



**MIAMI-DADE
HIV/AIDS PARTNERSHIP**

**Executive Committee
Special Meeting**

Wednesday, July 17, 2024

10:00 a.m. – 11:00 a.m.

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|--|------------------------|
| I. | Call to Order | Alecia Tramel-McIntyre |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Alecia Tramel-McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | New Business | |
| | ▪ <i>Care and Treatment Item: Rapid Reallocation Sweeps 1.1 Motions</i> | All |
| | ▪ FY 2024 Letter of Concurrence to HRSA | All |
| | ▪ Letter of Support for County's Community Action and Human Services Department SAMHSA grant | All |
| VII. | Announcements and Open Discussions | All |
| VIII. | Next Meeting: August 28, 2024 at Behavioral Science Research | Harold McIntyre |
| IX. | Adjournment | Alecia Tramel-McIntyre |

Please mute or turn off all cellular devices.

For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.

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Meeting Housekeeping Executive Committee

Updated May 31, 2024
Behavioral Science Research



Disclaimer & Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members should see staff for a voucher at the end of the meeting.

Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders, *People* who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV, DIAGNOSED with HIV, or CONTRACTED HIV**.

Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Meeting Participation

Everyone has a role to play!

- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.



Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!



Meeting Guide

Meetings can be fast-paced and confusing!
These terms and acronyms can help you follow along.



Please raise your hand at any time if you need more information!

| | |
|---|--|
| ADAP | AIDS Drug Assistance Program |
| BSR | Behavioral Science Research Corp. (aka, Staff) |
| EHE | Ending the HIV Epidemic: A Plan for America |
| EMA | Eligible Metropolitan Area (locally, Miami-Dade County) |
| FDOH FDOH-MDC | Florida Department of Health in Miami-Dade County |
| FPL | Federal Poverty Level |
| HOPWA | Housing Opportunities for People with AIDS Program |
| HRSA | The Health Resources and Services Administration |
| IP | The Integrated HIV Prevention and Care Plan |
| MAI | Minority AIDS Initiative |
| NHAS | National HIV/AIDS Strategy |
| PE Miami Provide | Provide Enterprise® by Groupware Technologies (RWP client database system) |
| RWP RWHAP | Ryan White Program or Ryan White HIV/AIDS Program (Usually referring to Part A/MAI) |
| The Partnership Planning Council PC | The Miami-Dade HIV/AIDS Partnership - The official Ryan White Program Advisory Board |
| The Recipient The County OMB | The Miami-Dade County Office of Management and Budget. |
| TTRA | Test and Treat/Rapid Access |

Scan the QR Code for additional acronyms and terminology -
Get on Board Training: Understanding the Language of the Partnership



Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.aidsnet.org/the-partnership/, or by scanning the QR code on your agenda.

Welcome to AIDSNET.org!

WELCOME TO THE ONLINE HOME OF THE MIAMI-DADE HIV/AIDS PARTNERSHIP (MIAMI-DADE COUNTY RYAN WHITE PROGRAM PLANNING COUNCIL), THE CLINICAL QUALITY MANAGEMENT (CQM) PROGRAM, RESOURCES FOR PEOPLE WITH HIV AND SERVICE PROVIDERS, AND THE BULLETIN BOARD FOR HIV NEWS AND INFORMATION IN MIAMI-DADE COUNTY – COMMUNITY NEWSLETTER.

SERVING **9,071** people with HIV

- The Miami-Dade HIV/AIDS Partnership
- Resources for People with HIV
- Clinical Quality Management Program
- Ryan White Program Service Provider Resource Hub
- Community Newsletter - HIV News and Resources
- Calendars



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Floor Open to the Public

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

“BSR has a dedicated line for statements to be read into the record. No statements were received.”



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Committee Reports to the Executive Committee
Presented July 17, 2024

This report is being presented for review and ratification by the Executive Committee since these items are time-sensitive and the Miami-Dade HIV/Partnership could not make quorum to hold their July 15, 2024, meeting.

