

**Miami-Dade HIV/AIDS Partnership Meeting
Miami-Dade County Main Library
101 West Flagler Street, Auditorium, Miami, FL 33130**

June 17, 2024 Minutes

Approved September 16, 2024

#	Partnership Members	Present	Absent
1	Burks, Laurie Ann	x	
2	Dougherty, James	x	
3	Duberli, Francesco		x
4	Forrest, David	x	
5	Henriquez, Maria	x	
6	Herz, Stephen	x	
7	Hunter, Tabitha	x	
8	Marcelin, Dora	x	
9	Machado, Angela	x	
10	McIntyre, Harold	x	
11	Romero, Javier	x	
12	Sarria, Manuel		x
13	Shmuels, Diego	x	
14	Siclari, Rick		x
15	Tazoe, Roberto		x
16	Tramel-McIntyre, Alecia	x	
17	Wall, Daniel T.	x	
18	Applicant Pending Representative of the Affected Community		
19	Applicant Pending Representative of the Affected Community		
20	Applicant Pending Representative of the Affected Community		
21	Applicant Pending Representative of the Affected Community		
22	Applicant Pending Local Health Department Representative		
23	Applicant Pending Prevention Provider		
24	Vacant Representative of the Affected Community		
25	Vacant Representative of the Affected Community		
26	Vacant Representative of the Affected Community		
27	Vacant Representative of the Affected Community		
28	Vacant Representative of the Affected Community		
29	Vacant Representative of the Affected Community		
30	Vacant Representative of the Affected Community		
31	Vacant Representative of the Affected Community		
32	Vacant Representative of the Affected Community		
33	Vacant Substance Abuse Provider Representative		
34	Vacant Representative Co-infected with Hepatitis B or C		
35	Vacant Other Federal HIV Program Grantee Rep. (SAMHSA)		
36	Vacant Hospital or Health Care Planning Agency Representative		
37	Vacant Federally Recognized Indian Tribe Representative		
38	Vacant Mental Health Provider Representative		
39	Vacant Miami-Dade County Public Schools Representative		
Quorum = 13			

#	Alternate Representatives of the Affected Community	Present	Absent
1	Vacant		
2	Vacant		
3	Vacant		
#	Ex-Officio Members	Present	Absent
1	Vacant MDC Mayor Office		
2	Vacant Board of County Commissioners		
Guests			
	Belledent, Nelly		
	Gonzalez, Nilda		
	Jones, Keddrick		
	Medina, Jesús E.		
	Mester, Brad		
	Poblete, Karen		
	Robinson, Joanna		
	Valle-Schwenk, Carla		
Staff			
	Bontempo, Christina		
	Ladner, Robert		
	Smith, Terrence A., Esq.		

Note: All documents referenced in these minutes were accessible to members and the public prior to (and during) the meeting, at www.aidsnet.org/the-partnership#partnership1.

I. Call to Order

Ms. Tramel-McIntyre called the meeting to order at 10:28 a.m.

II. Introductions

Ms. Tramel-McIntyre called for introductions of members; later in the meeting guests and additional members were asked to introduce themselves.

III. Housekeeping/Meeting Rules

Ms. Tramel McIntyre reviewed the meeting housekeeping, language matters reminders, and notification of the meeting terminology on the back of agendas.

IV. Floor Open to the Public

Harold McIntyre opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda. The New Business item: *Carry Over Funds Request*, will be presented after the minutes review in order to ensure there is quorum for voting. Ms. Tramel-McIntyre called for a motion.

Motion to approve the agenda as adjusted.

Moved: James Dougherty

Seconded: Daniel T. Wall

Motion: Passed

VI. Review/Approve Minutes of March 18, 2024

Members reviewed the minutes of March 18, 2024. There were no corrections or additions. Ms. Tramel-McIntyre called for a motion

Motion to approve the minutes of March 18, 2024, as presented.

