



MIAMI-DADE

HIV/AIDS PARTNERSHIP

WELCOME

Thank you for attending today's

Community Coalition Roundtable

Please sign in to have your
attendance recorded.



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MIAMI-DADE HIV/AIDS PARTNERSHIP

Community Coalition Roundtable

Monday, January 27, 2025

5:00 PM – 7:00 PM
(Dinner served at 4:30 PM)

Borinquen Medical Centers
3601 Federal Highway, Miami, FL 33137

AGENDA

- | | |
|---|------------------|
| I. Call to Order | Lamar McMullen |
| II. Introductions | All |
| III. Recognition of Meeting Host | Lamar McMullen |
| IV. Housekeeping | Lamar McMullen |
| V. Floor Open to the Public | Lamar McMullen |
| VI. Review/Approve Agenda | All |
| VII. Review/Approve Minutes of October 28, 2024 | All |
| VIII. Reports | |
| ▪ Membership | Lamar McMullen |
| IX. Standing Business | All |
| ▪ Calendar of 2025 Activities | |
| ▪ Recruitment Plan – Final Draft and Assignments | |
| X. New Business | All |
| ▪ 2025 Officer Elections | |
| ▪ Getting to Know Ryan White Services: Medical Case Management | |
| ▪ Report to Other Committees (as needed) | |
| ▪ Special Presentation: ViiV Healthcare | Marco Torrealba |
| XI. Announcements and Open Discussion | All |
| XII. Next Roundtable: February 24, 2025, at 4:30 PM at Care 4 U CHC,
4690 NW 7 th Avenue, Miami, FL 33127 | Roundtable Chair |
| XIII. Adjournment | Roundtable Chair |

Special thanks to our meeting host, Borinquen Medical Centers!

For more information about the Community Coalition, please contact Christina Bontempo,
(305) 445-1076 x106 or cbontempo@behavioralscience.com.

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Meeting Housekeeping - Community Coalition Roundtable

2025
Created by *Behavioral Science Research*



Disclaimer and Code of Conduct

- ❑ Audio of this meeting is being recorded and will become part of the public record.
- ❑ Members serve the interest of the Miami-Dade HIV/AIDS community as a whole.
- ❑ Members do not serve private or personal interests, and shall endeavor to treat all persons, issues and business in a fair and equitable manner.
- ❑ Members shall refrain from side-bar conversations in accordance with Florida Government in the Sunshine laws.

General Housekeeping

- ❑ You must sign in to be counted as present.
- ❑ Place cell phones on mute or vibrate - *If you must take a call, please excuse yourself from the meeting.*
- ❑ Eligible committee members and applicants should see staff for a travel expense offset at the end of the meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.

About the Partnership

- ❑ The Miami-Dade HIV/AIDS Partnership is the official Ryan White Program Planning Council for Miami-Dade County.
- ❑ Partnership Members are appointed by the Mayor of Miami-Dade County based on recommendations by the Community Coalition.
- ❑ The Community Coalition is one of six Standing Committees of the Partnership.
- ❑ All Partnership and Standing Committee members are volunteers and commit to abiding by the Partnership's Bylaws, including regular meeting attendance and completion of required training and paperwork.
- ❑ See staff after the meeting for additional details.



Membership

Meeting Participation

Everyone has a role to play!

- ❑ All attendees may address the board as time allows and at the discretion of the Chair.
- ❑ Please *share your expertise* on the current Agenda topics and motions. Remember to . . .
 - Raise your hand to be recognized by the Chair or added to the queue during discussions.
 - Avoid repeating points previously addressed.



Language Matters!

In today's world, there are many words that can be stigmatizing. Here are a few suggestions for better communication.



Remember **People First** Language . . .

People with HIV, *People* with substance use disorders,
People who are experiencing homelessness, etc.

Please don't say **RISKS** . . . Instead, say **REASONS**.
Please don't say, **INFECTED with HIV** . . . Instead, say
ACQUIRED HIV, DIAGNOSED with HIV, or
CONTRACTED HIV.


Please **do not** use these terms . . .

Dirty . . . Clean . . . Full-blown AIDS . . . Victim . . .

Meeting Terminology

Meetings can be fast-paced and confusing!

- ❑ Terms and acronyms you might hear at today's meeting are on the back of your Agenda.
- ❑ Please raise your hand at any time if you need more information!

