




WELCOME

Thank you for joining today's

**Community Coalition
Roundtable**

*Please sign in to have your
attendance recorded.*





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MIAMI-DADE HIV/AIDS PARTNERSHIP

Community Coalition Roundtable

Monday, August 26, 2024

5:00 PM – 7:00 PM
(Dinner served at 4:30 PM)

Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134

AGENDA

- | | |
|--|----------------|
| I. Call to Order | Lamar McMullen |
| II. Introductions | All |
| III. Housekeeping | Lamar McMullen |
| IV. Floor Open to the Public | Lamar McMullen |
| V. Review/Approve Agenda | All |
| VI. Review/Approve Minutes of June 24, 2024 | All |
| VII. Reports | |
| ▪ Membership | Lamar McMullen |
| ▪ Partnership Report to Committees | |
| VIII. Standing Business | All |
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| ▪ Recruitment Plan Updates | |
| ▪ Annual Activities and Budget Review | |
| IX. New Business | All |
| ▪ Feedback from the Ryan White Conference | |
| ▪ Ordinance Changes Update | |
| X. Announcements and Open Discussion | All |
| XI. Next Roundtable: Monday, September 30, 2024 at 4:30 PM
Jessie Trice Community Health System, 5361 NW 22 nd Avenue, Miami, FL 33142 | Lamar McMullen |
| XII. Adjournment | Lamar McMullen |

Special thanks to our meeting host, BSR Corp!

For more information about the Community Coalition, please contact Christina Bontempo,
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Meeting Housekeeping - Community Coalition Roundtable

June 24, 2024

Created by *Behavioral Science Research*

Disclaimer and Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members and applicants should see staff for a travel expense offset at the end of the meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.

Meeting Participation

Everyone has a role to play!

- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.



Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.
Please don't say, **INFECTED with HIV** . . . Instead, say
ACQUIRED HIV, DIAGNOSED with HIV, or
CONTRACTED HIV.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .


Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!


Meeting Guide

Meetings can be fast-paced and confusing!
These terms and acronyms can help you follow along.

 Please raise your hand at any time if you need more information!

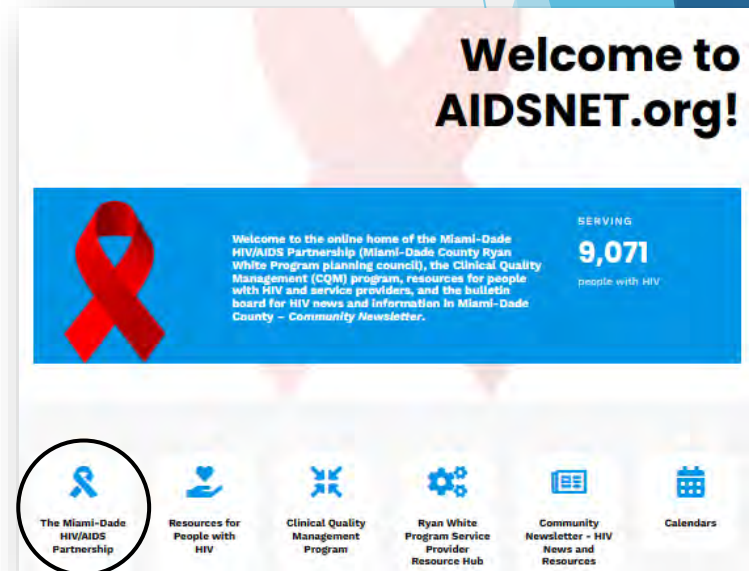
ADAP	AIDS Drug Assistance Program
BSR	Behavioral Science Research Corp. (aka, Staff)
EHE	Ending the HIV Epidemic: A Plan for America
EMA	Eligible Metropolitan Area (locally, Miami-Dade County)
FDOH FDOH MDC	Florida Department of Health in Miami-Dade County
FPL	Federal Poverty Level
HOPWA	Housing Opportunities for People with AIDS Program
HRSA	The Health Resources and Services Administration
IP	The Integrated HIV Prevention and Care Plan
MAI	Minority AIDS Initiative
NHAS	National HIV/AIDS Strategy
PE Miami Provide	Provide Enterprise® by Groupware Technologies (RWP client database system)
RWP RWHAP	Ryan White Program or Ryan White HIV/AIDS Program (Usually referring to Part A/MAI)
The Partnership Planning Council PC	The Miami-Dade HIV/AIDS Partnership - The official Ryan White Program Advisory Board
The Recipient The County OMB	The Miami-Dade County Office of Management and Budget.
TTRA	Test and Treat/Rapid Access

Scan the QR Code for additional acronyms and terminology:
Get on Board Training: Understanding the Language of the Partnership



Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.aidsnet.org/the-partnership/, or by scanning the QR code on your agenda.





