing Committee, Care and Treatment Committee, Medical Care Subcommittee, Prevention Committee, Strategic Planning Committee, Joint Integrated Plan Review Team, and Joint Ending the HIV Epidemic Team. Below this is an **RSVP** section for the month of June, featuring a QR code.

- <http://aidsnet.org/meeting-documents/>
- <http://aidsnet.org/partners/annual-needs-assessment/>

CORE SERVICE: AIDS PHARMACEUTICAL ASSISTANCE

Ranking, Allocation, and Direct Services Expenditure History

Fiscal Year	Final Expenditure	Category Expense as %
FY 2018	\$21,934,627.17	0.39%
FY 2019	\$22,984,844.87	0.25%
FY 2020	\$17,660,138.37	0.03%
FY 2021	\$19,018,258.46	0.02%
FY 2022	\$22,372,897.85	0.02%

Trend
Expenses and Clients

Fiscal Year	Final Allocation	Final Expenditure	% Spent
FY 2018	\$237,000.00	\$86,209.75	36.38%
FY 2019	\$187,000.00	\$57,843.29	30.93%
FY 2020	\$66,007.00	\$5,993.21	9.08%
FY 2021	\$83,595.00	\$4,379.02	5.24%
FY 2022	\$84,492.00	\$3,954.10	4.68%

Fiscal Year	Part A Final Allocation	Part A Final	% Spent	
FY 2018	4	\$137,000.00	\$81,547.76	59.52%
FY 2019	4	\$87,000.00	\$52,697.84	60.57%
FY 2020	3	\$66,007.00	\$5,993.21	9.08%
FY 2021	9	\$83,595.00	\$4,379.02	5.24%
FY 2022	4	\$84,492.00	\$3,954.10	4.68%

Fiscal Year	MAI Final Allocation	MAI Final	% Spent	
FY 2018	3	\$100,000.00	\$4,661.97	4.66%
FY 2019	7	\$100,000.00	\$5,145.45	5.15%
FY 2020	N/A	N/A	N/A	N/A
FY 2021	N/A	N/A	N/A	N/A
FY 2022	N/A	N/A	N/A	N/A

Service Program

Limitations: 400% FPL

Fiscal Year	RW Clients	Clients Served	Served as % RW Clients	Expenditure	Avg Per Client
FY 2018	9,578	697	7.3%	\$86,210.00	\$123.69
FY 2019	9,031	605	6.7%	\$57,843.29	\$95.61
FY 2020	8,127	185	2.3%	\$5,993.21	\$32.40
FY 2021	8,430	183	2.2%	\$4,379.02	\$23.93
FY 2022	8,590	156	1.8%	\$3,954.10	\$25.35

Other Funding Streams 2022

Funder	Expended	Number of Clients	Cost per Client
1 ADAP	\$28,342,384	4,587	\$6,179
2 General Revenue	\$262,520	547	\$480
3 Medicaid	\$109,082,428	5,435	\$20,070
4 Part C	\$25,492	N/A	N/A

Other Funding Streams 2023

Funder	Expended	Number of Clients	Cost per Client
1 ADAP	\$26,005,586	4,589	\$5,667
2 General Revenue	\$351,172	446	\$787
3 Medicaid	\$112,742,680	6,121	\$18,419
4 Part C	\$30,873	N/A	N/A

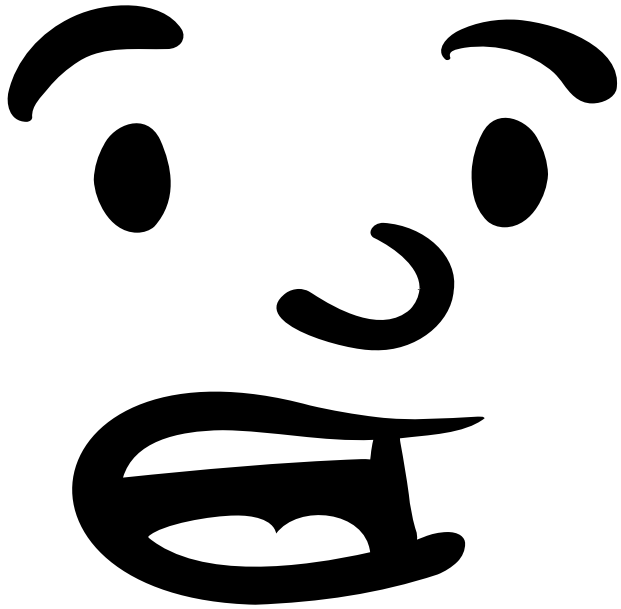
Notes:

Expenditures continue on a downward trend because most clients access the ADAP program for this service.

What is a Dashboard Card?

Why Understanding Dashboard Cards Matters?

- Needs Assessment must be a data-driven process.
- Dashboard Cards present a lot of information such as service category utilization and provides information on other funders all on one one sheet!
- Intended to assist during the prioritization and allocation process during the Needs Assessment or whenever data is needed.



Dashboard Cards are electronic copies of information from the Department of Health?

True OR False?

Knowledge Check

Top-Services
ID

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Trend
Expenses and Clients
↓

This top section indicates if a service is a **core** or **support** service.

The table details historical information on expenditures and what percent the service category represents.

