

## *Memo*

**To:** Miami-Dade HIV/AIDS Partnership Members

**From:** Christina Bontempo

**Date:** February 26, 2025

**Re:** 2025 Officer Elections

---

As announced in January and per the Partnership Bylaws, elections of Partnership Chair and Vice Chair will be held on March 4, 2025.

Serving as an Officer provides you a great opportunity to enhance your leadership skills, add a new title to your resume, and become a more involved planning council member!

The Partnership Officers develop agendas with support staff, lead committee meetings, serve as the Chair and Vice Chair of the Executive Committee, and serve as the Partnership liaison to the HRSA Project Officer. Staff provides comprehensive training for all Officers.

For your reference, I am providing the qualifications for Officers as they relate to the Partnership, from the Miami-Dade HIV/AIDS Partnership Bylaws (Section 5.1):

1. The Partnership shall elect a Chair and a Vice-Chair from among its members; they shall serve at the will of the Partnership.
2. Officers shall be full voting members.
3. At least one (1) officer of the Partnership must be a person with HIV.
4. The Chair or Vice-Chair of the Partnership shall be a member of the affected community and recipient of Part A services.
5. The Chair and Vice-Chair of the Partnership shall not be representatives of a grantee organization, and shall not personally provide, represent entities that provide, or otherwise possess a financial relationship with entities that provide HIV-related services funded by programs under the purview of the Partnership.
6. No individual shall serve concurrent terms as an officer of the Partnership and an officer of a standing committee or subcommittee. The exception to this rule is for officers of workgroups, which may be led by the Chair or Vice-Chair of the committee under whose purview the workgroup was authorized.

*You are encouraged to add your name as a nominee* in advance of the meeting; nominations will also be taken from the floor at the March 4, 2025, meeting. If you are interested in this opportunity or if you have any questions, please contact me at (305) 445-1076 or by email at [cbontempo@behavioralscience.com](mailto:cbontempo@behavioralscience.com).