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Floor Open to the Public

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record.

(No statements were received.)



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**Community Coalition Roundtable
Borinquen Medical Centers
3601 Federal Highway, Miami FL 33137**

June 24, 2024 Minutes

#	Members	Present	Absent	Guests	
1	Burks, Laurie Ann	x		Jones, Keddrick	
2	Ferrer, Luigi	x		Robinson, Joanna	
3	Jones, Sandra	x		Stonestreet, Stephanie	
4	McIntyre, Harold	x		Vaughn, Sannita	
5	McMullen, Lamar	x			
6	Tramel-McIntyre, Alecia	x			
Quorum: 3				Staff	
				Bontempo, Christina	

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/the-partnership#roundtable1.

I. Call to Order

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:05 p.m.

II. Introductions

Mr. McMullen asked for introductions and led attendees through an ice-breaker exercise on what color would set them free.

- **Recognition of Meeting Host**

Mr. McMullen recognized Borinquen Medical Centers as tonight’s meeting host.

III. Housekeeping

Attendees each read a slide of the *Meeting Housekeeping* PowerPoint, which included general reminders, code of conduct, meeting participation best practices, and resource persons.

IV. Floor Open to the Public

Mr. McMullen opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments relevant to agenda items, so the floor was closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it as presented.

Motion to approve the agenda as presented.

Moved: Alecia Tramel-McIntyre

Seconded: Harold McIntyre

Motion: Passed

VI. Review the Minutes of May 27, 2024

Members reviewed the minutes of May 27, 2024, and approved them as presented.

Motion to approve the minutes of May 27, 2024, as presented.

Moved: Luigi Ferrer

Seconded: Alecia Tramel-McIntyre

Motion: Passed

VII. Reports

▪ **Membership**

The membership report was included in meeting materials. Mr. McIntyre provided a more detailed report during the Partnership Report to the Committees.

▪ **Partnership Report to the Committees**

Mr. McIntyre announced the six candidates for Partnership membership were approved by the Partnership and are pending appointment by the Mayor. He also advised that the next Partnership meeting is scheduled for July 15, 2024.

VIII. Standing Business

▪ **Sharing Our Stories**

Attendees shared their stories of what the Ryan White Program means to them, including keeping insurance benefits; having access to housing assistance, mental health services, and medications; and being a life-saving program for many.

Attendees shared their stories of what the Miami-Dade HIV/AIDS Partnership means to them, including appreciating the opportunity to be involved in community planning; having a better understanding of Ryan White Program funding and other funding streams; being well-informed; and keeping the Ryan White Program accountable to people with HIV.

Attendees discussed being proud of their affiliation with the Partnership and Ryan White Program providers.

Members discussed concerns about food bank eligibility and how changes to eligibility are not well-communicated to clients. Staff suggested a representative from Food for Life could speak at the next meeting which is to take place at Care Resource where Food for Life is located.

Note: The June meeting at Care Resource was cancelled.

▪ **Recruitment Workshop Update and Next Steps**

Members reviewed activities and strategies to promote the Partnership, including:

- Becoming familiar with the Annual Report, practice presentations, and present to other Miami-Dade County community boards;
- Practicing “Telling Our Stories” to engage others to be a part of the Partnership;
- Creating member videos (Fiver or low-cost other platforms);
- Promoting members and their stories through the website, newsletter, and social media;
- Starting meetings with a testimonial, “This is why the RWP is important to me;”
- Meeting people who are ready when they’re ready. Everyone is on a different journey;
- Honoring and respecting everyone’s choice of gender; and
- Hosting Ryan White Program / Partnership Drop Ins at provider agencies.

Members discussed the limitations of the Partnership as an advisory board. Sometimes meetings get bogged down in bureaucracy. Members noted that simple things like acknowledging birthdays can help to make meetings less stuffy.

Members discussed how impactful it can be to offer food and drinks and meetings. Outside sources of support are needed.