 Meeting Guide	
Meetings can be fast-paced and confusing! These terms and acronyms can help you follow along. Please raise your hand at any time if you need more information!	
Partnership, PC, or Planning Council	The Miami-Dade HIV/AIDS Partnership - Official Ryan White Program Planning Council in Miami-Dade County
RWP or RWHAP	The Ryan White Program or The Ryan White HIV/AIDS Program (Usually referring to Part A/MAI).
ADAP	AIDS Drug Assistance Program. Provides FDA-approved medications for low-income individuals with HIV who have limited or no coverage from private insurance or Medicaid. Provides insurance coverage for uninsured RWP clients.
BSR	Behavioral Science Research Corp. (aka, Staff).
EHE	Ending the HIV Epidemic: A Plan for America. Four Pillars: 1. Diagnose, 2. Treat, 3. Prevent, 4. Respond.
EMA	Eligible Metropolitan Area (locally, Miami-Dade County).
FDOH or FDOH-MDC	Florida Department of Health in Miami-Dade County.
FPL	Federal Poverty Level. Used to determine RWP eligibility and benefits.
HOPWA	Housing Opportunities for People with AIDS Program. Federal program that provides funding to support housing and housing-related services for people with AIDS and their families. Related terms: STRMU : Short-Term Rental, Mortgage and Utilities Assistance; Project-based: Funds designated units in a building; LTRA : Long-Term Rental Assistance (voucher program); and FMR : Fair Market Rents.
HRSA	The Health Resources and Services Administration. The source of federal RWP grant funds.
Integrated Plan or IP	The Miami-Dade County Integrated HIV Prevention and Care Plan.
JIPRT	The Joint Integrated Plan Review Team (Prevention Committee & Strategic Planning Committee).
MAI	Minority AIDS Initiative. Additional RWP funding to improve access to HIV care and health outcomes for disproportionately affected racial and ethnic minority populations.
NHAS	National HIV/AIDS Strategy. Four Goals: 1. Prevent new HIV infections; 2. Improve HIV-related health outcomes of people with HIV; 3. Reduce HIV-related disparities and health inequities; 4. Achieve integrated, coordinated efforts that address the HIV epidemic among all partners.
PE-Miami or Provide Enterprise	Provide Enterprise® by Groupware Technologies (RWP client database system).
The Recipient, The County, or OMB	The Miami-Dade County Office of Management and Budget. The Recipient of RWP Part A/MAI funds from HRSA.
TTRA	Test and Treat/Rapid Access. Protocol designed to ensure newly diagnosed people or those returning to care will obtain immediate linkage to medical care and treatment.
More terminology at www.aidsnet.org/the-partnership/#getonboard1 .	

Resources

- ❑ Behavioral Science Research Corp. (BSR) staff are the Resource Persons for this meeting.
- ❑ See staff after the meeting if you are interested in membership or if you have a question that wasn't covered during the meeting.
- ❑ Today's presentation and supporting documents are online at www.aidsnet.org/the-partnership/, or by scanning the QR code on your agenda.

Welcome to AIDSNET.org!

Welcome to the online home of the Miami-Dade HIV/AIDS Partnership (Miami-Dade County Ryan White Program planning council), the Clinical Quality Management (CQM) program, resources for people with HIV and service providers, and the bulletin board for HIV news and information in Miami-Dade County - Community Newsletter.

SERVING **9,071** people with HIV

The Miami-Dade HIV/AIDS Partnership

Resources for People with HIV

Clinical Quality Management Program

Ryan White Program Service Provider Resource Hub

Community Newsletter - HIV News and Resources

Calendars



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Floor Open to the Public

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns.

BSR has a dedicated line for statements to be read into the record.

(No statements were received.)



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Community Coalition Roundtable

Latinos Salud, 640 NE 124th Street
North Miami, FL 33131
October 28, 2024 Minutes

#	Members	Present	Absent	Guests		
1	Burks, Laurie Ann	x		B., Ben		
2	Chassi, Kai		x	Bateman, Raynal		
3	Farshchi, Auva	x		Hyde, Robert		
4	Ferrer, Luigi	x		Lewis, Kristen		
5	Jones, Keddrick	x		Pierre, Rudy		
6	Jones, Sandra	x		Snow, Rochelle		
7	McIntyre, Harold	x		Vaughn, Sannita		
8	McMullen, Lamar	x		Worthy, William		
9	Robinson, Joanna	x				
10	Tramel-McIntyre, Alecia	x				
Quorum = 4				Staff		
				Bontempo, Christina		

All documents referenced in these minutes are on file and were accessible to members and the public prior to (and during) the roundtable, at www.aidsnet.org/the-partnership#roundtable1.

I. Call to Order

Community Coalition Roundtable Chair, Lamar McMullen, called the meeting to order at 5:01 p.m.

II. Introductions

Mr. McMullen led attendees through an ice-breaker exercise on their plans for Halloween and what they are looking forward to this winter

III. Recognition of Meeting Host

Mr. McMullen recognized Latinos Salud as the host meeting facility and thanked Stephanie Stonestreet for securing the meeting space.

IV. Housekeeping

Attendees each read a slide of the *Meeting Housekeeping* PowerPoint, which included general reminders, code of conduct, meeting participation best practices, and resource persons.

V. Floor Open to the Public

Mr. McMullen opened the floor to the public with the following statement:

Pursuant to Florida Sunshine Law, I want to provide the public with a reasonable opportunity to be heard on any item on our agenda today. If there is anyone who wishes to be heard, I invite you to speak now. Each person will be given three minutes to speak. Please begin by stating your name and address for the record before you talk about your concerns. BSR has a dedicated telephone line as well as a general email address for statements to be read into the record. No statements were received via the telephone line or email.

There were no comments relevant to agenda items, so the floor was closed.

VI. Review/Approve Agenda

Mr. McMullen instructed members to take time to read the agenda and minutes thoroughly. Members reviewed the agenda and approved it with the presentation taking place prior to Standing Business.

