

**Community Coalition Roundtable
Behavioral Science Research Corporation
2121 Ponce de Leon Boulevard, Suite 240
Coral Gables, FL 33134
August 26, 2024 Minutes**

Approved September 30, 2024

| # | Members | Present | Absent |
|------------------|-------------------------|---------|--------|
| 1 | Burks, Laurie Ann | x | |
| 2 | Ferrer, Luigi | x | |
| 3 | Jones, Sandra | x | |
| 4 | McIntyre, Harold | | x |
| 5 | McMullen, Lamar | x | |
| 6 | Tramel-McIntyre, Alecia | | x |
| Quorum: 3 | | | |

| Guests | |
|-----------------------|-------------------|
| Chassi, Kai | Jones, Keddrick |
| Farshchi, Auva | Robinson, Joanna |
| Harrison, Sharron | Serrano, Reimundo |
| Hill, Lileaus | |
| Jaques-Louis, Stephen | |
| | |
| Staff | |
| Bontempo, Christina | |

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/the-partnership#roundtable1.

I. Call to Order

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:00 p.m.

II. Introductions

Mr. McMullen asked for introductions and led attendees through an ice-breaker exercise on their favorite place to travel.

III. Housekeeping

Attendees each read a slide of the *Meeting Housekeeping* PowerPoint, which included general reminders, code of conduct, meeting participation best practices, and resource persons.

IV. Floor Open to the Public

Mr. McMullen opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments relevant to agenda items, so the floor was closed.

V. Review/Approve Agenda

Members reviewed the agenda and approved it as presented.

Motion to approve the agenda as presented.

Moved: Luigi Ferrer

Seconded: Sandra Jones

Motion: Passed

VI. Review the Minutes of June 24, 2024

Members reviewed the minutes of June 24, 2024, and approved them as presented.

Motion to approve the minutes of June 24, 2024, as presented.

Moved: Luigi Ferrer

Seconded: Sandra Jones

Motion: Passed

VII. Reports

▪ Membership

The membership report was included in meeting materials. Discussion about the composition of the Partnership was slated for discussion later on the agenda.

Staff received an application for membership from Auva Farshchi of Better Way of Miami. Ms. Farshchi introduced herself and stated her interest in membership. Mr. McMullen called for a motion to accept her application.

Motion to recommend Auva Farshchi as a member of the Community Coalition Roundtable of the Miami-Dade HIV/AIDS Partnership.

Moved: Sandra Jones

Seconded: Luigi Ferrer

Motion: Passed

New Partnership members, Joanna Robinson, Kai Chassi, and Keddrick Jones selected the Community Coalition as their assigned standing committee on the Partnership. Mr. McMullen indicated members could vote on each individually or as a slate of candidates. Members voted on the slate of candidates.

Motion to recommend Joanna Robinson, Kai, Chassi, and Keddrick Jones as members of the Community Coalition Roundtable of the Miami-Dade HIV/AIDS Partnership.

Moved: Luigi Ferrer

Seconded: Laurie Ann Burks

Motion: Passed

▪ Partnership Report to the Committees

The Partnership has not met since the last Community Coalition Roundtable.

VIII. Standing Business

▪ Telling Our Stories

Attendees shared their stories of what the Ryan White Program means to them, including keeping insurance benefits and being able to share feedback on what is and isn't working in the service system

▪ Recruitment Plan Update

The Recruitment Plan notes were in the meeting materials. Staff advised a formal plan will be reviewed at the next meeting.

Luigi Ferrer noted that Florida Department of Health in Miami-Dade County's Speaker's Bureau role model stories book will be out soon. The book will be printed in English and Spanish; Haitian Creole may be considered for future printings. The book will be ready at the annual World AIDS Day events.

▪ **Annual Activities and Budget Review**

Mr. McMullen advised that the Partnership’s Executive Committee vote on next year’s budget at their upcoming meeting. For the Fiscal Year beginning March 1, 2025, members may consider hosting an event or events with a total budget of approximately \$1,000. The event details will be discussed in the future. Mr. McMullen suggested asking for \$1,500 as this would allow for more and/or more elaborate events. He called for a motion.

Motion to request funds up to \$1,500 for Fiscal Year 2025-2025 to host a Partnership recruitment and retention event or events.

Moved: Luigi Ferrer

Seconded: Sandra Jones

Motion: Passed

IX. New Business

▪ **Feedback from the Ryan White Conference**

Members who attended the conference noted there was a good meeting with HRSA in which it was noted there are many jurisdictions struggling to fill vacancies on their respective Ryan White Planning Council (like the Partnership)

▪ **Ordinance Change Update**

Staff urged members to request a formal update on the status of the Ordinance changes to the Partnership, since the changes directly impact the required vacancies on the Partnership which members are tasked with filling. Members agreed to ask about an update at the next Partnership meeting and also suggested considering a letter inviting the Mayor to attend meetings.

X. Announcements

Staff made the following announcements:

- The Executive Committee is meeting on Wednesday at BSR;
- The Prevention Committee with a focus on youth prevention at its meeting on Thursday at the downtown library; and
- The BSR offices are closed next Monday for the Labor Day holiday.

XI. Next Roundtable

The next Roundtable is scheduled for September 30 2024, at Jessie Trice Community Health System as indicated on the agenda.

XII. Adjournment

Mr. McMullen adjourned the meeting at 6:29 p.m.