Members discussed developing a slogan, such as, *When you’re ready to go from hopelessness to helpfulness, come with us.*; or *Show up – End HIV/AIDS*. Further discussion is needed.

Staff suggested hosting a weekly virtual drop-in meeting which would highlight a service category and allow members a place to just get to know each other. Since conversation was around Food Bank, staff suggested this be the first topic. The first drop in was scheduled for July 9, 2024.

Note: The weekly drop in is on hold pending further discussion.

Members suggested that Medical Case Managers be asked to have a copy of the newsletter available for clients.

IX. New Business

▪ **Contact Updates**

Members confirmed their contact information as printed on the sign in sheet.

▪ **Budget Review**

This item was tabled and will be discussed at the upcoming Executive Committee meeting.

X. Announcements

There were no announcements.

XI. Next Roundtable

The next Roundtable is scheduled for July 29, 2024, at Care Resource as indicated on the agenda.

XII. Adjournment

Mr. McMullen adjourned the meeting at 6:17 p.m.



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Membership Report

July 30, 2024

The Miami-Dade HIV/AIDS Partnership

*The official Ryan White Program Planning Council in Miami-Dade County
and the Advisory Board for HIV/AIDS to the Miami-Dade County
Mayor and Board of County Commissioners.*

Opportunities for Ryan White Program Clients

6 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

Opportunities for General Membership

5 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

- Hospital or Health Care Planning Agency Representative
- Housing, Homeless or Social Service Provider
- Mental Health Provider Representative
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Other Federal HIV Program Grantee (Part F)

Are you a Member?

Thank you for your service to people with HIV!
Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?



Get Started Today!
Scan the QR Code or contact
mdcpartnership@behavioralscience.com.



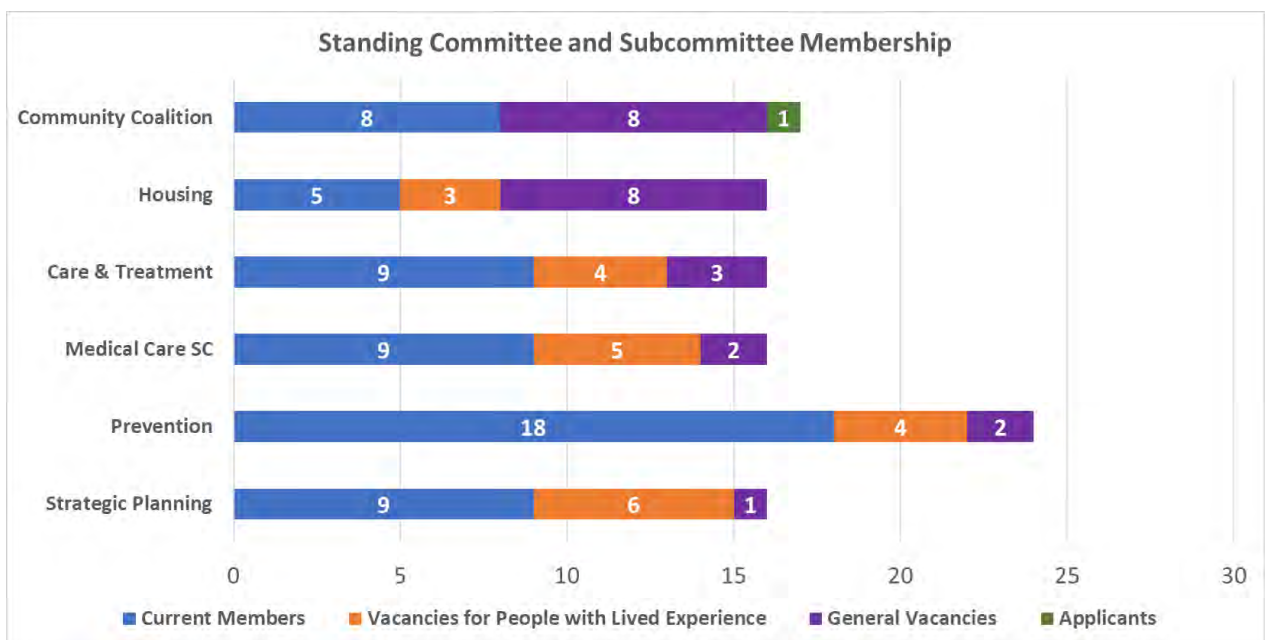


Committees

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!
People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit www.aidsnet.org/the-partnership/ for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at mdcpartnership@behavioralscience.com or 305-445-1076 for assistance.