Motion to approve the agenda as amended.

Moved: Alecia Tramel-McIntyre

Seconded: Luigi Ferrer

Motion: Passed

VII. Review the Minutes of September 30, 2024

Members reviewed the minutes of September 30, 2024, and noted corrections to the guest list.

Motion to approve the minutes of September 30, 2024, with corrections.

Moved: Sandra Jones

Seconded: Luigi Ferrer

Motion: Passed

VIII. Reports

▪ Membership

Mr. McMullen announced that the Membership Report is based on there being 30 members on the Partnership once changes to the Ordinance are approved. The Ordinance changes are expected to be approved since there are no financial implications to the requested changes. The complete Ordinance update schedule is posted under Roundtable business on AIDSNET.org.

Staff received an application from Debra Davis. Ms. Davis was not present and members voted to table her nomination until the next meeting.

Motion to table the nomination of Debra Davis until the next meeting.

Moved: Luigi Ferrer

Seconded: Sandra Jones

Motion: Passed

IX. Standing Business

▪ ViiV Healthcare: An Apretude Educational Event

Kristen Lewis and Ben B. led a discussion and conversation about Apretude, including statistics on efficacy and the experience of being on a treatment plan.

▪ Other

Due to lack of time in the meeting, the below items were tabled. Members expressed concerns that special presentations should not come before the business of the Roundtable. For future meetings, presentations will be scheduled after all Roundtable business.

- Draft Agenda Setting Calendar;
- Recruitment Plan Update;
- Miami Speakers Bureau Role Model Stories; and
- Officer Nominations

X. New Business

New Business items were tabled.

XI. Announcements and Open Discussion

Staff asked members to review materials that were not able to be discussed during the meeting.

Mr. McMullen announced a SERO Project webinar.

XII. Next Roundtable

The next Roundtable is scheduled for January 27, 2025, at 4:30 PM at Borinquen Medical Centers 3601 Federal Highway, Miami, FL 33137.

XIII. Adjournment

Mr. McMullen adjourned the meeting at 6:55 p.m.

DRAFT



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Membership Report

January 3, 2025

The Miami-Dade HIV/AIDS Partnership

The official Ryan White Program Planning Council in Miami-Dade County and the Advisory Board for HIV/AIDS to the Miami-Dade County Mayor and Board of County Commissioners.

Opportunities for Ryan White Program Clients

5 seats are available to Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider.

Opportunities for General Membership

7 seats are open to people with HIV, service providers, and community stakeholders who have reputations of integrity and community service, and possess the relevant knowledge, skills and expertise in these membership categories:

- Hospital or Health Care Planning Agency Representative
- Mental Health Provider Representative
- Housing, Homeless or Social Service Provider
- Other Federal HIV Program Grantee Representative (Part F)
- Other Federal HIV Program Grantee Representative (SAMHSA)
- Non-Ryan White Program Miami-Dade County Representative
- Part D Grantee Representative

Are you a Member?

Thank you for your service to people with HIV!
Be sure to bring a Ryan White client to your next meeting!

Do You Qualify for Membership?

If you answer "Yes" to these questions, you could qualify for membership!

Are you a resident of Miami-Dade County?

Are you a registered voter in Miami-Dade County?

Note: Some seats for people with HIV are exempt from this requirement.

Can you volunteer three to five hours per month for Partnership activities?



Get Started Today!
Scan the QR Code or contact
mdcpartnership@behavioralscience.com.





