

WELCOME

Thank you for joining today's

Community Coalition Roundtable

Please sign in to have your attendance recorded.





Monday, September 30, 2024

5:00 PM - 7:00 PM (Dinner served at 4:30 PM)

Borinquen Medical Centers 3601 Federal Highway Miami FL 33137

AGENDA

I. Call to Order Lamar McMullen Π . Introductions All III. Recognition of Meeting Host IV. Housekeeping Lamar McMullen V. Floor Open to the Public Lamar McMullen VI. Review/Approve Agenda All VII. Review/Approve Minutes of August 26, 2024 All VIII. Reports Lamar McMullen Membership Partnership Report to Committees Staff IX. Standing Business A11 Recruitment Plan Update Annual Activities and Budget Update X. All **New Business** Special Presentation: Legal Services of Greater Maimi: Mary Ann David Low-Income Tax Clinic and Ryan White Part A Services Melissa Villalta End of Year Meeting Schedule XI. Announcements and Open Discussion A11 XII. Roundtable: October 28, 2024 at 4:30 PM Lamar McMullen Latinos Salud, 640 NE 124th Street, North Miami, FL 33161 Lamar McMullen XIII. Adjournment

Special thanks to our meeting host, Borinquen Medical Centers!





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Meeting Housekeeping Community Coalition Roundtable

September 30, 2024 Created by *Behavioral Science Research*

Disclaimer and Code of Conduct

- ☐ Audio of this meeting is being recorded and will become part of the public record.
- ☐ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ☐ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ☐ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- ☐ You must sign in to be counted as present.
- □ Place cell phones on mute or vibrate *If you must take* a call, please excuse yourself from the meeting.
- ☐ Eligible committee members and applicants should see staff for a travel expense offset at the end of the meeting.
- ☐ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.

About the Partnership

- ☐ The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program Planning Council for Miami-Dade County.
- □ Partnership Members are appointed by the Mayor of Miami-Dade County based on recommendations by the Community Coalition.
- ☐ The Community Coalition is one of six Standing Committees of the Partnership.
- □ All Partnership and Standing Committee members are volunteers and commit to abiding by the Partnership's Bylaws, including regular meeting attendance and completion of required training and paperwork.
- ☐ See staff after the meeting for additional details.



Meeting Participation

Everyone has a role to play!

- ☐ All attendees may address the board as time allows and at the discretion of the Chair.
- ☐ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.



Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.

Remember **People First** Language . . . **People** with HIV, **People** with substance use disorders, **People** who are homeless, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.

Please don't say, **INFECTED with HIV** . . . Instead, say **ACQUIRED HIV**, **DIAGNOSED with HIV**, or **CONTRACTED HIV**.

Please **do not** use these terms **Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .**

Meeting Terminology

Meetings can be fast-paced and confusing!

- ☐ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ☐ Please raise your hand at any time if you need more information!

Meeting Guide



Meetings can be fast-paced and confusing!
These terms and acronyms can help you follow along.



Please raise your hand at any time if you need more information!

ADAP	AIDS Drug Assistance Program	
BSR	Behavioral Science Research Corp. (aka, Staff)	
EHE	Ending the HIV Epidemic: A Plan for America	
EMA	Eligible Metropolitan Area (locally, Miami-Da	ide County)
FDOH FDOH-MDC	Florida Department of Health in Miami-Dade	County
FPL	Federal Poverty Level	
HOPWA	Housing Opportunities for People with AIDS	Program
HRSA	The Health Resources and Services Adminis	tration
IP	The Integrated HIV Prevention and Care Plan	
MAI	Minority AIDS Initiative	
NHAS	National HIV/AIDS Strategy	
PE Miami Provide	Provide Enterprise® by Groupware Technologies (RWP client database system)	
RWP RWHAP	Ryan White Program or Ryan White HIV/AIDS Program (Usually referring to Part A/MAI)	
The Partnership Planning Council PC	The Miami-Dade HIV/AIDS Partnership - The official Ryan White Program Advisory Board	
The Recipient The County OMB	The Miami-Dade County Office of Manageme	ent and Budget
TTRA	Test and Treat/Rapid Access	Daniel Angle

Scan the QR Code for additional acronyms and terminology -Get on Board Training: Understanding the Language of the Partnership

Resources

- ☐ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ☐ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- □ Today's presentation and supporting documents are online at www.aidsnet.org/the-partnership/, or by scanning the QR code on your agenda.







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Special thanks to our meeting host, Borinquen Medical Centers!

Floor Open to the Public

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record.

(No statements were received.)





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Community Coalition Roundtable Behavioral Science Research Corporation 2121 Ponce de Leon Boulevard, Suite 240 Coral Gables, FL 33134 August 26, 2024 Minutes

#	Members	Present	Absent
1	Burks, Laurie Ann	X	
2	Ferrer, Luigi	X	
3	Jones, Sandra	X	
4	McIntyre, Harold		X
5	McMullen, Lamar	X	
6	Tramel-McIntyre, Alecia		X

Guests		
Chassi, Kai		Jones, Keddrick
Farshchi, Auva		Robinson, Joanna
Harrison, Sharron		Serrano, Reimundo
Hill, Lileaus		
Jaques-Louis, Stephen		
	Sta	ff
Bontempo, Christina		

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/the-partnership#roundtable1.

I. Call to Order

Quorum: 3

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:00 p.m.

II. Introductions

Mr. McMullen asked for introductions and led attendees through an ice-breaker exercise on their favorite place to travel.

