

II. Introductions

Ms. Tramel-McIntyre called for introductions of members and guests.

III. Housekeeping/Meeting Rules

Ms. Tramel-McIntyre reviewed the meeting housekeeping, language matters reminders, and notification of the meeting terminology on the back of agendas.

IV. Floor Open to the Public

Harold McIntyre, the Vice-Chair, opened the floor to the public with the following statement:

“Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.”

There were no comments; the floor was then closed.

V. Review/Approve Agenda

Members reviewed the agenda and no changes were made. Ms. Tramel-McIntyre called for a motion.

Motion to approve the agenda as presented.

Moved: Daniel T. Wall

Seconded: Manny Sarria

Motion: Passed

VI. Review/Approve Minutes of June 17, 2024

Members reviewed the minutes of June 17, 2024. There were no corrections or additions. Ms. Tramel-McIntyre called for a motion.

Motion to approve the minutes of June 17, 2024, as presented.

Moved: Daniel T. Wall

Seconded: Dr. Diego Shmuels

Motion: Passed

VII. Reports

A. Committee Reports

The following motions were brought to the Partnership for review. Additional committee activities were detailed in the *Committee Reports to the Miami-Dade HIV/AIDS Partnership*, distributed to members and included in the materials posted online. Details regarding each committee’s motions were included in the report and are noted below prior to each motion.

▪ Care and Treatment Committee

The Committee reviewed and approved the recommendations made by the Medical Care Subcommittee to clarify language under the Ophthalmology section of the Allowable Conditions list.

Motion to approve the changes to the Allowable Conditions list as discussed.

Moved: James Dougherty

Seconded: Dr. Diego Shmuels

Motion: Passed

The planning council must have minimal service standards for all service categories regardless of whether or not these services are funded. As part of the annual approval process, the Miami-Dade Ryan White Program Service Standards Excerpts for FY 2025 were reviewed and approved; the document contains Policy Clarification Notification 16-02 with local restrictions.

Motion to accept the Miami-Dade Ryan White Program Service Standards Excerpts for FY 2025.
Moved: Dr. Diego Shmuels Seconded: Maria Henriquez Motion: Passed

The Committee discussed that the Emergency Financial Assistance service category is currently limited to Test and Treat Rapid Access pharmacy assistance, but could potentially be expanded to the additional EFA activities approved by the Partnership for FY 2026 in 2025 on a trial basis through contract amendments with additional services. The Committee directed the County to explore this expansion and to consider food voucher options for a possible expansion.

Motion for the Partnership to direct the County to explore options to fully implement the Partnership’s FY 2026 Emergency Financial Assistance service definition in FY 2025, subject to availability of funding, with the addition of food vouchers.

Moved: Manny Sarria Seconded: James Dougherty Motion: Passed

The Committee discussed significant potential systemic changes with FDOH and EHE in FY 2025 and FY 2026, and directed the County to exercise the final one-year options on existing contracts without service changes, and to issue an RFP for services to begin in FY 2026.

Motion for the Partnership to direct the County to exercise the final one-year renewal options for existing subrecipient service contracts in FY 2025, in light of significant system changes.

Moved: Maria Henriquez Seconded: Manny Sarria Motion: Passed

The Part A priorities were ranked, reviewed, discussed, and the re-ordered priorities were voted upon.

Motion to accept the FY 2025 Ryan White Part A priorities as presented.

Moved: Maria Henriquez Seconded: James Dougherty Motion: Passed

The Minority AIDS Initiative (MAI) priorities were ranked, reviewed, discussed, and the re-ordered priorities were voted upon.

Motion to accept the FY 2025 Ryan White Minority AIDS Initiative (MAI) priorities as presented.

Moved: Manny Sarria Seconded: Maria Henriquez Motion: Passed

While the Committee added services at the last needs assessment, these had yet to be formalized as part of the upcoming request for proposal. The Committee adopted the current service categories and three new services under Part A.

Motion to accept the Ryan White Part A service categories listed for the Request for Proposal.

Moved: Dr. Diego Shmuels Seconded: Maria Henriquez Motion: Passed

The Committee evaluated the current Minority AIDS Initiative services, and decided not to include the three new services in the MAI services for FY 2026. The Committee removed Substance Abuse Outpatient. Services from MAI, maintaining it under Part A. Because Outpatient Ambulatory Health Services is one of the categories proposed in the bundled service group for FY 2026, the Committee added Local AIDS Pharmaceutical Assistance to MAI. The Committee adopted the presented services.

Motion to accept the Minority AIDS Initiative service categories listed for the Request for Proposal.