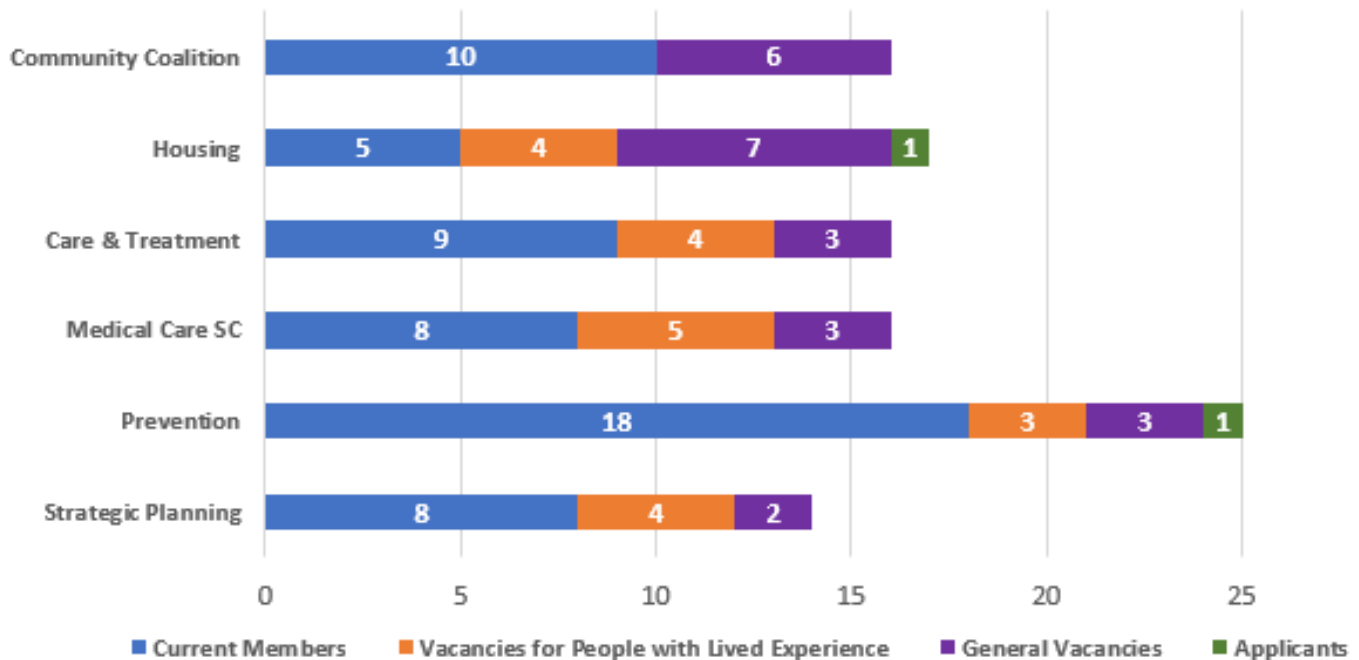
Committees

Work with a dedicated team of volunteers on these and more Partnership activities to better serve people with HIV in Miami-Dade County!
People with HIV are encouraged to join!

- ⌘ Allocate more than \$27 million in Ryan White Program funds with the **Care and Treatment Committee**
- ⌘ Develop an Annual Report on the State of HIV and the Ryan White Program in Miami-Dade County with the **Strategic Planning Committee**
- ⌘ Recruit and train new Partnership members with the **Community Coalition**
- ⌘ Work with the City of Miami Housing Opportunities for Persons with AIDS Program to address housing challenges for people with HIV/AIDS with the **Housing Committee**
- ⌘ Oversee updates and changes to medical treatment guidelines for the Ryan White Part/MAI Program with the **Medical Care Subcommittee**
- ⌘ Set priorities for Ryan White Program HIV health and support services in Miami-Dade County with the **Care and Treatment Committee**
- ⌘ Share a meal and testimonials at Roundtables with the **Community Coalition**
- ⌘ Develop and monitor the official HIV Prevention and Care Integrated Plan with the **Strategic Planning Committee & Prevention Committee**
- ⌘ Develop your leadership skills and be a committee leader with the **Executive Committee**
- ⌘ Oversee updates and changes to the Ryan White Prescription Drug Formulary with the **Medical Care Subcommittee**
- ⌘ Develop and monitor local Ending the HIV Epidemic activities with the Florida Department of Health in Miami-Dade County with the **Prevention Committee & Strategic Planning Committee**
- ⌘ Be in the know about the latest HIV activities of the Prevention Mobilization Workgroups with the **Prevention Committee**

Visit www.aidsnet.org/the-partnership/ for the complete list of applications and details on Partnership and committee membership opportunities. Contact us at mdcpartnership@behavioralscience.com or 305-445-1076 for assistance.

Standing Committee and Subcommittee Membership





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Community Coalition Roundtable - 2025 Agenda Setting Calendar
As of January 27, 2025

Date Time Location	Recruitment and Retention Community Outreach	Partnership Training	Coordination with Partnership and Committees	HIV-Related Presentations (As Time Allows)	Other
Bylaws Duties	Develop and establish programs for recruitment and training of Partnership and community members. Recruit potential Partnership and committee members from the community and encourage others from the affected HIV/AIDS communities to become more involved in Partnership activities.	Develop and establish programs for recruitment and training of Partnership and community members.	Collaborate and coordinate with other Partnership standing committees, subcommittees and ad hoc committees to ensure that decisions represent the needs of the affected HIV/AIDS communities in Miami-Dade County.	Presentations may be scheduled as time allows. Presenters may be asked to sponsor dinner.	
Items in boxes take place outside of the Roundtable meetings	Develop and implement education and outreach opportunities for the community to learn more about the Partnership and its activities.				
Monday, January 27 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Borinquen Medical Centers, 3601 Federal Highway, 3 rd Floor, Miami 33137	Finalize Retention and Recruitment Plan Practice Recruitment Script Vacancy Review and New Member Nominations <u>Applicant Interviews</u>	Service Description: Medical Case Management Terminology and Resources January 8: New Member Orientation	Report to other committees and the Partnership and/or request information	Maribel Gonzalez, ViiV Community Medical Liaison	Officer Elections