III. Housekeeping

Attendees each read a slide of the *Meeting Housekeeping* PowerPoint, which included general reminders, code of conduct, meeting participation best practices, and resource persons.

IV. Floor Open to the Public

Mr. McMullen opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments relevant to agenda items, so the floor was closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it as presented.

Motion to approve the agenda as presented.

Moved: Luigi Ferrer Seconded: Sandra Jones Motion: Passed

VI. Review the Minutes of June 24, 2024

Members reviewed the minutes of June 24, 2024, and approved them as presented.

Motion to approve the minutes of June 24, 2024, as presented.

Moved: Luigi Ferrer Seconded: Sandra Jones Motion: Passed

VII. Reports

Membership

The membership report was included in meeting materials. Discussion about the composition of the Partnership was slated for discussion later on the agenda.

Staff received an application for membership from Auva Farshchi of Better Way of Miami. Ms. Farshchi introduced herself and stated her interest in membership. Mr. McMullen called for a motion to accept her application.

Motion to recommend Auva Farshchi as a member of the Community Coalition Roundtable of the Miami-Dade HIV/AIDS Partnership.

Moved: Sandra Jones Seconded: Luigi Ferrer Motion: Passed

New Partnership members, Joanna Robinson, Kai Chassi, and Keddrick Jones selected the Community Coalition as their assigned standing committee on the Partnership. Mr. McMullen indicated members could vote on each individually or as a slate of candidates. Members voted on the slate of candidates.

Motion to recommend Joanna Robinson, Kai, Chassi, and Keddrick Jones as members of the Community Coalition Roundtable of the Miami-Dade HIV/AIDS Partnership.

Moved: Luigi Ferrer Seconded: Laurie Ann Burks Motion: Passed

Partnership Report to the Committees

The Partnership has not met since the last Community Coalition Roundtable.

VIII. Standing Business

Telling Our Stories

Attendees shared their stories of what the Ryan White Program means to them, including keeping insurance benefits and being able to share feedback on what is and isn't working in the service system

Recruitment Plan Update

The Recruitment Plan notes were in the meeting materials. Staff advised a formal plan will be reviewed at the next meeting.

Luigi Ferrer noted that Florida Department of Health in Miami-Dade County's Speaker's Bureau role model stories book will be out soon. The book will be printed in English and Spanish; Haitian Creole may be considered for future printings. The book will be ready at the annual World AIDS Day events.

Miami-Dade HIV/AIDS Partnership/Community Coalition Roundtable www.aidsnet.org

August 28, 2024 Minutes Page 2 of 3

Annual Activities and Budget Review

Mr. McMullen advised that the Partnership's Executive Committee vote on next year's budget at their upcoming meeting. For the Fiscal Year beginning March 1, 2025, members may consider hosting an event or events with a total budget of approximately \$1,000. The event details will be discussed in the future. Mr. McMullen suggested asking for \$1,500 as this would allow for more and/or more elaborate events. He called for a motion.

Motion to request funds up to \$1,500 for Fiscal Year 2025-2025 to host a Partnership recruitment and retention event or events.

Moved: Luigi Ferrer Seconded: Sandra Jones Motion: Passed

IX. New Business

Feedback from the Ryan White Conference

Members who attended the conference noted there was a good meeting with HRSA in which it was noted there are many jurisdictions struggling to fill vacancies on their respective Ryan White Planning Council (like the Partnership)

Ordinance Change Update

Staff urged members to request a formal update on the status of the Ordinance changes to the Partnership, since the changes directly impact the required vacancies on the Partnership which members are tasked with filling. Members agreed to ask about an update at the next Partnership meeting and also suggested considering a letter inviting the Mayor to attend meetings.

X. Announcements

Staff made the following announcements:

- ☐ The Executive Committee is meeting on Wednesday at BSR;
- ☐ The Prevention Committee with a focus on youth prevention at its meeting on Thursday at the downtown library; and
- ☐ The BSR offices are closed next Monday for the Labor Day holiday.

XI. Next Roundtable

The next Roundtable is scheduled for September 30 2024, at Jessie Trice Community Health System as indicated on the agenda.

XII. Adjournment

Mr. McMullen adjourned the meeting at 6:29 p.m.





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Membership Report

September 24, 2024

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.

Opportunities for Ryan White Program Clients

6 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

Opportunities for General Membership

5 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

Hospital or Health Care Planning Agency Representative Mental Health Provider Representative Other Federal HIV Program Grantee (Part F)

Applicants Pending:

Housing, Homeless or Social Service Provider Other Federal HIV Program Grantee Representative (SAMHSA)

Are you a Member?

Thank you for your service to people with HIV! Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County? *Note: Some seats for people with HIV are exempt from this requirement.*

Can you volunteer three to five hours per month for Partnership activities?



Get Started Today!
Scan the QR Code or contact
mdcpartnership@behavioralscience.com.



Committees

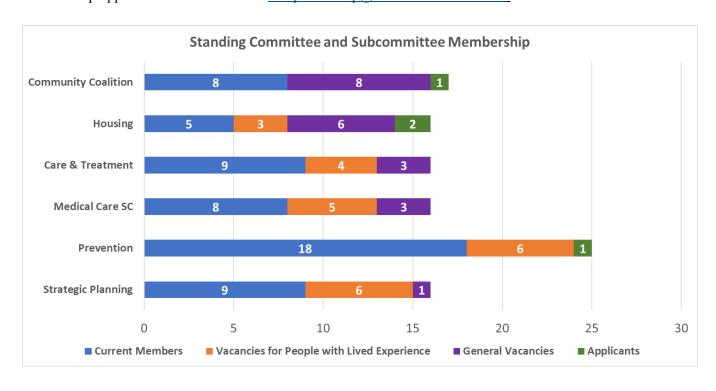
Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!