Moved: Daniel T. Wall

Seconded: James Dougherty

Motion: Passed

VII. New Business

▪ Carry Over Funds Request

Ms. Tramel-McIntyre asked Mr. Wall to address the Carry Over Funds Request. All members had a copy of the recommendations in their meeting materials. Mr. Wall explained that the Partnership can request unspent Fiscal Year (FY) 2023-24 Part A and Minority AID Initiative (MAI) funds to be allocated in FY 2024-25. He detailed the recommendations and proposed two motions.

Motion to approve the allocation of FY 2024-25 (YR34) Minority AIDS Initiative Carryover Funds in the amounts of \$172,385 to Medical Case Management; \$712,385 to Outpatient/ Ambulatory Health Care; and \$50,000 to Medical Transportation.

Moved: Daniel T. Wall

Seconded: Stephen Herz

Motion: Passed

Motion to approve the allocation of FY 2024-25 (YR 34) Part A Formula and Supplemental Carryover Funds in the amount of \$795,210 to Food Bank.

Moved: Daniel T. Wall

Seconded: James Dougherty

Motion: Passed

Based on those recommendations, the official request will be forwarded to the Health Services and Resources Administration (HRSA) following this meeting.

Mr. Wall announced he does not anticipate any increase in the Part A Formula or Supplemental funding for FY 2024-25, though there might be more leeway in MAI funding.

VIII. Reports

A. Membership

Members were advised the Vacancy Report is included in the meeting materials and that all committees and the Partnership have vacancies.

B. Committee Reports

The following motions were brought to the Partnership for review. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members and included in the materials posted online. Details regarding each committee's motions were included in the report. Several motions were bundled in order to expedite the meeting in case quorum was lost.

▪ **Community Coalition Roundtable**

Harold McIntyre

Motion to approve the Feedback Form for Community Input and Problem-Solving, as presented.

Moved: Harold McIntyre

Seconded: Tabitha Hunter

Motion: Passed

Details: This form will be available as a Survey Monkey survey and paper copies will be available, as needed. Members will monitor responses and report significant findings.

Motion to recommend to the Mayor of Miami-Dade County the appointment of Nilda Gonzalez for the Federally Qualified Health Center Representative seat; Kedrick Jones for a Representatives of the Affected Community seat; Jesus Medina for the Prevention Provider Representative seat; Virginia Muñoz for the Local Health Department Representative seat; Joseph “Joanna” Robinson for a Representatives of the Affected Community seat; and Jason “Mahogany” White for a Representatives of the Affected Community seat, on the Miami-Dade HIV/AIDS Partnership.

Moved: Harold McIntyre

Seconded: Daniel T. Wall

Motion: Passed

Details: (Bundled motions). Every applicant has completed: The online interest form; a personal interview with staff and Community Coalition Chair, Lamar McMullen; a Community Coalition Roundtable member interview; and all required application paperwork.

Note: The meeting briefly lost quorum and attendees shared announcements and further introductions in the interim. The remainder of agenda items were addressed after the meeting regained quorum.

▪ **Housing Committee**

Stephen Herz

Motion to approve the Housing Stakeholder Meeting Invitation letter.

Moved: Stephen Herz

Seconded: Daniel T. Wall

Motion: Passed

Details: *This letter will be sent to housing stakeholders, including local public housing authorities, inviting them to the August Housing meeting to educate them on HIV and to promote collaboration.*

▪ **Care and Treatment Committee**

Dr. Diego Shmuels

Motion to approve the Psychosocial Service Definition and the Housing Service Definition; and to adopt the HRSA PCN#16-02 definition of Non-Medical Case Management, as written, as the service definition for Non-Medical Case Management.

Moved: Dr. Diego Shmuels

Seconded: Daniel T. Wall

Motion: Passed

Details: *(Bundled motions). Members completed work on developing new service definitions for the additional services approved in September 2023 for the next RWP Part A/MAI Grant Cycle.*

Motion to add Medical Transportation to the upcoming RFP bundle of Outpatient Ambulatory Health Services, Medical Case Management, and Mental Health Services.