Date Time Location	Recruitment and Retention Community Outreach	Partnership Training	Coordination with Partnership and Committees	HIV-Related Presentations (As Time Allows)	Other
Monday, February 24 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Care 4 U Community Health Center, 4690 NW 7 th Avenue, Miami 33127	Testimonial Vacancy Review and New Member Nominations Planning for Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Grantee Reports February 5: Get On Board! Topic:	Report to other committees and the Partnership and/or request information	February 7: National Black HIV/AIDS Awareness Day February 28: HIV Is Not A Crime Awareness Day	Complete Source of Income Forms (if available). Budget: Consider special projects to enhance the completion of activities <i>for the next FY.</i>
Monday, March 31 4:00 p.m. to 6:00 p.m. <i>Dinner served at 3:30 p.m.</i> Care Resource Community Health Centers, 3510 Biscayne Boulevard, 1 st Floor Community Room, Miami 33137	Testimonial Vacancy Review and New Member Nominations Planning for Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Sweeps March 5: Get On Board! Topic:	Report to other committees and the Partnership and/or request information	March 15: National Women and Girls HIV/AIDS Awareness Day March 20: National Native HIV/AIDS Awareness Day	Complete Source of Income Forms (if available). Budget: Consider special projects to enhance the completion of activities <i>for the next FY.</i>
Monday, April 28 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Empower U Community Health Center, 7900 NW 27 th Avenue, Suite C3A, Miami 33147	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Assessment of the Administrative Mechanism April 2: New Member Orientation	Report to other committees and the Partnership and/or request information	April 10: National Youth HIV & AIDS Awareness Day	Complete Source of Income Forms (as needed).

Date Time Location	Recruitment and Retention Community Outreach	Partnership Training	Coordination with Partnership and Committees	HIV-Related Presentations (As Time Allows)	Other
Monday, May 19 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Latinos Salud, 640 NE 124 th Street, Miami 33131	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Needs Assessment May 7: Get On Board! Topic:	Report to other committees and the Partnership and/or request information	May 18: HIV Vaccine Awareness Day May 19: National Asian & Pacific Islander HIV/AIDS Awareness Day	Complete Source of Income Forms (as needed) Budget: Consider special projects to enhance the completion of activities <i>for the next FY.</i>
Monday, June 30 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Borinquen Medical Centers, 3601 Federal Highway, 3 rd Floor, Miami 33137	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Dashboard Cards June 4: Get On Board! Topic:	Report to other committees and the Partnership and/or request information	June 5: HIV Long-Term Survivors Awareness Day June 27: National HIV Testing Day	
Monday, July 28 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Care 4 U Community Health Center, 4690 NW 7 th Avenue, Miami 33127	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ PSRA July 2: New Member Orientation	Report to other committees and the Partnership and/or request information	July 21: Zero HIV Stigma Day	

Date Time Location	Recruitment and Retention Community Outreach	Partnership Training	Coordination with Partnership and Committees	HIV-Related Presentations (As Time Allows)	Other
Monday, August 25 4:00 p.m. to 6:00 p.m. <i>Dinner served at 3:30 p.m.</i> Care Resource Community Health Centers, 3510 Biscayne Boulevard, 1 st Floor Community Room, Miami 33137	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Annual Report August 6: Get On Board! Topic: _____	Report to other committees and the Partnership and/or request information	August 20: Southern HIV/AIDS Awareness Day August 27: National Faith HIV/AIDS Awareness Day	
Monday, September 29 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Empower U Community Health Center, 7900 NW 27 th Avenue, Suite C3A, Miami 33147	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Allowable Medical Conditions September 3: Get On Board! Topic: _____	Report to other committees and the Partnership and/or request information	September 9: National African Immigrants and Refugee HIV/AIDS and Hepatitis Awareness Day September 18: National HIV/AIDS and Aging Awareness Day September 27: National Gay Men's HIV/AIDS Awareness Day	Officer Nominations.
Monday, October 27 5:00 p.m. to 7:00 p.m. <i>Dinner served at 4:30 p.m.</i> Latinos Salud, 640 NE 124 th Street, Miami 33131 <i>This may conclude the committee's business for the year.</i>	Testimonial Vacancy Review and New Member Nominations Planning for and/or holding Recruitment Event(s) Call Ryan White Program clients to introduce them to the Partnership and invite them to participate; calls to be made from BSR <u>Applicant Interviews</u>	Service Description: _____ Integrated Planning October 1: New Member Orientation	Report to other committees and the Partnership and/or request information	October 15: National Latinx AIDS Awareness Day November 20: Trans Day of Remembrance December 1: World AIDS Day	

Notes

Save the dates

- Wednesday, November 5 – Get on Board!
- Monday, November 24 – Roundtable Placeholder

- Wednesday, December 3 – Get on Board!
- Monday, December 29 – Roundtable Placeholder

- RSVP online or to cbontempo@behavioralscience.com.
- Meeting materials are available at www.aidsnet.org/the-partnership/#roundtable1
- All meeting dates are subject to change.



Community Coalition Roundtable
Recruitment and Retention Plan – Draft

As of January 2025

Introduction

The Community Coalition Roundtable is responsible for recruiting members for the Miami-Dade HIV/AIDS Partnership (Partnership) and its committees and subcommittee.

This Recruitment Plan is a guide for filling vacancies and retaining members through meaningful participation at the Partnership and committee levels. The overarching goal is zero (0) vacancies by the end of 2025.