Moved: Dr. Diego Shmuels

Seconded: Manny Sarria

Motion: Passed

Prior to the following three motions, Dr. Shmuels indicated his conflict as representative of Borinquen Medical Centers who is the sole provider of Ryan White Program Minority AIDS Initiative (MAI) funding for FY 2024-25 in mental health, outpatient substance abuse, and outreach. Dr. Shmuels excused himself and completed Form 8-B to be attached as an addendum to these minutes.

The Committee discussed calculations for future Ryan White service utilization, prior expenditures, award contract needs, unmet needs, and made adjustments in the development of the Flat funding budgets. See Dashboard Cards for data references.

Motion to accept the FY 2025 Ryan White Minority AIDS Initiative Flat funding budget as presented.

Moved: Manny Sarria

Seconded: Daniel T. Wall

Motion: Passed

Using the Flat funding budget as a base, members built the Ceiling grant budgets, taking into account calculations for future Ryan White service utilization, prior expenditures, and unmet needs. See Dashboard Cards for data references.

Motion to accept the FY 2025 Ryan White Minority AIDS Initiative Ceiling grant funding budget as presented.

Moved: James Dougherty

Seconded: Harold McIntyre

Motion: Passed

Based on prior expenditures and estimated needs, the Committee determined the percentage allocations for the FY 2026 Request for Proposal.

Motion to accept the Minority AIDS Initiative service categories percentage allocations for the FY 2026 Request for Proposal (RFP).

Moved: Maria Henriquez

Seconded: Javier Romero

Motion: Passed

Following the MAI motions, Dr. Shmuels returned to the meeting.

The Committee discussed calculations for future Ryan White Part A service utilization, prior expenditures, award contract needs, unmet needs, and made adjustments in the development of the Flat funding budgets. See Dashboard Cards for data references.

Motion to accept the FY 2025 Ryan White Part A Flat funding budget as presented.

Moved: Manny Sarria

Seconded: Dr. Diego Shmuels

Motion: Passed

Using the Flat funding budget as a base, members built the Ceiling grant budgets, taking into account calculations for future Ryan White service utilization, prior expenditures, and unmet needs. See Dashboard Cards for data references.

Motion to accept the FY 2025 Ryan White Part A Ceiling grant funding budget as presented.

Moved: Maria Henriquez

Seconded: Manny Sarria

Motion: Passed

Based on prior expenditures, estimated needs, and consideration of the 75% core service funding requirement, the Committee determined the percentage allocations for the FY 2026 Request for Proposals.

Motion to accept the Ryan White Part A services categories percentage allocations for the FY 2026 Request for Proposals (RFP).

Moved: Dr. Diego Shmuels

Seconded: Maria Henriquez

Motion: Passed

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▪ **Executive Committee**

Ms. Tramel-McIntyre passed the gavel to Mr. McIntyre and designated him as Chair so that she could present the Executive Committee Report and related motions.

In response to the 2024 Health Services and Resources Administration (HRSA) site visit findings, the Executive Committee is tasked with review and approval of the Staff Support Part A Budget.

Motion to accept the proposed Miami-Dade HIV/AIDS Partnership (Planning Council) Staff Support Budget Review Process with the changes discussed (as presented).

Moved: Alecia Tramel-McIntyre

Seconded: Daniel T. Wall

Motion: Passed

The process for budget review was agreed upon but modified. As part of the process committees are polled for special projects for the following Fiscal Year.

Motion to approve the Staff Support Part A Proposed FY 2025 Budget Allocations as presented.

Moved: Alecia Tramel-McIntyre

Seconded: Manny Sarria

Motion: Passed

After reviewing requests for FY 2025, the Medical Care Subcommittee and Care and Treatment Committee project requests were sent back to the committee for reconsideration as FY 2026 projects, and the Community Coalition request was approved for FY 2025.

Motion to prioritize the Community Coalition's Partnership Membership Community Meet-and-Greet Event(s) up to \$1,500.

Moved: Alecia Tramel-McIntyre

Seconded: Keddrick Jones

Motion: Passed

Following the Executive Committee report, Mr. McIntyre returned the gavel to Ms. Tramel-McIntyre to chair the remainder of the meeting.

▪ **Strategic Planning Committee**

The Committee reviewed and finalized the Assessment of the Recipient Administrative Mechanism Report. Reference copies were available at the meeting. The approved report will be sent to all members.

Motion to accept the Assessment of the Recipient Administrative Mechanism Report with minor editorial updates.

Moved: Nilda Gonzalez

Seconded: Manny Sarria

Motion: Passed

▪ **Other**

Community Coalition Roundtable, Housing Committee, and Prevention Committee updates were included in the report for reference.

Following the completion of committee reports, members Manny Sarria and James Dougherty left the meeting. Quorum of at least 13 members was confirmed.

B. Membership (Part 1)

Staff announced the Vacancy Report was available online.