CARE AND TREATMENT COMMITTEE – JULY 11, 2024 *2 MOTIONS*

| <i>Attachment 1</i> | | |
|---|--|---|
| Rapid Reallocation - Part A Sweeps 1.1 | | |
| # | Motion | Details |
| 1 | Motion to accept the FY 2024-25 Ryan White Part A Sweeps #1.1 funding reallocation, as presented. | Care and Treatment Committee and reviewed FY 2024 Ryan White Part A Sweeps/Reallocation# 1.1. Prior expenditures, priorities, projections, and requests were reviewed and adjustments of \$297,653 were made as reflected on the sheet. |
| <i>Attachment 2</i> | | |
| Rapid Reallocation-Minority AIDS Initiative Sweeps 1.1 | | |
| # | Motion | Details |
| 2 | Motion to accept the FY 2024-25 Ryan White Minority AIDS Initiative Sweeps #1.1 funding reallocation, as presented. | Care and Treatment Committee and reviewed FY 2024 Ryan White Part A Sweeps 1.1. Prior expenditures, priorities, projections, and requests were reviewed and adjustments of \$112,707 were made as reflected on the sheet. |

MIAMI-DADE COUNTY - RYAN WHITE PART A
FY 2024-25 (YR 34) FORMULA & SUPPLEMENTAL GRANT FUNDING ALLOCATIONS
SWEEPS 1.1 (SW1.1) - FUNDING REALLOCATION

| YR 34 RANKING ORDER ¹ | SERVICE CATEGORIES | CORE/SUPPORT | YR 34 ALLOCATIONS ² | SW1 CARRYOVER (Previously Allocated) | SW1.1 PROPOSED REDUCTIONS | SW1.1 REQUESTS | SW1.1 FUNDING RECOMMENDATIONS ³ |
|----------------------------------|-------------------------------------|--------------|--------------------------------|--------------------------------------|---------------------------|---------------------|--|
| 1 | MEDICAL CASE MANAGEMENT | CORE | \$ 5,869,052 | | \$ (800,554) | \$ 1,442,531 | \$ 5,676,584 |
| 2 | OUTPATIENT/AMBULATORY HEALTH | CORE | \$ 8,847,707 | | \$ (1,058,488) | \$ 1,404,363 | \$ 8,828,192 |
| 3 | MENTAL HEALTH SERVICE | CORE | \$ 132,385 | | \$ (60,121) | \$ 4,426 | \$ 76,690 |
| 4 | ORAL HEALTH CARE | CORE | \$ 3,088,975 | | \$ (63,207) | \$ 327,089 | \$ 3,352,857 |
| 5 | FOOD BANK | SUPPORT | \$ 529,539 | \$ 795,210 | | \$ 1,238,203 | \$ 972,532 |
| 6 | HEALTH INSURANCE SERVICES | CORE | \$ 595,700 | | \$ (217,246) | | \$ 378,454 |
| 7 | SUBSTANCE ABUSE RESIDENTIAL | SUPPORT | \$ 2,169,744 | | \$ (300,794) | | \$ 1,868,950 |
| 8 | AIDS PHARMACEUTICAL ASSISTANCE | CORE | \$ 88,255 | | \$ (72,576) | | \$ 15,679 |
| 9 | SUBSTANCE ABUSE OUTPATIENT CARE | CORE | \$ 44,128 | | | | \$ 44,128 |
| 12 | EMERGENCY FINANCIAL ASSISTANCE | SUPPORT | \$ 88,253 | | \$ (88,253) | | \$ - |
| 13 | MEDICAL TRANSPORTATION | SUPPORT | \$ 154,449 | | \$ (19,169) | \$ 129,000 | \$ 195,280 |
| 14 | OUTREACH SERVICES | SUPPORT | \$ 264,696 | | \$ (32,637) | | \$ 232,059 |
| 15 | OTHER PROFESSIONAL SERVICES (LEGAL) | SUPPORT | \$ 154,449 | | \$ (66,175) | | \$ 88,274 |
| | SUBTOTAL | | \$ 22,027,332 | \$ 795,210 | \$ (2,779,220) | \$ 4,545,612 | \$ 21,729,679 |
| | CLINICAL QUALITY MANAGEMENT | | \$ 600,000 | | | \$ 2,256 | \$ 602,256 |
| | ADMINISTRATION (10%) ⁴ | | \$ 2,481,075 | | \$ (2,256) | | \$ 2,478,819 |
| | GRAND TOTAL | | \$ 25,108,407 | \$ 795,210 | \$ (2,781,476) | \$ 4,547,868 | \$ 24,810,754 |