Per the Miami-Dade HIV/AIDS Partnership’s Bylaws:

The Community Coalition Roundtable* shall:

- a. Meet monthly, but may choose to cancel a scheduled meeting if there is no business to transact;
 - b. Recruit potential Partnership and committee members from the community and encourage others from the affected HIV/AIDS communities to become more involved in Partnership activities;
 - c. Publicize an open nominations process, review applications, and nominate candidates for Partnership membership;
 - d. Develop and implement education and recruitment programs for the community to learn more about the Partnership and its activities;
 - e. Develop and implement programs for training of Partnership and community members; and
 - f. Complete community outreach initiatives and report input and action items to the Partnership from community-based organizations and other groups.
-

Partnership Vacancies

There are 30 available seats on the Partnership. The following twelve (12) seats are vacant:

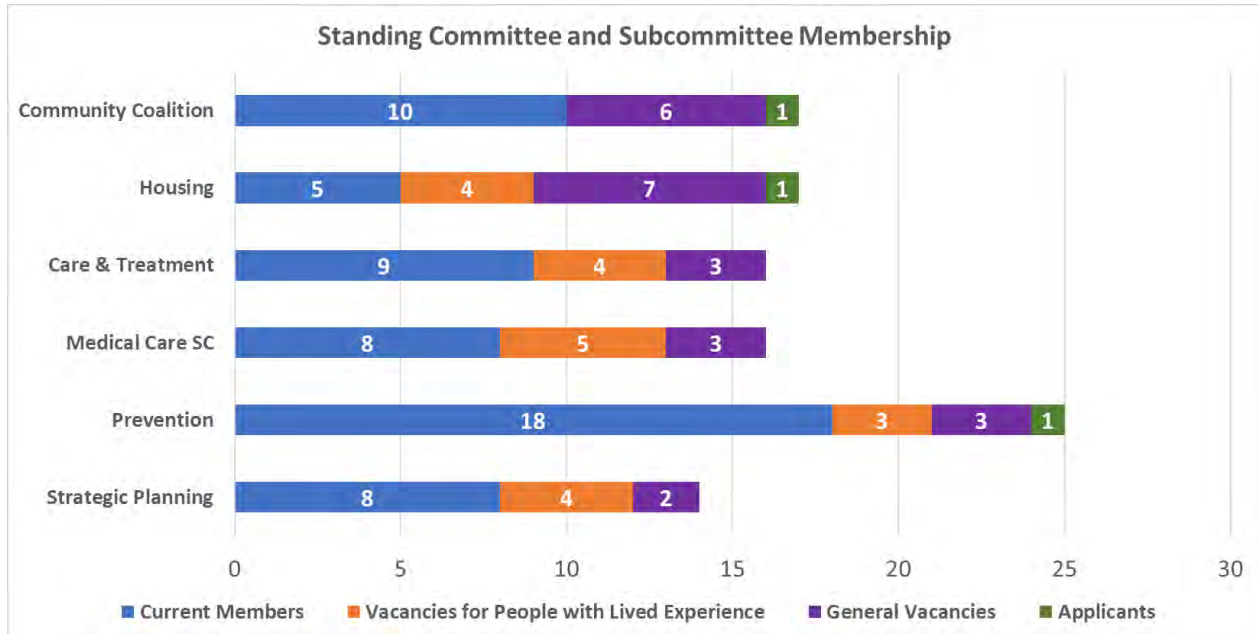
- Five: Ryan White Program Clients who are not affiliated or employed by a Ryan White Program Part A funded service provider;
- One: Hospital or Health Care Planning Agency Representative;
- One: Mental Health Provider Representative;
- One: Housing, Homeless or Social Service Provider;
- One: Other Federal HIV Program Grantee Representative (Part F);
- One: Other Federal HIV Program Grantee Representative (SAMHSA);
- One: Non-Ryan White Program Miami-Dade County Representative; and
- One: Part D Grantee Representative.

The Partnership should reflect the epidemic:

		Percent of People With HIV in Miami-Dade County	Ideal PIR - All Members (30)	Current Membership	Current Difference
		Percent	#	#	#
Gender/ Gender Identity	Male	76%	22	11	-11
	Female	23%	7	6	-1
	Transgender	1%	1	1	0
		100%	30	18	-12
Race/ Ethnicity	Black/Non-Hispanic¹	37%	11	5	-6
	Hispanic	52%	16	9	-7
	White/Non-Hispanic	9%	2	3	1
	Other²	<2%	1	1	0
		100%	30	18	-12

Committee Vacancies

All committees have vacancies. Potential members should be encouraged to attend meetings and join committees outside of the Community Coalition.



Application and On-Boarding Process

Committees

- Complete the application.
- Hold Application Review meeting in person or via Teams with Staff and ONE officer.
- Forward application to the committee.

The Partnership

- Complete the online interest form.
 - Complete Teams interview in person or via Teams with Staff and ONE Community Coalition officer.
 - Community Coalition Officer to introduce applicant to the Roundtable.
 - Complete a ballot for each candidate.
 - Staff will assist with completing paperwork.
 - Forward recommendations to the Partnership.
 - Community Coalition Officer to introduce applicant to the Partnership.
 - Recommendations forwarded to the Mayor's Office for appointment.
-

Recruitment and Retention

In Process

- Meeting terms and acronyms are included on the back of agendas.
 - Housekeeping emphasizes People First language.
 - A Top Line Summary of expenditures is provided at Partnership meetings.
 - Meetings are noticed via calendar invites and several reminders are sent.
 - Meeting materials are posted online.
 - An RSVP reply is sent with an invitation to be contacted for additional information.
 - Members and personal stories are being shared through the website, newsletter, and social media.
 - Staff started holding *Report for Action! Partnership Meeting Briefing* via Teams in January 2025, as a guide for what to expect at each meeting.
-