Details: *At a past meeting, the Committee moved to bundle Outpatient Ambulatory with Medical Case Management and Mental Health Services for the upcoming RFP. Medical Transportation is currently bundled with Medical Case Management, but that linkage was not specifically included in the OAHS/MCM/MHS bundle motion. This was clarified in the motion shown here.*

▪ **Other**

Strategic Planning Committee and Prevention Committee updates were included in the report for reference.

C. Grantee/Recipient Reports

Members received copies of all referenced reports.

▪ **Ryan White Part A/Minority AIDS Initiative (MAI)**

Daniel T. Wall

In addition to the carryover funds request, Mr. Wall reported that the Florida Comprehensive Planning Network is seeking an Area 11a (Miami-Dade County) nominee for the Community HIV/AIDS Advisory Group (CHAG). The ideal candidate will be a male HIV-positive person of color. Staff will gather details for interested persons.

Carla Valle-Schwenk reported current Part A/MAI expenditures and client utilization and noted the reports include reimbursement requests through June 11, 2024, totaling \$2,357,133.59 from Part A, and \$231,609.23 from MAI.

▪ **Ryan White Part B**

Karen Poblete

Karen Poblete reported on March 2024 Part B expenditures and clients served for Medical Case Management, Outpatient Mental Health Services, Emergency Financial Assistance, Non-Medical Case Management, and Referral Services. There is a regular lag in reporting due to the timing of the billing cycle.

There will be a Test and Treat/Rapid Access (TTRA) and Part A meeting on July 29, 2024. An invitation will be forwarded to staff once the details are finalized. The meeting is likely to be held at the Main Library.

▪ **AIDS Drug Assistance Program (ADAP) Miami**

Dr. Javier Romero

Dr. Romero reported on May 2024 ADAP activities. There were 99 new enrollments; 660 re-enrollments; and a total of 7,358 clients served.

Clients and expenditures by benefit level were reported as Direct Dispense: 55% of clients for 22% of expenditures; and Premium Plus: 45% of clients for 78% of expenditures.

Cabenuva[®] clients and expenditures by benefit level were reported as Direct Dispense: 98 clients for 57% of expenditures; and Premium Plus: 73 clients for 43% of expenditures. Cabenuva usage is down through it is not clear why at this time. It may be an artifact of reporting or it may be due to anecdotal findings that clients do not like needles or are too busy to keep appointments for regular shots. Another injectable drug is scheduled for release this month.

▪ **General Revenue at SFAN**

Angela Machado

Angela Machado reported that a total of 1,230 unduplicated clients were served in the month of April 2024 under General Revenue (GR). The program started providing food vouchers and continue to provide transportation. The Salvation Army beds are all full and a waitlist is being maintained.

▪ **Housing Opportunities for Persons with AIDS (HOPWA)**

No report (tabled).

D. Approval of Reports

Ms. Tramel-McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Daniel T. Wall

Seconded: Manny Sarria

Motion: Passed

IX. Standing Business

There was no Standing Business.

X. Announcements and Open Discussion

Ms. Tramel-McIntyre announced that June 27, 2024, is National HIV Testing Day. Many members will be out in the community proving HIV testing.

XI. Next Meeting

Mr. McIntyre announced the next meeting date is Monday, July 19, 2024, at the Miami-Dade County Library. The date on the agenda was a typo and the meeting date was corrected to July 15, 2024. Staff will correct the final Agenda; no further motion to approve the agenda is needed.

Staff will also correct the numbering of the Committee Report.

XII. Adjournment

Ms. Tramel-McIntyre thanked everyone for coming and called for a motion to adjourn.

Motion to adjourn.

Moved: Daniel T. Wall

Seconded: Manny Sarria

Motion: Passed

The meeting adjourned at 11:29 a.m.