People with HIV are encouraged to join!

- Work with a dedicated tear better serve per People with A Allocate more than \$27 million in Ryan White Program funds with the Care and Treatment Committee
 - Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the Strategic Planning
 Committee
 - Recruit and train new Partnership members with the Community Coalition
 - Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the Housing Committee
 - A Oversee updates and changes to medical treatment guidelines for the Ryan White Part/ MAI Program with the Medical Care Subcommittee
 - Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the Care and Treatment Committee

- Share a meal and testimonials at Roundtables with the Community Coalition
- A Develop and monitor the official HIV Prevention and Care Integrated Plan with the Strategic Planning Committee & Prevention Committee
- Develop your leadership skills and be a committee leader with the Executive Committee
- Oversee updates and changes to the Ryan
 White Prescription Drug Formulary with the
 Medical Care Subcommittee
- Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the Prevention Committee & Strategic Planning Committee
- R Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit www.aidsnet.org/the-partnership/ for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at mdcpartnerhsip@behavioralscience.com or 305-445-1076 for assistance.







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Committee Reports to the Miami-Dade HIV/AIDS Partnership For the September 16, 2024 Meeting

This report contains 19 motions and an overview of each committee's activities for the meeting date(s) indicated.

This report, including all referenced documents, is posted online at www.aidsnet.org/the-partnership#partnership1. At the meeting, paper copies of the report will be distributed to all members. Referenced documents are immediately following the appropriate motions in member packets. The documents longer than 20 pages is available as a shared reference copy (Strategic Planning Committee motion). Members are encouraged to review materials in advance as time allows.

The following Fiscal Years (FY) are referred in this report:

- FY 2024: March 1, 2024 February 28, 2025
- FY 2025: March 1, 2025 February 28, 2026
- FY 2026: March 1, 2026 February 28, 2027

EXECUTIVE COMMITTEE *3 MOTIONS*

Members held regularly scheduled meetings and an emergency meeting (July 17), conducted scheduled business, and reviewed and approved several time-sensitive items in lieu of Partnership meetings which were cancelled due to lack of quorum.

■ JUNE 26, 2024

- Received Officer Training;
- Reviewed Staff Support Part A Budget and Scope of Work process; and
- Approved Assessment of the Recipient Administrative Mechanism surveys for distribution (Strategic Planning Committee action item)

JULY 17, 2024

- Reviewed FY 2024 Ryan White Part A Sweeps/Reallocation # 1.1 (Care and Treatment Committee action item);
- Reviewed FY 2024 Ryan White Minority AIDS Initiative Sweeps #1.1 (Care and Treatment Committee action item);
- Reviewed FY 2024 Letter of Concurrence to HRSA; and
- Reviewed Letter of Support for County's Community Action and Human Services Department SAMHSA Grant.

AUGUST 28, 2024

- Reviewed Partnership Staff Support Budget Review process;
- Reviewed Staff Support Part A Proposed FY 2025 budget allocations recommendations;
- Reviewed Committee project recommendations; and
- Received edited Partnership Bylaws for review at the next meeting.

	Staff Support Part A FY 2025 Budget and Special Projects		
#	Motion	Details	
1	Motion to accept the proposed Miami- Dade HIV/AIDS Partnership (Planning Council) Staff Support Review Process with the changes discussed (as presented).	In response to the 2024 HRSA site visit findings, the Executive Committee is tasked with review and approval of the Staff Support Part A Budget.	
2	Motion to approve the Staff Support Part A Proposed FY 2025 Budget Allocations as presented.	The process for budget review was agreed upon but modified. As part of the process committees are polled for special projects for the following Fiscal Year.	
3	Motion to prioritize the Community Coalition's Partnership Membership Community Meet-and-Greet Event(s) up to \$1,500.	After reviewing requests for FY 2025, the Medical Care Subcommittee and Care and Treatment Committee project requests were sent back to the committee for reconsideration as FY 2026 projects, and the Community Coalition request was approved for FY 2025.	

CARE AND TREATMENT COMMITTEE *14 MOTIONS*

JULY 11, 2024

- Received updates from Ryan White Program Part A, Ryan White Part B, and AIDS Drug Assistance Program (ADAP);
- Received recommendations for FY 2024 Ryan White Part A Sweeps/Reallocation #1.1 and FY 2024 Ryan White Minority AIDS Initiative Sweeps/Reallocation #1.1 as (approved by the Executive Committee); and
- Received Annual Needs Assessment Reports: Early Identification of Individuals with HIV/AIDS (EIIHA); Trends in HIV+ Diagnosis and Linkage to Care, CY 2022 and 2023; FY 2023 Ryan White Demographics; FY 2023 Ryan White Program HIV Care Continuum; FY 2023 Co-Occurring Conditions; Dashboard Cards; and Other Funding.

AUGUST 8, 2024

- Received regular updates from Ryan White Program Part A, Ryan White Part B, and AIDS Drug Assistance Program (ADAP);
- Received Medical Care Subcommittee Report;
- Received Annual Needs Assessment Reports: FY 2023 Client Satisfaction Survey Summary; Community Input; FDOH Unmet Need; and HRSA PCN #16-02 and Local Service Categories.

