

**Community Coalition Roundtable
Borinquen Medical Centers
3601 Federal Highway, Miami FL 33137
June 24, 2024 Minutes**

Approved August 26, 2024

#	Members	Present	Absent
1	Burks, Laurie Ann	x	
2	Ferrer, Luigi	x	
3	Jones, Sandra	x	
4	McIntyre, Harold	x	
5	McMullen, Lamar	x	
6	Tramel-McIntyre, Alecia	x	
Quorum: 3			

Guests	
Jones, Keddrick	
Robinson, Joanna	
Stonestreet, Stephanie	
Vaughn, Sannita	
Staff	
Bontempo, Christina	

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/the-partnership#roundtable1.

I. Call to Order

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:05 p.m.

II. Introductions

Mr. McMullen asked for introductions and led attendees through an ice-breaker exercise on what color would set them free.

- **Recognition of Meeting Host**

Mr. McMullen recognized Borinquen Medical Centers as tonight’s meeting host.

III. Housekeeping

Attendees each read a slide of the *Meeting Housekeeping* PowerPoint, which included general reminders, code of conduct, meeting participation best practices, and resource persons.

IV. Floor Open to the Public

Mr. McMullen opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments relevant to agenda items, so the floor was closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it as presented.

Motion to approve the agenda as presented.

Moved: Alecia Tramel-McIntyre

Seconded: Harold McIntyre

Motion: Passed

VI. Review the Minutes of May 27, 2024

Members reviewed the minutes of May 27, 2024, and approved them as presented.

Motion to approve the minutes of May 27, 2024, as presented.

Moved: Luigi Ferrer

Seconded: Alecia Tramel-McIntyre

Motion: Passed

VII. Reports

▪ **Membership**

The membership report was included in meeting materials. Mr. McIntyre provided a more detailed report during the Partnership Report to the Committees.

▪ **Partnership Report to the Committees**

Mr. McIntyre announced the six candidates for Partnership membership were approved by the Partnership and are pending appointment by the Mayor. He also advised that the next Partnership meeting is scheduled for July 15, 2024.

VIII. Standing Business

▪ **Sharing Our Stories**

Attendees shared their stories of what the Ryan White Program means to them, including keeping insurance benefits; having access to housing assistance, mental health services, and medications; and being a life-saving program for many.

Attendees shared their stories of what the Miami-Dade HIV/AIDS Partnership means to them, including appreciating the opportunity to be involved in community planning; having a better understanding of Ryan White Program funding and other funding streams; being well-informed; and keeping the Ryan White Program accountable to people with HIV.

Attendees discussed being proud of their affiliation with the Partnership and Ryan White Program providers.

Members discussed concerns about food bank eligibility and how changes to eligibility are not well-communicated to clients. Staff suggested a representative from Food for Life could speak at the next meeting which is to take place at Care Resource where Food for Life is located.

Note: The June meeting at Care Resource was cancelled.

▪ **Recruitment Workshop Update and Next Steps**

Members reviewed activities and strategies to promote the Partnership, including:

- Becoming familiar with the Annual Report, practice presentations, and present to other Miami-Dade County community boards;
- Practicing “Telling Our Stories” to engage others to be a part of the Partnership;
- Creating member videos (Fiver or low-cost other platforms);
- Promoting members and their stories through the website, newsletter, and social media;
- Starting meetings with a testimonial, “This is why the RWP is important to me;”
- Meeting people who are ready when they’re ready. Everyone is on a different journey;
- Honoring and respecting everyone’s choice of gender; and
- Hosting Ryan White Program / Partnership Drop Ins at provider agencies.

Members discussed the limitations of the Partnership as an advisory board. Sometimes meetings get bogged down in bureaucracy. Members noted that simple things like acknowledging birthdays can help to make meetings less stuffy.

Members discussed how impactful it can be to offer food and drinks and meetings. Outside sources of support are needed.

Members discussed developing a slogan, such as, *When you’re ready to go from hopelessness to helpfulness, come with us.*; or *Show up – End HIV/AIDS*. Further discussion is needed.

Staff suggested hosting a weekly virtual drop-in meeting which would highlight a service category and allow members a place to just get to know each other. Since conversation was around Food Bank, staff suggested this be the first topic. The first drop in was scheduled for July 9, 2024.

Note: The weekly drop in is on hold pending further discussion.

Members suggested that Medical Case Managers be asked to have a copy of the newsletter available for clients.

IX. New Business

▪ **Contact Updates**

Members confirmed their contact information as printed on the sign in sheet.

▪ **Budget Review**

This item was tabled and will be discussed at the upcoming Executive Committee meeting.

X. Announcements

There were no announcements.

XI. Next Roundtable

The next Roundtable is scheduled for July 29, 2024, at Care Resource as indicated on the agenda.

XII. Adjournment

Mr. McMullen adjourned the meeting at 6:17 p.m.
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