Yr. 34 Award \$ 24,810,754
 Currently Allocated \$ 25,108,407
 Difference: \$ (297,653) --See note 2

YR 34 Current Award (Breakdown by Funding Source)
 Formula Funding \$ 16,391,503
 Supplemental Funding \$ 8,419,251 **\$24,810,754**
 MAI Funding \$ 2,600,572
 YR 34 Total Award \$ 27,411,326

Carryover Request (Subject to HRSA's approval)
 Part A Carryover \$ 795,210
 MAI Carryover \$ 1,474,770
 Total Carryover Request: \$ 2,269,980

NOTES:

¹ YR 34 ranking order is based on the Partnership's Needs Assessment allocation for FY 2024 which includes non-funded services. Please see attached for the complete list of prioritized core medical and support services for this jurisdiction.

² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$18,666,202 (85%); SUPPORT Services Total = \$3,361,130. (15%). This current reallocation, SW1.1, will result in an overall \$297,653 reduction since the current allocations exceed the awarded amount.

³ If the SW1.1 recommendations are adopted, the CORE Services Total = \$18,372,584 (85%); SUPPORT Services Total = \$3,357,095 (15%); CLINICAL QUALITY MANAGEMENT (2.4%).

⁴ Administration includes Partnership (Planning Council) and Program Support Costs.

MIAMI-DADE COUNTY RYAN WHITE PART A
FY 2024-25 (YR 34) MINORITY AIDS INITIATIVE (MAI) GRANT FUNDING ALLOCATIONS
SWEEPS 1.1 (SW1.1) - FUNDING REALLOCATION

| YR 34 RANKING ORDER ¹ | SERVICE CATEGORIES | CORE/SUPPORT | YR 34 ALLOCATIONS ² | SW1 CARRYOVER (Previously Allocated) | SW1.1 PROPOSED REDUCTIONS | SW1.1 REQUESTS | SW1.1 FUNDING RECOMMENDATIONS ³ |
|----------------------------------|---------------------------------|--------------|--------------------------------|--------------------------------------|---------------------------|------------------|--|
| 1 | MEDICAL CASE MANAGEMENT | CORE | \$ 903,920 | \$ 712,385 | | \$ 25,000 | \$ 903,920 |
| 2 | OUTPATIENT/AMBULATORY HEALTH | CORE | \$ 1,362,753 | \$ 712,385 | \$ (100,620) | \$ 35,000 | \$ 1,262,133 |
| 3 | MENTAL HEALTH SERVICE | CORE | \$ 18,960 | | | | \$ 18,960 |
| 5 | EMERGENCY FINANCIAL ASSISTANCE | SUPPORT | \$ 12,087 | | \$ (12,087) | | \$ - |
| 6 | SUBSTANCE ABUSE OUTPATIENT CARE | CORE | \$ 8,058 | | | | \$ 8,058 |
| 7 | OUTREACH SERVICES | SUPPORT | \$ 39,816 | | | | \$ 39,816 |
| 13 | MEDICAL TRANSPORTATION | SUPPORT | \$ 7,628 | \$ 50,000 | | \$ 8,300 | \$ 7,628 |
| | SUBTOTAL | | \$ 2,353,222 | \$ 1,474,770 | \$ (112,707) | \$ 68,300 | \$ 2,240,515 |
| | CLINICAL QUALITY MANAGEMENT | | \$ 100,000 | | | | \$ 100,000 |
| | ADMINISTRATION (10%) | | \$ 260,057 | | | | \$ 260,057 |
| | GRAND TOTAL | | \$ 2,713,279 | \$ 1,474,770 | \$ (112,707) | \$ 68,300 | \$ 2,600,572 |

Yr. 34 Award \$ 2,600,572
 Currently Allocated \$ 2,713,279
Difference: \$ (112,707) --See note 2

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² Provisional award letters currently include contract base amounts approved by the Board of County Commissioners through Resolution NO. R-246-20, as a result of RFP RW-DS-0320. CORE Services Total = \$2,293,691 (97%); SUPPORT Services Total = \$59,531 (3%). This current reallocation, SW1.1, will result in an overall \$112,707 reduction since the current allocations exceed the awarded amount.