	Allowable Conditions Edits		
#	Motion	Details	
4	Motion to approve the changes to the Allowable Conditions List as discussed.	The Committee reviewed and approved the recommendation of the Medical Care Subcommittee who made edits clarifying language under the Ophthalmology section of the Allowable Conditions list as indicated on pages 1 and 5.	
	Allowak	ole Conditions Edits	
#	Motion	Details	
5	Motion to accept the Miami-Dade Ryan White Program Service Standards Excerpts for FY 2025.	The planning council must have minimal service standards for all service categories regardless of whether or not these services are funded. As part of the annual approval process, the Miami-Dade Ryan White Program Service Standards Excerpts for FY 2025 was reviewed and approved, which contains Policy Clarification Notification 16-02 with local restrictions.	

■ SEPTEMBER 12, 2024

- Received regular updates from Ryan White Program Part A, Ryan White Part B, and AIDS Drug Assistance Program (ADAP);
- Received Annual Needs Assessment Reports: Additional FY 2023 Client Satisfaction Survey data; Projections and Estimates for FY 2025;
- Completed the Directives, Priority Setting and Resource Allocation (PSRA) process and services for the next RFP.
- September 2024 version of Needs Assessment book at:

www.aidsnet.org/wp-content/uploads/2024/09/September-2024-Needs-Assessment-Book.pdf

	Directives		
#	Motion	Details	
6	Motion for the Partnership to direct the County to explore options to fully implement the Partnership's FY 2026 Emergency Financial Assistance service definition in FY 2025, subject to availability of funding, with the addition of food vouchers.	The Committee discussed that the Emergency Financial Assistance service category is currently limited to Test and Treat Rapid Access pharmacy assistance, but could potentially be expanded to the additional EFA activities approved by the Partnership for FY 2026 in 2025 on a trial basis through contract amendments with additional services. The Committee directed the County to explore this expansion and to consider food voucher options for a possible expansion.	
7	Motion for the Partnership to direct the County to exercise the final one- year renewal options for existing subrecipient service contracts in FY 2025, in light of significant system changes.	The Committee discussed significant potential systemic changes with FDOH and EHE in FY 2025 and FY 2026 and directed the County exercise the final one-year options on existing contracts without service changes, and issue an RFP for services to begin in FY 2026.	

	Priority Setting – FY 2025 Part A/MAI		
#	Motion	Details	
8	Motion to accept the FY 2025 Ryan White Part A priorities as presented.	The Part A priorities were ranked, reviewed, discussed, and the re-ordered priorities were voted upon.	
9	Motion to accept the FY 2025 Ryan White Minority AIDS Initiative (MAI) priorities as presented.	The Minority AIDS Initiative (MAI) priorities were ranked, reviewed, discussed, and the re-ordered priorities were voted upon.	

	Service Categories – FY 2026 Request for Proposal		
#	Motion	Details	
10	Motion to accept the Ryan White Part A service categories listed for the Request for Proposal.	While the Committee added services at the last needs assessment, these had yet to be formalized as part of the upcoming request for proposal. The Committee adopted the current service categories and three new services under Part A.	
11	Motion to accept the Minority AIDS Initiative service categories listed for the Request for Proposal.	The Committee evaluated the current Minority AIDS Initiative services, and decided not to include the three new services in the MAI services for FY 2026. The Committee removed Substance Abuse Outpatient. Services from MAI, maintaining it under Part A. Because Outpatient Ambulatory Health Services is one of the categories proposed in the bundled service group for FY 2026, the Committee added Local AIDS Pharmaceutical to MAI. The Committee adopted the presented services.	

	Resource Allocations – Minority AIDS Initiative (MAI)		
#	Motion	Details	
12	Motion to accept the FY 2025 Ryan White Minority AIDS Initiative <u>Flat</u> funding budget as presented.	The Committee discussed calculations for future Ryan White service utilization, prior expenditures, award contract needs, unmet needs, and made adjustments in the development of the Flat funding budgets. See Dashboard Cards for data references. Flat Funding means no increase from the current year to the next year. Note: One conflicted member.	
13	Motion to accept the FY 2025 Ryan White Minority AIDS Initiative Ceiling grant funding budget as presented.	Using the Flat funding budget as a base, members built the Ceiling grant budgets, taking into account calculations for future Ryan White service utilization, prior expenditures, and unmet needs. See Dashboard Cards for data references. Ceiling means the highest dollar amount we are allowed to request. Note: One conflicted member.	
14	Motion to accept the Minority AIDS Initiative service categories percentage allocations for the FY 2026 Request for Proposal (RFP).	Based on prior expenditures and estimated needs, the Committee determined the <i>percentage allocations</i> for the FY 2026 Request for Proposal. RFP dollar amounts relative to the percentage allocations will be reported in the future. Note: One conflicted member.	

	Resource Allocations – Ryan White Part A		
#	Motion	Details	
15	Motion to accept the FY 2025 Ryan White Part A <u>Flat</u> funding budget as presented.	The Committee discussed calculations for future Ryan White service utilization, prior expenditures, award contract needs, unmet needs, and made adjustments in the development of the Flat funding budgets. See Dashboard Cards for data references. Flat Funding means no increase from the current year to the next year.	
16	Motion to accept the FY 2025 Ryan White Part A <u>Ceiling</u> grant funding budget as presented.	Using the Flat funding budget as a base, members built the Ceiling grant budgets, taking into account calculations for future Ryan White service utilization, prior expenditures, and unmet needs. See Dashboard Cards for data references. Ceiling means the highest dollar amount we are allowed to request.	
	Motion to accept the Ryan White Part A services categories percentage allocations for the FY 2026 Request for Proposal (RFP).	Based on prior expenditures and estimated needs, the Committee determined the percentage allocations for the FY 2026 Request for Proposal. RFP dollar amounts relative to the percentage allocations will be reported in the future.	