Assistant County Attorney Terrence A. Smith announced the Miami-Dade County Ordinance revisions for the Partnership, which would reduce the number of member seats from 39 to 30, will be on the Board of County Commissioners' agenda on September 17, 2024, for the first reading, including public comment. ACA Smith detailed the timeline of meetings and opportunities for public input relevant to the Ordinance.

C. Grantee/Recipient Reports

Members received copies of all referenced reports.

▪ Ryan White Part A/Minority AIDS Initiative (MAI)

Daniel T. Wall reported the expenditures are as displayed on the meeting screen and included in meeting materials. In the interest of time, Mr. Wall asked members to see staff after the meeting with questions and advised that staff could hold a training on the details of the report for anyone interested.

The Ryan White Program grant application is due to HRSA on October 1, 2024; and the Ending the HIV Epidemic grant application is due October 22, 2024.

Note: Reading Grantee Reports is a standing element of Get on Board! training.

▪ Ryan White Part B

Karen Poblete was not present. Ms. Tramel-McIntyre called for a motion to defer the report until the next meeting.

Motion to defer the Ryan White Part B report until the next meeting.

Moved: Daniel T. Wall

Seconded: Dr. Diego Shmuels

Motion: Passed

▪ AIDS Drug Assistance Program (ADAP) Miami

Dr. Javier Romero reported on August 2024 ADAP activities. The program is going into the busiest time of year for enrollments. There are currently 7,495 open and active clients enrolled in ADAP. Dr. Romero reviewed the Program Updates noted on the ADAP report.

▪ General Revenue at SFAN

Ms. Tramel-McIntyre announced the General Revue report was in meeting packets and that staff will bring any questions about the report to Angela Machado.

▪ Housing Opportunities for Persons with AIDS (HOPWA)

No report.

D. Membership (Part 2)

Ms. Tramel-McIntyre welcomed the new Partnership members and announced committee assignments:

- Keddrick Jones, Joanna Robinson, and Kai Chassi have joined the Community Coalition Roundtable;

- Virginia Muñoz is Chair of the Prevention Committee;
- Nilda Gonzalez has joined the Strategic Planning Committee; and
- Jesus Medina has joined the Prevention Committee.

New members were applauded and welcomed.

E. Approval of Reports

Ms. Tramel-McIntyre called for a motion to approve all reports.

Motion to accept the Membership, Grantee/Recipient, and Committee Reports as presented.

Moved: Daniel T. Wall

Seconded: Dr. Diego Shmuels

Motion: Passed

VIII. Standing Business (none)

IX. New Business

- **Presentation: The Women’s Engagement Initiative at IDEA Miami SSP: IDEA Exchange and UM Pathways to Wellness Clinic**

Dr. David Forrest presented information on the Women’s Engagement Initiative at the IDEA Exchange, including a brief overview of the Infectious Disease Elimination Act (IDEA) Exchange Program enrollments, service sites and services, and specific data on the initiative. Dr. Forrest presented the numbers of encounters and HIV test results for women who inject drugs (WWID) through anonymous engagement; and explained confidential linkage to care data. He explained the outcomes from clinical visits, including diagnoses of syphilis, gonorrhea, chlamydia, and HIV; and the instances of pregnancy. All the women (n=19) testing positive for HIV were linked to HIV care at the IDEA Wellness Clinic and are currently in treatment. Reproductive health counseling began in March 2023. The data on the initiative was included in the presentation handouts.

- **Stop The Silence**

Gena Grant announced the Stop the Silence program, to empower women to be confident in public speaking toward their HIV advocacy. Stop the Silence members each gave a brief introduction. This is the second year of the program. Anyone interested in partnering with Stop the Silence should speak to Ms. Grant or Ms. Tramel-McIntyre.

- **Letter of Assurance for the Ryan White HIV/AIDS Program Part A HIV Emergency Relief Grant Program – Funding Opportunity Number: HRSA-25-054**

Members had a copy of the letter in their packets. The letter is a required attachment for the grant application due at the end of the month. Members were asked to review and approve signature by the chair. Ms. Tramel-McIntyre called for a motion.

Motion to authorize the Chair to sign the Letter of Assurance for the Ryan White Program Fiscal Year 2025 Notice if Funding Opportunity.

Moved: Dr. Diego Shmuels

Seconded: Harold McIntyre

Motion: Passed

X. Announcements and Open Discussion

Staff announced the next Community Coalition Roundtable has been moved to Borinquen Medical Center; details are on www.aidsnet.org.

XI. Next Meeting

Mr. McIntyre announced the next meeting date is Monday, October 21, 2024, at the Miami-Dade County Library.

XII. Adjournment

Ms. Tramel-McIntyre thanked everyone for coming and adjourned the meeting at 11:44 a.m.