³ If the SW1.1 recommendations are adopted, the CORE Services Total = \$2,193,071 (98%); SUPPORT Services Total = \$47,444 (2%); CLINICAL QUALITY MANAGEMENT (3.8%).



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July 17, 2024

Mr. Mark Pepler, MAHS
Chief, Southern Services Branch
Division of Metropolitan HIV/AIDS Programs
HIV/AIDS Bureau
Health Resources & Services Administration
5600 Fishers Lane
Rockville, MD 20857

Dear Mr. Pepler:

On behalf of the Miami-Dade HIV/AIDS Partnership (Partnership; Ryan White Program Planning Council), I am pleased to offer this letter endorsing the Partnership's Ryan White Program service categories, priorities, and allocations of Part A and Minority AIDS Initiative (MAI) funds for Fiscal Year (FY) 2024. Service category priorities and allocations for FY 2024 were originally developed during the corresponding priority setting and resource allocation (PSRA) portion of the annual Needs Assessment process and updated based on the final FY 2024 Part A/MAI Notice of Award received by Miami-Dade County (Recipient) on May 23, 2024. All RWHAP HIV core medical and support services were prioritized during the corresponding PSRA process.

On July 17, 2024, based on the final Notice of Award, the Partnership's Executive Committee reviewed and approved the allocation of Part A/MAI funds for FY 2024 as reflected in our local Reallocations/Sweeps #1.1 process, demonstrating members' endorsement of and concurrence with these recommendations. Attached please find a signed copy of the FY 2024 Part A and MAI Planned Allocations Table, as submitted by the Recipient in HRSA's Electronic Handbook, reflecting the priorities and resource allocations by service category that the planning council established for FY 2024.

As an active participant in this process, I confirm and agree the priorities, funded service categories, and allocations are true and correct as noted above and attached in the FY 2024 Part A and MAI Planned Allocations Table.

Sincerely,

Alecia Tramel-McIntyre
Chair, Miami-Dade HIV/AIDS Partnership

Attachment

- c: Jenifer Gray, Public Health Analyst/Project Officer, HRSA
Miami-Dade HIV/AIDS Partnership Members
Daniel T. Wall, Assistant Director, Miami-Dade County OMB-GC
Carla Valle-Schwenk, Program Administrator, Miami-Dade County OMB-GC

c/o Behavioral Science Research Corporation
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July 9, 2024

Honorable Miriam E. Delphin-Rittmon, PD.D.
Assistant Secretary for Mental Health and Substance Use
Substance Abuse and Mental Health Services Administration
U.S. Department of Health and Human Services
5600 Fishers Lane
Rockville, MD 20857

Re: Commitment Letter for Miami-Dade County's "Minority AIDS Initiative: Substance Use Disorder (SUD) Prevention and Treatment Pilot Program".

Dear Secretary Delphin-Rittmon:

On behalf of the Miami-Dade HIV/AIDS Partnership, I am pleased to provide this Commitment Letter for Miami-Dade County's Minority AIDS Initiative: Substance Use Disorder (SUD) Prevention and Treatment Pilot Program (Short Title: MAI PT Pilot), to the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA). The program will increase engagement and care to provide substance use prevention, substance use disorder (SUD) treatment, HIV, and viral hepatitis prevention and treatment services for racial and ethnic medically underserved individuals vulnerable to a SUD and/or mental health condition, HIV, viral hepatitis, and other infectious disease.

Over a five-year project period, 1,000 individuals are projected to receive services including, but not limited to 1) community outreach; 2) screening; 3) HIV, viral hepatitis, and other infectious diseases testing; 4) education and prevention; 5) case management; 6) referrals and linkages to follow-up care; and 7) residential and outpatient SUD treatment.

The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program planning council and the official Miami-Dade County advisory board for HIV/AIDS care, treatment and prevention. The objective of the MAI PT Pilot is to increase engagement in care for people at increased risk for substance use and co-occurring disorders, HIV, viral hepatitis, and other infectious diseases. The Miami-Dade HIV/AIDS Partnership is committed to working with Miami-Dade County as a collaborative partner in support of the MAI PT Pilot.

By providing needed services and support to racial and ethnic minority populations at high risk for HIV and viral hepatitis, this important project will serve to reduce the health and social costs of substance abuse and dependence on the public and increase the health and safety of the target population and the community.