STRATEGIC PLANNING COMMITTEE *1 MOTION*

Members met jointly with the Prevention Committee for Integrated Plan progress review, and held a stand-alone meeting in September. The June meeting was cancelled due to a weather event; and the August meeting was cancelled due to lack of quorum.

JULY 23, 2024 - JOINT INTEGRATED PLAN REVIEW TEAM

Reviewed Integrated Plan activity targets and progress to date in four breakout groups (see Prevention Committee, below): 1) Prevention: Know Your Status; and Women, Infants, and Youth; 2) Prevention: PrEP; Advertising; Condoms; and Syringe Services Program; 3) Care: Linkage to Care; Retention in Care; and Special Populations; and 4) Care: Disparities in Retention in Care and Disparities in Viral Load Suppression Rates Among Priority Populations. Continued revisions to Integrated Plan targets and measurements were recommended.

■ SEPTEMBER 13, 2024

- On-boarded two new members: Nilda Gonzalez from CHI, and Shawneaqua Edwards from Behavioral Science Research Institute;
- Finalized the Assessment of the Recipient Administrative Mechanism Report; and
- Started review of the 2022 Annual Report.

	Assessment of the Recipient Administrative Mechanism		
#	Motion	Details	
18	Motion to accept the Assessment of the Recipient Administrative Mechanism Report with minor editorial updates.	The Committee reviewed and finalized the report. Reference copies are available. The approved report will be sent to all members.	

COMMUNITY COALITION ROUNDTABLE

The July meeting was cancelled due to lack of quorum.

■ June 24, 2024, AT BORINQUEN MEDICAL CENTERS

- Conducted a Recruitment Roundtable where members and guests shared what the Ryan White Program means to them and what the Partnership means to them; and
- Discussed Recruitment strategies pursuant to creation of a formal Recruitment Plan.

■ AUGUST 26, 2024, AT BEHAVIORAL SCIENCE RESEARCH CORP.

- Continued Recruitment Roundtable where members and guests shared what the Ryan White Program means to them and what the Partnership means to them;
- Updated Recruitment Plan (official plan to be finalized in September);
- Reviewed Annual Activities and Budget Review (Motion for Community Meet-and-Greet was adopted during Executive Committee meeting);
- Shared Feedback from the Ryan White Conference; and
- Received update on Partnership Ordinance changes.

Ordinance Update

Special Request

Recruitment efforts have recently yielded positive results, including on-boarding of six new Partnership members. Coalition members would like an update on the status of the Ordinance change approved by the Partnership in August 2023. Specifically, it is important to know if future recruitment efforts should be toward filling seats on a 39-member board or a 30-member board.

HOUSING COMMITTEE

The July meeting was cancelled due to lack of quorum.

■ AUGUST 15, 2024

- Held a Housing Stakeholders Meeting which featured presentations on the Housing Opportunities for Persons with AIDS (HOPWA) Program and Epidemiological Data; and
- Stakeholders discussed: Affordable housing opportunities they offer; currently available housing assistance for low-income individuals; and consideration for housing resources specific to the HIV population.

PREVENTION COMMITTEE

■ June 27, 2024

- Participated in National HIV Testing Day events in lieu of their regularly scheduled meeting.

■ JULY 23, 2024 - JOINT INTEGRATED PLAN REVIEW TEAM

- Integrated Plan activity targets and progress to date were reviewed in four breakout groups formed: 1) Prevention: Know Your Status; and Women, Infants, and Youth; 2) Prevention: PrEP; Advertising; Condoms; and Syringe Services Program; 3) Care: Linkage to Care; Retention in Care; and Special Populations; and 4) Care: Disparities in Retention in Care and Disparities in Viral Load Suppression Rates Among Priority Populations; and
- Continued revisions to Integrated Plan targets and measurements were recommended.

AUGUST 29, 2024

- Received reports from Miami-Dade County HIV Prevention Workgroups: Hispanic Initiative (Iniciativa Hispana); The Miami Collaborative MSM Workgroup; Florida Black HIV/AIDS Coalition Miami Chapter; and Pre-Exposure Prophylaxis Workgroup;
- National HIV Testing Day event feedback was shared;
- Heard presentations on HIV prevention among youth (primarily grade school-aged), including: Healthy Teen Expos; Youth Health Committee activities and call to action; and group discussion on Integrated Plan activities for improving HIV prevention and testing efforts toward youth; and
- Requested Staff to draft a letter to Mayor Daniella Levine Cava addressing the concerns about the limitations on HIV prevention education in schools and the impact of HIV and STI among youth.

APPROVAL OF REPORTS *1 MOTION*

-	Approval of Reports
#	Motion
19	Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.



Partnership Report to Committees and Subcommittee September 16, 2024 Meeting

Supporting documents related to motions in this report are available at www.aidsnet.org/the-partnership1, or from staff at Behavioral Science Research Corporation (BSR).

For more information, please contact mcdpartnership@behavioralscience.com.

Members heard regular reports and approved the below motions.

