



**Strategic Planning Committee and Prevention Committee
 Joint Integrated Plan Review Team (JIPRT) Meeting
 Miami-Dade County Main Library
 101 West Flagler Street, Auditorium, Miami, FL 33130
 February 13, 2024 Minutes**

Approved July 23, 2024

#	Members	Present	Absent	Guests
Strategic Planning Committee				Estevez, Sandra
1	Cardwell, Joanna		x	Gonzalez, Nilda
2	Gallo, Giselle		x	Jordahl, Lori
3	Hunter, Tabitha	x		Núñez, Alejandro
4	Machado, Angela	x		Saxena, Praveena
5	Sheehan, Diana M.	x		Valle-Schwenk, Carla
6	Singh, Hardeep	x		Williams, Stephen
Prevention Committee				
7	Buch, Juan	x		
8	Darlington, Tajma		x	
9	Duberli, Francesco		x	
10	Fernandez, Chad		x	
11	Forrest, David		x	
12	Ichite, Amanda	x		
13	Johnston, Jeremy	x		
14	Ledain, Ron	x		
15	Lopez, Crystal		x	
16	Marqués, Jamie	x		
17	Orozco, Eddie		x	
18	Pereira, Daniel		x	
19	Richardson, Ashley		x	
20	Santiago, Grechen		x	
21	Sarmiento, Abril	x		Staff
22	Shmuels, Diego	x		Bontempo, Christina
Member of Both Committees				Ladner, Robert
23	Mooss, Angela	x		Martinez, Susy
				Sergi, Sandra

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/meeting-documents. The meeting agenda, minutes, and draft documents were distributed to members. All meeting documents were projected on the meeting room projection screen.

I. Call to Order

Prevention Committee Chair, Abril Sarmiento, called the meeting to order at 10:19 a.m.

II. Introductions

Members, guests, and staff introduced themselves.

III. Housekeeping

Behavioral Science Research (BSR) staff presented the PowerPoint, *Partnership Meeting Housekeeping*, including people first language, code of conduct reminders, and resource persons.

IV. Floor Open to the Public

Strategic Planning Committee Vice Chair, Dr. Diana Sheehan, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. There were no changes.

Motion to approve the agenda as presented.

Moved: Angela Machado

Seconded: Jeremy Johnston

Motion: Passed

VI. Review/Approve Minutes of October 10, 2023

Minutes of October 10, 2023, were reviewed. There were no changes.

Motion to approve the minutes of the October 10, 2023.

Moved: Tabitha Hunter

Seconded: Dr. Amanda Ichite

Motion: Passed

VII. Reports

▪ Membership

Staff noted a flyer to promote membership opportunities is still in circulation and includes a QR code which links to an easy to complete membership interest form, and promotes the availability of incentive vouchers for qualifying members. All attendees were asked to post the flyer at their agencies.

▪ Partnership (no report)

No report was provided because the Partnership had not met since the last stand-alone Prevention Committee or Strategic Planning Committee meetings.

VIII. Standing Business

▪ VMSG Database Update

Staff presented a brief presentation including the timeline for training and entering data; the challenges of making the Integrated Plan structure fit into the VMSG structure; and a sample of the Operational Plan Report from VMSG. The database is expected to be populated before the next JIPRT meeting in July 2024.

▪ Highlights of Integrated Plan Successes and Challenges

Members reviewed the data entered to date in the VMSG Operation Plan Report. The baselines and targets are not clear from the report and should be included to make the data points more meaningful.

IX. New Business

Integrated Plan Evaluation Workgroup Requests and Recommendations

Members reviewed recommendations and requests for clarification by the Integrated Plan Evaluation Workgroup (IPEW). The below suggestions were adopted by consensus.

The Plan will divide the Special Population of persons experiencing homelessness into 1) persons experiencing homelessness; and 2) persons who are unstably housed. Each group will have defined measurements and activities; to be determined.

Advanced training certification for Peer Educators should be explored. The Care and Treatment Committee can update the service definition of Medical Case Management and non-Medical Case Management to include advanced Peer training with guidance from the Recipient on allowable costs and within the HRSA definition of allowable activities.

Activities and measurements to address social determinants of health (SDOH) are still being discussed. Recommendations include conducting reviews with MCMs, MCM Supervisors, and the Recipient to determine areas where access to health services and SDOH services may be addressed in MCM activities; and reviewing and updating mandatory intake screens in PE Miami to include revised questions on SDOH.

Regarding destigmatizing mental health services, all providers should have a protocol in place to encourage clients to access mental health services, as needed. The rates of access can be measured through billable activities in PE-Miami.

Cultural competency/cultural humility training can cover the spectrum of persons identified as LGBTQ+, provided there is an emphasis on special needs of the transgender population. The training can be cross referenced in VMSG in the two Special Populations: Transgender People with HIV; and MSM with HIV and Co-occurring STIs in Ryan White Care.

Regarding reducing HIV-related stigma and discrimination, the recommendation was to identify training curricula for MCM/Peers, front desk personnel and medical providers in RWHAP subrecipients that address stigma, discrimination and unrecognized ethnic, racial, gender, and HIV-status bias. A social media campaign to promote the training should be included.

More efforts need to be made to expand community partnerships and identify stakeholders.

X. Announcements

Abril Sarmiento announced the Ending the HIV Epidemic Health Fair taking place February 14, 2024.

XI. Next Meeting

Dr. Sheehan announced the next meeting dates as:

- June 11, 2024: Integrated Plan Evaluation Workgroup at BSR; and
- July 23, 2024: Joint Integrated Plan Review Team at MDC Main Library.

XII. Adjournment

Ms. Sarmiento called the meeting adjourned at 12:45 p.m.