To Do

- Promoting travel offset benefit.
- Develop and practice general Recruitment Script. A short script describing what the Partnership is, eligibility, and benefits of membership.
- Develop and practice Phone Script for calling Ryan White clients who are interested in learning more about the Partnership. Calls to be made from BSR.
- Become familiar with the Annual Report and Integrated Plan.
- Coordinate testimonials to be part of all Partnership / committee meetings.
- Plan a facilitate a Recruitment Event or Events for funding year beginning March 1, 2025.
- Create member videos (Fiver or low-cost other platforms);
- Develop a slogan, such as, *When you're ready to go from hopelessness to helpfulness, come with us.*; or *Show up – End HIV/AIDS*;
- Host a weekly virtual drop-in meeting which would highlight a service category and allow members a place to just get to know each other; and
- Ask Medical Case Managers to have a copy of the Newsletter available for clients.



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MIAMI-DADE HIV/AIDS PARTNERSHIP

Community Coalition Roundtable

Monday, January 27, 2025

5:00 PM – 7:00 PM
(Dinner served at 4:30 PM)

Borinquen Medical Centers
3601 Federal Highway, Miami, FL 33137

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| XIII. Adjournment | Roundtable Chair |

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Memo

To: Community Coalition Roundtable Members

From: Christina Bontempo

Date: October 28, 2024

Re: 2025 Officer Nominations and Elections

Annual nominations for the Community Coalition Roundtable Chair and Vice Chair (Officers) are scheduled for the October 28, 2024, Community Coalition Roundtable meeting. Elections will be held at the January 27, 2025, meeting.

Serving as an Officer provides you a great opportunity to enhance your leadership skills, add a new title to your resume, and become a more involved planning council member!

Committee Officers develop agendas with support staff, lead committee meetings, and serve as members of the Executive Committee. Staff provides comprehensive training for all Officers.

For your reference, I am providing the qualifications for Officers as they relate to this Committee, from the Miami-Dade HIV/AIDS Partnership Bylaws (Section 5.1):

- Each standing committee, subcommittee, or workgroup shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the standing committee, subcommittee, or workgroup.
- Officers shall be full voting members.
- At least one (1) officer of each standing committee must be a Partnership member who shall be designated to report committee activities to the Partnership.
- Standing committees, committees, and workgroups shall strive to elect at least one (1) officer who is a person with HIV.
- No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair as Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

You are encouraged to add your name as a nominee in advance of the meeting; nominations will also be taken from the floor at the January 27, 2025, meeting. Current Officers who have served less than two years are eligible and encouraged to add their name to the ballot. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at cbontempo@behavioralscience.com.



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**MEDICAL CASE MANAGEMENT,
INCLUDING TREATMENT ADHERENCE SERVICES**

(Year 34 Service Priorities: #1 for Part A and #for MAI)

Medical Case Management, including Treatment Adherence Services (hereinafter referred to as Medical Case Management) are core medical services. The local Ryan White Program Medical Case Management service category has two (2) distinct components: **Medical Case Management and the Peer Education and Support Network (PESN)**. Subrecipient providers (“providers”) are required to offer both components of this service category. Medical Case Management services help clients improve health outcomes. As such, Medical Case Management providers should be able to analyze the care that a client receives to ensure that the client is obtaining the services necessary to improve his, her or their health outcomes.

The Health Resources and Services Administration’s HIV/AIDS Bureau (HRSA/HAB) defines Medical Case Management as a range of client-centered activities focused on improving health outcomes in support of the HIV Care Continuum. Activities may be prescribed by an interdisciplinary team that includes other specialty care providers. Medical Case Management includes all methods of encounters (e.g., face-to-face meetings, phone contact, and any other documented forms of communication). Key activities include: 1) initial assessment of service needs (including review of medical, financial, social, and other needs, upon intake); 2) development of a comprehensive, individualized service plan (including coordination of services required to implement the plan); 3) timely and coordinated access to medically appropriate levels of health and support services and continuity of care; 4) continuous client monitoring to assess the efficacy of the care plan; 5) re-evaluation of the care plan at least every six months with adaptations as necessary or more often as needed; 6) ongoing assessment of the client’s and other key family members’ needs and personal support systems; 7) treatment adherence counseling to ensure readiness for and adherence to complex HIV treatments; and 8) client-specific advocacy and/or review of utilization of services. In addition to providing the medically oriented services above, Medical Case Managers may also provide benefits/entitlement counseling and referral activities (to core medical and support services) by assisting eligible clients in obtaining access to other public and private programs for which they may be eligible (e.g., Medicaid, Medicare, Medicare Part D, State AIDS Drug Assistance Program, Pharmaceutical Manufacturer’s Patient Assistance Programs, other state or local health care and supportive services, and insurance plans through the ACA Health Insurance Marketplaces/Exchanges).