Executive Committee

- 1. Motion to accept the proposed Miami-Dade HIV/AIDS Partnership (Planning Council) Staff Support Review Process with the changes discussed (as presented).
- 2. Motion to approve the Staff Support Part A Proposed FY 2025 Budget Allocations as presented.
- 3. Motion to prioritize the Community Coalition's Partnership Membership Community Meet-and-Greet Event(s) up to \$1,500.

Care and Treatment Committee

- 4. Motion to approve the changes to the Allowable Conditions List as discussed.
- 5. Motion to accept the Miami-Dade Ryan White Program Service Standards Excerpts for FY 2025.
- 6. Motion for the Partnership to direct the County to explore options to fully implement the Partnership's FY 2026 Emergency Financial Assistance service definition in FY 2025, subject to availability of funding, with the addition of food vouchers.
- 7. Motion for the Partnership to direct the County to exercise the final one-year renewal options for existing subrecipient service contracts in FY 2025, in light of significant system changes.
- 8. Motion to accept the FY 2025 Ryan White Part A priorities as presented.
- 9. Motion to accept the FY 2025 Ryan White Minority AIDS Initiative (MAI) priorities as presented.
- 10. Motion to accept the Ryan White Part A service categories listed for the Request for Proposal.
- 11. Motion to accept the Minority AIDS Initiative service categories listed for the Request for Proposal.
- 12. Motion to accept the FY 2025 Ryan White Minority AIDS Initiative Flat funding budget as presented.
- 13. Motion to accept the FY 2025 Ryan White Minority AIDS Initiative Ceiling grant funding budget as presented.

- 14. Motion to accept the Minority AIDS Initiative service categories percentage allocations for the FY 2026 Request for Proposal (RFP).
- 15. Motion to accept the FY 2025 Ryan White Part A Flat funding budget as presented.
- 16. Motion to accept the FY 2025 Ryan White Part A Ceiling grant funding budget as presented.
- 17. Motion to accept the Ryan White Part A services categories percentage allocations for the FY 2026 Request for Proposal (RFP).

Strategic Planning Committee

18. Motion to accept the Assessment of the Recipient Administrative Mechanism Report with minor editorial updates.

New Business – Letter of Assurance

19. Motion to approve the Letter of Assurance from the Planning Council Chair for Fiscal Year 2025 NOFO





Monday, September 30, 2024

5:00 PM – 7:00 PM (Dinner served at 4:30 PM)

Borinquen Medical Centers 3601 Federal Highway Miami FL 33137

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Special thanks to our meeting host, Borinquen Medical Centers!

MEMORANDUM

Agenda Item No. 4(B)

TO: Honorable Chairman Oliver G. Gilbert, III

and Members, Board of County Commissioners

DATE: September 17, 2024

FROM: Geri Bonzon-Keenan

County Attorney

SUBJECT: Ordinance relating to the Miami-

Dade County HIV/AIDS

Partnership; amending sections 2-1102 and 2-1103 of the Code;

revising membership, organization, and quorum requirements; making technical

and conforming changes

The accompanying ordinance was prepared by the Office of Management and Budget and placed on the agenda at the request of Prime Sponsor Senator René García.

Geri Bonzon-Keenan County Attorney

GBK/gh

Memorandum MIAMI-DADE COUNTY

Date: September 17, 2024

To: Honorable Chairman Oliver G. Gilbert, III

and Members, Board of County Commissioners

From: Daniella Levine Cava

Mayor

Subject: Ordinance Amending Sections 2-1102 and 2-1103 of the Code of Miami-Dade County

Concerning the Miami-Dade HIV/AIDS Partnership

Executive Summary

This item seeks to amend Sections 2-1102 and 2-1103 of the Code of Miami-Dade County regarding the Miami-Dade HIV/AIDS Partnership (Partnership). The Partnership, in its capacity as a Miami-Dade County (County) advisory board, approved recommended changes to the governing ordinance for consideration and approval by the Miami-Dade County Board of County Commissioners (Board).

The proposed changes are intended to improve the efficiency and effectiveness of the Partnership by:

- redefining quorum requirements;
- reducing the total number of Partnership membership seats;
- · removing alternate membership seats;
- redefining two membership seats and seats for ex-officio members;
- · reclassifying two membership seats; and
- bringing Partnership membership categories as defined in the County Ordinance in line with the program's legislative definitions for required membership seats.

Recommendation

It is recommended that the Board approve the attached ordinance amending Sections 2-1102 and 2-1103 of the Code of Miami-Dade County, Florida concerning the Partnership by revising membership requirements and organizational structure.

Scope

The impact of this amended ordinance is countywide, as the Partnership is responsible for priority setting and funding allocation decisions regarding HIV/AIDS services for all of Miami-Dade County.

Delegation of Authority

Upon adoption of the amended ordinance, the County Mayor will be authorized to appoint members to the Partnership in accordance with the amended ordinance.

Fiscal Impact/Funding Source

The proposed changes to the ordinance will not create any fiscal impact on the County. Activities of the Partnership are solely federally funded by the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), through the Ryan White Part A Program grant. No County matching funds are required.