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Recruitment Plan Updates

August 26, 2024

Recruitment and Retention Strategies in Action

- A simplified and personalized onboarding process is ongoing.
- Meeting terms and acronyms are included on the back of agendas.
- Housekeeping emphasizes People First language.
- A Top Line Summary of expenditures is provided at Partnership meetings.
- Meetings are noticed via calendar invites and several reminders are sent.
- Meeting materials are posted online.
- An RSVP reply is sent with an invitation to be contacted for additional information.
- Members and personal stories are being shared through the website, newsletter, and social media.

Recruitment Workshop Updates and Next Steps

From the June 24, 2024, Meeting Minutes

- Become familiar with the Annual Report, practice presentations, and present to other Miami-Dade County community boards;
- Practice “Telling Our Stories” to engage others to be a part of the Partnership;
- Create member videos (Fiver or low-cost other platforms);
- **Promote members and personal stories through the website, newsletter, and social media;**
- Start meetings with a testimonial, “This is why the RWP is important to me;”
- Honor and respecting everyone’s choice of gender;
- Hosting Ryan White Program / Partnership Drop Ins at provider agencies;
- Develop a slogan, such as, *When you’re ready to go from hopelessness to helpfulness, come with us.;* or *Show up – End HIV/AIDS;*
- Host a weekly virtual drop-in meeting which would highlight a service category and allow members a place to just get to know each other; and
- Ask Medical Case Managers to have a copy of the Newsletter available for clients.

Pending Recruitment and Retention Strategies

- The Meeting Feedback form was approved but has not been regularly incorporated into meetings.



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| XII. | Adjournment | Lamar McMullen |

Special thanks to our meeting host, BSR Corp!

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(305) 445-1076 x106 or cbontempo@behavioralscience.com.

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MIAMI-DADE HIV/AIDS PARTNERSHIP

Community Coalition Roundtable

Monday, August 26, 2024

5:00 PM – 7:00 PM
(Dinner served at 4:30 PM)

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SEPTEMBER 2024

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

MONDAY	TUES	WEDNESDAY	THURSDAY	FRIDAY
2 Labor Day (BSR Offices Closed)	3	4 Get on Board! Planning Council Enrichment Training 12:00 PM to 1:00 PM via Teams	5	6
9 National African Immigrants and Refugee HIV/AIDS and Hepatitis Awareness Day	10	11	12 Care and Treatment Committee 10:00 AM to 1:00 PM at Care Resource	13 Strategic Planning Committee 10:00 AM to 12:00 PM at BSR Corp.
16 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	17	18 National HIV/AIDS and Aging Awareness Day Miami-Dade HIV/AIDS Partnership New Member Orientation 1:00 PM to 4:00 PM via Microsoft Teams Ryan White Program MCM Supervisor Training 10:00 AM to 4:30 PM via Zoom	19 Housing Committee 2:00 PM to 4:00 PM at Care Resource	20
23	24	25 NEW DATE: Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library RWP Medical Case Manager Basic Training 10:00 AM to 4:30 PM via Teams Executive Committee <i>To meet as needed</i>	26	27 National Gay Men's HIV/AIDS Awareness Day Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.
30 Community Coalition Roundtable 5:00 PM to 7:00 PM at Jessie Trice CHS (Dinner at 4:30 PM)	MEETING LOCATIONS BSR Corp. - Behavioral Science Research Corp., 2121 Ponce de Leon Blvd., # 240, Coral Gables 33134 Care Resource - Care Resource CHC, 3510 Biscayne Blvd., 1 st Floor Community Room, Miami, FL 33137 Jessie Trice CHS - Jessie Trice Community Health System, 5361 NW 22nd Avenue, Miami, FL 33142 MDC Main Library - Miami-Dade County Main Library, 101 West Flagler St., Auditorium, Miami 33130			

All events on this calendar are open to the public.

People with HIV are invited to participate!



Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials.

RSVP to (305) 445-1076, mdcpartnership@behavioralscience.com, or scan the QR Code for Partnership meetings.



Visit www.aidsnet.org for more information.

Version 08/16/24

Information on this calendar is subject to change.



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