Visits to ensure readiness for and adherence to complex HIV treatments shall be considered either billable under Medical Case Management or Outpatient/Ambulatory Health Services, depending on how the visit occurred. Treatment Adherence Services provided during a Medical Case Management visit shall be reported in the Medical Case Management service category (using the ADH billing code indicated below); whereas,

Treatment Adherence services provided during an Outpatient/Ambulatory Health Service visit shall be reported under the Outpatient/Ambulatory Health Services category (using the appropriate CPT billing code).

The purpose and objectives of Medical Case Management are: 1) to maintain the client in ongoing medical care and treatment to improve client health outcomes; 2) to coordinate services across funding streams; 3) to reduce service duplication across providers; 4) to assist the client with accessing needed services; 5) to use available funds and services in the most efficient and effective manner; 6) to increase the client's adherence to the care plan (i.e., medication regimen) through counseling; 7) to empower clients to remain as independent as possible; and 8) to control costs while ensuring that client needs are properly addressed.



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| XIII. Adjournment | Roundtable Chair |

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For more information about the Community Coalition, please contact Christina Bontempo, (305) 445-1076 x106 or cbontempo@behavioralscience.com.

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~ FEBRUARY 2025 ~ Miami-Dade HIV/AIDS Partnership Calendar ~

Monday	Tuesday	Wednesday	Thursday	Friday	
<p>MEETING LOCATIONS BSR Corp. ~ Behavioral Science Research Corp., 2121 Ponce de Leon Boulevard, Suite 240, Coral Gables, FL 33134 Care 4 U Community Health Center, 4690 NW 7th Avenue, Miami, FL 33127 Care Resource Community Health Centers, Midtown Miami, 3510 Biscayne Boulevard, 1st Floor Community Room, Miami, FL 33137 FDOH-Health District Center, 1350 NW 14th Street, Conference Room 401B, Miami, FL 33125 Miami-Dade County Main Library, 101 West Flagler Street, Auditorium, Miami, FL 33130 Report for Action! Microsoft Teams, ID: 238 353 321 012; Passcode: pW9t2mR7</p>					 The Miami-Dade HIV/AIDS Partnership is the Official Ryan White Program Planning Council in Miami-Dade County. Our members are people with HIV and people who care about people with HIV! People with HIV are encouraged to participate! All events on this calendar are open to the public. <h2 style="text-align: center; margin: 0;">RSVP</h2> Your participation matters! Please let us know if you're coming to the meeting! RSVP to (305) 445-1076 or mdcpartnership@behavioralscience.com Be prepared! Go to www.aidsnet.org or click on your meeting for agendas, minutes, and meeting documents. Stay connected!  
3	4 Miami-Dade HIV/AIDS Partnership 10:00 AM to 12:00 PM at MDC Main Library	5 Get on Board! Planning Council Member Enrichment Training 12:00 PM to 1:00 PM via Microsoft Teams	6	7  National Black HIV/AIDS Awareness Day	
10	11	12	13 Care & Treatment Committee 10:00 AM to 12:00 PM at Care Resource	14 ❤️ Strategic Planning Committee 10:00 AM to 12:00 PM at BSR Corp.	
17 President's Day (BSR Offices Closed)	18	19	20 Housing Committee 2:00 PM to 4:00 PM at Care Resource	21	
24 Community Coalition Roundtable 5:00 PM to 7:00 PM (Dinner at 4:30 PM) at Care 4 U	25	26 Executive Committee **As Needed**	27 Prevention Committee 10:00 AM to 12:00 PM at FDOH-Health District Center	28  HIV Is Not A Crime Day Medical Care Subcommittee 9:30 AM to 11:30 PM at BSR Corp. Report for Action! March Partnership Meeting Briefing 12:00 PM to 12:30 PM via Microsoft Teams	



Scan for documents



MIAMI-DADE HIV/AIDS PARTNERSHIP

Community Coalition Roundtable

Monday, January 27, 2025

5:00 PM – 7:00 PM
(Dinner served at 4:30 PM)

Borinquen Medical Centers
3601 Federal Highway, Miami, FL 33137

AGENDA

- | | |
|---|------------------|
| I. Call to Order | Lamar McMullen |
| II. Introductions | All |
| III. Recognition of Meeting Host | Lamar McMullen |
| IV. Housekeeping | Lamar McMullen |
| V. Floor Open to the Public | Lamar McMullen |
| VI. Review/Approve Agenda | All |
| VII. Review/Approve Minutes of October 28, 2024 | All |
| VIII. Reports | |
| ▪ Membership | Lamar McMullen |
| IX. Standing Business | All |
| ▪ Calendar of 2025 Activities | |
| ▪ Recruitment Plan – Final Draft and Assignments | |
| X. New Business | All |
| ▪ 2025 Officer Elections | |
| ▪ Getting to Know Ryan White Services: Medical Case Management | |
| ▪ Report to Other Committees (as needed) | |
| ▪ Special Presentation: ViiV Healthcare | Marco Torrealba |
| XI. Announcements and Open Discussion | All |
| XII. Next Roundtable: February 24, 2025, at 4:30 PM at Care 4 U CHC,
4690 NW 7 th Avenue, Miami, FL 33127 | Roundtable Chair |
| XIII. Adjournment | Roundtable Chair |

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