Social Equity Statement

The proposed ordinance prioritizes equity by promoting diverse representation, meaningful participation, accessibility, and inclusivity. Restructuring the seats ensures affected communities, including people with HIV, members of Federally Recognized Indian Tribes, and those co-infected with Hepatitis B or C, are appropriately represented. By aligning membership categories with HRSA guidelines and removing obsolete seats, the Partnership will better reflect our County's HIV/AIDS community. Also, adjustments to quorum requirements and the removal of alternate seats will facilitate meaningful participation and

Honorable Chairman Oliver G. Gilbert, III and Members, Board of County Commissioners Page No. 2

minimize the cancellation of meetings due to a lack of quorum. Renaming membership categories to use people-first language ("people with HIV" instead of "individuals with HIV disease") underscores our commitment to dignify and respect people affected by HIV/AIDS. Lastly, the shift to "ex officio representatives" ensures broader participation from relevant stakeholders without voting rights, enhancing transparency and collaboration. By implementing these changes, Miami-Dade County reaffirms its commitment to serving vulnerable populations with transparency, fairness, and respect.

Track Record/Monitor

The Grants Coordination Division of the Office of Management and Budget will be responsible for ensuring activities of the Partnership are compliant with local, state and federal programmatic, fiscal and administrative requirements. Daniel T. Wall, Office of Management and Budget Assistant Director, is the Program Director for this project.

Background

The Partnership evolved from the Miami-Dade County HIV Health Services Planning Council, which was established in 1994 to meet federal funding requirements under Title I of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act. In 1998, the Board created the Partnership to enable the County to apply for, receive, plan for, assess, and allocate financial assistance under the Title XXVI of the Public Health Service Act, as amended by the Ryan White HIV/AIDS Treatment Modernization Act of 2006 (Ryan White Program), and other HIV/AIDS-related funding as it becomes available; and to advise the Board, the County Mayor, and other governmental entities on HIV/AIDS-related issues. The Ryan White Program consists of multiple parts: Parts A, B, C, D, and F.

The Partnership determines the HIV/AIDS-related needs of the community as identified through local needs assessment activities, establishes service priorities, and allocates funding to the areas of greatest need as defined by the Federal granting agency, HRSA. The Partnership is dedicated to developing and coordinating integrated prevention, care and treatment, and housing services for people with HIV in Miami-Dade County that fulfill the requirements of various state and federal HIV/AIDS grant programs.

Presently, Partnership membership does not meet legislative requirements of the Ryan White Part A Program, which is managed by the County's Office of Management and Budget. Additionally, due to the current total number of membership seats – 39 members appointed by the County Mayor – and quorum rules, it is difficult to obtain quorum for meetings. Without quorum, the Partnership cannot meet and discuss critical business items. Therefore, a restructuring of the Partnership's quorum requirement and membership is necessary, as follows:

- Change the Partnership quorum requirement from "no less than thirteen (13) voting Partnership members" to "no less than one-third of active members plus one (1/3 + 1)."
 - This change is needed to effectively conduct Partnership business and reduce the number of canceled meetings due to lack of quorum.
- Remove the "Ryan White Program Part A local grantee" seat and replace it with "Representative
 of Miami-Dade County who shall not be a Ryan White Program recipient representative, whose
 position is not funded by Part A of the Ryan White HIV/AIDS Program (RWHAP), who does not
 provide in-kind services, and who has no significant involvement in the RWHAP Part A grant."
 - Historically, since the Partnership's inception, the "Miami-Dade County Representative" seat has been filled by Part A recipient staff with no objection from HRSA. However, the filled seat does not meet HRSA's current interpretation of the membership rules in the CARE Act legislation, as stated in their Ryan White HIV/AIDS Program Part A Recipient Letter, dated August 29, 2023. That letter states, "Separation of [Planning]

Council/Planning Body] PC/PB and Recipient Roles: A separation of PC/PB and recipient roles is necessary to avoid conflicts of interest. The legislation prohibits PC public deliberations to be "chaired solely by an employee of the grantee." [Section 2602(b)(7)(A) of Title XXVI of the Public Health Service Act]. A recipient representative, whose position is funded with RWHAP Part A funds, provides in-kind services, or has significant involvement in the RWHAP Part A grant, shall not occupy a seat in the PC/PB, nor have a vote in the deliberations of the PC/PB."

- Reduce the "Representative of Affected Community" membership seats from 15 to 10 members.
 - Members of the affected community must comprise 33 percent of membership. If membership is reduced to 30 members, 10 members of the affected community would constitute at least 33 percent, a more manageable membership total.
- Incorporate the currently separate "Federally Recognized Indian Tribe Representative" and "Representative Co-infected with Hepatitis B or C" membership seats into existing "Representative of Affected Community" membership seats, as noted below.
- Rename the "Represented of Affected Community" membership seat to match HRSA language, "Member representatives of the affected communities, including people with HIV, or members of a Federally Recognized Indian Tribe as represented in the population, or individuals co-infected with hepatitis B or C, and historically underserved groups and subpopulations."
- Remove the current "Federally Recognized Indian Tribe Representative" membership seat.
 - This is not an HRSA-required seat by itself. It is within the collective designation of, "affected communities, including members of a Federally Recognized Indian Tribe...", as noted above.
 - This seat has been vacant for much of the life of the Partnership.
 - Grouping the designation with "Members of the Affected Community..." leaves the
 opportunity open for participation while relieving the burden of filling a highly specified
 vacant seat.
- Remove the current "Representative co-infected with Hepatitis B or C" membership seat.
 - This is not an HRSA-required seat by itself. It is within the collective designation of, "affected communities, including ... individuals co-infected with Hepatitis B or C...", as noted above.
 - o This seat has been vacant for much of the life of the Partnership.
 - Grouping the designation with "Members of the Affected Community..." leaves the opportunity open for participation while relieving the burden of filling a highly specified vacant seat.
- Remove the current "Miami-Dade County Public Schools Representative" membership seat.
 - o This is not an HRSA-required seat.
 - o The seat has been vacant for much of the life of the Partnership.
 - This designation would move to ex officio status leaving the opportunity open for participation from the local school board, while relieving the burden of filling a highly specified vacant seat.

