

**Medical Care Subcommittee Meeting  
Behavioral Science Research  
2121 Ponce de Leon Blvd., Ste. 240  
Coral Gables, FL 33134**

**June 28, 2024 Minutes**

*Approved July 26, 2024*

#	Members	Present	Absent	Guests
1	Baez, Ivet	X		Ana M. Nieto
2	Dougherty, James	X		Sanique Olkuch
3	Friedman, Lawrence		X	Carla Valle-Schwenk
4	Goubeaux, Robert		X	
5	Miller, Juliet	X		
6	Romero, Javier		X	
7	Serrano-Irizarry, Yendi	X		
8	Ysea, Cristhian A.	X		<b>Staff</b>
<b>Quorum: 4</b>				Marlen Meizoso

All documents referenced in these minutes were accessible to both members and the general public prior to (and during) the meeting, at <https://aidsnet.org/the-partnership#mcsc1>.

**I. Call to Order**

*James Dougherty*

James Dougherty, Subcommittee Chair, called the meeting to order at 9:36 a.m. He introduced himself, provided an overview of the work for today's meeting, and welcomed everyone.

**II. Introductions**

*All*

Mr. Dougherty requested members, guests, and staff to introduce themselves.

**III. Meeting Housekeeping**

*James Dougherty*

Mr. Dougherty reviewed the meeting housekeeping presentation indicating people first language, meeting protocols, and the location of Subcommittee items online

**IV. Floor Open to the Public**

*Cristhian Ysea*

Cristhian Ysea, Vice Chair, read the following:

*"Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated phone line and email for statements to be read into the record. No statements were received."*

There were no comments, so the floor was closed.

**V. Review/Approve Agenda**

*All*

The Subcommittee reviewed the agenda and adopted it as presented.

**Motion to accept the agenda as presented.**

**Moved: Cristhian Ysea**

**Seconded: Ivet Baez**

**Motion: Passed**

**VI. Review/Approve Minutes of February 23, 2024**

*All*

Members reviewed the minutes of February 23, 2024. On page 2, “2024” should be “2023”. The Subcommittee made a motion to approve the minutes with the correction.

**Motion to accept the minutes of February 23, 2024, with the correction.**

**Moved: Juliet Miller**

**Seconded: Yendi Serrano-Irizarry**

**Motion: Passed**

**VII. Reports**

▪ **Ryan White Program**

*Carla Valle-Schwenk*

Carla Valle-Schwenk reviewed the final FY 23 Ryan White Program expenditures. There were 9,060 unduplicated clients. Carryover of unspent money was requested, and the request has been forwarded to HRSA. FY 24 expenditures and clients as of June 11, 2024, were reviewed. For FY 24 the program has \$24.8 million dollars in Part A funds, and \$2.6 million dollars in MAI funds. As of April, there were 6,561 clients being served. Clients whose Federal Poverty Level (FPL) is above 250% who need to access Food Bank are being assisted with gift certificates by Part B.

▪ **AIDS Drug Assistance Program (ADAP)**

*Marlen Meizoso for Dr. Javier Romero*

Mrs. Meizoso reviewed the March 2024, ADAP report which presented final figures on enrollments, expenditures, prescriptions, premium payments, and program updates. There was a question on low Cabenuva usage, and a request for the most up to date pharmacies in the Magellan network which will be forwarded to Dr. Romero.

▪ **Vacancy Report**

*Marlen Meizoso*

Ms. Meizoso referenced the membership vacancy report indicating several vacancies on the Subcommittee and on the Partnership. The Subcommittee has five vacancies for members with lived experience and three seats for medical professionals. Sonya Write is an applicant for the mental health seat, was not able to attend today’s meeting due to a schedule conflict. She is a mental health counselor at the University of Miami, and also works with the AIDS Education and Training Centers. Some members were familiar with Ms. Wright and suggested voting on her application.

**Motion to recommend Sonya Wright as a member of the Medical Care Subcommittee.**

**Moved: Juliet Miller**

**Seconded: Yendi Serrano-Irizarry**

**Motion: Passed**

If anyone knows of any additional individuals interested in membership, they may contact staff, invite them to attend a meeting, or invite them to attend any Partnership training.

Six applications for the Partnership have been forwarded to the Mayor's office for approval.

### **VIII. Standing Business**

There was no standing business.

### **IX. New Business**

#### **▪ Ophthalmology and Medical Conditions List**

*All*

The Subcommittee reviewed the current Medical Conditions list. There have been issues with some of the language used in the blue box and under the ophthalmology section and whether this is related to screenings or treatment. Staff shared several articles on recommendations for ophthalmological screenings. The Subcommittee recommended:

- Bolding statement "This is not exhaustive list..." in blue box.
- Deleting "and" before ophthalmic screening and adding "etc." in blue box.
- Changing "access" to "receive" and add "treatment" after optometry.
- Rewording statement under bullets as follows: "Referrals to an optometrist or ophthalmologist for treatment must indicate a condition related to complications of HIV exacerbated by HIV, comorbidities related to HIV, or complications of HIV treatment. Referrals for treatment must be generated by an ophthalmological specialist. Any one of these conditions listed below would apply as examples."

The revised language will be brought back to the Subcommittee to ensure clarity and for final approval.

Staff suggested possibly creating a flow chart for screening and treatment and bringing it to the next meeting.

#### **▪ Joint HRSA-CDC Letter on Congenital Syphilis**

*All*

The Subcommittee reviewed the joint HRSA-CDC Letter on Congenital Syphilis. Sexually transmitted disease screenings are already part of the Minimum Primary Care Standards. A link to the letter will be added under the notations section under the STI item.

#### **▪ Review of Calendar of Activities**

*All*

The Subcommittee reviewed the updated calendar of activities. In the month of August, the Ryan White Conference will be taking place and will conflict with the Subcommittee's meeting. Staff asked if the Subcommittee wanted to move up the review of the service descriptions and in what order they wanted to address them. The Subcommittee decided to start with AIDS Pharmaceuticals Assistance, then Mental Health Services, then Substance Abuse Treatment (residential and outpatient), and finally Outpatient Ambulatory Health Services.

As part of the annual Partnership staff support budget process recently approved each committee and subcommittee is being polled in the months of June and July for any requests for support for special projects

above and beyond the annual activities supported by the existing staff support budget. These requests will then be prioritized and forwarded to the Executive Committee for review and possible inclusion in the Partnership's budget/scope. Legislative requirements include comprehensive planning, priority setting and resource allocation, assessing efficiency of administrative mechanism, and needs assessment. The Subcommittee was polled and indicated they would like the reports (Ryan White summary, ADAP, Vacancy, and Motions reports) included in the packet; back-to-back copies are fine). The Subcommittee asked if there were any special focus groups that could be done on HIV and aging. Focus groups help engage individuals with HIV and introduce them to planning. Staff will tally the items and bring them back for final input at the next meeting.

**X. Announcements and Open Discussion**

*All*

Mrs. Meizoso announced the next Get on Board training is scheduled for July 10, 2024, and will focus on the language of the Partnership.

No open discussion items were shared.

**XI. Next Meeting**

*Cristhian Ysea*

The next Subcommittee meeting is scheduled for Friday, July 26, 2024, at 9:30 a.m. at BSR. Members were encouraged to RSVP for the meeting to ensure quorum.

**XII. Adjournment**

*James Dougherty*

Mr. Dougherty thanked everyone for participating in today's meeting and requested a motion to adjourn.

**Motion to adjourn.**

**Moved: Cristhian Ysea**

**Seconded: Juliet Miller**

**Motion: Passed**

The meeting adjourned at 10:45 a.m.