

Memo

To: Prevention Committee Members

From: Christina Bontempo

Date: October 24, 2024

Re: 2025 Officer Nominations and Elections

Annual nominations for the Prevention Committee Vice Chair (Officer) are scheduled for the October 24, 2024, Prevention Committee meeting. Elections will be held at the February 27, 2025, meeting.

Serving as an Officer provides you a great opportunity to enhance your leadership skills, add a new title to your resume, and become a more involved planning council member!

Committee Officers develop agendas with support staff, lead committee meetings, and serve as members of the Executive Committee. Staff provides comprehensive training for all Officers.

For your reference, I am providing the qualifications for Officers as they relate to this Committee, from the Miami-Dade HIV/AIDS Partnership Bylaws (Addendum C):

- a. To the extent possible, the officers shall represent the diversity of the HIV/AIDS epidemic in Miami-Dade County, e.g., gender, ethnicity, sexual orientation.
- b. The FDOH-MDC shall appoint a department employee, or a designated representative, as Chair of the committee. The term and tenure of this appointment shall be determined by the FDOH-MDC. [Note: There is no change in this appointment.]
- c. The Vice-Chair shall be elected by PC members. The Vice-Chair shall be elected to serve a one (1) year term. The Vice-Chair may serve up to two (2) consecutive terms. The Vice-Chair must stand down for one (1) year before being eligible for another term as Vice-Chair. The election of the Vice-Chair shall coincide with the election of the Chair and Vice-Chair of the Partnership's standing committees as outlined in the Partnership Bylaws, which shall take place no later than January of each year.
- d. The committee shall, through a nomination process, elect a Vice-Chair annually or as set forth in Section B.1.C. Committee members shall make nominations.

You are encouraged to add your name as a nominee in advance of the meeting; nominations will also be taken from the floor at the February 27, 2025, meeting. Current Officers who have served less than two years are eligible and encouraged to add their name to the ballot. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at cbontempo@behavioralscience.com.