Honorable Chairman Oliver G. Gilbert, III and Members, Board of County Commissioners Page No. 4

- Remove the current "State of Florida General Revenue Grantee Representative" membership seat.
 - This is not an HRSA-required seat. Reports regarding HIV-related General Revenue funding, expenditures, and service utilization would still be included in regular Partnership business.
- Remove the three "Alternates Representatives of the Affected Community" seats.
 - These are not HRSA-required seats.
 - These seats have been vacant for more than five years in addition to the full voting member vacancies in the same category.
 - These seats are obsolete. Back in the early years of the Partnership, there was a need for alternate affected community members, primarily due to health concerns. The removal of these seats reflects the reality of the HIV epidemic today, in which people with HIV who are in care and receiving treatment are living longer and healthier lives.
 - Persons who occupy these seats have no voting power; and if they sit on the Partnership
 for two terms without ever voting, they would then be ineligible to serve as a voting
 member until after a two-year waiting period ends.
- Change the designation of the two "ex officio members" seats to "ex officio representatives"; add
 Miami-Dade County Public Schools Representative; and retain representative seats from the
 Office of the Mayor of Miami-Dade County and Miami-Dade County Board of County
 Commissioners, for a total of three "ex officio representative" seats.
 - These are not HRSA-required categories.
 - These are non-voting seats.
 - o These seats have been vacant for much of the life of the Partnership.
 - Moving the designation from "ex officio member" to "ex officio representative" status leaves the opportunity for participation while relieving the burden of filling highly specified vacancies.
- Change all instances of "individuals with HIV disease" to "people (or person) with HIV" following HRSA's preferred people first language.
- The remaining membership categories require no change.

Carladenise Edwards

Chief Administrative Officer



MEMORANDUM

(Revised)

TO:	Honorable Chairman Oliver G. Gilbert, III and Members, Board of County Commissioners	DATE:	September 17, 2024					
FROM:	Bonzon-Keenan County Attorney	SUBJECT	T: Agenda Item No. 4(B)					
Pl	ease note any items checked.							
"3-Day Rule" for committees applicable if raised								
	6 weeks required between first reading and public hearing							
	4 weeks notification to municipal officials required prior to public hearing							
	Decreases revenues or increases expenditures without balancing budget							
	Budget required							
	Statement of fiscal impact required							
	Statement of social equity required							
	Ordinance creating a new board requires de report for public hearing	etailed Coun	ty Mayor's					
	No committee review							
	Applicable legislation requires more than a present, 2/3 membership, 3/5's majority plus one, CDMP 7 vote requirement per, CDMP 9 vote requirement per 2-116.1	, unanimo rement per 2 · 2-116.1(3)	ous, 2-116.1(3)(h) or (h) or (4)(c)					

Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required





Monday, September 30, 2024

5:00 PM - 7:00 PM (Dinner served at 4:30 PM)

Borinquen Medical Centers 3601 Federal Highway Miami FL 33137

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Special thanks to our meeting host, Borinquen Medical Centers!

For more information about the Community Coalition, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.





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GET ON BOARD

Member Enrichment Training

Station 18: Integrated Planning

WEDNESDAY, OCTOBER 2, 2024

12:00 p.m. - 1:00 p.m via Zoom

Topics

- What is the Integrated Plan?
- How was the plan developed?
- Why is the Integrated Plan important to you?

Register at

bit.ly/Oct022024GOB_IP









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OCTOBER 2024

RYAN WHITE PART A/MAI PROGRAM AND MIAMI-DADE HIV/AIDS PARTNERSHIP CALENDAR

Monday	Tuesday	Wednesday	Thursday	Friday	All events on this calendar
MEETING LOCATIONS BSR Corp Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134 Care Resource - Care Resource Community Health Centers, 3510 Biscayne Blvd., 1st Floor Community Room, Miami, FL 33137 Latinos Salud - Latinos Salud, 640 NE 124th Street, North Miami, FL 33161 MDC Main Library - Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130		2 Get on Board! Planning Council Enrichment Training 12:00 PM to 1:00 PM via Microsoft Teams	3	4	are open to the public. People with HIV are invited to participate!
7 14 Columbus Day/ Indigenous Peoples' Day	8 15 National Latinx AIDS Awareness Day	16	10 Care and Treatment Committee 10:00 AM to 12:00 PM at Care Resource 17 Housing Committee 2:00 PM to 4:00 PM at	11 Strategic Planning Committee 10:00 AM to 12:00 PM at BSR Corp. 18	Your RSVP lets us know if we have the necessary participants to hold the activity and ensures we have enough materials. RSVP to (305) 445-1076, mdcpartnership@ behavioralscience.com, or
21 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	22	23	Care Resource 24 Prevention Committee 10:00 AM to 12:00 PM at MDC Main Library	25 Medical Care Subcommittee 9:30 AM to 11:30 AM at BSR Corp.	scan the QR Code for Partnership meetings.
28 Community Coalition Roundtable 5:00 PM to 7:00 PM (Dinner at 4:30 PM) at Latinos Salud	29	30 Executive Committee 10:00 AM to 12:00 PM at BSR Corp.	31		Visit <u>www.aidsnet.org</u> for more information. Version 09/09/24 <i>Information on this calendar is subject to change.</i>











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