Items are broken out into three categories:

- **Fiscal Year** (grant year),
- **Final Expenditure** (amount spent during fiscal year),
- **Category Expense as %** (percent of expenses total that the service category represents)

- New for 2023 is a trend box indicating in what direction (up or down) expense and clients

Mid-Table

Fiscal Year		Final Allocation	Final Expenditure	% Spent
FY 2018		\$237,000.00	\$86,209.75	36.38%
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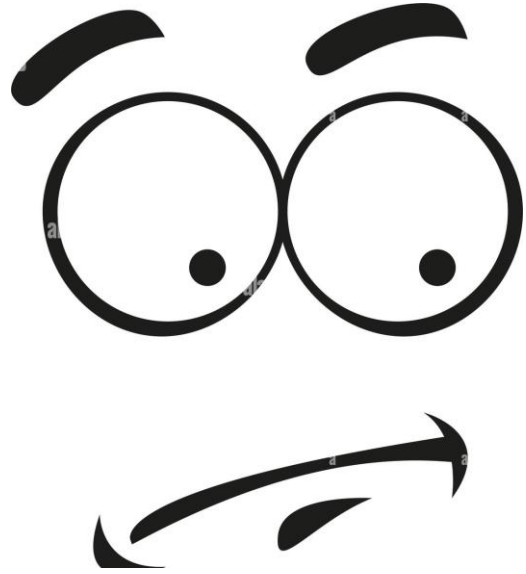
This table provides historical information for the last five years for rankings, allocations, and expenditures.

The top table is for combined Part A/MAI data, second table is for Part A data, and the final table is for MAI data.

Each individual table lists:

- the fiscal year (**Fiscal Year**),
- the priority ranking (**Ranking**),
- final allocation (**Final Allocation**), final expenditure (**Final Expenditure**), and
- percent spent (**% Spent**) which indicates the percent of the allocation the expenditure represents for that year.

If the service is no longer applicable, this will be designated with NA.



Dashboard cards are organized by?

- a) Costs
- b) Popularity
- c) Service Categories

Knowledge Check

Lower-Services Table

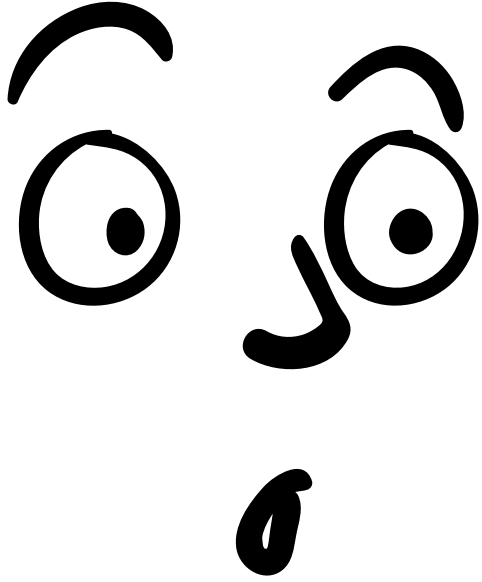
Limitations: 400% FPL **Service Program**

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Service Program information provides the limitations for each service category, most often the federal poverty or usage limits.

The table that follows provides historical data for five years back, including:

- the total number of clients (**RW Clients**),
- number of clients served by the service category (**Clients Served**),
- what percent of clients does this represent (%),
- the total expenditures by the service category (**Expenditure**), and
- the average cost per client (**Avg Per Client**).



Dashboard Cards do not provide information on which of the following

- a) Program Limitations
- b) General Population Statistics
- c) Fiscal Year Utilization

Knowledge Check

Bottom-Other Funding

Other Funding Streams 2022

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Notes:

Expenditures continue on a downward trend because most clients access the ADAP program for this service.

The final table indicates information on the other funding streams.

This year includes information for 2022 and 2023:

- funding source (**Funder**),
- the amount spend by the funder (**Expended**),
- number of clients serviced (**Number of Clients**), and
- the average cost per client (**Cost per Client**).

The numbers on the left-hand side only indicate the number of funding sources that responded.

The final data element are notes (**Notes**) which indicate things that are important to take note of regarding the service category and decision-making.

How can the Dashboard help?

Different data points can be used to allocate funds, assess if other funding streams pay for the service, or to estimate needs.

For example, **566** clients are expected to access the AIDS Pharmaceutical service category, at a yearly cost of **\$24 per client**. Accordingly, the service category estimated allocation would be **\$13,584**. **(566 x 24)**

Or, if the estimated number of Ryan White clients is **9,008**, with a yearly cost of **\$2,258 per client**, the program would spend **\$20,340,064**. **(9,008 x 2,258)**



Q&A

- Please raise your hand or chat your questions.
- 🔓 Answers to questions we do not get to today will be posted with this presentation at <http://aidsnet.org/getonboard/>
- Contact us for more information and to learn how you can be a decision-maker with the Partnership!
 - Marlen Meizoso, M.A., Project Manager/Research Associate, Marlen@behavioralscience.com
 - Christina Bontempo, Project Manager/Community Liaison, Cbontempo@behavioralscience.com



One more thing....



Thank you for joining us today!

Thank you for joining us today for our
Get on Board presentation!