Thank you for your consideration of this endorsement. If you have any questions, please contact Partnership Administrative Staff at 305-445-1076 or mdcpartnership@behavioralscience.com.

Sincerely,

Alecia Tramel-McIntyre
Chair, Miami-Dade HIV/AIDS Partnership

c: Miami-Dade HIV/AIDS Partnership Members



Executive Committee Special Meeting

Wednesday, July 17, 2024

10:00 a.m. – 11:00 a.m.

Behavioral Science Research,
2121 Ponce de Leon Blvd, Ste. 240
Coral Gables, FL 33134

AGENDA

- | | | |
|-------|--|------------------------|
| I. | Call to Order | Alecia Tramel-McIntyre |
| II. | Introductions | All |
| III. | Meeting Housekeeping | Alecia Tramel-McIntyre |
| IV. | Floor Open to the Public | Harold McIntyre |
| V. | Review/Approve Agenda | All |
| VI. | New Business | |
| | ▪ <i>Care and Treatment Item: Rapid Reallocation Sweeps 1.1 Motions</i> | All |
| | ▪ FY 2024 Letter of Concurrence to HRSA | All |
| | ▪ Letter of Support for County's Community Action and Human Services Department SAMHSA grant | All |
| VII. | Announcements and Open Discussions | All |
| VIII. | Next Meeting: August 28, 2024 at Behavioral Science Research | Harold McIntyre |
| IX. | Adjournment | Alecia Tramel-McIntyre |

Please mute or turn off all cellular devices.

For more information about the Executive Committee, please contact Marlen Meizoso,
(305) 445-1076 x107 or marlen@behavioralscience.com.

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 **MIAMI-DADE
HIV/AIDS PARTNERSHIP**

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AUGUST 2024

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

| Monday | Tuesday | Wednesday | Thursday | Friday | |
|--|---|--|---|--|--|
| <p>MEETING LOCATIONS BSR Corp. - Behavioral Science Research Corp., 2121 Ponce de Leon Blvd., Suite 240, Coral Gables, FL 33134 Care Resource - Care Resource Community Health Centers, 3510 Biscayne Blvd., 1st Floor Community Room, Miami, FL 33137 Empower U - Empower U CHC, 7900 NW 27th Avenue, Suite C3A, Miami, FL 33147 MDC Main Library - Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 3313</p> | | | | <p>2</p> | <p>All events on this calendar are open to the public.</p> <p><i>People with HIV are invited to participate!</i></p>  <p>Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials.</p> <p>RSVP to (305) 445-1076, mdcpartnership@behavioralscience.com, or scan the QR Code for Partnership meetings.</p>  <p>Visit www.aidsnet.org for more information.</p> <p>Version 06/03/24 Information on this calendar is subject to change.</p> |
| <p>5</p> | <p>6</p> | <p>7 Partnership New Member Orientation 1:00 PM to 4:00 PM via Microsoft Teams</p> | <p>8 Care & Treatment Committee 10:00 AM to 1:00 PM at Care Resource</p> | <p>9 Strategic Planning Committee 10:00 AM to 12:00 PM at BSR Corp.</p> | |
| <p>12</p> <div data-bbox="100 812 420 919" style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>🚫 RWP 34th Anniversary (August 18)</p> </div> | <p>13</p> | <p>14 Ryan White Program MCM Supervisor Care and Coordination Training via Microsoft Teams 10:00 AM to 4:00 PM</p> | <p>15 Housing Committee 2:00 PM to 4:00 PM at Care Resource</p> | <p>16</p> | |
| <p>19 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library</p> | <p>20 🚫 Southern HIV/AIDS Awareness Day</p> | <p>21 🚫 2024 National Ryan White Conference on HIV Care & Treatment (August 20-23)</p> | | <p>23 Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.</p> | |
| <p>26 Community Coalition Roundtable 5:00 PM to 7:00 PM (Dinner at 4:30 PM) at Empower U</p> | <p>27 🚫 National Faith HIV/AIDS Awareness Day</p> | <p>28 Ryan White Program Medical Case Manager Basic Training 10:00 AM to 4:00 PM via Teams Executive Committee 10:00 AM to 12:00 PM at BSR Corp.</p> | <p>29 Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library</p> | <p>30</p> | |



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